



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, May 23, 2024

Held at the following locations:

10545 Armstrong Avenue – Board Room
Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Goold. Board members present: Costa, Clark, Goold, Jones, Rice, Saylor, Webber and Wood. Board members absent: Sheetz. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

Public comments were not received.

CONSENT ITEMS

Moved by Director Jones, seconded by Wood and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Adopt Resolution – Annual Adjustment for Medical Aid and Ambulance Transport User Fee**
Recommendation: In accordance with the Ordinance, staff recommends adoption of the attached Resolution amending the Ambulance Fee Schedule.
Action: Adopted **Resolution 2024-086** amending the Ambulance Fee Schedule.
- 2. Adopt Resolution – Annual Adjustment for Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and other Miscellaneous Services**
Recommendation: In accordance with the Ordinance, staff recommends adoption of the attached Resolution amending the Fee Schedule.
Action: Adopted **Resolution 2024-084** amending the Fee Schedule.
- 3. Adopt Resolution – Contract for Community Risk Reduction Division Cost Recovery Services**
Recommendation: Adopt the Resolution authorizing the Fire Chief or his designee to

execute a professional services agreement with Wittman Enterprises, LLC for the provision of CRRD cost recovery effective June 8, 2024.

Action: Adopted **Resolution 2024-085** authorizing the Fire Chief or his designee to execute a professional services agreement with Wittman Enterprises, LLC

4. Adopt Resolution – FY 2023/24 Midyear Budget Resolution Correction for General Operating Fund 212A

Recommendation: Adopt the Resolution for the Midyear Budget for General Operating Fund 212A to replace Resolution 2024-068, containing a minor clerical error.

Action: Adopted **Resolution 2024-081** replacing Resolution 2024-068 correcting a minor clerical error in the Midyear Budget for General Operating Fund 212A.

5. Adopt Resolution – FY 2021 Fire Prevention and Safety Grant Amendment

Recommendation: Adopt the Resolution approving a Budget Amendment to the Midyear Budget for Grants Fund 212G for Fiscal Year 2023/24.

Action: Adopted **Resolution 2024-083** approving a Budget Amendment to the Midyear Budget for Grants Fund 212G for Fiscal Year 2023/24.

PRESENTATION ITEMS

1. Other Post-Employment Benefit (OPEB) Actuarial Valuation Report as of June 30, 2023, with Actuarially-Determined Contributions for Fiscal Years Ending June 30, 2025 and 2026.

(CFO Dave O'Toole and Catherine MacLeod)

Recommendation: Receive presentation and accept and file the report.

Action: Received presentation and accepted the report.

2. Ad Hoc Committee Update

(Director Webber)

Recommendation: Receive update.

Action: Director Webber updated the Board and stated that the Ad Hoc Committee is moving in a positive direction. The Workers' Compensation 101 presentation needs a firm date that works for the Board and the TPA. Board Clerk Marni Rittburg will email the Board with the date(s).

ACTION ITEMS

1. Adopt Resolution – Equipment Lease Financing Contract for Fiscal Year 2023/24
(CFO Dave O'Toole)

Recommendation: Adopt Resolution authorizing the Fire Chief and/or Chief Financial Officer to enter into an equipment lease with Banc of America Public Capital Corp.

Action: Moved by Director Jones, seconded by Webber, and carried unanimously by members present to adopt **Resolution 2024-082** authorizing the Fire Chief and/or Chief Financial Officer to enter into an equipment lease with Banc of America Public Capital Corp.

REPORTS

1. PRESIDENT'S REPORT - *(President Goold)*

President Goold requested a survey of our region of how other Board Members are compensated and other agencies.

2. FIRE CHIEF'S REPORT — *(Chief House)*

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

At Metro Fire, we are deeply committed to prioritizing the health and wellness of our personnel, with cancer prevention emerging as a paramount focus area. In light of this commitment, I am eager to report to you this evening;

Health & Wellness (Cancer)

Over the course of this week, Metro Fire hosted the Firefighters Cancer Support Network for several information-packed 2-hour sessions in which best practices to minimize the risk of cancer on the fireground, at the station, and at home were discussed. Emphasis was placed on the following areas:

1. How to minimize off-duty exposure
2. How to prevent/handle fireground exposures
3. Station setup and cleaning practices
4. Understanding the role of wellness in cancer prevention
5. How to receive support for those dealing with cancer

As of this afternoon, 224 Metro Fire members have attended this opportunity, and four more sessions will be offered over the next two days.

Establishment of Metro Fire Cancer Task Force

Additionally, Metro Fire is in the process of establishing the Metro Fire Cancer Task Force.

This initiative will bring together various disciplines involved in cancer prevention, including education, research, prevention, and detection, under the leadership of the Office of the Fire Chief, managed by BC Tony Peck. By uniting these efforts, we aim to enhance our current work while minimizing duplication of efforts.

The task force will comprise members from both suppression and non-suppression roles who possess the desire and passion to contribute to this critical endeavor. President Goold suggested putting a spouse of a cancer victim on the task force.

Members who attended the Firefighters Cancer Support Network Training this week received a brief introduction to the Task Force. An official inaugural meeting for all interested members will follow soon.

