



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, November 10, 2022

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:03 pm by President Saylor. Board members present in person: Clark, Jones, Orzalli, Saylor, and Sheetz. Board members present virtually via Zoom: Rice, and White. Board members absent: Gould and Wood. Staff present: Chief Harms, General Counsel Lavra, and Board Clerk Penilla.

**PUBLIC COMMENT** - None

### CONSENT ITEMS

**Action:** Moved by Clark, seconded by Jones, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of October 27, 2022.

**Action:** Approved the Action Summary Minutes.

2. **Retirement Resolution – Todd Harms**

**Recommendation:** Adopt Resolution acknowledging the accomplishments and career of Fire Chief Todd Harms.

**Action:** Adopted Resolution No. 2022-091.

3. **Temporary Construction Easement – Watt/Myrtle**

**Recommendation:** Adopt Resolution to authorize the execution of a Temporary Construction Easement.

**Action:** Adopted Resolution No. 2022-092.

4. **Hourly Fee Rate Adjustment – Longyear & Lavra**

**Recommendation:** Approve the fee rate adjustment from \$185.00 per hour to \$220.00 per hour.

**Action:** Approved the fee rate adjustment.

5. **Employer's Contribution Under the Public Employees' Medical and Hospital Care Act – CalPERS Resolutions**

A. Resolution – Fixing SMFD's Vesting Contribution Under Section 22896 of the Public Employees' Medical and Hospital Care Act - 000 All Employees

B. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act - 000 All Employees

- C. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act - 700 All Employees (Non-PERS)

**Recommendation:** Adopt Resolutions establishing the health premium contributions to reflect the new benefit cap with CalPERS effective January 1, 2023.

**Action:** Adopted Resolution Nos. 2022-093 through 2022-095.

#### PRESENTATION ITEM

Director Wood joined the meeting in person at 6:06 pm.

1. **Sleep Deprivation in the Fire Service** (*Laura K. Barger, Ph.D.*)  
**Recommendation:** Receive the presentation, no action required.  
**Action:** Presentation received, no action taken.

#### ACTION ITEMS

1. **Award Recommendation – RFP 22-03 Helicopter 3 Equipment Upgrade And Mission Retrofit** (*Grant Russell, Battalion Chief – Special Operations*)  
**Recommendation:** Authorize the Fire Chief, or his designee, to execute an agreement with Advanced Helicopter Services not to exceed the amount of \$787,221.  
**Action:** Moved by Sheetz, seconded by Wood, and carried unanimously by members present to authorize the Fire Chief to execute an agreement with Advanced Helicopter Services.
2. **CalPERS Employer Originated Retirement Application** (*Ty Bailey, Deputy Chief*)  
**Recommendation:** Adopt a resolution allowing the Deputy Chief of Administration to submit an Employer-Originated Disability Retirement Application on behalf of the member to begin the Industrial Disability Retirement Process with CalPERS.  
**Action:** Moved by Clark, seconded by Sheetz, and carried unanimously by members present to adopt Resolution No. 2022-096.
3. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3))** (*President Saylor*)  
**Recommendation:** Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from November 10, 2022 – December 9, 2022 or until further re-ratified.  
**Action:** Moved by Jones, seconded by Sheetz, and carried unanimously by members present to adopt Resolution No. 2022-097.
4. **Resolution – Commending Director Orzalli** (*Chief Harms and Board Clerk Penilla*)  
**Recommendation:** Adopt Resolution commending Director Orzalli.  
**Action:** Moved by Jones, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2022-098.

#### REPORTS

1. **PRESIDENT'S REPORT**—(*President Saylor*) – No report.

## **2. FIRE CHIEF'S REPORT—(Chief Harms)**

### **Promotions**

Congratulations to following 11 members for being promoted to the rank of Engineer, effective November 8, 2022: Ilya Shokur, Justin Frey, Ryan Bridges, Christopher Botto, Andres Sanchez, Alexander Carl, Chachris Thongmanee, Brian McGoldrick, Cardiff Schmitz, Adolfo Lopez, and Philip Graffis.

Additionally, congratulations to following five members who successfully completed the Engineer examination are remain on the eligibility list for future promotion opportunity: Tomas Faddis, Trevor Klein, Pierce Thomas, Justin Gallisdorfer, and Omar Franco.

Welcome to Kevin Johnston who has been reinstated to the position of firefighter effective October 17, 2022.

### **New Hires**

Jeremy Lim and Mason Wheeler hired for the position of Fire Inspector I in the Community Risk Reduction Division, effective November 1, 2022.

Rachel Roberson hired for the Office Technician in Information Technology Division, effective November 1, 2022.

Chelsea Justrich hired for the Office Technician in Operations Division, effective November 2, 2022.

### **Recruitment**

Reassignment Opportunities:

- Training Day Captain, Final Filing Date 11/23
- 23-1 Fire Academy Drill Instructors

### **Meetings/Conferences**

Chiefs Forums completed on October 31<sup>st</sup>.

