



Todd Harms  
Fire Chief

**Cinthia Saylor**  
Board President  
Division 1

**D'Elman Clark**  
Board Vice President  
Division 6

**Walt White**  
Board Secretary  
Division 9

**Grant Goold**  
Board Member  
Division 2

**Randy Orzalli**  
Board Member  
Division 3

**Ted Wood**  
Board Member  
Division 4

**Jennifer Sheetz**  
Board Member  
Division 5

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

**Thursday, September 8, 2022 – 6:00 PM**

**Sacramento Metropolitan Fire District**

**10545 Armstrong Avenue**

**Board Room – Second Floor**

**Mather, California**

**&**

**Remotely Via Zoom**

**Phone: (669) 900-6833**

**Webinar ID: 868 9856 3704#**

**Passcode: 456 199 699#**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. Per the State of Emergency effective March 2, 2020, the Board of Directors of the Sacramento Metropolitan Fire District proclaimed that a local emergency exists, and authorized remote teleconference meetings from August 11, 2022 through September 9, 2022 pursuant to Brown Act provisions.

The Public’s health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Melissa Penilla**  
Board Clerk  
(916) 859-4305

[penilla.melissa@metrofire.ca.gov](mailto:penilla.melissa@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 8, 2022

## CALL TO ORDER

## ROLL CALL

## PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, September 10<sup>th</sup> at 2:00 pm and Monday, September 12<sup>th</sup> at 2:00pm on Channel 14; Webcast at [metro14live.saccounty.net](http://metro14live.saccounty.net).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

	<u>Page No.</u>
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of August 25, 2022.	<b>6</b>
2. <b>Fire &amp; Life Safety Building Plan Review Services</b> <b>Recommendation:</b> Award non-exclusive contracts to Interwest Consulting Group, Inc. and Bureau Veritas North America, Inc. for plan review services.	<b>12</b>
3. <b>Reimbursement Resolution – Tax-Exempt Debt</b> <b>Recommendation:</b> Adopt a resolution authorizing reimbursement to the District for funds related to tax-exempt debt.	<b>19</b>
4. <b>Specialized Legal Services – Best, Best &amp; Krieger LLP</b> <b>Recommendation:</b> Approve the use of Best, Best & Krieger for Specialized Legal Services with not to exceed \$3,000 for the proposed adoption of the 2023 Fire Code.	<b>22</b>
5. <b>Resolution Adopting the FY 2022/23 Appropriations Limit Schedule</b> <b>Recommendation:</b> Adopt a Resolution establishing an appropriation (Gann) limit Fiscal Year 2022/23.	<b>24</b>



# Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 8, 2022

## ACTION ITEMS

1. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)) (President Saylor)** **28**  
**Recommendation:** Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from September 8, 2022 – October 7, 2022 or until further re-ratified.
  
2. **Sacramento Regional Incident Management Team – MOA for Participation (Deputy Chief Mitchell)** **30**  
**Recommendation:** Authorize the Fire Chief to approve the MOA for participation in the Sacramento Regional Incident Management Team.
  
3. **Fiscal Year 2022/23 Final Budget (CFO Dave O’Toole)** **41**  
**\*\*PDF Separate Attachment**
  - A. Resolution – 2022/23 Final Budget for the General Operating Fund 212A **42**
  - B. Resolution – 2022/23 Final Budget for the Capital Facilities Fund 212D **44**
  - C. Resolution – 2022/23 Final Budget for the Grants Fund 212G **46**
  - D. Resolution – 2022/23 Final Budget for the Development Impact Fees Fund 212I **48**
  - E. Resolution – 2022/23 Final Budget for the Leased Properties Fund 212L **50**
  - F. Resolution – 2022/23 Final Budget for the IGT Fund 212M **52****Recommendation:** Receive Presentation/Adopt FY 2022/23 Final Budget Resolutions.
  
4. **Capital Improvement Program Plan \*\*PDF Separate Attachment (CFO Dave O’Toole and Jeff Frye, Chief Development Officer)** **54**  
**Recommendation:** Receive Presentation/Adopt FY 2022/23 CIP Resolution.

## REPORTS

1. **PRESIDENT’S REPORT—(President Saylor)**
2. **FIRE CHIEF’S REPORT—(Acting Chief Wagaman)**  
**OPERATIONS’ REPORT – (Deputy Chief Mitchell)**
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT – (BC Matt Cole, Local 522 Vice President)**
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee – (President Saylor)**  
Next Meeting: TBD



# Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 8, 2022

- B. Communications Center JPA – (DC Wagaman)**  
Next Meeting: September 13, 2022 at 9:00 AM
- C. Finance and Audit Committee – (Director Orzalli)**  
Next Meeting: TBD
- D. Policy Committee – (Director Goold)**  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

- 1. Conference with Labor Negotiator  
Pursuant to California Government Code Section 54957.6**
  - A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D.** District Negotiator: Ty Bailey, Deputy Chief Administration  
Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  - E.** District Negotiator: Ty Bailey, Deputy Chief Administration  
Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to litigation pursuant to California Government Code  
Section 54956.9 (b): One case**
  - A.** Claim Against Public Entity Pursuant to Government Code Section 910  
Iryna Vorniku v. Sacramento Metropolitan Fire District  
Deputy Chief Bailey and Board Clerk Penilla
- 3. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT  
Pursuant to California Government Code Section 54957  
Fire Chief Selection Process**

### CLOSED SESSION REPORT OUT



# Sacramento Metropolitan Fire District

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**REGULAR BOARD MEETING**

**THURSDAY, SEPTEMBER 8, 2022**

## **ADJOURNMENT**

### **NEXT BOARD MEETING(S):**

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – September 22, 2022 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*


**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on September 2, 2022**

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**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### **DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, August 25, 2022

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Saylor. Board members present in person: Clark, Orzalli, Saylor, Sheetz, and White. Board members present virtually via Zoom: Gould. Board members absent: Jones, Wood, and Division 7 (currently vacant). Staff present: Chief Harms, General Counsel Lavra, and Board Clerk Penilla.

**PUBLIC COMMENT:** None

**Prior to taking action on the consent calendar President Saylor announced Consent Item 5 would be removed from the consent calendar.**

### CONSENT ITEMS

**Action:** Moved by Sheetz, seconded by Clark, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of August 11, 2022.  
**Action:** Approved the Action Summary Minutes.
2. **Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Special Board meeting of August 18, 2022.  
**Action:** Approved the Action Summary Minutes.
3. **Purchase Approval – Six (6) Ambulance Remounts**  
**Recommendation:** Approve the remounting of six ambulance remounts with Leader Industries.  
**Action:** Approved the purchase.
4. **Hazardous Materials Response Agreement – Amador County**  
**Recommendation:** Approve the reinstatement of the agreement and authorize the Fire Chief to approve the amendment for two (2) one-year extensions.  
**Action:** Approved the reinstatement and authorized the Fire Chief to approve the amendment.
5. **Reimbursement Resolution – Tax-Exempt Debt**  
**Recommendation:** Adopt a resolution authorizing reimbursement to the District for funds related to tax-exempt debt.  
**Action:** No action taken, removed from consent calendar.

## **PRESENTATION ITEMS**

1. **Firefighters Burn Institute – 2022 Boot Drive** (*Joe Pick, Executive Director*)  
**Recommendation:** Receive presentation, no action required.  
**Action:** Presentation received, no action taken.

## **ACTION ITEMS**

1. **Board Director Vacancy – Division 7**  
**Recommendation:** Greet Candidate to fill the vacancy, and appoint Director and administer the Oath of Office.  
**Action:** Moved by Clark, seconded by White, and carried unanimously by members present to appoint Mr. Brian Rice to the vacant Board seat for Division 7. Chief Harms administered the Oath of Office to Director Rice, and Director Rice was seated at the dais for the remainder of the meeting.

## **REPORTS**

1. **PRESIDENT’S REPORT**—(*President Saylor*) No report.
2. **FIRE CHIEF’S REPORT**—(*Chief Harms*)

### **Retirements**

Congratulations to Engineer Kevin Henson on his retirement on August 12<sup>th</sup>, after 18 years of service.

