



DAN HAVERTY
Interim Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, January 26, 2023

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:02 pm by President Clark. Board members present in person: Clark, Costa, Goold, Jones, Rice, Saylor, Sheetz, Webber, and Wood. Board members absent: None. Staff present: Interim Chief Haverty and Board Clerk Penilla.

PUBLIC COMMENT - None

CONSENT ITEMS

Action: Moved by Wood, seconded by Costa, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of January 12, 2023.

Action: Approved the Action Summary Minutes.

PRESENTATION ITEM

1. **Unrepresented Salary and Classification Study** (*Shellie Anderson with Bryce Consulting*)

Recommendation: Receive presentation, no action required.

Action: Presentation received, no action taken.

2. **Community Services Update** (*PIO Wilbourn*)

Recommendation: Receive presentation, no action required.

Action: Presentation received, no action taken.

ACTION ITEMS

1. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3))** (*President Clark*)

Recommendation: Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from January 26, 2023 – February 24, 2023 or until further re-ratified.

Action: Moved by Saylor, seconded by Rice, and carried unanimously by members present to adopt Resolution No. 2023-005.

REPORTS

1. PRESIDENT'S REPORT - *(President Clark)*

Director Clark thanked everyone who volunteered to attend Cap-to-Cap in April 2023. He will attend along with Directors Jones, Sheetz, and Webber.

2. FIRE CHIEF'S REPORT - *(Interim Chief Haverty)*

Reassignment

Congratulations to Captain Jeremy Crawford for being selected to fill the EMS Day Captain assignment effective January 23, 2023.

Captain Ryan McMahon has been reassigned from the EMS Day Captain position to Suppression, effective February 6, 2023. The District would like to thank Captain McMahon for his dedication and commitment while working in EMS.

Recruitment

Career Development Opportunity: Emergency Planning/Safety Battalion Chief– Day Assignment (internal only), final filing February 3rd by 4:00PM

Logistics Technician (internal only), final filing January 30th by 4:00PM

Accounting Specialist (internal/external recruitment), final filing February 10th by 4:00PM

Office Technician (internal/external recruitment), final filing February 10th by 4:00PM

Facilities Technician (internal recruitment), final filing February 13th by 4:00PM

Citrus Heights Chamber of Commerce Award

On the evening of Friday, January 13th, AC Jenkins and I had the honor of receiving the 2022 Firefighter of the Year Award from the Citrus Heights Chamber of Commerce, on behalf of Engineer Tyler Williamson. Engineer Williamson was not able to attend the awards ceremony because, he was part of a search party on Donner Pass for some folks who had gotten lost on the mountain. That search ended successfully. We are very proud of Tyler for his work and dedication to the people he serves. I am tentatively scheduled to present this award to Engineer Williamson on February 3rd at Station 109, and invited all the Board to attend.

Congressman Kiley's Visit

I'd like to publically thank our Department membership for welcoming Congressman Kevin Kiley last Friday at Fire Station 32, on Hazel Avenue in Fair Oaks. The Congressman was truly interested in our Department's operations, its multitude of emergency capabilities and our recent response to the Winter Storms that wreaked havoc in our region and the State of California. Mr. Kiley was particularly interested in viewing the flood rescue boats, the swift water rescue boats and the helicopter. Our personnel provided informative briefings and personal stories of their work that seemed to be of great interest to the Congressman and his staff. I'd like to thank Kyle Macdonald, Jeff Frye, DC Mitchell, DC Bailey, AC Jenkins, BC Russell, the crews from Station 32, Station 65 and our Air Operations Division. Also, thank you to Directors Saylor and Webber for participating in the Congressman's visit.

Workers' Compensation Update

My thanks to our HR Division and DC Bailey for continuing to listen to you and our members, and working to provide improved services for those of our membership who suffer Workers' Compensation injuries. They have recently drafted a very useful flow chart which is being used to identify where we have direct influence over the WC process, where we have indirect influence and where legal statutes determine the process. Additionally, they have established performance objectives for our Third Party Administrator RFP, as well as proposed contractual performance objectives so we can better monitor the performance of our TPA during the course of the contract. Lastly, the HR Division will be working with Captain Cahill to develop a series of short podcasts and videos, which will be available to our members, and caregivers, on how to better understand and navigate the Workers Compensation process. These are just some of the ways we are listening and acting upon recommendations to aid our members.

