



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, May 14, 2020
Held Remotely Via Zoom
Phone: (669) 900-6833
Webinar ID: 941 4360 4626 #, Password: 978913 #

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, White, and Wood. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT:

CONSENT ITEMS

Action: Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Special Board meeting of April 23, 2020.
Action: Approved Action Summary Minutes.
- 2. Surplus Vehicle Designation**
Recommendation: Adopt a Resolution establishing a list of surplus vehicles and sell or donate the vehicles as deemed appropriate by the Fire Chief.
Action: Adopted Resolution No. 2020-018.
- 3. General District Election – November 3, 2020**
Recommendation: Adopt a Resolution calling the November 3, 2020 General District Election, requesting consolidation of this election with the Presidential General Election, and requesting that Sacramento County provide election services for this election.
Action: Adopted Resolution No. 2020-019.

ACTION ITEMS

- 1. Industrial Disability Retirement – Battalion Chief Daniel Baker**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Battalion Chief Baker has suffered job related injuries and direct staff to work with BC Baker through his Industrial Disability Retirement process with CalPERS.
Action: Moved by Kelly, seconded by White, and carried unanimously by members present to adopt Resolution No. 2020-020.
- 2. Industrial Disability Retirement – Engineer Anthony Fink**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding retired Engineer Fink has not suffered job related injuries and direct staff to work with retired Engineer Fink through his Industrial Disability Retirement process with CalPERS.

Action: Moved by Clark, seconded by Kelly, and carried unanimously by members present to adopt Resolution No. 2020-021.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Recruitment

Facilities Manager Final Filing Date June 12th, by 4:00 PM. This recruitment is open because George Gravin is retiring at the end of the year.

Retirement

Effective May 1st, GIS Specialist II Denis Murray – 17 years of service

Meetings

May Chief Forums are taking place via Zoom. There have been four sessions held thus far, two sessions per shift, and we are covering several questions submitted from members.

5/6, Rancho Cordova 2x2 Meeting. Had a productive meeting via Zoom, and discussed the weed abatement process, COVID-19, Mobile Integrated Health, 2018-2019 response stats and specifically Rancho Cordova Stats.

May 5th and May 14th Executive Staff met to go over the Preliminary Budget for FY 2020/21. We will be presenting this to the Finance and Audit Committee on May 28th.

Strategic Plan Update

Chief Harms gave an update on progress made related to the current strategic plan.

- People of Metro Fire – Culture – Communication to all members through Chief Forums
- People of Metro Fire – Professional Development Program – Four video segments on Wildland, adapted to video due to Covid-19
- People of Metro Fire – Health and Well-Being – Physicals for drivers and Hazmat are resuming
- Service Delivery – Administration Coordination – Back-up site for Dispatch Center
- Capital Assets – Real Property – Station 68 planning is underway, working within budget, anticipate ground breaking in August with a completion date sometime during the end of 2021.

Federal Leave Use Update

DC Casentini provides an update on the federal leave use related to Covid-19. So far four employees, who are unable to work in the office or from home, have used emergency paid sick leave equating to approximately 200 hours each. Additionally, four firefighters have applied for the hardship leave that was approved at the last Board Meeting, no one has met the requirements, as we are using catastrophic leave as a template.

OPERATIONS REPORT

DC Bridge reports out for Operations. Members are healthy and beginning to schedule training for perishable skills with safe practices in place. They are eager to participate in refresher courses in boat rescue on the American River, as we see people beginning to use the river as a way to get outdoors. Wildland season has kicked off, the dozer is staffed and operational as of Monday, and the helicopter will be ready on June 1st. He also shares that strike teams are gearing up, keeping in mind best practices for base camps.

Captain Perryman and the MIH Program has 2 Metro Units in service, they saw 93 patients yesterday. As of April 1st they have seen over 1,000 patients with 10% of them testing positive for Covid-19. DC Bridge is happy to report the PPE is working, as no one working on those units have tested positive.