### **Promotions**

Congratulations to the following members on their promotions:

- Deputy Fire Marshal Amy Nygren
- Supervising Fire Inspector Angela Hampton
- Fire Inspector II Matthew Rieger

### **Reassignments**

Captain Brett Randle was selected to fill the EMS Day Captain assignment.

### **Recruitment**

Community Relations Coordinator and EMS System Technician both recruiting internally.

### **Meetings/Events**

8/12, Sacramento CEO SOAK Event for ALS. Thank you to everyone who donated and supported the inaugural Sacramento CEO SOAK event. The event was a huge success and brought increased awareness for ALS.

Recently met with FAIRA Insurance Company to discuss potential options in the future. They discussed coverage terms, and proposal language. While SDRMA has been a great partner, they serve a wide variety of special districts. FAIRA only services fire agencies. We will continue to work with our broker with hopes of having FAIRA as an option next year.

8/18, Metro Fire & Sacramento County 2x2 with Director Jones and Director Wood. Discussed several items including: Sacramento County Statistics, Fourth of July, APOT Update, SAFER Positions, and Zinfandel Funding Request Update. Overall, this was a very positive meeting.

8/24, Labor Management Collaboration Meeting where several items were discussed including, brown-out matrix, 56-Hour work comp position, use of therapy dogs.

Lastly, we were able to visit with Director Kelly and present him with his commendation resolution. It was well-received with several people in attendance, including his family.

### **OPERATIONS' REPORT**

Assistant Chief Lozano from the training division gave the Operations Report, He started with statistics since the last Board Meeting with 4,183 responses, an average of 298 calls per day. Of those, 2,739 were EMS related, and 159 were fires or 11 fire per day.

There have been some updates to EMS Protocols which has allowed the MIH Unit to respond, and so far the unit responded to two calls for service.

He reported the Health and Safety Division has seen an increase in the number of turnouts they have cleaned. At this time last year they had cleaned 1,500 sets, so far this year they have cleaned 2,000 sets. Health and Safety is doing a phenomenal job getting turnouts cleaned and back out to crew members. This team effort couldn't be done without logistics, great job everyone.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

Vice President Local 522 Matt Cole welcomed Director Rice, and is looking forward to his continued service to the community.

VP Cole recently attended the IAFF convention in Canada, he learned a lot on the floor and they successfully moved several resolutions forward.

They recently had a negotiations meeting, which the Board will be briefed on in closed session.

He attended the presentation of the commendation to Director Kelly, he thanked the Executive Team and Hazmat Crew for their attendance.

They are addressing several items with meeting throughout the District, including the use of therapy dogs assisting members, staffing issues during the unit meeting with 60 members in attendance, and recently held a Mocha Monday and Labor Management Meeting.

There are several upcoming events Local 522 will be participating in including the 9/11 Memorial Stair Climb, CPF Memorial to place Lobsitz' name on the wall in Colorado Springs, and the FF Burn Institute's 50 Year Anniversary Celebration on September 24<sup>th</sup>.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (President Saylor)**

Next Meeting: TBD

#### **B. Communications Center JPA – (DC Wagaman)**

Next Meeting: September 13, 2022 at 9:00 AM



- C. **Finance and Audit Committee – (Director Orzalli)**  
 Report Out: August 25, 2022 at 5:00 PM  
 Met this evening and received a significant amount of information from CFO O’Toole. The level of detail is greatly appreciated.  
 Next Meeting: September 22, 2022 at 5:30 PM
  
- D. **Policy Committee – (Director Goold)**  
 Next Meeting: TBD

**BOARD MEMBER QUESTIONS AND COMMENTS**

The Board collectively welcomed Director Rice, and congratulated him on the appointment to Division 7.

Director Orzalli attended Negotiations as the Observer earlier in the week. He also shared the Public Safety Foundation has donated \$500 to the ALS Foundation on behalf of Director Kelly.

Director White shared his admiration in the money that has been raised by the Firefighters Burn Institute, it is a wonderful organization. The Medic Unit at Station 59 has been well-received by the community, and he thanked the men and women of Metro Fire for the hard work they do.

Director Clark congratulated Chief Harms on the Fill-the-Boot Chief’s Challenge, and thanked the Burn Institute for the work they do, it is truly God’s work.

Director Rice would be remised if he did not acknowledge Director Kelly for the years of service in Division 7. He did such wonderful work on behalf of his community.

Director Saylor thanked the Burn Institute for carrying on the tradition of Fill-the-Boot for 28 years. She also congratulated the promotees and retirees, and thanked the men and women of Metro Fire.

**The board recessed to closed session at 6:41 PM.**

**CLOSED SESSION**

**1. Pursuant to California Government Code Section 54956.9 (a) –two (2) matters of Workers Compensation Settlement Authority**

- A. Rick Griggs and the Sacramento Metropolitan Fire District  
 Claim # 402105C38F2-0001 – Workers Compensation Settlement Authority  
 Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by Sheetz, seconded by Clark, and carried unanimously by members present to give settlement authority to the District’s third party administrator.
  
- B. Kevin Henson and the Sacramento Metropolitan Fire District  
 Claim # SMDQ - 549980 – Workers Compensation Settlement Authority  
 Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by White, seconded by Rice, and carried unanimously by members present to give settlement authority to the District’s third party administrator.

**2. Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Workers Compensation Compromise and Release**

- A. Daniel Baker and the Sacramento Metropolitan Fire District  
Claim #s SMFW – 178603; SMDQ – 549871; SMDQ - 550051  
Workers Compensation Settlement Authority  
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by Rice, seconded by Sheetz, and carried unanimously by members present to give settlement authority to the District’s third party administrator.
  
- B. Craig Henderson and the Sacramento Metropolitan Fire District  
Claim # SMDQ - 550426 – Workers Compensation Settlement Authority  
Jessica Valenti of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by White, seconded by Clark, and carried unanimously by members present to give settlement authority to the District’s third party administrator.

**3. Conference with Labor Negotiator Pursuant to California Government Code Section 54957.6**

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

**Action:** No action taken.

**4. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**

Fire Chief Selection Process  
**Director Goold left the meeting at 7:35pm and did not return.**  
**Action:** No action taken.

**The Board reconvened to open session at 8:01 PM.**

**ADJOURNMENT**

The meeting was adjourned at 8:05 PM.

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Cinthia Saylor, President

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Walt White, Secretary

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Melissa Penilla, Board Clerk



**TODD HARMS**  
*Fire Chief*

# Sacramento Metropolitan Fire District

Community Risk Reduction Division [www.metrofire.ca.gov](http://www.metrofire.ca.gov)

10545 Armstrong Ave., Suite 310 · Mather, CA 95655 · Phone (916) 859-4330 · Fax (916) 859-3717

Date: September 8, 2022

To: Board of Directors

From: Barbie Law, Assistant Chief/Fire Marshal

Subject: Award Contracts for Fire & Life Safety Building Plan Review Services

## TOPIC

Staff proposes the Sacramento Metropolitan Fire District Board of Directors award non-exclusive contracts for Fire & Life Safety Building Plan Review Services to Interwest Consulting Group, Inc. and Bureau Veritas North America, Inc.

## BACKGROUND

Since July of 2003, the Community Risk Reduction Division (CRRD) has been augmenting its plan review staff with the use of an independent plan review services contractor. Approximately 4,500 commercial and residential plans are reviewed by CRRD each year, and due to economic improvements in recent years, CRRD's plan review workload has been increasing.

Over the last five (5) fiscal years, 31.6% of plan reviews were completed by an independent plan review services contractor. The reasons for this are multifactorial including specialized plan review needs and transient staffing deficiencies related to the pandemic or Family & Medical Leave Act requests. While the staffing impacts of COVID-19 are greatly reduced, recent retirements, resignations, and promotions have left CRRD short three (3) fire inspectors. Although hiring is in process, it is anticipated that new inspectors will not come on board for at least another three (3) months. Hence, the continuing need for support from an outside plan review services contractor.

