



DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

Thursday, April 13, 2023 – 6:00 PM  
Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California

&  
Remotely Via Zoom  
Phone: (669) 900-6833  
Webinar ID: 859 0298 8317#  
Passcode: 464 037 379#

D'Elman Clark  
Board President  
Division 6

Grant Goold  
Board Vice President  
Division 2

Ted Wood  
Board Secretary  
Division 4

Cynthia Saylor  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

Jennifer Sheetz  
Board Member  
Division 5

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Interim Board Clerk Martucci via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Sherri Martucci**  
Interim Board Clerk  
(916) 859-4305  
[martucci.sherri@metrofire.ca.gov](mailto:martucci.sherri@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, APRIL 13, 2023

## CALL TO ORDER

## ROLL CALL

## PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays on Saturday, April 15<sup>th</sup> at 3:00pm and Sunday, April 16<sup>th</sup> at 11:30am on Channel 14. This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

- |  | <u>Page No.</u> |
|--|-----------------|
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of March 23, 2023.   | <b>6</b>        |
| 2. <b>FY 2022/23 Midyear Budget Adjustments for Capital Facilities Fund 212D - Addendum</b><br><b>Recommendation:</b> Adopt the resolution for the FY 2022-23 Midyear Budget addendum for Capital Facilities Fund 212D.  | <b>10</b>       |
| 3. <b>Bid Award Recommendation – RFB 23-04 Station 101 Restoration</b><br><b>Recommendation:</b> Approve the bid award recommendation for RFB 23-04 Station 101 Restoration and authorize the Fire Chief or his designee to administer the project in accordance with the approved project budget. | <b>13</b>       |





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THURSDAY, APRIL 13, 2023

## PRESENTATION ITEMS

1. **Sacramento County Employees' Retirement System Payment Agreement Update** 15  
(Chief Financial Officer O'Toole)  
**Recommendation:** Receive presentation, no action required.

## ACTION ITEMS

1. **Budget Amendments – 212A and 212D Mid-Year Budget for FY2022/23** 17  
(Deputy Chief Mitchell)  
**Recommendation:** Adopt the attached Budget Amendment Resolutions

## REPORTS

1. **PRESIDENT'S REPORT**—(President Clark)
2. **FIRE CHIEF'S REPORT**—(Interim Fire Chief Haverty)  
**OPERATIONS REPORT** – (Deputy Chief Mitchell)  
**ADMINISTRATIVE REPORT** – (Deputy Chief Bailey)  
**SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (BC Matt Cole, Local 522 Vice President)
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – (President Clark)  
Next Meeting: TBD
  - B. **Communications Center JPA** – (DC Wagaman)  
Report Out: April 11, 2023 at 9:00 AM  
Next Meeting: April 25, 2023 at 9:00 AM  
Cosumnes CSD
  - C. **Finance and Audit Committee** – (Director Wood)  
Next Meeting: April 27, 2023 at 5:30 PM
  - D. **Policy Committee** – (Director Costa)  
Next Meeting: May 11, 2023

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Workers Compensation Settlement Authority**
  - A. Scott A. Courtney and the Sacramento Metropolitan Fire District  
Claim # 4A2208L730Y-0001 – Workers' Compensation Settlement  
Authority – Lenahan, Slater, Pearse & Majernik, LLP – Colin Connor
  - B. Michael Welch and the Sacramento Metropolitan Fire District  
Claim # SMDQ - 550177 – Workers' Compensation Settlement Authority – Lenahan,  
Slater, Pearse & Majernik, LLP - Tyler Sonksen



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REGULAR BOARD MEETING

THURSDAY, APRIL 13, 2023

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two cases**
  - A. Claim Against Public Entity Pursuant to Government Code Section 910  
Nabil Samaan and NKS Real Estate Holding, Inc. v. Sacramento Metropolitan Fire District  
Deputy Chief Bailey
  - B. Claim Against Public Entity Pursuant to Government Code Section 910  
Kevin Ortega v. Sacramento Metropolitan Fire District  
Deputy Chief Bailey
3. **Pursuant to California Government Code 54957(a)**  
Consultation with District Counsel and Cyber Security Manager
4. **Pursuant to California Government Code Section 54956.8**  
Real property negotiations
5. **PUBLIC EMPLOYMENT Pursuant to California Government Code Section 54957**  
Paramedics  
Emergency Medical Technicians (EMT)  
Administrative Specialist  
Fire Mechanic  
Network Systems Engineer
6. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Board Clerk Selection Process
7. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Fire Chief Selection Process