11/1, Welcomed SRP Academy 22-3 – Class of 20 recruits (19 EMTs and 1 paramedic)

11/3, CA Metro Fire Chiefs Monthly Conference Call

11/9, Labor Management Collaboration Meeting (LMCM) Monthly Meeting

11/10, Captain Shawn Lemon and Firefighter Tucker Hodge were recognized by the Sacramento County Sheriff's Office (SSO) and the Sacramento County Board of Supervisors for their rescue efforts in the joint incident with SSO on June 24, 2022. This was a similar commendation recognition that Metro Fire gave to the Sacramento Sheriff Officers at the previous Board Meeting.

## **OPERATIONS' REPORT**

Deputy Chief Mitchell reported that we responded to 4,080 total incidents since our last report on October 27, 2022; an average of 291 calls per day. Of those 154 were fire incidents, an average of 11 calls per day.

On Tuesday, November 8<sup>th</sup>, the region transitioned out of peak wildland season staffing. Dispatch levels were reduced to winter season levels and the Copter/Dozer programs are available on a call when needed basis.

As for training, a Captain's Officer Development Program will be held November 14<sup>th</sup>, 16<sup>th</sup> & 18<sup>th</sup>. We anticipate about thirty participants. This is being held well before the upcoming promotional test to allow our members to set themselves up for success. The November PDP completed today: Your Career & Retirement with Captain Rodrigues, Coach Gallagher, and CalPERS rep which kicked off this year's program. The next class will be on December 13<sup>th</sup> & 14<sup>th</sup>: Command Philosophy: An Overview with DC Mitchell, and will continue monthly with other offerings into next spring.

Deputy Chief Mitchell provided an update on the Ambulance Surge Agreements. The goal of the program is to ensure Service Delivery to our community while we balance call volume and wall time impacts on regional ambulance availability, and reduce Engine companies going out of service to staff ISRM's. Currently, our Surge assets are AMR, they are first to be contacted when we get to draw down levels to add units in the system. NorCal, was first to establish contract with Metro Fire under the new contract process, and operationally added as an asset November 7, 2022. Alpha One is second to establish contract with plans to meet with their leadership for training and sharing of the operational plan. We're maintaining our current regional drawdown plan, but inserting these new surge assets prior to ISRM activation.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

Vice President Cole congratulated the sixteen engineers who successfully completed the exam process. He is excited to have a list of five to address future staffing challenges.

They recently completed a three-day behavioral support class with Captain Manfredi and Jeff Wells. VP Cole attended the Labor Management meeting where t discussed several items including recruitment and rebuilding Metro EMS.

Lastly, he wishes Director Orzalli well on his future endeavors, especially his travel plans. He looks forward to sitting down to coffee and hearing about the historical spots in Africa he visits.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (President Saylor)**

Report Out: November 4, 2022

The Executive Committee met last week and discussed the Fire Chief selection process. The full Board is looking forward to oral interviews this weekend.

Next Meeting: TBD

#### **B. Communications Center JPA – (DC Wagaman)**

Report Out: November 4, 2022

Deputy Chief Wagaman reported out from the recent Special Meeting. The JPA is looking at grant opportunities, reviewed the radio replacement project, an amendment to the budget, and a thorough cleaning to each dispatch console one time per year.

Next Meeting: November 22, 2022 at 9:00 AM

- C. **Finance and Audit Committee – (Director Orzalli)**  
Next Meeting: TBD
- D. **Policy Committee – (Director Goold)**  
Next Meeting: TBD

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Jones congratulated the new hires and recently promoted engineers. She thanked Dr. Barger for her presentation, and finds the impact of sleep deprivation very interesting and appreciates the research on how sleep affects people in this line of work. She looks forward to minimizing the impact it has on fire personnel.

Director Rice congratulates the promotees and Director Orzalli. He is sad to hear that Kevin Trost passed away, they shared a first-in area and loved being around him. He asked for a moment of silence at the end of the meeting to honor Kevin.

Director Sheetz congratulated the promotees as well. She also thanked the men and women who would be working on Thanksgiving, and encourages everyone to have a happy day with their family.

**The Board recessed to closed session at 7:34 pm with a moment of silence for Kevin Trost.**

**CLOSED SESSION**


**Director White did not join closed session and was absent for the remainder of the meeting.**

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to California Government Code Section 54956.9(d)(1): One case**  
Case No. 34-2020-00286706-CU-BC-GDS  
Medic Ambulance Service, Inc. v. Sacramento Metropolitan Fire District  
**Action:** No reportable action taken.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case**
  - A. Claim Against Public Entity Pursuant to Government Code Section 910  
Erika Pina v. Sacramento Metropolitan Fire District  
Deputy Chief Bailey  
**Action:** Moved by Jones, seconded by Wood, and carried unanimously by members present to deny the claim and refer the matter to the District’s insurance company.
3. **Conference with Labor Negotiator Pursuant to California Government Code Section 54957.6**
  - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  - E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- Action:** No reportable action taken.

**The board reconvened to open session at 8:35 pm.**

**ADJOURNMENT** - The meeting was adjourned at 8:39 pm.

  
Cinthia Saylor, President

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Walt White, Secretary

  
Melissa Penilla, Board Clerk