The District's goal is to complete all initial plan reviews within ten (10) business days from the date of submission. To continue to meet our service delivery goal of providing our community with expedient and quality plan reviews, the District is seeking a non-exclusive contract with interested and qualified persons and/or firms to provide plan review services on an as-needed basis for CRRD.

## DISCUSSION

A Request for Proposals (RFP 22-02) for CRRD Building Plan Review Services was issued on June 24, 2022. Per the RFP, the selected proposer shall provide plan review services as requested by the District for commercial and residential projects within the District's boundaries. All reviews must be in compliance with current local, state, and federal codes adopted by the District.

Six (6) proposers responded to the RFP. All proposers were deemed responsive. The proposers are listed in alphabetical order below:

### Firm's Name

Bureau Veritas North America, Inc  
 CSG Consultants, Inc.  
 FP&C Consultants  
 Interwest Consulting Group, Inc  
 West Coast Consultants, Inc. (WC3)  
 4Leaf Inc.

The proposals were independently reviewed by an evaluation committee comprised of CRRD and Economic Development staff. Each proposal was scored to determine its responsiveness to the District's requirements and demonstrated ability to meet the District's needs, anticipated value brought to the District, and conformance to submittal requirements. Evaluation was based upon the following criteria identified in the RFP:

Criteria	Weight
<b>Proposer Efficiency and Experience With Projects of Similar Size, Scope, and Complexity</b>	25%
<b>Qualifications and Experience of the Proposed Project Team</b>	20%
<b>Project Understanding &amp; Methodology</b>	10%
<b>Conformance to Specified RFP Format</b>	10%
<b>Past Performance</b>	15%
<b>Fee Schedule</b>	20%
<b>Total</b>	<b>100%</b>

The evaluation committee met with the Purchasing Division to discuss their scores on August 15, 2022. Based upon the evaluators' final ranking, it is the intent of the District to award three year, non-exclusive contracts to the two highest scoring proposers; Interwest Consulting Group, Inc. and Bureau Veritas North America Inc. These two proposers were found to be to the most responsive and responsible proposers who demonstrated the best value for the District Each contract may be

proposers; Interwest Consulting Group, Inc. and Bureau Veritas North America Inc. These two proposers were found to be to the most responsive and responsible proposers who demonstrated the best value for the District Each contract may be extended for up to two additional 12 month periods beyond the primary contract period.

### FISCAL IMPACT

The District reviews approximately 4,500 commercial and residential plans on an annual basis, and a portion of these plans will need to be sent for outside review depending on volume and staffing availability. The costs for outside plan review services are offset by the fees assessed by the District for plan review and inspection services (cost recovery). The CRRD Fee Schedules for Construction and Fire Systems (Attachment A) detail the current fees assessed by the District for these services. An updated fee study is underway that will take into account increased hourly rates for outsourced plan review services to ensure adequate cost recovery. The District budgeted \$70,000 to outsource plan review services in FY 22/23.

### RECOMMENDATION

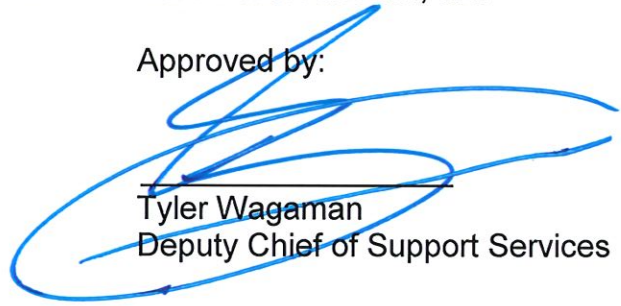
Staff recommends the Sacramento Metropolitan Fire District Board of Directors award non-exclusive Fire & Life Safety Plan Review Services contracts to Interwest Consulting Group, Inc. and Bureau Veritas North America, Inc.

Submitted by:



Barbie Law  
Assistant Chief, Fire Marshal

Approved by:



Tyler Wagaman  
Deputy Chief of Support Services

# **ATTACHMENT A**

## **CRRD Fee Schedules for Construction and Fire Systems**

**Sacramento Metropolitan Fire District**  
**Community Risk Reduction Division – Fee Schedule**  
**10545 Armstrong Avenue, Suite 310, Mather, CA 95655**  
**Telephone: (916) 859-4330 Fax: (916) 859-3717 www.metrofire.ca.gov**

**New Building**

**CONSTRUCTION**

<b>NBP1</b>	New Building Plan Commercial 1-10,000 sq ft	\$856.00
<b>NBP2</b>	New Building Plan Commercial 10,001 - 20,000 sq ft	\$1,005.00
<b>NBP3</b>	New Building Plan Commercial 20,001 - 50,000 sq ft	\$1,351.00
<b>NBP4</b>	New Building Plan Commercial >50,000 sq ft - <b>Base Fee</b> Plus \$.01 per additional sq ft over 50,000	\$1,351.00
<b>NBPR1</b>	New Building Multi-Unit Commercial Residential 1-10,000 sq ft	\$786.00
<b>NBPR2</b>	New Building Multi-Unit Commercial Residential 10,001-20,000 sq ft	\$1,087.00
<b>NBPR3</b>	New Building Multi-Unit Commercial Residential 20,001-50,000 sq ft	\$1,663.00
<b>NBPR4</b>	New Building Multi-Unit Commercial Residential >50,000 sq ft - <b>Base Fee</b> Plus \$.02 per additional sq ft over 50,000	\$1,663.00
<b>NBPS1</b>	New Building Storage/Warehouse 1-50,000 sf	\$856.00
<b>NBPS2</b>	New Building Storage/Warehouse 50,001-200,000 sf	\$1,285.00
<b>NBPS3</b>	New Building Storage/Warehouse >200,000 sf - <b>Base Fee</b> Plus \$.01 per additional sq ft over 200,000	\$1,285.00
<b>COR</b>	Certificate of Release – Residential	\$393.00

**Tenant Improvement**

<b>BCF</b>	Basic Construction Fee	\$262.00
<b>TIP1</b>	Tenant Improvement 1-10,000 sq ft	\$625.00
<b>TIP2</b>	Tenant Improvement 10,001-20,000 sq ft	\$1,142.00
<b>TIP3</b>	Tenant Improvement 20,001-50,000 sq ft	\$1,570.00
<b>TIP4</b>	Tenant Improvement >50,000 sq ft - <b>Base Fee</b> Plus \$.02 per additional sq ft over 50,000	\$1,570.00

**Rack/Shelving/High Piled Storage**

<b>HPS1</b>	High Piled Storage 1-10,000 sq ft area	\$714.00
<b>HPS2</b>	High Piled Storage 10,001-20,000 sq ft area	\$999.00
<b>HPS3</b>	High Piled Storage 20,001-50,000 sq ft area	\$1,285.00
<b>HPS4</b>	High Piled Storage >50,000 sq ft area - <b>Base Fee</b> Plus \$.02 per additional sq ft over 50,000	\$1,285.00
<b>RAC1</b>	Rack/shelving with the maximum height of the top rack at 8'.	\$393.00

**CIVIL ENGINEERING (SITE PLAN)**

<b>EPK</b>	Engineering Site Plan Perimeter Fencing/Gates	\$524.00
<b>EPP</b>	Engineering Site Plan	\$524.00
<b>EPR</b>	Engineering Site Plan (Single Family Dwelling with an approved Certificate of Release)	\$524.00
<b>EPS</b>	Engineering Site Plan – Public Schools	\$524.00
<b>TST</b>	Temporary Sales Trailer	\$524.00

**LIQUID & COMPRESSED GASES**

<b>CGHP</b>	Compressed Gas – HAZARDOUS	\$655.00
<b>CGM</b>	Compressed Gas – MEDICAL	\$524.00

**SOLAR PANELS**

<b>SIC</b>	Solar Panel – COMMERCIAL	\$524.00
<b>SIG</b>	Solar Panel – GROUND	\$262.00
<b>SIR</b>	Solar Panel – RESIDENTIAL	\$262.00



## SPRAY BOOTH

<b>PBP</b>	Paint Booth Plan Check	\$524.00
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## TANKS/HAZMAT

