



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, August 25, 2022

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Saylor. Board members present in person: Clark, Orzalli, Saylor, Sheetz, and White. Board members present virtually via Zoom: Goold. Board members absent: Jones, Wood, and Division 7 (currently vacant). Staff present: Chief Harms, General Counsel Lavra, and Board Clerk Penilla.

**PUBLIC COMMENT:** None

Prior to taking action on the consent calendar President Saylor announced Consent Item 5 would be removed from the consent calendar.

### CONSENT ITEMS

**Action:** Moved by Sheetz, seconded by Clark, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of August 11, 2022.  
**Action:** Approved the Action Summary Minutes.
- 2. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Special Board meeting of August 18, 2022.  
**Action:** Approved the Action Summary Minutes.
- 3. Purchase Approval – Six (6) Ambulance Remounts**  
**Recommendation:** Approve the remounting of six ambulance remounts with Leader Industries.  
**Action:** Approved the purchase.
- 4. Hazardous Materials Response Agreement – Amador County**  
**Recommendation:** Approve the reinstatement of the agreement and authorize the Fire Chief to approve the amendment for two (2) one-year extensions.  
**Action:** Approved the reinstatement and authorized the Fire Chief to approve the amendment.
- 5. Reimbursement Resolution – Tax-Exempt Debt**  
**Recommendation:** Adopt a resolution authorizing reimbursement to the District for funds related to tax-exempt debt.  
**Action:** No action taken, removed from consent calendar.

## PRESENTATION ITEMS

1. **Firefighters Burn Institute – 2022 Boot Drive** (*Joe Pick, Executive Director*)  
**Recommendation:** Receive presentation, no action required.  
**Action:** Presentation received, no action taken.

## ACTION ITEMS

1. **Board Director Vacancy – Division 7**  
**Recommendation:** Greet Candidate to fill the vacancy, and appoint Director and administer the Oath of Office.  
**Action:** Moved by Clark, seconded by White, and carried unanimously by members present to appoint Mr. Brian Rice to the vacant Board seat for Division 7. Chief Harms administered the Oath of Office to Director Rice, and Director Rice was seated at the dais for the remainder of the meeting.

## REPORTS

1. **PRESIDENT'S REPORT**—(*President Saylor*) No report.
2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)

### Retirements

Congratulations to Engineer Kevin Henson on his retirement on August 12<sup>th</sup>, after 18 years of service.

### Promotions

Congratulations to the following members on their promotions:

- Deputy Fire Marshal Amy Nygren
- Supervising Fire Inspector Angela Hampton
- Fire Inspector II Matthew Rieger

### Reassignments

Captain Brett Randle was selected to fill the EMS Day Captain assignment.

### Recruitment

Community Relations Coordinator and EMS System Technician both recruiting internally.

### Meetings/Events

8/12, Sacramento CEO SOAK Event for ALS. Thank you to everyone who donated and supported the inaugural Sacramento CEO SOAK event. The event was a huge success and brought increased awareness for ALS.

Recently met with FAIRA Insurance Company to discuss potential options in the future. They discussed coverage terms, and proposal language. While SDRMA has been a great partner, they serve a wide variety of special districts. FAIRA only services fire agencies. We will continue to work with our broker with hopes of having FAIRA as an option next year.

8/18, Metro Fire & Sacramento County 2x2 with Director Jones and Director Wood. Discussed several items including: Sacramento County Statistics, Fourth of July, APOT Update, SAFER Positions, and Zinfandel Funding Request Update. Overall, this was a very positive meeting.



8/24, Labor Management Collaboration Meeting where several items were discussed including, brown-out matrix, 56-Hour work comp position, use of therapy dogs.

Lastly, we were able to visit with Director Kelly and present him with his commendation resolution. It was well-received with several people in attendance, including his family.

### **OPERATIONS' REPORT**

Assistant Chief Lozano from the training division gave the Operations Report, He started with statistics since the last Board Meeting with 4,183 responses, an average of 298 calls per day. Of those, 2,739 were EMS related, and 159 were fires or 11 fire per day.

There have been some updates to EMS Protocols which has allowed the MIH Unit to respond, and so far the unit responded to two calls for service.

He reported the Health and Safety Division has seen an increase in the number of turnouts they have cleaned. At this time last year they had cleaned 1,500 sets, so far this year they have cleaned 2,000 sets. Health and Safety is doing a phenomenal job getting turnouts cleaned and back out to crew members. This team effort couldn't be done without logistics, great job everyone.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

Vice President Local 522 Matt Cole welcomed Director Rice, and is looking forward to his continued service to the community.

