



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT**

Thursday, June 25, 2026, at 6:00 p.m.

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Costa. Board members present: Clark, Costa, Goold, Jones, Rice, Saylor, Stark, Webber, and Wood. Board members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

One public comment was received from Roger Mitchell.

CONSENT ITEMS

Moved by Director Wood, seconded by Rice, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meetings of June 11, 2026.
Action: Adopted the Action Summary Minutes.
2. **Adopt Resolution – Closing Amendment to Fiscal Year 2025/26 Midyear Budget**
Recommendation: Adopt Resolution to address unanticipated expenditures that exceed budgeted amounts.
Action: Adopted **Resolution 2026-050**.
3. **Adopt Resolution – Special Fire Tax – Sloughhouse/Rancho Murieta Area**
Recommendation: Adopt Resolution authorizing the County Assessor to incorporate the \$100 per parcel Special Fire Tax for the Sloughhouse/Rancho Murieta area with the 2026/27 Sacramento County property tax levy.
Action: Adopted **Resolution 2026-051**.

4. ~~Disclosure of Material Expenditure – Excess General Liability Insurance – Vantage Risk Specialty Insurance Company – \$317,794.00 and Westchester Surplus Lines Insurance Company for \$221,837.00.~~
~~Recommendation:~~ Authorize a payment of \$317,794.00 to Vantage Risk Specialty Insurance Company and \$221,837.00. to Westchester Surplus Lines Insurance Company for Excess General Liability Insurance.
~~Action:~~ Pulled from the Consent Calendar
5. ~~Disclosure of Material Expenditure – Aviation Liability Insurance – Chubb Insurance Group – \$214,963.00~~
~~Recommendation:~~ Authorize a payment of \$214,963.00 to Chubb Insurance Group for the purchase of Aviation Liability Insurance.
~~Action:~~ Pulled from the Consent Calendar
6. ~~Disclosure of Material Expenditure – General/Property/Liability Commercial Insurance – Fire Agencies Insurance Risk Authority (FAIRA) for FY 26/27 in the amount of \$3,177,340.00~~
~~Recommendation:~~ Authorize a payment of \$3,177,340 to Fire Agencies Insurance Risk Authority (FAIRA) for commercial insurance.
~~Action:~~ Pulled from the Consent Calendar
7. **Adopt Resolution – Surplus Vehicle and Equipment Designation**
Recommendation: Adopt Resolution designating the vehicles and equipment listed as surplus.
Action: Adopted **Resolution 2026-052.**
8. **Revision of Board Policy – Policy 01.025.06 – Reinstatement Policy**
Recommendation: Approve the revisions to the Reinstatement Policy.
Action: Approved.
9. **Board Policy – Policy 01.026.01 – Disruption of Telephonic or Internet Service During Public Meetings**
Recommendation: Approve the Disruption of Telephonic or Internet Service During Public Meetings Policy.
Action: Approved.

ITEMS PULLED FROM CONSENT

4. **Disclosure of Material Expenditure – Excess General Liability Insurance – Vantage Risk Specialty Insurance Company – \$317,794.00 and Westchester Surplus Lines Insurance Company for \$221,837.00.**
Recommendation: Authorize a payment of \$317,794.00 to Vantage Risk Specialty Insurance Company and \$221,837.00. to Westchester Surplus Lines Insurance Company for Excess General Liability Insurance.
Action: Moved by Director Saylor, seconded by Clark, and carried unanimously by members present to authorize a payment of \$317,794.00 to Vantage Risk Specialty Insurance Company and \$221,837.00. to Westchester Surplus Lines Insurance Company for Excess General Liability Insurance.