New Hires

Please join us in welcoming:

- Robyn Anderson, hired for the position of Grant Specialist in the Finance Division, effective May 15. Robyn came to the podium and provided a brief personal history to the Board.

Other

In alignment with the District's Members Initiative, on May 15-16, Battalion Chief Matt Cole, Captain Pete Votava, Captain Bret Randle and I toured the Wellness Centers at Denver Fire and South Metro Fire Rescue. This visit was similar to the one we made to the Phoenix Fire Department in February of this year. We will continue to tour health and wellness centers nationwide to obtain best practices when designing a centralized resource for physical, emotional, psychological, and life-stage needs.

** Reminder that district offices will be closed on Monday, May 27, in observance of Memorial Day!

OPERATIONS REPORT – (Deputy Chief Mitchell)

Shift Commander Kiley Keeley I spoke about the training that B13 did and how he coordinated with state parks, CERT, PIO, dispatch, copter 2, and others to get his whole battalion through in one day. This allowed for crews to practice their tasks and the IC to practice crew accountability and maintaining the big picture. He also mentioned Tablet Command and how the technology in the ICP has proven to be extremely valuable.

E32 crew discussed the importance of training like this from a crew perspective.

BC C. Vestal spoke of an upcoming fuel management burn in the Mather area.

ADMINISTRATIVE REPORT – (Deputy Chief Bailey)

No Report

SUPPORT SERVICES REPORT – (Deputy Chief Wagaman)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Firefighter Mike Gildone, Local 522 Director)

Firefighter Gildone here in place of Sean Scollard. A few weeks ago, most of our Board toured the San Diego Fire Wellness Center, and got some ideas from what they learned about how they handle Workers' Compensation, Cancer treatment, mental health, etc. Went to the State Assembly to sit in on a Resolution bringing awareness to Firefighter Suicide Awareness Week which was overwhelmingly supported. Thanked the Board as Squad 102 went into service and without your support, I don't think that would have happened.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Goold)

No Report

B. Communications Center JPA – (AC Greene)

The SRFEC Board met on May 14, 2024 and approved the lease of administrative office space, entering into a contract with the International Brotherhood of Electrical Workers, Local 340 (IBEW). The administration team, including executive management of SRFEC, is currently located approximately half a mile from the Center. The separation of personnel was identified in the Strategic Blueprint and Growth Strategy as an opportunity for improvement and it has been recommended to consolidate location of personnel, in addition to preparing SRFEC for Sustained Future Growth.

C. Finance and Audit Committee – (Director Jones)

Met tonight and received two presentations, the CIP Plan and the Preliminary Budget. Finance has been working proactively on forecasting and planning many years ahead. The CIP Plan and the Preliminary Budget will come to the Board at our June 13th meeting.

D. Policy Committee – (Director Saylor)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor – Big thanks to Engine 111, B Shift for getting Old Betsy to the Rio Linda Farm and Tractor Day. Director Saylor requested that the Executive Committee consider that her District borders Placer County and we often go into Placer County and put out fires, she would like to take the Committee with doing a unit history utilization of every fire and medical aid that we go in Placer County whether we are dispatched or our crews self-dispatch because we don't have mutual aid or automatic aid agreements with any agencies in Placer County. Also, would like to take a look at getting the gate/fence removed on Locust Road so that we can get into our District. Since Wildland season has begun, I would like us to keep track of how much time we spend putting out fires in Placer County, not just in our section of Placer County.

Director Jones gave a shout out to the Community Risk Reduction Division (CRRD) and the EMS Division for responding to questions from the community. Also, to the Finance Division for always being available to discuss any matters that come up.

Director Rice thanked Firefighter Derrick Sheetz for inviting me to be the master of ceremonies for the last two academies and congratulations to the latest graduating class.

Director Wood thank you to E61 for coming out to the preschool in Rancho Cordova, the kids were thrilled to have there. Reminder that The Firefighters Burn Institute Luau on the Links will take place on Saturday, June 29, 2024 at Haggin Oaks and tickets are on sale now, please go to <https://ffburn.org/>.

President Gould welcomed the new staff member Robyn Anderson, hired for the position of Grant Specialist, with your years of experience it sounds like you are the ideal candidate to be in that position. During Capital-to-Capital in April, Chief Mitchell gave a Wildland Fire presentation which scared me, please be careful out there when you work in those horrible environments.

CLOSED SESSION:

The Board recessed to Closed Session at 7:17 p.m. on the following matter:

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section § 54956.9(d): One Case

1. Anthony Benelisha and the Sacramento Metropolitan Fire District
Claim No. 23-173286
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 8:22 p.m. General Counsel Lavra reported the Board met in closed session on one matter: Workers' Compensation claim of Anthony Benelisha, no reportable action was taken in closed session.

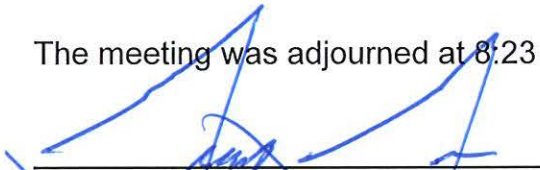
To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-05-23-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:23 p.m.



Grant Gould, President



Marni Rittburg, CMC, Board Clerk



Jennifer Sheetz, Secretary