



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

**EXECUTIVE COMMITTEE – SPECIAL MEETING  
THURSDAY, JANUARY 23, 2020 – 5:30 P.M.  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California**

**COMMITTEE MEMBERS**

**President Jennifer Sheetz  
Vice President Matt Kelly  
Secretary Cinthia Saylor**

**CALL TO ORDER**

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
COMMITTEE'S SCOPE INCLUDING ITEMS ON OR NOT ON AGENDA**

**CONSENT AGENDA**

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for meeting of October 24, 2019.

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**ACTION ITEMS**

1. **Board, Committee and Delegate Appointments (President Sheetz)**

**Recommendation:** Appoint members to serve on the following:

- A. Finance Committee
- B. Policy Committee
- C. Regional Fire/EMS Communication Center JPA
- D. California Fire and Rescue Training Authority JPA
- E. City of Citrus Heights 2 x 2 Committee
- F. City of Rancho Cordova 2 x 2 Committee
- G. Sacramento County 2 x 2 Committee
- H. Reserve Firefighters Qualification Review Commission
- I. California Special Districts Association
- J. Fire Districts Association of California

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**ADJOURNMENT**

**NEXT MEETING DATE: TBA**

**Posted on January 17, 2020**

Melissa Penilla, Clerk of the Board



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## ACTION SUMMARY MINUTES

### EXECUTIVE COMMITTEE – SPECIAL MEETING SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, October 24, 2019 10545 Armstrong Avenue Mather, California

#### CALL TO ORDER

The meeting was called to order at 4:48 p.m. by President Jones. Committee members present: President Jones, Vice President Sheetz, Secretary Kelly. Committee members absent: None. Staff present: Chief Harms and Board Clerk Penilla.

**PUBLIC COMMENT:** None

#### CONSENT AGENDA

**Action:** Moved by Kelly, seconded by Sheetz, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for meeting of May 9, 2019.

**Action:** Approved Action Summary Minutes.

**The Committee recessed to Closed Session at 4:49 pm.**

#### CLOSED SESSION

1. **Public Employee Performance Evaluation: Board Clerk**

Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

**Action:** The Committee took no reportable action.

2. **Public Employee Performance Evaluation: Fire Chief**

Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

**Director Kelly excused himself from Closed Session to attend the Finance and Audit Committee at 5:35 pm.**

**Action:** The Committee took no reportable action.

**The Committee reconvened to Open Session at 5:56 pm.**

#### ADJOURNMENT

The meeting adjourned at 6:04 p.m.

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Gay Jones, President

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Melissa Penilla, Clerk of the Board





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## SACRAMENTO METROPOLITAN FIRE DISTRICT COMMITTEES, DELEGATES AND ALTERNATES APPOINTMENTS

2020	2019 STANDING COMMITTEES APPOINTMENTS	
EXECUTIVE COMMITTEE	FINANCE COMMITTEE	POLICY COMMITTEE
Jennifer Sheetz Board President	Matt Kelly (Chair)	Grant Goold (Chair)
Matt Kelly Board Vice President	Randy Orzalli (Vice-Chair)	D'Elman Clark (Vice-Chair)
Cynthia Saylor Board Secretary	Ted Wood	Jim Barnes
	Cynthia Saylor-Alternate	Jennifer Sheetz-Alternate

### OTHER APPOINTMENTS

#### REGIONAL COMMUNICATIONS CENTER JPA

Deputy Chief Brian Shannon — Delegate (Effective December 12, 2019)

Deputy Chief Eric Bridge – Alternate (Effective April 13, 2017)

#### CALIFORNIA FIRE & RESCUE JPA

Deputy Chief Shannon – Delegate (Effective January 11, 2018)

Director Matt Kelly – Alternate (Effective January 11, 2018)

City of Citrus Heights 2 X 2 Committee – Director Goold and Director Orzalli

City of Rancho Cordova 2 x 2 Committee – Director Jones and Director Wood

Sacramento County 2 X 2 Committee – Director Jones and Director Wood

In conjunction with requirements of the PERS Volunteer Firefighter Service Award Program (Resolution No. 14-01):

#### Reserve Firefighters Qualification Review Commission

Director Ted Wood

General Board consensus that the position for representative to the following be served at large by an interested Director and requires a public vote:

California Special Districts Association (CSDA)

Fire Districts Association of California (FDAC)

Local Agency Formation Commission (LAFCo)