<b>AGT</b>	Aboveground Tank Install – Flammables/Combustibles, Generators – Commercial – <b>Base Fee</b> <b>Plus \$262.00 for each additional tank</b>	\$655.00
<b>EVR</b>	Enhanced Vapor Recovery	\$262.00
<b>HMDA</b>	Hazardous Materials Dispense/Use 1-5 chemicals	\$524.00
<b>HMDB</b>	Hazardous Materials Dispense/Use each add'l 5 chem	\$262.00
<b>HMSAP</b>	Hazardous Materials Storage 1-5 chemicals	\$524.00
<b>HMSBP</b>	Hazardous Materials Storage each add'l 5 chemicals	\$262.00
<b>LPGP</b>	Propane Tank Install (Aboveground) – Commercial	\$428.00
<b>LPR</b>	Propane Tank Install (Aboveground) – Residential	\$393.00
<b>UGT</b>	Underground Propane Tank	\$393.00

## MISCELLANEOUS

<b>ADM</b>	Administration	\$147.00
<b>AMR</b>	Alternative Method Request	\$586.00
<b>ARI</b>	Additional Re-Inspection (Construction Inspections)	\$428.00
<b>BLI</b>	Business License Inspection	\$262.00
<b>CEL</b>	Cell Tower (outside roof, pole, etc.)	\$393.00
<b>DRC</b>	Design Review/Consultation Meeting – Hourly Rate (1/2 hour minimum)	\$262.00
<b>EVAC</b>	Evacuation Plan Review/Fire Drill Monitoring	\$524.00
<b>FSR</b>	File Search (providing Research, etc.)	\$147.00
<b>HHH</b>	Haunted House	\$524.00
<b>KIO</b>	Kiosks, booths, concessions in mall (temporary)	\$262.00
<b>KXL</b>	Knox Lock Application	\$ 93.00
<b>LFD</b>	Large Family Day Care	\$393.00
<b>MAPB</b>	Mapping Fee - Electronic Format	\$524.00
<b>MIS</b>	Miscellaneous Fees – Per Hour	\$234.00
<b>PRIA</b>	Pre-inspection for 25 or less	\$234.00
<b>PRIB</b>	Pre-inspection for 26 or more	\$469.00
<b>OGP</b>	Over-the-Counter Plan Review – Hourly Rate (1/2 hour minimum)	\$262.00
<b>OTI</b>	Overtime Inspection/Review – after normal office hours (2 hour minimum)	\$524.00
<b>PRS2</b>	Re-Submittal Fee – 2 <sup>nd</sup> & subsequent re-submittals; re-submittal "After Approval"	\$262.00
<b>RCF</b>	Residential Care Facility	\$393.00
<b>RCR</b>	Red Card Replacement	\$147.00
<b>STL</b>	Satellite Television Letter	\$262.00
<b>TBU</b>	Temporary Building Use	\$524.00
<b>WSL</b>	Will Serve Letter	\$262.00

**\*\*\* See Additional Sheet for Plan Check Fees for Fire Systems \*\*\***

## Fire Systems

### FIRE ALARM SYSTEMS

<b>FAL1</b>	Fire Alarm System 1-25 devices	\$560.00
<b>FAL2</b>	Fire Alarm System 26-50 devices	\$625.00
<b>FAL3</b>	Fire Alarm System 51-100 devices	\$740.00
<b>FAL4</b>	Fire Alarm System 101 + devices	\$884.00
<b>FTP</b>	Flow & Tamper Alarm / Communications Upgrade	\$262.00

### FIRE SPRINKLER SYSTEMS

#### **New Building/Tenant Improvement/Paint Spray Booth**

<b>FHT</b>	Fire Hydrant (s) Flow Test	\$524.00
<b>SFP</b>	Stationary Fire Pump	\$1,572.00
<b>SPA</b>	Fire Sprinkler System 1-99 sprinklers	\$524.00
<b>SPB</b>	Fire Sprinkler System 100 – 199 sprinklers	\$655.00
<b>SPC</b>	Fire Sprinkler System, 200 or more	\$1,310.00
<b>SPM</b>	Residential Sprinkler System – Subdivision Model Homes	\$655.00
<b>SPP</b>	Residential Sprinkler System – Subdivision Production Homes	\$524.00
<b>SPR</b>	Residential Sprinkler System – 1-99 sprinklers (non-subdivision)	\$655.00
<b>STP</b>	Sprinkler Plan Check – Tenant Improvement, 1 - 99 heads	\$262.00
<b>STP1</b>	Sprinkler Plan Check – Tenant Improvement, 100-199 heads	\$560.00
<b>STP2</b>	Sprinkler Plan Check – Tenant Improvement, 200+ heads	\$668.00

### FIRE SUPPRESSION SYSTEMS

<b>CAS</b>	Clean Agent Extinguishing System or equal (spray booth/industrial dry chemical systems)	\$655.00
<b>HDP</b>	Hood & Duct System (per system)	\$524.00
<b>UGS</b>	Underground Fire Systems – (up to 3 hydrants and/or risers) <b>Plus \$131.00 for additional 3 hydrants/risers or combination of the 2</b>	\$524.00



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

**TODD HARMS**  
Fire Chief

**DATE:** September 8, 2022  
**TO:** Board of Directors  
**SUBJECT:** Adoption of a Reimbursement Resolution – Tax-Exempt Debt

## TOPIC

Staff recommends adoption of the attached reimbursement resolution to reimburse the District for funds that have been or may be expended prior to issuing tax-exempt debt. The recommended action is in anticipation of the District entering into a capital lease transaction to fund the purchase of budgeted capital expenditures.

## DISCUSSION

In order to legally reimburse expenditures made prior to the issuance of tax-exempt debt, a reimbursement resolution must be in place pursuant to Treasury Regulation Section 1.150-2. Adoption of a reimbursement resolution does not bind the District to issuing future debt. Instead, a reimbursement resolution allows the District to use its own funds for capital expenditures and later repay itself from the financing proceeds.

Purchases made after the reimbursement resolution adoption and those made no more than 60 days prior to adoption are eligible for reimbursement. Staff anticipates the recommendation to finance not more than \$8,000,000 of capital purchases in accordance with the Capital Improvement Program (CIP) and the FY2022-23 Final Budget. The capital purchases include medics, engines, copter conversion, and other vehicles and equipment.

## FISCAL IMPACT


Adoption of the resolution will allow reimbursement of qualified District expenditures up to \$8,000,000. Purchases that are projected to be delivered in FY 2022-23 have been included in the District's FY 2022/23 Final Budget.

## RECOMMENDATION

Staff recommends adoption of the attached reimbursement resolution.

Submitted by:

Approved by:

  
\_\_\_\_\_  
Dave O'Toole  
Chief Financial Officer

  
\_\_\_\_\_  
Ty Bailey  
Deputy Chief, Administration



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

## RESOLUTION NO. 2022-\_\_\_\_

### A RESOLUTION OF THE BOARD OF DIRECTORS FOR THE SACRAMENTO METROPOLITAN FIRE DISTRICT DECLARING THE OFFICIAL INTENT OF THE DISTRICT TO REIMBURSE ITSELF FOR CERTAIN CAPITAL AND OTHER EXPENDITURES FROM THE PROCEEDS OF PROPOSED INDEBTEDNESS

**WHEREAS**, the Sacramento Metropolitan Fire District (hereinafter referred to as District) intends to purchase certain equipment, including medics, medic remounts, engines and other vehicles and equipment (Capital Assets); and

**WHEREAS**, the District expects to expend some of its own funds to purchase the Capital Assets (Reimbursement Expenditures) prior to the issuance of indebtedness for the purpose of financing costs associated with the Capital Assets on a long-term basis; and

**WHEREAS**, the District reasonably expects that the debt obligations for the Capital Assets will be issued in total for not more than \$8,000,000 and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement Expenditures; and

**WHEREAS**, proceeds of such debt obligations will be allocated to Reimbursement Expenditures no later than 18 months after the latter of (i) the date the cost is paid or (ii) the date the Capital Asset is placed in service or abandoned (but in no event more than 3 years after the cost is paid).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Sacramento Metropolitan Fire District, as follows:

#### **SECTION 1. Compliance with Treasury Regulations**

This declaration is made solely for purposes of establishing compliance with requirements of Section 1.150-2 of the Treasury Regulations. This declaration does not bind the District to make any Capital Asset expenditure or incur any indebtedness.