**CLOSED SESSION REPORT OUT**

**ADJOURNMENT**



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REGULAR BOARD MEETING

THURSDAY, APRIL 13, 2023

## NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – April 27, 2023 at 6:00 PM


*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD

Posted on April 10, 2023

**Sherri Martucci, Interim Clerk of the Board**

\* No written report

\*\*  Separate Attachment

## DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.





DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS**  
**SACRAMENTO METROPOLITAN FIRE DISTRICT**  
Thursday, March 23, 2023  
Held at the following locations:  
10545 Armstrong Avenue – Board Room  
Mather, California  
&  
Remotely Via Zoom  
& Teleconferencing Location

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Clark. Board members present in person: Clark, Costa, Jones, Saylor, Webber, and Wood. Board members absent: Rice and Sheetz. Board members present virtually: Goold. Staff present in person: Interim Chief Haverty, and Interim Board Clerk Martucci. Staff present virtually: General Counsel Lavra.

### PUBLIC COMMENT - None

President Clark removed Action Item 1 from the agenda.

### CONSENT ITEMS

**Action:** Moved by Saylor, seconded by Jones, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of March 9, 2023.  
**Action:** Approved the Action Summary Minutes.
- 2. Bid Award Recommendation – RFB 23-01 Station 105 Kitchen Remodel**  
**Recommendation:** Approve the bid award recommendation for RFB 23-01 Station 105 kitchen remodel and authorize the Fire Chief or his designee to administer the project in accordance with the approved project budget.  
**Action:** Approved the bid award recommendation for RFB 23-01.

### PRESENTATION ITEM

- 1. Property & Casualty Insurance Program Marketing Update for SMFD**  
(Brad Svenningsen, USI Insurance Services)  
**Recommendation:** Receive presentation, no action required.  
**Action:** Presentation received, no action taken.
- 2. Strategic Plan-Standards of Cover Update (Deputy Chief Mitchell)**  
**Recommendation:** Receive presentation, no action required.  
**Action:** Presentation received, no action taken.

## **ACTION ITEMS**

1. **Revision to Positions and Authorization Document (PAD)** (*Deputy Chief Bailey*)  
**Recommendation:** Authorize the revisions to the Position and Authorization Document (PAD).  
**Item Removed**

## **REPORTS**

1. **PRESIDENT'S REPORT** - (*President Clark*)  
No Report

2. **FIRE CHIEF'S REPORT** - (*Interim Chief Haverty*)

The Supervising Inspector Promotional Exam is open with a final filing date of April 21<sup>st</sup> at 4:00 pm. There is also a career development opportunity for the Mobile Integrated Health Program Day Positions, Mobile Integrated Health Firefighter/Paramedic and Mobile Integrated Health Paramedic with a final filing date of March 31<sup>st</sup> at 4:00 pm.

As a result of the Classification Study, congratulations to Courtney Moore for her promotion to Purchasing Agent and Emily Brown for her promotion to Payroll Specialist, both effective March 9<sup>th</sup>.

AC Rudnicki, BC Perryman and I met with four hospital administrators to accomplish some introductions and repair relationships between this agency as well as present to them our ideas about relieving APOT/wall times and demonstrate to them the effectiveness our Mobile Integrated Health Program. We've been warmly received by UC Davis Medical Center, Sutter Roseville and Kaiser Roseville.

Yesterday, we continued with the Reframing Organizations classes, studying the chapters on the Structural Frame. Chief House joined me in teaching yesterday and there are three deliveries of these materials this month.

## **OPERATIONS REPORT**

DC Mitchell introduced BC Grant Russell who described the 12 programs that fall under the Special Operations Division. Air Operations, Unmanned Aerial Vehicle program, CERT program, Technical Rescue, Hazmat, Water Rescue, TEMS, Dozer, ARFF, Foam Operations and Tank Farm, the Sacramento Regional Incident Management Team, and Wildland team are all part of Special Operations. BC Russell said that each of these programs has a separate program manager at the Captain rank. That person manages the budget, purchasing and training within those programs. BC Russell's job is to support, educate, mentor, and assist them in this process.

## **ADMINISTRATIVE REPORT**

DC Bailey provided updates from the Community Relations Division. The Awards Gala will be held Thursday, March 30<sup>th</sup> at Arden Hills Country Club. A letter was sent to all school districts regarding fire safety videos accessible on the District's website. They are also planning for a media press event on April 19<sup>th</sup> uniting national, state and local officials, addressing efforts to reduce fire problems across the nation. Fire Camp will be July 11<sup>th</sup>-14<sup>th</sup> and the next station dedication is at Fire Station 63 on May 11<sup>th</sup>. Community Relations is also working with the fireworks safety task force to develop messaging for our fireworks campaign this year.