Giving a snapshot on call volume, we are receiving about 220 calls per day, and increasing approximately 7% per day as we move toward our normal call volume. Transportation rates remain low, as people are nervous about going to the hospital. Engine 53 and Medic 24 are receiving about 18 calls per day.

Director Jones asks about the MIH and if plans are underway to transition the unit to the original concept when Covid-19 winds down. Will we be able to carry on the momentum of using the unit for the pandemic? DC Bridge assures the Board with confidence and excitement being high, they are looking to move forward with all stakeholders.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick shares that the Firefighters Burn Institute received \$53,000 during the Big Day of Giving, this was partly due to the transfer of funds from having to cancel planned events. He welcomes Director White, and he congratulates Captain Jeremy Crawford on his recent selection to Director of 522 Member Services.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (DC Shannon)

Report Out: May 12, 2020 at 9:00 AM

DC Shannon shares the Dispatcher Academy is currently in week 2 of 10 and holding steady. The JPA is also completely moved out of the Gold Canal location.

Next Meeting: May 26, 2020 at 9:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

DC Shannon shares the JPA is moved into the Gold Canal location, and currently scheduling trainings.

Next Meeting: June 18, 2020 at 4:00 PM

D. Finance and Audit Committee – (Director Orzalli)

Next Meeting: May 28, 2020 at 5:00 PM

- E. **Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold thanks President Sheetz for dealing with the technology challenges and moving to Zoom.

Director Orzalli welcomes Director White. He thanks AC Greene for coordinating donated meals to the EOT, and commends Crisp Catering for their participation in delivering meals to emergency responders.

Director Clark urges people to follow the protocols and listen to the scientists, not the politicians.

Director Jones participated in one Chief's Forum so far, and thanks Jill for the coordination. She thanks Fire Marshal Barsdale and DC Casentini for working with her and a concerned constituent. She also participated in the Rancho Cordova 2X2 which was very productive.

Director White thanks everyone for welcoming him. He thanks Captain Perryman for his diligent work on the MIH Program, and Cristy Jorgensen for her efforts in assisting him obtain a Safer Grant. He shares a personal incident that took place on February 23rd, and thanks the crew for their assistance and quick action that day, Captain Novotny, Engineer Alexander, and Firefighter Shokur. He also thanked BC Wegener and BC Graf for visiting him in the hospital. Lastly, he thanks the men and women for their work day in and day out.

Director Saylor thanks Director White for sharing his story and thanks everyone for joining the meeting.

Director Kelly thanks everyone who donated to The Big Day of Giving on his behalf to ALS. He is happy to see the MIH program working so well.

Director Sheetz welcomes Director White, and reminds everyone to be diligent and stay safe.

The Board convened to Closed Session at 6:33 pm.

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers Compensation Settlement Authority.**

Troy Thompson and the Sacramento Metropolitan Fire District
Claim # SMDP - 549585 – Workers Compensation Settlement Authority –
Gregory Casentini, Deputy Chief Administration

Action: On a motion by Goold, seconded by Jones, and carried unanimously by members present to give the District's third party negotiator settlement authority.

2. **Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Industrial Disability Retirement.**

A. Daniel Baker and the Sacramento Metropolitan Fire District
Claim # SMDK - 548693 – Industrial Disability Retirement –
Gregory Casentini, Deputy Chief Administration

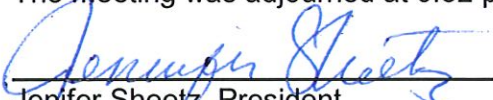
Action: No action taken.

- B. Anthony Fink and the Sacramento Metropolitan Fire District
Claim # SMDQ - 549938 – Industrial Disability Retirement –
Gregory Casentini, Deputy Chief Administration
Action: No action taken.


The Board reconvened to Open Session at 6:46 pm.

ADJOURNMENT


The meeting was adjourned at 6:52 pm



Jennifer Sheetz, President



Melissa Penilla, Board Clerk



Cynthia Saylor, Secretary