



Todd Harms  
Fire Chief

**Cinthia Saylor**  
Board President  
Division 1

**D'Elman Clark**  
Board Vice President  
Division 6

**Walt White**  
Board Secretary  
Division 9

**Grant Goold**  
Board Member  
Division 2

**Randy Orzalli**  
Board Member  
Division 3

**Ted Wood**  
Board Member  
Division 4

**Jennifer Sheetz**  
Board Member  
Division 5

**Matt Kelly**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING Thursday, February 10, 2022 – 6:00 PM

**Remotely Via Zoom**  
**Phone: (669) 900-6833**  
**Webinar ID: 819 1376 4093#**  
**Passcode: 458 167 716#**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. Per the State of Emergency effective March 2, 2020, the Board of Directors of the Sacramento Metropolitan Fire District proclaimed that a local emergency exists, and authorized remote teleconference meetings from January 27, 2022 through February 25, 2022 pursuant to Brown Act provisions.

Additionally, on January 6, 2022, the Health Officer of the County of Sacramento ordered all public meetings in the County to occur virtually until further notice, and encouraged workplaces to conduct meetings remotely as business needs permit.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Melissa Penilla**  
Board Clerk  
(916) 859-4305  
[penilla.melissa@metrofire.ca.gov](mailto:penilla.melissa@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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## REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 10, 2022

### CALL TO ORDER

### ROLL CALL

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, February 14<sup>th</sup> at 6:00pm and Wednesday, February 16<sup>th</sup> at 9:00am on Channel 14; Webcast at [metro14live.saccounty.net](http://metro14live.saccounty.net).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

### CONSENT ITEMS

- |  | <u>Page No.</u> |
|--|-----------------|
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of January 27, 2022. | <b>6</b>        |
| 2. <b>Revision to Positions and Authorization Document</b><br><b>Recommendation:</b> Approve the revised position authorization document.        | <b>12</b>       |

### PRESENTATION ITEMS

- |  |           |
|--|-----------|
| 1. <b>Firefighters Burn Institute</b> ( <i>Joe Pick, Executive Director</i> )<br><b>Recommendation:</b> Receive presentation, no action required.        | *         |
| 2. <b>15 Years of Service to Director Clark</b> ( <i>Chief Harms</i> )<br><b>Recommendation:</b> Receive presentation, no action required.               | *         |
| 3. <b>911 Ambulance Surge Protection Agreement</b><br>( <i>Assistant Chief Law</i> )<br><b>Recommendation:</b> Receive presentation. No action required. | <b>19</b> |



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## REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 10, 2022

### ACTION ITEMS

1. **FY2019 Homeland Security Grant Program – Urban Area Security Initiative (UASI) Grant Acceptance** (Erin Castleberry, Administrative Specialist) **37**  
**Recommendation:** Adopt Resolutions approving the grant acceptance and budget amendment.
2. **Notice of Award – 908devices (UASI19 Portable High Pressure Mass Spectrometer)** (Erin Castleberry, Administrative Specialist) **40**  
**Recommendation:** Approve the purchase of the MX908 Handheld High Pressure Mass Spectrometer from 908devices.

### CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –One (1) matter of Workers Compensation Compromise and Release.** **\*\***

Thomas Neville and the Sacramento Metropolitan Fire District  
Claim # SMDI – 548343; SMDI – 548191; SMDI -548227; SMDP - 549815 –  
Workers Compensation Settlement Authority –  
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

2. **Conference with Labor Negotiator Pursuant to California Government Code Section 54957.6** **\***
  - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  - E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

### REPORT OUT FROM CLOSED SESSION



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## REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 10, 2022

### REPORTS

1. **PRESIDENT'S REPORT**—*(President Saylor)*
2. **FIRE CHIEF'S REPORT**—*(Fire Chief Harms)*  
**OPERATIONS' REPORT** – *(DC Mitchell)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(BC Matt Cole, Local 522 Vice President)*

### 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

- A. Executive Committee** – *(President Saylor)*  
Report Out: Thursday, February 10, 2022 at 5:00 PM  
Next Meeting: TBD
- B. Communications Center JPA** – *(DC Wagaman)*  
Report Out: Wednesday, February 10, 2022 at 10:00 AM  
(Remote Access Only)  
Next Meeting: March 8, 2022 at 9:00 AM
- C. California Fire & Rescue Training JPA** – *(Chief Harms)*  
Next Meeting: February 17, 2022 at 10:00 AM  
Location: 3121 Gold Canal Drive  
Mather, CA 95670
- D. Finance and Audit Committee** – *(Director Orzalli)*  
Next Meeting: February 24, 2022 at 5:30 PM
- E. Policy Committee** – *(Director Goold)*  
Report Out: February 10, 2022 at 5:30 PM  
Next Meeting: TBD

### BOARD MEMBER QUESTIONS AND COMMENTS

### ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – February 24, 2022 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD



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REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 10, 2022

Posted on February 7, 2022

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**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.