Smoke Alarm Blitz

Thank you to Captain Wilbourn and his team from Community Relations for coordinating a smoke alarm blitz in North Highlands and Rio Linda last Saturday. We had tremendous support from our CERT team and the Red Cross in handing out 99 smoke alarms to the neighborhoods surrounding the loss of life fires that occurred there recently. Thank you to our Board members Clark, Saylor, and Wood for walking the streets with us.

Allied Partner Update

Since our last Board meeting, I've had a chance to meet with some of our allied partners, including: Elizabeth Basnett, Director of Cal EMSA, City Manager Ash Feeney, and Police Chief Alex Turcotte; our Defense Counsel Bruce Scheidt; Chief Kenny Prete of Sac County Airports; Chief Phillippe Rodriguez of Cosumnes Fire District; and tomorrow morning will meet with Chief Ken Cusano of the City of Folsom Fire Department.

PP-GEMT

A multi-disciplinary team will have its first meeting on February 5th to discuss PP-GEMT.

Fire Academy 23-1

Last Wednesday, I had the honor of welcoming our 14 recruits on day two of their Fire Academy. He is looking forward to their graduation in a few months.

OPERATIONS REPORT

Battalion Chief Perryman, currently acting Assistant Chief for the EMS Division, introduced Adam Blitz the new Continuous Quality Improvement (CQI) Manager. The EMS Division is thriving with great movement of people returning to the line with the information they gained and sharing the knowledge, and new employees coming in. The MIH Program continues to be successful and he is looking forward to sharing additional news about the future of the program soon. The new CQI Manager shared that he has 20 years of experience as a paramedic, he worked with Metro Fire through allied agencies, and is excited to dive into the data.

ADMINISTRATIVE REPORT *(Deputy Chief Bailey)*

Deputy Chief Bailey introduced himself and shared his divisional oversight: Information Technology, Finance, Governmental Affairs, Economic Development, Recruitment, and Human

Resources. He introduced Melisa Maddux, Human Resources Manager, who shared with the Board a little bit about the division's activities. She is so proud of the work her division did to get Metro Fire through the COVID-19 pandemic. Much of their regular operations stopped or needed to be adjusted to accommodate the world living in a pandemic. They are currently responsible for recruitment, onboarding, backgrounds, employee-relations, benefits, absence management, risk management insurance, and workers' compensation. She introduced the staff in Human Resources, including Olesya Melnichuk, Leslie Miller, Candace Sarlis, Michelle Dehoney, and Alla Zablotsky, all who have many years of service with Metro Fire.

SUPPORT SERVICES REPORT

Deputy Chief Wagaman thanked CRRD for the smoke detector blitz, installing 99 smoke detectors if a huge accomplishment. He is highlighting the logistics and purchasing division. He introduced Mark Jones who shared a brief background of how he started working in logistics and it ultimately grew into purchasing. He welcomed Courtney Moore who expanded on the purchasing division and their qualifications.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Battalion Chief Cole, Vice President of Local 522, introduced Director Pete Votava who was recently sworn in for his second term. He shared a little bit about what they have been working on including attending the Local 2881 Cal Fire banquet, EMS Recruitment closed for the Metro Medic Program with a great response, E-Board with swearing in for members, start of the Explorer Program, Mocha Monday in B14 with over 30 members, Labor Management meeting, and they will be attending the ALT Summit for the PP-GEMT Program to learn more about the program and what direction it is going.

Lastly, he shared they received news that Kyle Rutherford will be added to the Firefighter Memorial wall in Colorado Springs in memorial for his line of duty death.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Clark)

Next Meeting: February 9, 2023 at 5:15 PM

B. Communications Center JPA – (DC Wagaman)

Next Meeting: February 14, 2023 at 9:00 AM

C. Finance and Audit Committee – (Director Wood)

Report Out: January 26, 2023 at 5:30 PM

Director Wood was elected as Chair and Director Webber will serve as co-chair.