#### **SECTION 2. Intent to Reimburse the District from Proceeds of Indebtedness**

The District hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement Expenditures.

**SECTION 3. Effective Date**

This Resolution shall take effect from and after the date of its passage and adoption.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Clerk of the Board



Todd Harms  
Fire Chief

# Sacramento Metropolitan Fire District

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10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

**DATE:** September 8, 2022  
**TO:** Board of Directors  
**FROM:** Barbie Law, Assistant Chief/Fire Marshal  
**SUBJECT:** Specialized Legal Services

## TOPIC

Award a contract for specialized legal services to Best, Best and Krieger, LLP  
500 Capital Mall, Suite 1700, Sacramento, CA, 95814.

## DISCUSSION

The Sacramento Metropolitan Fire District is in final preparation to enter the code adoption process for local amendments to the 2022 California Fire Code. The Community Risk Reduction Division has a need to contract for specialized legal services for evaluation of the fire code amendments.

Under the provisions of Section 18941.5 of the Health and Safety Code, local amendments are based on climatic, topographical and geological conditions. While it is clearly understood that the adoption of such amendments may not prevent the incidence of fire, the implementation of these various amendments to the code attempt to reduce the severity and potential loss of life, property and protection of the environment.

The California Fire Code is updated on a triennial cycle and released on July 01 to allow for local agencies to begin the review and adoption process by January 01 of the year following the release. The 2022 California Fire Code will be effective January 01, 2023. Metro Fire has participated in the Sacramento Regional Fire Prevention Officer Association meetings with a continual discussion regarding local amendments to the 2022 Fire Code and the adoption process.

The Community Risk Reduction Division met with local Fire Marshals and surrounding fire agencies including Sacramento City Fire, Folsom Fire, and Cosumnes Fire District in an effort to discuss local/regional amendments to the 2022 California Fire Code and the appropriate adoption process. Further communication and outreach included the City of Citrus Heights, City of Rancho Cordova and the Sacramento County Building Department regarding the local amendment adoption process.

During our research and outreach phase of the process, it was determined there is a need to consult with a specialized legal office for services to evaluate Metro Fire's local amendments to the 2022 California Fire Code as it relates to implementation, compliance and regulation.

The Law firm of Best, Best and Krieger, LLP is uniquely qualified among firms in the greater Sacramento region to advise and evaluate the legality and authority of the amendments to the 2022 California Fire Code, however they are not on the list of firms recently authorized in Board Resolution 2022-007 (Extension of a Multiple Award Schedule for Legal Services). Best, Best and Krieger currently serves forty-three jurisdictions in regards to the Fire and Building Code adoption process, and this firm assisted the District with the 2016 California Fire Code update.

### FISCAL IMPACT

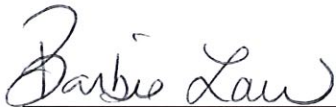
The projected costs to contract with Best, Best and Krieger, LLP are estimated to not exceed \$3,000 and were budgeted for in FY22/23.

### RECOMMENDATION

Staff recommends the board authorize a single source contract to hire the law firm of Best, Best and Krieger, LLP to provide legal services as specified above.

Submitted by:

Approved by:



Barbie Law  
Assistant Chief/Fire Marshal

Tyler Wagaman  
Deputy Chief, Support Services  
Acting Fire Chief



# Sacramento Metropolitan Fire District

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10545 Armstrong Avenue • Mather, California 95655 • Phone (916) 859-4300 • Fax (916)859-3720

Todd Harms  
*Fire Chief*

**DATE:** September 8, 2022  
**TO:** Board of Directors  
**SUBJECT:** Resolution Adopting the Fiscal Year 2022/23 Appropriations Limit Schedule

## TOPIC

A resolution has been prepared establishing an appropriation (Gann) limit for Fiscal Year 2022/23 in the amount of \$421,347,811. Staff recommends approval of the proposed resolution.

## SUMMARY

State law requires that every governmental entity in California prepare calculations each fiscal year of the entity's maximum allowed appropriations. The formula used to make these calculations involves adjusting the entity's previous "Gann limit" by incorporating changes to population and per capita income. These factors are provided by the State Department of Finance. A governmental entity is not permitted to spend more than its calculated Gann limit.

## DISCUSSION

Based upon staff calculations, the District's Gann limit for FY 2022/23 is \$421,347,811 which represents an increase of \$27,122,688 when compared to the FY 2021/22 Gann limit of \$394,225,123. This increase is due to a 7.55% increase in per capita income statewide slightly offset by 0.63% average decrease in the population of the cities and unincorporated area within the District. Calculation details can be found in the attached schedule.

## FISCAL IMPACT

There is no fiscal impact since the District's FY 2022/23 proposed operating budget subject to the limit is well below the \$421,347,811 set by the Gann limit.



## RECOMMENDATION

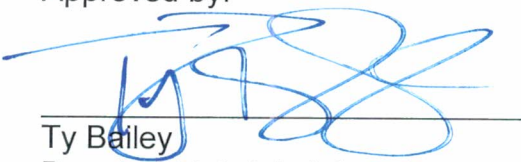
Staff recommends that the resolution establishing an appropriation (Gann) limit for Fiscal Year 2022/23 be approved.

Submitted by:

  
\_\_\_\_\_  
Ronald Empedrad  
Controller

  
\_\_\_\_\_  
Dave O'Toole  
Chief Financial Officer

Approved by:

  
\_\_\_\_\_  
Ty Bailey  
Deputy Chief, Administration

Attachments: 1) Gann Limit Calculation schedule  
2) Resolution Adopting the Fiscal Year 2022/23 Appropriations Limit Schedule



## GANN LIMIT CALCULATION FY2022/23

FISCAL YEAR:	FY2022/23	FY2021/22	FY2020/21	FY2019/20
<b>A</b> PER CAPITA INCOME CHANGE *	1.0755	1.0573	1.0373	1.0385
<b>B</b> POPULATION CHANGE *	0.9938	1.0036	1.0039	1.0074
<b>C</b> CALCULATION OF FACTOR (A x B):	1.0688	1.0611	1.0413	1.0462
<b>D</b> PRIOR YEAR GANN LIMIT:	\$ 394,225,123	\$ 371,524,949	\$ 356,773,962	\$ 341,023,811
<b>E</b> GANN LIMIT ON APPROPRIATIONS FOR FISCAL YEAR (C x D):	\$ 421,347,811	\$ 394,225,123	\$ 371,524,949	\$ 356,773,962

\* Per California State Department of Finance



# Sacramento Metropolitan Fire District

10545 Armstrong Avenue, Ste 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3716

TODD HARMS  
Fire Chief

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FISCAL YEAR 2022/23**  
**APPROPRIATIONS LIMIT SCHEDULE**

**WHEREAS**, the voters of the State of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and

**WHEREAS**, Article XIII B provides that the Appropriations Limit for Fiscal Year 2022/23 is calculated by adjusting the base year appropriations limit of Fiscal Year 2021/22 for changes in the per capita income and regional population factors prepared by the State of California’s Office of the Department of Finance, calculations of which are provided in the attached Board Report and, by this reference, incorporated herein; and

**WHEREAS**, the District has complied with the provisions of Article XIII B of the State Constitution and Section 7900 et seq. of the Government Code in determining the appropriations limit for the earliest affected Fiscal Year 1978/79.

**NOW, THEREFORE**, the Board of Directors hereby establishes that the Appropriations Limit in Fiscal Year 2022/23 shall be \$421,347,811.

