



DAN HAVERTY
Interim Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, March 23, 2023 – 6:00 PM
Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

&

Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 821 6883 6981#

Passcode: 301 688 654#

D'Elman Clark
Board President
Division 6

Grant Goold
Board Vice President
Division 2

Ted Wood
Board Secretary
Division 4

Cynthia Saylor
Board Member
Division 1

Robert Webber
Board Member
Division 3

Jennifer Sheetz
Board Member
Division 5

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

John Costa
Board Member
Division 9

Teleconferencing location: 605 N. Loafer Canyon Drive, Elk Ridge, Utah 84651

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Interim Board Clerk Martucci via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Sherri Martucci
Interim Board Clerk
(916) 859-4305

martucci.sherri@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING

THURSDAY, MARCH 23, 2023

CALL TO ORDER

ROLL CALL

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. Today's meeting replays on Sunday, March 26th at 2:00pm and Monday, March 27th at 6:00pm on Channel 14. This meeting can also be viewed at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

- | | <u>Page No.</u> |
|--|-----------------|
| 1. Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of March 9, 2023. | 5 |
| 2. Bid Award Recommendation – RFB 23-01 Station 105 Kitchen Remodel
Recommendation: Approve the bid award recommendation for RFB 23-01 Station 105 kitchen remodel and authorize the Fire Chief or his designee to administer the project in accordance with the approved project budget. | 12 |

PRESENTATION ITEMS

- | | |
|--|---|
| 1. Property & Casualty Insurance Program Marketing Update for SMFD
<i>(Brad Svenningsen, USI Insurance Services)</i>
Recommendation: Receive presentation, no action required. | * |
| 2. Strategic Plan-Standards of Cover Update <i>(Deputy Chief Mitchell)</i>
Recommendation: Receive Presentation. No action required. | * |



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ACTION ITEMS

1. **Revision to Positions and Authorization Document (PAD)** (*Deputy Chief Bailey*) **13**
Recommendation: Authorize the revisions to the Position and Authorization Document (PAD).

REPORTS

1. **PRESIDENT'S REPORT**—(*President Clark*)
2. **FIRE CHIEF'S REPORT**—(*Interim Fire Chief Haverty*)
OPERATIONS REPORT – (*Deputy Chief Mitchell*)
ADMINISTRATIVE REPORT – (*Deputy Chief Bailey*)
SUPPORT SERVICES REPORT – (*Deputy Chief Wagaman*)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (*Captain Pete Votava, Local 522 Director*)
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (*President Clark*)
Next Meeting: TBD
 - B. **Communications Center JPA** – (*DC Wagaman*)
Next Meeting: March 28, 2023 at 9:00 AM
 - C. **Finance and Audit Committee** – (*Director Wood*)
Next Meeting: April 27, 2023 at 5:30 PM
 - D. **Policy Committee** – (*Director Costa*)
Next Meeting: April 13, 2023 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Board Clerk Selection Process
2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Fire Chief Selection Process

CLOSED SESSION REPORT OUT

ADJOURNMENT



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NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – April 13, 2023 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.


ANTICIPATED AGENDA ITEMS: TBD

Posted on March 20, 2023

Sheri Martucci

Sheri Martucci, Interim Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.