The Workers Compensation RFP is with General Counsel Lavra for review. For Human Resources, promotional recruitment for Captain closes on May 5<sup>th</sup> and Battalion Chief closes on May 26<sup>th</sup>. Board Clerk interviews held on March 23<sup>rd</sup> and 24<sup>th</sup>.

Staff is working on the 2023/24 Preliminary Budget and Finance is working on an RFP for external audit services.

### **SUPPORT SERVICES REPORT**

DC Wagaman highlighted the Community Risk Reduction Division (CRRD), previously known as Fire Prevention, with a team of 29 authorized staff members. They do fire inspections, fire investigations, plan review, code enforcement, and address weed abatement issues throughout our district. They handled over 21,000 inspections and plan reviews.

DC Wagaman introduced AC Law, Fire Marshal along with Amy Nygren, Deputy Fire Marshal and they provided a detailed overview of CRRD's 2023 goals, code enforcement, new construction, training and their regional partnerships. CRRD is responsible for protecting the public through coordinated efforts in fire prevention, code enforcement, fire engineering, fire and life safety education, and fire investigation.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

Captain Votava, 522 Director reported since the last meeting that 522 has been on two calls with Department of Health Care Services (DHCS) in regards to PP-GEMT. The nonpayer list has been cut in half over the last three months. Making progress with DHCS and CMS to see EMS as an entire package, including not only transports but the first responders, treatment, assessments, packaging and then the transport. By doing this, we expect to have an impact on the reimbursements from CMS in the future.

Captain Votava also reported having Executive Board and shop steward meetings. 522 is getting all shop stewards out to the divisions, fire stations over the next 30 days. 522 has also been involved in labor coalition meetings with Sacramento and Placer Counties. They are looking for continued support on items such as wall times, homelessness and exploring potential opportunities to increase services in those areas and those communities. Unit meeting is on Friday for all members.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

- A. Executive Committee – (President Clark)**  
Next Meeting: TBD
  
- B. Communications Center JPA – (DC Wagaman)**  
Next Meeting: March 28, 2023 at 9:00 AM
  
- C. Finance and Audit Committee – (Director Wood)**  
Next Meeting: April 27, 2023 at 5:30 PM
  
- D. Policy Committee – (Director Costa)**  
Next Meeting: April 13, 2023 at 5:30 PM



**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Goold thanked staff for their excellent presentations. He is looking forward to update information on the insurance policies. Thanked the men and women doing the work, in particular the Community Risk Reduction Division.

Director Saylor thanked everyone for their very comprehensive presentations. She spent last week at FDAC and appreciated the classes and learning. Director Saylor also attended CSDA's Spring Education Days.

Director Costa also agreed the presentations were great and they are building up to the strategic workshop.

**The Board recessed to closed session at 7:30 pm.**

**CLOSED SESSION**

- 1. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**  
**Pursuant to California Government Code Section 54957**  
Board Clerk Selection Process  
**Action:** The Board took no reportable action.
  
- 2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**  
**Pursuant to California Government Code Section 54957**  
Fire Chief Selection Process  
**Action:** The Board took no reportable action.

**The board reconvened to open session at 9:04 pm.**

**ADJOURNMENT**

The meeting was adjourned at 9:05 pm.

\_\_\_\_\_  
D'Elman Clark, President

\_\_\_\_\_  
Ted Wood, Secretary

\_\_\_\_\_  
Sherri Martucci, Interim Board Clerk



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

DAN HAVERTY  
Interim Fire Chief

**DATE:** April 13, 2023

**TO:** Board of Directors

**SUBJECT:** FY 2022/23 Midyear Budget Adjustments for Capital Facilities Fund 212D - Addendum

## SUMMARY

The FY 2022/23 Midyear Budget adjustments for the Capital Facilities Fund 212D did not include an operating transfer of \$41,424, which was inadvertently omitted in the resolution adopted by the Board. The attached resolution corrects the transfer.

## DISCUSSION

In March 9, 2023, the Board considered the FY 2022/23 Midyear Budget adjustments which included an operating transfer from the Grants Fund 212G to the Capital Facilities Fund 212D. The purpose of the operating transfer is to reimburse the Capital Facilities Fund 212D for an SUV purchase made in that fund. The reimbursement will come from Grants Fund 212G, specifically the Mobile Integrated Health (MIH) grant funds, since the SUV is used exclusively by the MIH program.