The committee heard a financial update through October 2022, including an update on the CERBT fund which is at \$65 million and 24% funded.

Next Meeting: February 23, 2023 at TBD

D. Policy Committee – (Director Goold)

Next Meeting: February 9, 2023 at TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones acknowledged each and every presentation, and thanked everyone for all the work put into providing this information.

Director Saylor recognized this is the first time they have all been seated at the dais together. She enjoyed hearing all the reports from the Division Managers and likes highlighting the talented and dedicated workers.

Director Rice shared his thoughts on the OPEB retirement health trust, and challenged VP Cole to take charge of retiree healthcare. We need to do what it takes to get to a point where we do not have to worry about retiree healthcare.

Director Goold sends out his annual plea to organizations to sponsor scholarships for kids to attend fire camp. Those children who do not have the opportunity to end for financial reasons should be given the chance to attend.

Director Sheetz thanked everyone for their awesome presentations! She is looking forward to the Every 15-Minute Drills coming back, they have a great impact on the younger generation. She thanked Station 31 for hosting her first station dinner of 2023. Lastly, she shared prayers and condolences for those who lost their lives in the mass shooting over the weekend.

Director Costa thanked everyone for keeping the Board informed, especially with the presentations, with this information they are able to make the right decision. He looks forward to learning more about the workload and how we operate with the amount of work that needs to be done. He welcomes information to share through his social media platform. Lastly, he thanked the men and women and families who support them.

Director Webber was pleasantly surprised to hear about the amount of work the Chief and staff are doing to make a significant impact. He congratulated Interim Chief Haverty for this, and the work being done is being noticed.

Director Wood reminds everyone that fire camp is run by volunteers, and encourages anyone who has time to participate in the week. Fill-the-Boot is February 3rd, 4th, and 5th, and with all the work he does for the Firefighter's Burn Institute he urges people to fill the boot walking shifts and help Chief Haverty win the Chief's challenge.

Director Clark thanked Station 106 A-Shift for dinner the other night. He also enjoyed participating in the Smoke Alarm Blitz, and thanked PIO Wilbourn, Brenda Briggs, and Laurie with the Red Cross, for their time in this important cause.

Director Jones asked for a quick go-back, and reminded everyone about the Guns and Hoses football game this weekend.

The Board recessed to closed session at 7:55 pm.

CLOSED SESSION

- 1. Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Workers Compensation Settlement Authority.**

- A. Firefighter Matthew LeFevre and the Sacramento Metropolitan Fire District
Claim # 4A21063C1A1-0001
Tyler Sonksen of Lenahan, Slater, Pearce & Majernik, LLP
Action: Moved by Wood, seconded by Goold, and carried unanimously by members present to give settlement authority to Metro Fire's third party administrator.

 - B. Captain Eric Kellenberger and the Sacramento Metropolitan Fire District
Claim # SMDQ - 549973
Colin Connor of Lenahan, Slater, Pearce & Majernik, LLP
Action: Moved by Goold, seconded by Rice, and carried unanimously by members present to give settlement authority to Metro Fire's third party administrator.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two cases**
- A. Claim Against Public Entity Pursuant to Government Code Section 910
Caliber Collision v. Sacramento Metropolitan Fire District
Deputy Chief Bailey
Action: Moved by Wood, seconded by Costa, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.

 - B. Claim Against Public Entity Pursuant to Government Code Section 910
Manuel Lira v. Sacramento Metropolitan Fire District
Deputy Chief Bailey
Action: Moved by Jones, seconded by Webber, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.
3. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**
Board Clerk Selection Process
Action: The Board took no reportable action.

The board reconvened to open session at 8:39 pm.

ADJOURNMENT

The meeting was adjourned at 8:44 pm with a moment of silence for those who lost their lives in the mass shooting.



D'Elman Clark, President



Ted Wood, Secretary



Melissa Penilla, Board Clerk