



DAN HAVERTY
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Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, March 23, 2023

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

& Teleconferencing Location

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Clark. Board members present in person: Clark, Costa, Jones, Saylor, Webber, and Wood. Board members absent: Rice and Sheetz. Board members present virtually: Goold. Staff present in person: Interim Chief Haverty, and Interim Board Clerk Martucci. Staff present virtually: General Counsel Lavra.

PUBLIC COMMENT - None

President Clark removed Action Item 1 from the agenda.

CONSENT ITEMS

Action: Moved by Saylor, seconded by Jones, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of March 9, 2023.
Action: Approved the Action Summary Minutes.
- 2. Bid Award Recommendation – RFB 23-01 Station 105 Kitchen Remodel**
Recommendation: Approve the bid award recommendation for RFB 23-01 Station 105 kitchen remodel and authorize the Fire Chief or his designee to administer the project in accordance with the approved project budget.
Action: Approved the bid award recommendation for RFB 23-01.

PRESENTATION ITEM

- 1. Property & Casualty Insurance Program Marketing Update for SMFD**
(Brad Svenningsen, USI Insurance Services)
Recommendation: Receive presentation, no action required.
Action: Presentation received, no action taken.
- 2. Strategic Plan-Standards of Cover Update** *(Deputy Chief Mitchell)*
Recommendation: Receive presentation, no action required.
Action: Presentation received, no action taken.

ACTION ITEMS

1. **Revision to Positions and Authorization Document (PAD)** (*Deputy Chief Bailey*)
Recommendation: Authorize the revisions to the Position and Authorization Document (PAD).
Item Removed

REPORTS

1. **PRESIDENT'S REPORT** - (*President Clark*)
No Report

2. **FIRE CHIEF'S REPORT** - (*Interim Chief Haverty*)

The Supervising Inspector Promotional Exam is open with a final filing date of April 21st at 4:00 pm. There is also a career development opportunity for the Mobile Integrated Health Program Day Positions, Mobile Integrated Health Firefighter/Paramedic and Mobile Integrated Health Paramedic with a final filing date of March 31st at 4:00 pm.

As a result of the Classification Study, congratulations to Courtney Moore for her promotion to Purchasing Agent and Emily Brown for her promotion to Payroll Specialist, both effective March 9th.

AC Rudnicki, BC Perryman and I met with four hospital administrators to accomplish some introductions and repair relationships between this agency as well as present to them our ideas about relieving APOT/wall times and demonstrate to them the effectiveness our Mobile Integrated Health Program. We've been warmly received by UC Davis Medical Center, Sutter Roseville and Kaiser Roseville.

Yesterday, we continued with the Reframing Organizations classes, studying the chapters on the Structural Frame. Chief House joined me in teaching yesterday and there are three deliveries of these materials this month.

OPERATIONS REPORT

DC Mitchell introduced BC Grant Russell who described the 12 programs that fall under the Special Operations Division. Air Operations, Unmanned Aerial Vehicle program, CERT program, Technical Rescue, Hazmat, Water Rescue, TEMS, Dozer, ARFF, Foam Operations and Tank Farm, the Sacramento Regional Incident Management Team, and Wildland team are all part of Special Operations. BC Russell said that each of these programs has a separate program manager at the Captain rank. That person manages the budget, purchasing and training within those programs. BC Russell's job is to support, educate, mentor, and assist them in this process.

ADMINISTRATIVE REPORT

DC Bailey provided updates from the Community Relations Division. The Awards Gala will be held Thursday, March 30th at Arden Hills Country Club. A letter was sent to all school districts regarding fire safety videos accessible on the District's website. They are also planning for a media press event on April 19th uniting national, state and local officials, addressing efforts to reduce fire problems across the nation. Fire Camp will be July 11th-14th and the next station dedication is at Fire Station 63 on May 11th. Community Relations is also working with the fireworks safety task force to develop messaging for our fireworks campaign this year.

The Workers Compensation RFP is with General Counsel Lavra for review. For Human Resources, promotional recruitment for Captain closes on May 5th and Battalion Chief closes on May 26th. Board Clerk interviews held on March 23rd and 24th.

Staff is working on the 2023/24 Preliminary Budget and Finance is working on an RFP for external audit services.

SUPPORT SERVICES REPORT

DC Wagaman highlighted the Community Risk Reduction Division (CRRD), previously known as Fire Prevention, with a team of 29 authorized staff members. They do fire inspections, fire investigations, plan review, code enforcement, and address weed abatement issues throughout our district. They handled over 21,000 inspections and plan reviews.

DC Wagaman introduced AC Law, Fire Marshal along with Amy Nygren, Deputy Fire Marshal and they provided a detailed overview of CRRD's 2023 goals, code enforcement, new construction, training and their regional partnerships. CRRD is responsible for protecting the public through coordinated efforts in fire prevention, code enforcement, fire engineering, fire and life safety education, and fire investigation.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Captain Votava, 522 Director reported since the last meeting that 522 has been on two calls with Department of Health Care Services (DHCS) in regards to PP-GEMT. The nonpayer list has been cut in half over the last three months. Making progress with DHCS and CMS to see EMS as an entire package, including not only transports but the first responders, treatment, assessments, packaging and then the transport. By doing this, we expect to have an impact on the reimbursements from CMS in the future.

Captain Votava also reported having Executive Board and shop steward meetings. 522 is getting all shop stewards out to the divisions, fire stations over the next 30 days. 522 has also been involved in labor coalition meetings with Sacramento and Placer Counties. They are looking for continued support on items such as wall times, homelessness and exploring potential opportunities to increase services in those areas and those communities. Unit meeting is on Friday for all members.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (President Clark)**
Next Meeting: TBD

- B. Communications Center JPA – (DC Wagaman)**
Next Meeting: March 28, 2023 at 9:00 AM

- C. Finance and Audit Committee – (Director Wood)**
Next Meeting: April 27, 2023 at 5:30 PM

- D. Policy Committee – (Director Costa)**
Next Meeting: April 13, 2023 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold thanked staff for their excellent presentations. He is looking forward to update information on the insurance policies. Thanked the men and women doing the work, in particular the Community Risk Reduction Division.

Director Saylor thanked everyone for their very comprehensive presentations. She spent last week at FDAC and appreciated the classes and learning. Director Saylor also attended CSDA's Spring Education Days.

Director Costa also agreed the presentations were great and they are building up to the strategic workshop.

The Board recessed to closed session at 7:30 pm.

CLOSED SESSION

1. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Board Clerk Selection Process
Action: The Board took no reportable action.

2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT**
Pursuant to California Government Code Section 54957
Fire Chief Selection Process
Action: The Board took no reportable action.

The board reconvened to open session at 9:04 pm.

ADJOURNMENT

The meeting was adjourned at 9:05 pm.



D'Elman Clark, President



Ted Wood, Secretary



Sherri Martucci, Interim Board Clerk