**PASSED AND APPROVED** this 8th day of September 2022, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

**TODD HARMS**  
Fire Chief

## RESOLUTION NO. 2022-\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT FOR THE PERIOD OF SEPTEMBER 8, 2022 – OCTOBER 7, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the Sacramento Metropolitan Fire District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of the Sacramento Metropolitan Fire District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, meeting in person would present imminent risk to health and safety of attendees; and

**WHEREAS**, the Board of Directors does hereby find that conditions causing imminent risk to attendees has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the Sacramento Metropolitan Fire District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, all meetings will be held in a virtual manner where the public may access them via the virtual platform with all login information provided on each board meeting agenda.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present imminent risk.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of the Sacramento Metropolitan Fire District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) October 7, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Sacramento Metropolitan Fire District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September 2022, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**Sacramento Metropolitan Fire District**

\_\_\_\_\_  
President, Board of Directors

**Attested By:**

\_\_\_\_\_  
Clerk of the Board



# Sacramento Metropolitan Fire District

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10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

**TODD HARMS**  
Fire Chief

**DATE:** September 8, 2022

**TO:** Board of Directors

**SUBJECT:** Memorandum of Agreement for Participation in the Sacramento Regional Incident Management Team

## TOPIC

Staff seeks the Board of Directors' approval to enter into agreement to continue Metro Fire's participation in the Sacramento Regional Incident Management Team.

## SUMMARY

In 2010, the Sacramento Regional Incident Management Team (SRIMT) was formed as a concept of the Regional Operations Chiefs to answer the growing need for a method of managing larger scale emergencies in the Sacramento Region. The team started with the participation of Folsom Fire Department, Sacramento Fire Department, Cosumnes Fire Department, Metro Fire, and Cal Fire Amador-Eldorado Unit. Since then, the team has grown in both capabilities and member agencies, with the addition of the Sacramento Police Department, Sacramento County Sheriff's Department, and CAL FIRE Nevada-Yuba-Placer Unit.

## DISCUSSION

Since its creation, the SRIMT has activated over 30 times to manage emergencies in our region. These emergencies have included large scale vegetation fires, potential failures of Folsom Dam, and widespread civil unrest. The team has been successful in its deployments and management of these incidents. The purpose of the SRIMT is to support the agency having jurisdiction of the incident; in none of these cases has the team assumed responsibility for the emergency or response.

The SRIMT is set up with reciprocal services as its base, in which any member agency can request the services of the team. Member agencies support their employees that are team members in the response. To date, each member agency of the SRIMT has requested activation for a response and never received a bill for services. The team maintains a Finance Section that seeks funding sources such as Fire Management Assistance Grant monies to further offset expense.

## FISCAL IMPACT

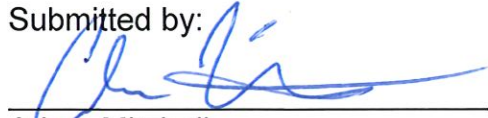
The agreement presents the same fiscal impact to Metro Fire that has existed since the inception of the SRIMT. When team members are deployed, their spots are backfilled

by personnel on overtime. Over the last two years, Metro Fire SRIMT members have been deployed for an average of 263 hours, which equates to ~\$16,182 per year. Some deployments were so large that they were eligible under the California Fire Assistance Agreement, which provides retroactive reimbursement to the time of dispatch.

**RECOMMENDATION**

Staff recommends that the Board of Directors authorize Fire Chief Harms to sign the Memorandum of Agreement for Participation in the Sacramento Regional Incident Management Team.

Submitted by:



Adam Mitchell  
Deputy Chief, Operations Branch

Approved by:

\_\_\_\_\_  
Todd Harms  
Fire Chief

**MEMORANDUM OF AGREEMENT BETWEEN  
SACRAMENTO CITY FIRE DEPARTMENT,  
SACRAMENTO METROPOLITAN FIRE  
PROTECTION DISTRICT, SACRAMENTO  
SHERIFF'S OFFICE, SACRAMENTO POLICE  
DEPARTMENT, FOLSOM CITY FIRE  
DEPARTMENT, COSUMNES FIRE  
DEPARTMENT, CAL FIRE AMADOR-EL  
DORADO UNIT, AND CAL FIRE NEVADA  
YUBA PLACER UNIT FOR PARTICIPATION  
IN THE SACRAMENTO REGIONAL  
INCIDENT MANAGEMENT TEAM**

**THIS MEMORANDUM OF AGREEMENT (MOA)** is entered into on \_\_\_\_\_, 2022 by and between the SACRAMENTO CITY FIRE DEPARTMENT, SACRAMENTO METROPOLITAN FIRE PROTECTION DISTRICT, SACRAMENTO SHERIFF'S OFFICE, SACRAMENTO CITY POLICE DEPARTMENT, COSUMNES FIRE DEPARTMENT, FOLSOM CITY FIRE DEPARTMENT, CAL FIRE AMADOR-EL DORADO UNIT, AND THE CAL FIRE NEVADA YUBA PLACER UNIT. All listed agencies may be collectively referred to as "Parties" or in the singular as "Party" as the context requires.

**RECITALS**

**WHEREAS**, the Sacramento Regional Incident Management Team (SRIMT), herein referred to as the Team, exists to provide qualified personnel organized to support emergency response, recovery efforts, and planned event operations. The Team provides the framework necessary to establish an incident command or unified command system as required by the Standardized Emergency Management System (SEMS) and National Incident Management System (NIMS). The Team is administered at the regional level by the Team Executive Committee in compliance with this MOA.

**WHEREAS**, each signatory agency to this MOA ("Participant") shall participate in the Executive Committee. The Executive Committee shall consist of an Agency Administrator for each Participant. The Executive Committee's primary purpose is to provide policy level oversight to the Team.

**WHEREAS**, any Participant may request the Team when there is a need for assistance in the command and/or general staff functions. Team activation requests shall be considered by the Executive Committee on a case-by-case basis. The requesting agency will maintain jurisdictional responsibility of the incident unless a Delegation of Authority has been fully executed.

**WHEREAS**, the Team may be used for incidents that extend into a second operational period that require a planning cycle, incident action plan, and operational briefing.

**WHEREAS**, the Team may be used for incidents that may exceed the ability of the Authority Having Jurisdiction (AHJ) to adequately provide incident command and/or support functions due to the size, scope, and/or complexity of an incident or event.

**WHEREAS**, the Team may be used for incidents involving terrorism, civil unrest



or other criminal activity.

**WHEREAS**, the Team may be used for incidents that pose unique tactical and/or incident management requirements.

**WHEREAS**, the Team may be used for special and planned events that may require the coordination of multiple agencies and organizations or pose unique or significant response challenges.

**NOW, THEREFORE**, IN CONSIDERATION OF MUTUAL PROMISES CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

**I. PURPOSE**

The purpose of this MOA is to establish mutually agreeable terms for the development, administration and utilization of the Team.

**II. TERMS OF THE AGREEMENT**

This MOA shall be deemed executed when it has been signed by all Participants and shall end only upon termination under the terms set forth in Sections IX and XI of this agreement.

**III. PARTICIPANTS**

Participants include the SACRAMENTO CITY FIRE DEPARTMENT, SACRAMENTO METROPOLITAN FIRE PROTECTION DISTRICT, SACRAMENTO SHERIFF'S OFFICE, SACRAMENTO CITY POLICE DEPARTMENT, COSUMNES FIRE DEPARTMENT, FOLSOM CITY FIRE DEPARTMENT, CAL FIRE AMADOR-EL DORADO UNIT, AND THE CAL FIRE NEVADA YUBA PLACER UNIT.

**IV. EXECUTIVE COMMITTEE RESPONSIBILITY**

The responsibility for oversight of the policies related to the performance of the Team shall be the responsibility of the Executive Committee. Each Participant shall designate one person from that agency to be a member of the committee. The committee shall establish rules related to the procedure for the time of meetings, conduct of meetings, the location of meetings and any other related matters as agreed to by the Committee.

**V. BUDGET**

No financial compensation shall be provided or received by any Participant for participation in the Team, unless where reimbursement is available for Participants through state or federal cost recovery plans.