VP Cole recently attended the IAFF convention in Canada, he learned a lot on the floor and they successfully moved several resolutions forward.

They recently had a negotiations meeting, which the Board will be briefed on in closed session.

He attended the presentation of the commendation to Director Kelly, he thanked the Executive Team and Hazmat Crew for their attendance.

They are addressing several items with meeting throughout the District, including the use of therapy dogs assisting members, staffing issues during the unit meeting with 60 members in attendance, and recently held a Mocha Monday and Labor Management Meeting.

There are several upcoming events Local 522 will be participating in including the 9/11 Memorial Stair Climb, CPF Memorial to place Lobsitz' name on the wall in Colorado Springs, and the FF Burn Institute's 50 Year Anniversary Celebration on September 24<sup>th</sup>.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (President Saylor)**  
Next Meeting: TBD

**B. Communications Center JPA – (DC Wagaman)**  
Next Meeting: September 13, 2022 at 9:00 AM

- C. **Finance and Audit Committee – (Director Orzalli)**  
 Report Out: August 25, 2022 at 5:00 PM  
 Met this evening and received a significant amount of information from CFO O’Toole. The level of detail is greatly appreciated.  
 Next Meeting: September 22, 2022 at 5:30 PM
  
- D. **Policy Committee – (Director Goold)**  
 Next Meeting: TBD

**BOARD MEMBER QUESTIONS AND COMMENTS**

The Board collectively welcomed Director Rice, and congratulated him on the appointment to Division 7.

Director Orzalli attended Negotiations as the Observer earlier in the week. He also shared the Public Safety Foundation has donated \$500 to the ALS Foundation on behalf of Director Kelly.

Director White shared his admiration in the money that has been raised by the Firefighters Burn Institute, it is a wonderful organization. The Medic Unit at Station 59 has been well-received by the community, and he thanked the men and women of Metro Fire for the hard work they do.

Director Clark congratulated Chief Harms on the Fill-the-Boot Chief’s Challenge, and thanked the Burn Institute for the work they do, it is truly God’s work.

Director Rice would be remised if he did not acknowledge Director Kelly for the years of service in Division 7. He did such wonderful work on behalf of his community.

Director Saylor thanked the Burn Institute for carrying on the tradition of Fill-the-Boot for 28 years. She also congratulated the promotees and retirees, and thanked the men and women of Metro Fire.

**The board recessed to closed session at 6:41 PM.**

**CLOSED SESSION**

- 1. **Pursuant to California Government Code Section 54956.9 (a) –two (2) matters of Workers Compensation Settlement Authority**
  - A. Rick Griggs and the Sacramento Metropolitan Fire District  
 Claim # 402105C38F2-0001 – Workers Compensation Settlement Authority  
 Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by Sheetz, seconded by Clark, and carried unanimously by members present to give settlement authority to the District’s third party administrator.
  
  - B. Kevin Henson and the Sacramento Metropolitan Fire District  
 Claim # SMDQ - 549980 – Workers Compensation Settlement Authority  
 Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by White, seconded by Rice, and carried unanimously by members present to give settlement authority to the District’s third party administrator.



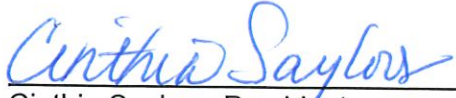
2. **Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Workers Compensation Compromise and Release**
  - A. Daniel Baker and the Sacramento Metropolitan Fire District  
Claim #s SMFW – 178603; SMDQ – 549871; SMDQ - 550051  
Workers Compensation Settlement Authority  
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by Rice, seconded by Sheetz, and carried unanimously by members present to give settlement authority to the District's third party administrator.
  - B. Craig Henderson and the Sacramento Metropolitan Fire District  
Claim # SMDQ - 550426 – Workers Compensation Settlement Authority  
Jessica Valenti of Lenahan, Slater, Pearse & Majernik, LLP  
**Action:** Moved by White, seconded by Clark, and carried unanimously by members present to give settlement authority to the District's third party administrator.
  
3. **Conference with Labor Negotiator Pursuant to California Government Code Section 54957.6**
  - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  - E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

**Action:** No action taken.
  
4. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Fire Chief Selection Process  
**Director Goold left the meeting at 7:35pm and did not return.**  
**Action:** No action taken.

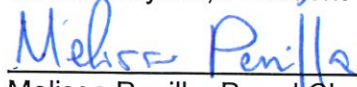
The Board reconvened to open session at 8:01 PM.

**ADJOURNMENT**

The meeting was adjourned at 8:05 PM.



Cinthia Saylor, President



Melissa Penilla, Board Clerk



Walt White, Secretary