



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, October 8, 2020 Held Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Clark, Goold, Jones, Orzalli, Saylors, Sheetz, Wood, and White. Board members absent: Kelly. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

**PUBLIC COMMENT:** None

#### CONSENT ITEMS

**Action:** Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of September 24, 2020.  
**Action:** Approved Action Summary Minutes.
- 2. Reimbursement Resolution – Tax-Exempt Debt**  
**Recommendation:** Adopt a resolution authorizing the reimbursement for funds that have been or may be expended prior to issuing tax-exempt debt.  
**Action:** Adopted Resolution No. 2020-063.
- 3. Certified Election Results – General Election, November 3, 2020**  
**Recommendation:** Accept certified results of the November 3, 2020 Presidential General District Election as provided by the Certificate of Facts from the Registrar of Voters, County of Sacramento.

#### ACTION ITEMS

- 1. SCERS First Addendum and Amendment to Payment Agreement**  
*(Amanda Thomas, Chief Financial Officer)*  
**Recommendation:** Adopt a resolution authorizing the Fire Chief to execute the First Addendum and Amendment to the Payment Agreement with SCERS.  
**Action:** On a motion by Goold, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2020-064.

#### REPORTS

- 1. PRESIDENT'S REPORT:** No report.

## **2. FIRE CHIEF'S REPORT:**

Chief Harms thanks Deputy Chief Bridge for his four years of service as the Deputy Chief of Operations. We are going to miss him, and we congratulate him as he retires from a long great career.

### **Appointments**

Adam Mitchell as the Deputy Chief of Operations effective November 1, 2020

Tyler Wagaman as the Deputy Chief of Support Services effective December 16, 2020

### **New Hires**

Effective 10/5, Logistics Technician Barry Knapp

### **Reassignments**

Effective 10/1, Firefighters Danielle Blaschke, Sean Post, and Christie Ravera have been selected to fill the Sacramento County COVID-19 Response Units.

### **Selection**

Effective 9/29, Captain Bryce Mitchell was selected to fulfill the Air Operations Internal Pilot Career Track. Captain Mitchell has been part of air operations for many years, and we are looking forward to his opportunity.

### **Meetings**

9/28, Executive Staff meeting with Sac City Fire, including Fire Chiefs and Deputy Chiefs

9/30, Labor Management Collaboration Meeting

10/1 EMS 2020 which focused on several topics including deployment models, regional feasibility study, update for JDC, .201, Chapter 13 Regulations and Sac MIH, and Culture of Area Fire Service.

10/5, AC interviews for an internal appointment, with several people being interviewed

10/7, Sacramento County / Metro Fire 2x2 meeting discussed a number of topics

10/7, CA Metro Fire Chiefs conference call

Fire Chief Forums are scheduled to take place during the month of October, due to COVID-19 we will follow a similar format as last time using Zoom. There will be 8 sessions in total – 2 for each shift and 2 for day staff.

### **Miscellaneous**

We are working on the beginning stages of an internal paramedic program partnering with community colleges, more information will follow.

October is National Cancer Awareness Month and November is Men's Health Awareness Month. The District and Local 522 are working together to promote cancer awareness: All Cancer, All People. For the months of October and November, all members are permitted to wear a District approved pink or blue Metro Fire t-shirt or a pink 522 t-shirt



## **OPERATIONS REPORT**

Deputy Chief Bridge reported out for the last time as Deputy Chief of Operations. Several members are returning today, previously there were over twenty members deployed, we are expecting ten back today.

COVID-19 is seeing less positive tests and less people in the ICUs. Currently, there are two members off with symptoms even though their first COVID test came back negative.

The EMS Division is currently conducting annual ALS and CPR training.

DC Bridge will be transitioning with Chief Mitchell over the next few weeks, and he has enjoyed working with the professionals at Metro Fire, it made his job easy!

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Captain McGoldrick expressed his appreciation for the working relationship between labor and management, especially with the paramedic internship program. He congratulated Chief Bridge on his retirement, and the newly appointed Deputy Chiefs Mitchell and Wagaman.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (President Sheetz)**

Next Meeting: TBD

#### **B. Communications Center JPA – (DC Shannon)**

Deputy Chief Shannon announced the Academy 20-2 graduated with four new dispatchers. They also completed the expansion of the center which moved some people around and allows for more space for call taking stations.

Next Meeting: October 13, 2020 at 9:00 AM

#### **C. California Fire & Rescue Training JPA – (DC Shannon)**

Report Out: September 28, 2020 at 4:00 PM

Deputy Chief Shannon reported the Training JPA adopted their budget, as expected COVID-19 brought challenges this year, they did access reserves to make up the difference. They are working to come up with a plan to adapt to the challenges that COVID-19 brings. Lastly, Brian Marshal with OES will serve as governing council chair for 2021.

Next Meeting: TBD

Location: 3121 Gold Canal Drive  
Rancho Cordova, CA 95670

#### **D. Finance and Audit Committee – (Director Orzalli)**

Next Meeting: October 22, 2020 at 5:00 PM

#### **E. Policy Committee – (Director Goad)**

Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

The Board collectively congratulates Deputy Chief Bridge on his retirement and wish him all the best in his future endeavors. They welcome Assistant Chief Mitchell and Assistant Chief Wagaman as they are promoted to the roles of Deputy Chiefs.

Director Orzalli appreciates the time of Chief Harms and President Sheetz who met with him earlier today.

Director Wood attended the Sacramento County 2X2 meeting, it was a positive meeting and he appreciates the effort that goes into planning those meetings.

Director Clark hopes that those members who tested positive for COVID-19 are not experiencing any of the lingering symptoms, and wishes them all the best.

Director Jones echoed Director Clark. She also attended the Sacramento County 2X2, where they discussed several topics. She also thanked Chief Shannon for reporting on the Communications Center expansion.

Director Sheetz congratulated Captain Mitchell in the Air Operations Program, she knows that is an area he is passionate about. She welcomes home all of the members who were deployed, and congratulates all those at the Communications Center who graduated.

**The Board recessed to Closed Session at 6:35 pm.**

### CLOSED SESSION

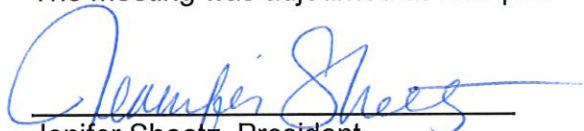
- 1. Public Employee Performance Evaluation: Fire Chief**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)  
**Action:** The Board took no reportable action.
- 2. Public Employee Performance Evaluation: Board Clerk**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)  
**Action:** The Board took no reportable action.

**The Board reconvened to Open Session at 7:07 pm.**

**Director Goold did not join the regular meeting for the report out after closed session.**

### ADJOURNMENT

The meeting was adjourned at 7:09 pm.

  
\_\_\_\_\_  
Jennifer Sheetz, President

  
\_\_\_\_\_  
Cinthia Saylor, Secretary

  
\_\_\_\_\_  
Melissa Penilla, Board Clerk