5. **Disclosure of Material Expenditure – Aviation Liability Insurance – Chubb Insurance Group – \$214,963.00**
Recommendation: Authorize a payment of \$214,963.00 to Chubb Insurance Group for the purchase of Aviation Liability Insurance.
Action: Moved by Director Saylor, seconded by Jones, and carried unanimously by members present to authorize a payment of \$214,963.00 to Chubb Insurance Group for the purchase of Aviation Liability Insurance.
6. **Disclosure of Material Expenditure – General/Property/Liability Commercial Insurance – Fire Agencies Insurance Risk Authority (FAIRA) for FY 26/27 in the amount of \$3,177,340.00**
Recommendation: Authorize a payment of \$3,177,340 to Fire Agencies Insurance Risk Authority (FAIRA) for commercial insurance.
Action: Moved by Director Goold, seconded by Jones, and carried unanimously by members present to authorize a payment of \$3,177,340 to Fire Agencies Insurance Risk Authority (FAIRA) for commercial insurance.

ACTION ITEMS:

1. **Adopt Resolution – Non-Safety Senior Management, Management and Unrepresented Confidential Employees**
(Chief HR Officer Melisa Maddux)
Recommendation: Adopt Resolution approving revisions for Non-Safety Senior Management, Management, and Unrepresented Confidential Employees and authorizing implementation of the revised language.
Action: Moved by Director Rice, seconded by Stark, and carried 7 to 2 by members present to withdraw the item until a union contract is finalized or September 30, 2026.
2. **Adopt Resolution – Senior Safety Management and Safety Management Employees**
(Chief HR Officer Melisa Maddux)
Recommendation: Adopt Resolution approving revisions for Safety Senior Management and Safety Management Employees and authorizing implementation of the revised language.
Action: Moved by Director Rice, seconded by Stark, and carried 7 to 2 by members present to withdraw the item until a union contract is finalized or September 30, 2026.
3. **Adopt Resolution – Side Letter for the Battalion Chief's Organization, an Affiliate of Local 522**
(Chief HR Officer Melisa Maddux)
Recommendation: Adopt Resolution approving the Side Letter for Article 42 between the Sacramento Metropolitan Fire District and the Battalion Chief's Organization, an Affiliate of Local 522.
Action: Moved by Director Goold, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2026-053**, approving the Side Letter.

REPORTS

1. **PRESIDENT'S REPORT - (President Costa)**

No report.

2. FIRE CHIEF'S REPORT — (*Chief House*)

No report.

OPERATIONS REPORT – (*Deputy Chief Wagaman*)

No report.

ADMINISTRATIVE REPORT – (*Deputy Chief Fiorica*)

No Report

SUPPORT & EMERGENCY MEDICAL SERVICES – (*Deputy Chief Mitchell*)

Logistics: New member Trevor Grabenauer introduced himself to the Board.

Planning & Development: Partner acknowledgement. Admin Analyst Erin Castleberry spoke and recognized staff in the Facilities, I.T., Logistics, and Training divisions for their help with the Zinfandel Fire Responder Training Facility Grand Opening held today.

CRRD: Chief Nygren spoke regarding July 4th fireworks preparations and activities. Chief Nygren noted that fines have increased to \$1,000 per device, \$10,000 in the American River Parkway and \$10,000 on public school grounds. Fireworks retail booths will open at Noon on Sunday, June 28th.

COR: Fire Camp June 16-19, 2026 (Tuesday through Friday)

- This year marked a milestone for Fire Camp as Camp Director Jim Pritchard completed his final year, passing leadership to Engineer Alex Carl after 14 years. The team celebrated with a special-edition Fire Camp logo and patriotic tie-dyed shirts in honor of the transition and America's 250th birthday.
- Started a new partnership with Sunrise Recreation and Park District made Family Day especially memorable: over 300 attendees enjoyed a traditional Fire Camp BBQ lunch at Rusch Park, siblings found joy on the playgrounds, and the rest of the family enjoyed the games ahead of the awards ceremony!
- Retired Captain Brian Currie, Captain Jake Currie, Fire Explorers, ARC students, and Reserves organized the BBQ. Many thanks to our food servers and supporters for making the day a success. Outdoor activities included Make & Break, Water Hockey, and the Bucket Brigade, providing fun and engagement for campers and their families.
- Special thank you to our Board of Directors for your continued support of this incredible program, which gave 80 youth the unique opportunity to join Metro Fire firefighters for 4 days, learning teamwork, building confidence, and, most importantly, lifesaving skills. Thank you to our program partners (Sunrise Parks and Rec, Golfland Sunsplash, SRFEC, Raising Canes, Chicago Fire Pizza, Roseville Fire, and Capital City CPR), the sponsorship provided by the Citrus Heights Kiwanis Club, and to individual sponsor.
- Community Relations takes on planning Fire Camp, and support is provided by Logistics, Admin Services, Office of the Fire Chief, Finance, Fleet, Coms, IT, Operations, AirOps, EMS, and CERT.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