**VI. PARTY RESPONSIBILITIES**

A. Agency participation on the Team is voluntary. The costs associated with the deployment of a Participant's personnel for Team training, meetings, and

- incident response are the responsibility of that Participant's agency.
- B. Team members must function in the course of employment and be covered by Workers' Compensation insurance through their Participant's agency.
  - C. All Team members shall perform in a safe, efficient, and professional manner at all times when they are representing the Team. All Team members agree to obey and follow all policies and procedures outlined in the Team manual (Appendix I), the terms of which are incorporated herein and made a part of this MOA. Failure to do so may result in release from the incident and/or removal from the Team.

## **VII. TERMINATION**

Any Participant may terminate their participation in this MOA at any time upon serving a 30-day written notice to the Executive Committee. The MOA shall remain in effect for all other Participants.

## **VIII. NOTICE**

Except as otherwise stated herein, any notice, demand, request, consent of approval that any Participant hereto may or is required to give to the other, pursuant to this MOA shall be in writing and shall be either personally delivered or sent by mail addressed as follows:

- Cal Fire, Amador Eldorado Unit  
Incident Commander Dustin Hall, Battalion Chief  
2840 Mt Danaher Rd.  
Camino, CA 95709
- Cal Fire, Nevada, Yuba, Placer Unit  
Incident Commander Jim Hudson, Deputy Chief  
13760 Lincoln Way  
Auburn, CA 95603
- Cosumnes Community Services District  
Incident Commander Troy Bair, Deputy Chief  
8820 Elk Grove Blvd  
Elk Grove, CA 95624
- City of Folsom  
Incident Commander Chad Wilson, Assistant Chief  
535 Glenn Dr.  
Folsom, CA 95630
- Sacramento Fire Department  
Incident Commander Patrick Costamagna, Battalion Chief  
5770 Freeport Blvd #200  
Sacramento, CA 95822
- Sacramento Police Department  
Incident Commander Brian Ellis, Lieutenant

5770 Freeport Blvd  
Sacramento, CA 95822

- Sacramento Metropolitan Fire District  
Incident Commander Adam Mitchell, Deputy Chief  
10545 Armstrong Ave. Suite 200  
Mather, CA 95655
- Sacramento County Sheriff's Department  
Incident Commander Shaun Hampton, Lieutenant; or,  
Incident Commander Matt Owens, Lieutenant  
4500 Orange Grove Ave.  
Sacramento, CA 95841

#### **IX. TERMINATION FOR BREACH**

Should any Participant, either individually or collectively, fail to substantially perform its obligations in accordance with this MOA, upon approval of the Executive Committee, a written notice of breach and requirement to cure may be served upon the breaching Participant by the Executive Committee. The notice shall advise of the nature of the breach and provide a reasonable opportunity to cure. Such opportunity shall provide a minimum of 3 days following the date of service in which to cure the default, or, if the default is of such a nature that it cannot be reasonably cured within 3 days, to provide a plan for curing and to commence the cure and diligently prosecute it to completion. If the breaching Participant fails to cure within the period specified, the Executive Committee may serve upon the breaching Participant written notice of termination of that Participant from this MOA specifying the reasons therefor, and the date of termination which shall not be sooner than 2 days following the date the notice is served.

#### **X. INDEMNIFICATION**

To the extent permitted by law, each Participant hereto does hereby assume liability for, and agrees to defend, indemnify, protect, save and keep harmless the other Participant(s) and their directors, officers, agents, employees and its successors and assigns from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses and disbursements (including legal fees and expenses) of any kind and nature imposed in, asserted against, incurred or suffered by such indemnified Participant(s) or their directors, officers or employees or its successors and assigns by reason of damage, loss or injury (including death) of any kind or nature whatsoever to persons or property caused by or in any way relating to or arising out of:

- i) Any negligent or wrongful act or action, or any neglect, omission, or failure to act when under a duty to act, or any willful misconduct, on the part of the indemnifying Participant or any of its directors, officers, agents, contractors, or employees in its or their performance hereunder arising out of the performance of this MOA.
- ii) Violation by the indemnifying Participant or any of its directors, officers, agents, contractors, or employees of any applicable federal, state or local laws/ordinances and any and all lawful orders, rules and regulations issued by any authority with jurisdiction over this MOA.

- iii) In the event that 2 or more Participants are responsible for any part of any liability hereunder, liability therefor shall be shared between those Participants according to the principles of comparative fault.
- iv) Each Participant shall notify the other Participant(s) of any claims, administrative actions, or legal actions with respect to any of the matters described in this indemnification provision. The Participants shall cooperate in the defense of such actions brought by others with respect to the matters covered in this indemnity.
- v) This indemnity shall not be limited by the types and amounts of insurance, self-insurance or pooled liability contracts or self-insurance maintained by any Participant to this MOA.
- vi) Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.
- vii) The indemnity in this section shall survive the termination or expiration of the MOA.

#### **XI. INSURANCE OR SELF INSURANCE**

Each Participant, at its sole cost and expense, shall carry insurance, or be a member of a pooled liability contract – or self-insure – its activities in connection with this MOA, and obtain, keep in force, and maintain, such coverage insurance or equivalent programs of self-insurance, for general liability, workers compensation, property, professional liability, and business automobile liability adequate to cover its potential liabilities hereunder. Each Participant agrees to provide the others thirty (30) days' advance written notice of any cancellation, termination or lapse of any of the insurance or self-insurance coverage. Failure to maintain insurance as required in this MOA is a material breach of contract and may be grounds for termination of the breaching Participant from the MOA.

#### **XII. RELATIONSHIP BETWEEN THE PARTIES**

Nothing herein shall be construed to either create, or does any other Participant intend to create by the terms hereof, any contractual or other relationship, whether expressed or implied, of joint power, joint venture, partner, principal-agent, independent contractor, or master-servant.

#### **XIII. ASSIGNMENT - SUCCESSORS AND ASSIGNS**

No Participant may not assign this MOA in whole or in part, nor any right, duty, or obligation provided herein, without the express written consent of the Executive Committee. The rights and liabilities set forth herein shall inure to the benefit and bind successors and assigns of the Participants to this MOA but shall not inure to the benefit of any third party or person.

#### **XIV. GOVERNING LAW**

The interpretation and enforcement of the MOA shall be governed by the laws of the State of California. Venue for any action filed by any Participant shall be in the

Superior Court for the County of Sacramento.

**XV. INTERPRETATION**

This MOA shall be deemed to have been prepared equally by all of the Participants, and the MOA and its individual provisions shall not be construed or interpreted more favorably for one Participant on the basis that the other Participant prepared it.

**XVI. DISPUTES**

In the event of any dispute arising out of or relating to this MOA, the Participants shall attempt, in good faith, to promptly and mutually resolve the dispute mutually between the respective Participants. If the dispute involves 3 or more Participants, the dispute shall be submitted to the Executive Committee. Pending resolution of any such dispute the Participants shall continue without delay to carry out all its responsibilities under this MOA unless the MOA is otherwise terminated, or a disputing Participant is terminated from the MOA, in accordance with the Termination provisions herein. Nothing in this MOA or provision shall constitute a waiver of any of the government claim filing requirements set forth in Title 1, Division 3.6, of the California Government Code or as otherwise set forth in local, state and federal law.

**XVII. DUPLICATE COUNTERPARTS**

This MOA may be executed in duplicate counterparts, with copies provided to all Participants hereto. The MOA shall be deemed executed when it has been signed by all Participants.

**XVIII. AUTHORITY TO EXECUTE**

Each person executing this MOA represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this MOA for or on behalf of their Participant agency to this MOA. Each Participant represents and warrants to the other Participants that the execution and delivery of the MOA and the performance of such Participant's obligations hereunder have been duly authorized.

**IN WITNESS WHEREOF**, the Participants hereto have caused this MOA to be duly executed as of the day and year first written above.