When the Board voted to adopt the resolutions, an operating transfer-out for \$41,424 for Fund 212G was included but the corresponding operating transfer-in for Fund 212D was not. The attached resolution for Fund 212D for the Board's consideration along with *Resolution 2023-14 Adopting the Midyear Budget for the Capital Facilities Fund* adopted on March 9, 2023 will reflect the correct Midyear Budget for Fund 212D.

## RECOMMENDATION

Staff recommends adoption of the resolution for the FY 2022/23 Midyear Budget addendum for Capital Facilities Fund 212D.

Submitted by:

Dave O' Toole  
Chief Financial Officer

Approved by:

Dan Haverly  
Interim Fire Chief





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

DAN HAVERTY  
Interim Fire Chief

**RESOLUTION NO. 2023-\_\_\_\_\_**  
**BEFORE THE GOVERNING BOARD OF**  
**THE SACRAMENTO METROPOLITAN FIRE DISTRICT**  
**County of Sacramento, State of California**

**RESOLUTION ADOPTING THE MIDYEAR BUDGET**  
**FOR THE CAPITAL FACILITIES FUND 212D – ADDENDUM**  
**FOR FISCAL YEAR 2022/2023**

**WHEREAS**, hearings have been terminated during which time all additions and deletions to the Midyear Budget for the Capital Facilities Fund 212D for Fiscal Year 2022/2023 were made, and

**WHEREAS**, an operating transfer-in that was included in the Midyear Budget for the Capital Facilities Fund 212D was inadvertently excluded in *Resolution 2023-14 Adopting the Midyear Budget for the Capital Facilities Fund*, and

**THEREFORE, IT IS HEREBY RESOLVED** in accordance with Section 13890 of the Health and Safety Code, the Midyear Budget for the Capital Facilities Fund 212D for the Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the following:

| OBJECT | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY                                   | AMOUNT TO INCREASE/ (DECREASE) |
|--------|------|-------------|-------------|--|--------------------------------|
| 59     | 212D | 2123000     | 2123000000  | OPERATING TRANSFER IN<br>(From 212A & 212E & 212G) | \$41,424                       |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**BE IT FURTHER RESOLVED** that the Midyear Budget for Fund 212D for Fiscal Year 2022/2023 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

**PASSED AND APPROVED** this 13<sup>th</sup> day of April 2023, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested By:

\_\_\_\_\_  
Clerk of the Board





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

**DATE:** April 13, 2023  
**TO:** Board of Directors  
**SUBJECT:** Bid Award Recommendation – RFB 23-04 Station 101 Restoration

## BACKGROUND

A kitchen fire at Station 101 has prompted the need for this restoration project. Restoration and clean-up activities performed to date have included removal of all cabinets, drywall, and T-bar ceiling tiles and grid in the kitchen. All Vinyl Composition Tile (VCT) flooring in the kitchen, EMS room, dayroom, and medic dorm has been removed and asbestos abatement is complete. The kitchen has been stripped down to the 2x4 studs and 2x4 ceiling joists. All existing rough-in infrastructure is in place, including electrical wiring, electrical devices, light fixtures, plumbing water lines, and sewer pipe. The scope of work required for this restoration project includes, but is not limited to, the installation of a door, a window, drywall, cabinets, countertop, backsplash, sink, and flooring; painting; and wood repair.

## DISCUSSION

Request for Bid (RFB) 23-04 Station 101 Restoration was issued on February 24, 2023. A mandatory pre-bid conference and job walk was conducted on March 8, 2023 and was attended by representatives from nine different companies. A public bid opening was conducted on March 22, 2023, and the following five bids were received.

| Company Name                  | Bid Amount   |
|-------------------------------|--------------|
| GSP Construction, Inc         | \$96,000.00  |
| All About Building Inc.       | \$98,998.00  |
| PRIDE Industries              | \$102,950.00 |
| Kaler Genral Contractors Inc. | \$112,362.00 |
| Paine Construction Inc        | \$140,000.00 |

GSP Construction, Inc was identified as the lowest responsible and responsive bidder. References for GSP Construction, Inc were contacted by the Facilities Division. All reference responses received were positive.

## FISCAL IMPACT

A claim has been filed with the District's insurance provider, Special District Risk Management Authority (SDRMA). The District will be responsible for the \$1,000.00 deductible. SDRMA will be responsible for the balance.