Captain Sean Scollard congratulated the District on the grand opening of the new training facility, describing the event as a significant milestone for Metro Fire and recognizing the collaboration of local, state, and federal partners, retirees, former chiefs, regional agencies, District leadership, and staff who contributed to the project's success. Captain Scollard spoke regarding contract negotiations and stated that Local 522's approach is guided by a long-standing commitment to improving the organization for future generations of firefighters.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Costa)

No Report

B. Communications Center JPA – (Deputy Chief Fiorica)

The Communication Center JPA Board last met on June 23, 2026. During that meeting the Board approved the FY26/27 final budget. The Board was advised of the appointment of Casey Quintard as the Deputy Director of Operation. On June 15th Chief Wilbourn began transitioning into the Chief Executive Director position as Chief Parker from Sacramento City transitions out of the position. Chief Wilbourn's term as the Chief Executive Director officially begins on July 1st.

There was no other reportable action taken.

Our next meeting is scheduled for Tuesday July 28, 2026.

C. Finance and Audit Committee – (Director Jones)

The Finance and Audit Committee met tonight and received the Bimonthly Fiscal report presentation from CFO O'Toole.

D. Policy Committee – (Director Clark)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Wood thanked everyone involved with organizing and running Fire Camp. Campers get certified in CPR. He also thanked the Counselors that volunteer their time.

Director Webber thanked everyone involved in the Grand Opening of the Zinfandel Training Facility.

President Costa stated that the Zinfandel Fire Responder Training Facility Grand Opening today was a great event and well attended.

CLOSED SESSION:

The Board recessed to closed session at 7:15 p.m. on the following matter(s):

**1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to California Government Code Section 54957.6**

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

**2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): One Case**

Claim Against Public Entity Pursuant to Government Code Section 910
Denise Roxann Williams v. Sacramento Metropolitan Fire District
John Lavra, General Counsel

Action: Moved by Wood, seconded by Goold, and carried unanimously by members present to deny the 910 Claim and refer to the Districts liability pool.

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): One Case**

Claim Against Public Entity Pursuant to Government Code Section 910
Trevaus Williams v. Sacramento Metropolitan Fire District
John Lavra, General Counsel

Action: Moved by Wood, seconded by Goold, and carried unanimously by members present to deny the 910 Claim and refer to the Districts liability pool.

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 9:55 p.m. General Counsel John Lavra reported that the Board met in closed session on three items:

- 1. Conference with Labor Negotiator; the Board met with its designated labor negotiator; no reportable action was taken in closed session.
- 2. Government Code Section 910 Claim of Denise Roxann Williams, the Board voted unanimously to deny the claim and refer to the District liability pool for further handling.

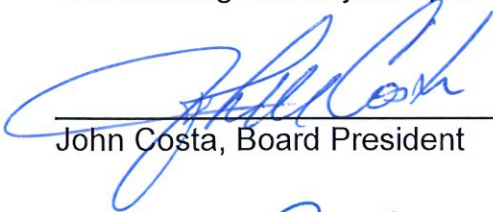
3. Government Code Section 910 Claim of Trevaus Williams, the Board voted unanimously to deny the claim and refer to the District liability pool for further handling.
To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2026-06-25-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 9:57 p.m.



John Costa, Board President

Brian Rice, Secretary

Marni Rittburg, CMC
Board Clerk