**CAL FIRE Amador-El Dorado Unit**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**COSUMNES Fire Department, on  
behalf of the Cosumnes Community  
Services District**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**SACRAMENTO COUNTY SHERIFF'S  
OFFICE**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**CITY OF FOLSOM**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**SACRAMENTO CITY Fire Department**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**SACRAMENTO METROPOLITAN Fire Protection District**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**SACRAMENTO CITY Police Department**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**CAL FIRE Nevada Yuba Placer Unit**

By \_\_\_\_\_

Date \_\_\_\_\_

**Approved as to form:**

By \_\_\_\_\_

Date \_\_\_\_\_

**APPENDIX I**

**SACRAMENTO REGIONAL INCIDENT MANAGEMENT TEAM MANUAL**





## Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 8, 2022

### Action Item 3

## Fiscal Year 2022/23 Final Budget

\*\*  Separate Attachment



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS  
Fire Chief

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FINAL BUDGET**  
**FOR THE GENERAL OPERATING FUND 212A FOR**  
**FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for the General Operating Fund 212A for Fiscal Year 2022/2023 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Final Budget for General Operating Fund 212A for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

<b>OBJECT</b>	<b>FUND</b>	<b>FUND CENTER</b>	<b>COST CENTER</b>	<b>ACCOUNT CATEGORY</b>	<b>BUDGET FY2022/23</b>
10	212A	2129212	2129212000	SALARIES & EMPLOYEE BENEFITS	\$214,586,793
20	212A	2129212	2129212000	SERVICES & SUPPLIES	37,409,449
30	212A	2129212	2129212000	OTHER CHARGES	4,589,186
50	212A	2129212	2129212000	OPERATING TRANSFER OUT (To 212D)	4,987,680
50	212A	2129212	2129212000	OPERATING TRANSFER OUT (To 212G)	8,837
59	212A	2129212	2129212000	OPERATING TRANSFER IN (From 212M)	-8,700,000
					<b><u>\$252,881,945</u></b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all Revenue Sources, Fund Balance Available and Property Taxes.

**BE IT FURTHER RESOLVED** that the Final Budget for Fund 212A for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board

**ATTACHMENTS:**

- 212A Final Budget Summary for FY2022/23 Schedule
- 212A Revenue Detail Schedule
- 212A Expenditure Detail Schedule



**TODD HARMS**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FINAL BUDGET**  
**FOR THE CAPITAL FACILITIES FUND 212D FOR**  
**FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for the Capital Facilities Fund 212D for Fiscal Year 2022/2023 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Capital Facilities Fund 212D for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	BUDGET FY2022/23
10	212D	2123000	2123000000	SALARIES & EMPLOYEE BENEFITS	\$ -
20	212D	2123000	2123000000	SERVICES & SUPPLIES	125,000
30	212D	2123000	2123000000	OTHER CHARGES	4,987,680
41	212D	2123000	2123000000	CAPITAL ASSETS-LAND	-
42	212D	2123000	2123000000	CAPITAL ASSETS-STRUCTURES	18,000
43	212D	2123000	2123000000	CAPITAL ASSETS-EQUIPMENT	15,692,476
44	212D	2123000	2123000000	CAPITAL ASSETS-SOFTWARE	-
59	212D	2123000	2123000000	OPERATING TRANSFER IN (From 212A)	-4,987,680
					<b>\$15,835,476</b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

**BE IT FURTHER RESOLVED** that the Final Budget for Fund 212D for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board

ATTACHMENTS:  
212D Final Budget Summary for FY2022/2023 Schedule



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

**RESOLUTION NO. 2022-\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FINAL BUDGET**  
**FOR THE GRANTS FUND 212G FOR**  
**FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for the Grants Fund 212G for Fiscal Year 2022/2023 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Final in the Grants Fund 212G for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	BUDGET FY2022/23
10	212G	2126000	2126000000	SALARIES & EMPLOYEE BENEFITS	\$ 4,541,307
20	212G	2126000	2126000000	SERVICES & SUPPLIES	529,317
30	212G	2126000	2126000000	TAXES, LICENSES, DEBT SRVC & OTHERS	-
42	212G	2126000	2126000000	CAPITAL ASSETS-STRUCTURES	78,425
43	212G	2126000	2126000000	CAPITAL ASSETS-EQUIPMENT	154,167
59	212G	2126000	2126000000	OPERATING TRANSFER IN (From 212A)	-8,837
					<b>\$ 5,294,379</b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

**BE IT FURTHER RESOLVED** that the Final Budget for Fund 212G for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board

ATTACHMENTS:  
212G Final Budget Summary for FY 2022/23 Schedule



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

**TODD HARMS**  
Fire Chief

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FINAL BUDGET**  
**FOR THE DEVELOPMENT IMPACT FEES FUND 212I FOR**  
**FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for the Development Impact Fees Fund 212I for Fiscal Year 2022/2023 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Development Impact Fees Fund 212I for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	BUDGET FY2022/23
20	212I	2129000	2129000000	SERVICES & SUPPLIES	\$ 90,000
41	212I	2129000	2129000000	CAPITAL ASSETS-LAND ACQUISITION	40,000
42	212I	2129000	2129000000	CAPITAL ASSETS-STRUCTURES	1,150,000
					<b>\$ 1,280,000</b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

**BE IT FURTHER RESOLVED** that the Final Budget for Fund 212I for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.



**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board

ATTACHMENTS:  
212I Final Budget Summary for FY 2022/23 Schedule



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

**TODD HARMS**  
Fire Chief

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FINAL BUDGET**  
**FOR THE LEASED PROPERTIES FUND 212L FOR**  
**FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for the Leased Properties Fund 212L for Fiscal Year 2022/2023 were made, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Final Budget in the Leased Properties Fund 212L for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	BUDGET FY2022/23
10	212L	2127000	2127000000	SALARIES & EMPLOYEE BENEFITS	\$ -
20	212L	2127000	2127000000	SERVICES & SUPPLIES	880,379
30	212L	2127000	2127000000	OTHER CHARGES	245,709
41	212L	2127000	2127000000	CAPITAL ASSETS-LAND	-
42	212L	2127000	2127000000	CAPITAL ASSETS-STRUCTURES	-
59	212L	2127000	2127000000	OPERATING TRANSFER IN (From 212A)	-
					<b>\$ 1,126,088</b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

**BE IT FURTHER RESOLVED** that the Final Budget for Fund 212L for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board

**ATTACHMENTS:**  
212L Final Budget Summary for FY2022/23 Schedule



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE FINAL BUDGET**  
**FOR THE IGT FUND 212M**  
**FOR FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Final Budget for the IGT Fund 212M for Fiscal Year 2022/2023 were made;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Final Budget in the IGT Fund 212M for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	BUDGET FY2022/23
20	212M	2121100	2121100000	SERVICES & SUPPLIES	\$ 5,800,000
50	212M	2121100	2121100000	OPERTING TRANSFER OUT (To 212A)	8,700,000
					<b>\$ 14,500,000</b>

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all Revenue Sources and use of Fund Balance; and

**BE IT FURTHER RESOLVED** that the Final for Fund 212M for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board

ATTACHMENTS:  
212M Final Budget Summary for FY 2022/23 Schedule



## Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 8, 2022

### Action Item 4

## Capital Improvement Program Plan

\*\*  Separate Attachment



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS  
Fire Chief

**RESOLUTION NO. 2022-\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM PLAN**  
**FISCAL YEAR 2022/2023 – FY 2026/2027**

**WHEREAS**, on June 9, 2022 the District adopted a Capital Improvement Plan (CIP), and

**WHEREAS**, the Fire Chief has reviewed and recommended necessary updates to the Plan which now reflect a total of 53 submitted projects with 18 prioritized for funding in conformance with the District’s long-term capital needs, and

**WHEREAS**, the FY 2022/23 final budget includes funding for the FY 2022/23 CIP projects.

**THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors of the District that the FY 2022/23 CIP projects as outlined in the updated CIP plan are hereby approved and the Fire Chief is authorized to proceed with the implementation of these CIP projects as planned, and

**BE IT FURTHER RESOLVED** that any further additions or deletions by project title for the adopted FY 2022/23 – FY 2026/27 CIP will be authorized only upon recommendation of the Fire Chief and approved by the Board of Directors.

**PASSED AND APPROVED** this 8<sup>th</sup> day of September, 2022, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board