## RECOMMENDATION

Staff recommends the Board approve the bid award for RFB 23-04 Station 101 Restoration to GSP Construction, Inc and authorize the Fire Chief or his designee to administer the project in accordance with the approved project budget.

Submitted by:

*Joe Eachus*

Joe Eachus (Apr 7, 2023 14:17 PDT)

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Joe Eachus  
Facilities Manager

Approved by:



Tyler Wagaman (Apr 7, 2023 14:41 PDT)

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Tyler Wagaman  
Deputy Chief of Support Services





DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

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10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

**DATE:** April 13, 2023

**TO:** Board of Directors

**SUBJECT:** Sacramento County Employees' Retirement System Payment Agreement Update

## SUMMARY

The Board of Directors will receive an update on the District's unfunded accrued liability (UAAL) payments to the Sacramento County Employees' Retirement System (SCERS).

## DISCUSSION

In 1997, as a result of the merger between the American River Fire Protection District (American River) and Florin Fire Protection District (Florin), American River entered into an agreement with SCERS that stipulated an annual recalculation and payment of the UAAL associated with employees and retirees of Florin for their service prior to January 1, 1997. The formation of the Sacramento Metropolitan Fire District (District) in 2000 resulted in the District becoming the successor in interest to American River and their UAAL.

SCERS' independent actuary determined the District's UAAL as of June 30, 2017 to be \$45,045,597. At that time the District and SCERS staff identified a mutually-agreeable solution for payment of the UAAL, and the updated agreement replaced a July 1, 2022 UAAL final payment date with a new schedule for final payment in FY 2036/37.

SCERS contracts for an annual liability study that provides updated repayment plan options, and reflects SCERS market performance and demographic changes since the last report. After a surprisingly successful 2021/22, SCERS' market performance in 2022/23 worsened considerably, which has resulted in an increase in contributions to meet the payment schedule. While the District paid \$2.9 million in 2022/23, SCERS now recommends a payment of \$4.8 million. SCERS has shared with the District that market performance is likely to worsen in 2022/23, which would result in another increase in contributions in for 2024/25, estimated at \$1.8 million.

The table below shows the two options provided by SCERS. Because the MOU specifies a phased-in approach to payment changes when significant market changes occur, the required 2023/24 liability payment is only \$1.5 million, however, it rises to \$8.6 million two years later. To smooth out the contributions and reduce volatility, SCERS recommends a flat payment amount of \$4.8 million through 2033/34. District staff are evaluating a third option with a payment amount between \$1.5 million and \$4.8 million, with final payment between 2033/34 and 2036/37.

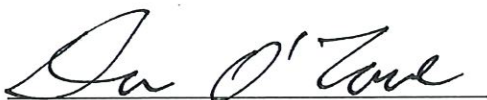
The following table provides a summary of the two SCERS options.

| Year    | Option 1<br>(Payoff<br>2034/35) | Year: | Option 2<br>(Recommended<br>by<br>SCERS)<br>(Payoff Year 2033/34) |
|---------|---------------------------------|-------|---|
| 2023/24 | \$1.53 million                  |       | \$4.85 million  |
| 2024/25 | \$2.24 million                  |       | \$4.85 million  |
| 2024/25 | \$8.62 million                  |       | \$4.85 million  |

### RECOMMENDATION

This is an informational item only. The Board will be asked to consider and approve a 2023/24 annual SCERS UAAL contribution amount as part of the 2023/24 preliminary budget process.

Submitted by:



Dave O' Toole  
Chief Financial Officer

Approved by:



Dan Haverly  
Interim Fire Chief





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DAN HAVERTY  
Interim Fire Chief

**DATE:** April 13, 2023  
**TO:** Board of Directors  
**SUBJECT:** Budget Amendments – 212A and 212D Mid-Year Budget for FY2022/23

## BACKGROUND

During the preliminary planning for FY2022/23, the conversion of Copter 3 and a heliporter (copter cart) assembly were budgeted in the Helicopter (CPT) Capital Facilities Fund. The contracted amount of the conversion after the finalized RFP process was \$37,221 more than the guesstimate made for the preliminary budget. The cost of the heliporter was an estimate based on available models at the time, which did not accommodate the needs of the aircraft. A suitable model became available after the start of the fiscal year, creating a \$12,132 overage to the budgeted amount. Since the need for a heliporter was crucial to operations, the purchase was made, leaving a shortfall in the CPT Capital Facilities Fund.

