



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, April 22, 2021 Held Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 6:06 pm by Vice President Saylor. Board members present: Clark, Goold, Jones, Orzalli, Saylor, White and Wood. Board members absent: Kelly and Sheetz. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

**PUBLIC COMMENT:** None.

#### CONSENT ITEMS

**Action:** Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of April 8, 2021.  
**Action:** Approved Action Summary Minutes.
- 2. Medical Aid and Ambulance Transport User Fee Annual Adjustment**  
**Recommendation:** In accordance with Ordinance No. 2017-01, adopt the resolution amending the Ambulance Fee Schedule effective July 1, 2021.  
**Action:** Adopted Resolution No. 2021-014.
- 3. Notice of Award – RFB 21-01 Fleet Asphalt Project**  
**Recommendation:** Approve the contract award to David Engineering Inc. and authorize the Fire Chief to execute the agreement in accordance with RFB 21-01.  
**Action:** Approved the contract award to David Engineering and authorized the Fire Chief to execute the agreement.
- 4. Reserve Funding Policy**  
**Recommendation:** Approve the revision to the Reserve Funding Policy.  
**Action:** Approved the revision to the policy.

The Board recessed to Closed Session at 6:10 pm.

#### CLOSED SESSION

- 1. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.**

Brian Evers and the Sacramento Metropolitan Fire District  
Claim # SMFU - 177225 – Industrial Disability Retirement  
Deputy Chief Gregory Casentini

**Action:** No action was taken.

The Board reconvened to Open Session at 6:21 pm.

## **ACTION ITEMS**

### **1. Industrial Disability Retirement – Captain Brian Evers**

**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Captain Brian Evers has not suffered job related injuries and is not eligible for an Industrial Disability Retirement.

**Action:** Moved by Clark, seconded by Goold, and carried unanimously by members present to adopt Resolution No. 2021-015.

## **REPORTS**

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

### **Chief's Forums**

Chief's forums began on April 12<sup>th</sup> with 2 meetings for C Shift. We are continuing the virtual format via Zoom. Forums will last through the end of April until we complete 2 forums per shift, and two for professional staff.

### **ALS Agreement Update**

We have the final agreement back and it is signed by all parties, so we have an official EMS plan in place. Other agencies are now looking to use our agreement as a format for themselves. A reminder that 201 rights were recognized in the agreement.

Lastly, Chief Harms expressed his appreciation for CFO Thomas, which he also shared during the Finance and Audit Committee earlier this evening. CFO Thomas is going to another local governmental agency so we congratulate her for a job well-done here at Metro and all the best in the future. She will be greatly missed! We have begun a recruitment using Terri Black and Associates to find her replacement.

## **OPERATIONS REPORT**

Deputy Chief Mitchell shared the EMS Division submitted the Annual Quality Improvement Plan Update to SCEMSA on March 31<sup>st</sup>. The QI Plan Annual Update is the preeminent EMS Division project which details all aspects of Metro Fire's efforts to continually improve patient care and our EMS system. The update is available for the public on the District's website. Additionally, the EMS Division completed skills competency training, meaning 532 members received hands-on training on wound packing, chest decompression, needle cricothyotomy, administration of TXA, Ketamine & Push Dose epinephrine. EMTs performed duodote, Narcan and epi pen administration.

The Sacramento Regional Incident Management Team was activated on April 20<sup>th</sup> to support the Sacramento Police Department preparation/operations after verdict from Minnesota. The team is working daily out of CAL EXPO, current plans to stay activated through next Sunday.

As for Special Operations both dozers returned this past weekend from comprehensive two week training in SoCal where they completed over 400 total hours of training. This allows members to prepare for the season and allows us to qualify more operators. Two additional operators are scheduled to be qualified for this season.

Some statistics include 3,986 total calls since our last report on April 8th, 2021; which is an increase of about 14 calls per day since the last meeting, and the 4<sup>th</sup> meeting in a row with an increase. There were 13 working fires, with 5 being in Metro Fire's jurisdiction. The busiest engine was E53 and busiest medic was M101.

Lastly, we are preparing to transition to wildland season. This includes working with local and state partners, and evaluating fuels and call volume to determine time frame for official transition. Also evaluating when to go to peak season staffing for dozer and air ops.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:** Captain McGoldrick had no report.

4. **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

A. **Executive Committee – (President Kelly)**

Next Meeting: TBD

B. **Communications Center JPA – (DC Wagaman)**

Report Out: April 13, 2021 at 9:00 AM

The JPA met last week and approved a name change on the contract with Northrup Grumman to Peraton. The academy recruits are currently in their 7<sup>th</sup> week with hopes to finish early. Lastly, the Center celebrated Dispatcher Appreciation Week last week, and welcomed each agency to the dispatch center and enjoyed the goodies.

Next Meeting: May 11, 2021 at 9:00 AM

C. **California Fire & Rescue Training JPA – (Chief Harms)**

Report Out: April 15, 2021 at 4:00 PM - Cancelled

Next Meeting: June 17, 2021 at 4:00 PM

Location: Virtually due to COVID restrictions

D. **Finance and Audit Committee – (Director Orzalli)**

Report Out: April 22, 2021 at 5:30 PM

The Committee met earlier and received a presentation on the current financial status. We are on track for predicted expenditures, and maintaining 15% of reserve levels. Additionally, CFO Thomas was recognized for her contributions to Metro Fire, and thank you for her hard work.

Next Meeting: May 27, 2021 at TBD

E. **Policy Committee – (Director Goold)**

Next Meeting: TBD

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Jones thanked CFO Thomas for her years of service and dedication to Metro Fire, and especially for answering all budget related questions.

Director Wood echoes the comments regarding CFO Thomas, and thanks her for bringing our organization to another level.

Director Orzalli would like to provide additional information for the consent agenda item related to EMS fees, and make that information publically available on our website.

Director Goold appreciates the transparency and financial stability through CFO Thomas' leadership. The search for a replacement will have to span the country! He also thanked everyone on logistics, thank you for getting up every day and coming to work!

Director Clark thanked CFO Thomas and wished her all the best in her new endeavor.

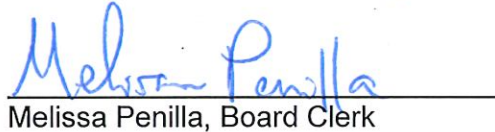
Director Saylor shared that it was a pleasure to chair the meeting. She thanked CFO Thomas for her leadership, and thanked all the members for coming to work.

**ADJOURNMENT**

The meeting was adjourned at 6:45 pm.

  
Matt Kelly, Board President

  
D'Elman Clark, Secretary

  
Melissa Penilla, Board Clerk