## DISCUSSION

The unbudgeted amount of the Copter 3 conversion is being financed. Due to absence of one mechanic, the helicopter maintenance service contract costs are trending low, which allowed for the release of previously encumbered funds. PO7684 has been decreased and those funds are available to transfer from A.CPT.220500 – Vehicle Maintenance Service to D.CPT.430300 - Equipment.

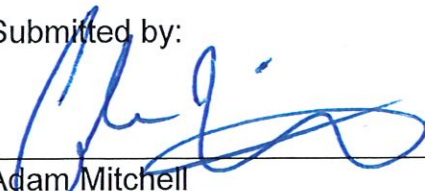
## FISCAL IMPACT

\$12,132 will be transferred from the CPT General Operating fund to the CPT Capital Facilities Fund. \$37,221 will be funded via financing sources.


## RECOMMENDATION

Staff recommends adoption of the attached Budget Amendment Resolutions.

Submitted by:

  
Adam Mitchell  
Deputy Chief, Operations

Approved by:

  
Dan Haverty  
Interim Fire Chief



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. \_\_\_\_\_

DAN HAVERTY  
Interim Fire Chief

**BEFORE THE GOVERNING BOARD OF THE  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
County of Sacramento, State of California**

**RESOLUTION ADOPTING A BUDGET AMENDMENT  
TO THE MID-YEAR BUDGET FOR THE GENERAL OPERATING FUND 212A  
FOR THE FISCAL YEAR 2022/23**

**WHEREAS**, on March 9, 2023, the District adopted the Mid-Year Budget for the General Operating Fund 212A for Fiscal Year 2022/23, which originally included a transfer to the Capital Facilities Fund 212D that incorporated the amount for a Heliporter (Copter Cart).

**WHEREAS**, the quote of this expenditure came in for more than initially budgeted; and

**WHEREAS**, to fund the additional expenditure, the transfer-out from the General Operating Fund to the Capital Facilities Fund must be increased with an offsetting reduction in General Operating Fund expenditures for Vehicle Maintenance; and

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the General Operating Fund 212A for the Fiscal Year 2022/23 will be and is hereby further amended in accordance with the following:

| ACCOUNT  | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY           | FY2022/23 INCREASE (DECREASE) |
|----------|------|-------------|-------------|----------------------------|-------------------------------|
| 20220500 | 212A | 2129212     | 2129212000  | VEHICLE MAINT SVC          | (\$12,132)                    |
| 50598000 | 212A | 2129212     | 2129212000  | OPERATING TRANS OUT (212D) | \$12,132                      |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED AND APPROVED** this 13<sup>th</sup> day of April, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Sacramento Metropolitan Fire District**

**Attested by:**

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Clerk of the Board





# Sacramento Metropolitan Fire District

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RESOLUTION NO. \_\_\_\_\_

DAN HAVERTY  
Interim Fire Chief

**BEFORE THE GOVERNING BOARD OF THE  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
County of Sacramento, State of California**

**RESOLUTION ADOPTING A BUDGET AMENDMENT  
TO THE MID-YEAR BUDGET FOR THE CAPITAL FACILITIES FUND 212D  
FOR THE FISCAL YEAR 2022/23**

**WHEREAS**, on March 9, 2023, the District adopted the Mid-Year Budget for the Capital Facilities for Fiscal Year 2022/23, which originally included the Copter 3 Conversion and a transfer from the General Operating Fund 212A that incorporated the amount for a Helicopter (Copter Cart).

**WHEREAS**, the quotes for these expenditures came in more than initially budgeted; and

**WHEREAS**, to fund the additional expenditure, the external financing proceeds and the transfer-in to the Capital Facilities Fund 212D must be increased; and

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Capital Facilities Fund 212D for the Fiscal Year 2022/23 will be and is hereby further amended in accordance with the following:

| ACCOUNT  | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY          | FY2022/23 INCREASE (DECREASE) |
|----------|------|-------------|-------------|---------------------------|-------------------------------|
| 43430300 | 212D | 2123000     | 2123000000  | EQUIPMENT                 | \$ 49,353                     |
| 59599100 | 212D | 2123000     | 2123000000  | OPERATING TRANS IN (212A) | \$ 12,132                     |
| 98987000 | 212D | 2123000     | 2123000000  | OTHER FINANCING SOURCES   | \$ 37,221                     |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED AND APPROVED** this 13<sup>th</sup> day of April, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Sacramento Metropolitan Fire District**

**Attested by:**

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Clerk of the Board