



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Tuesday, November 9, 2021

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Gould, Jones, Kelly, Orzalli, Saylors, Sheetz, White, and Wood. Board members absent: None. Staff present: Fire Chief Harms, General Counsel Lavra, and Interim Clerk Dehoney.

**PUBLIC COMMENT:** None.

### PRESENTATION ITEMS

1. **Life Saving Commendation – Civilian Award** (*Chief Harms*)  
Sarah Musser and Rachel Robertson  
**Recommendation:** Receive presentation, no action required.  
**Action:** No action taken.
2. **Life Saving Commendation – Civilian Award** (*Chief Harms*)  
Rubin Romanov  
**Recommendation:** Receive presentation, no action required.  
**Action:** Presentation to be rescheduled, no action taken.

The board recessed to closed session at 6:09 PM.

### CLOSED SESSION

1. **Conference with Labor Negotiator**  
**Pursuant to California Government Code Section 54957.6**
  - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees

E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

**Action:** No action taken.

**2. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.**

Peter J Danielski and the Sacramento Metropolitan Fire District  
Claim # SMDS - 550615 – Industrial Disability Retirement  
Deputy Chief Gregory Casentini

**Action:** No action taken.

**3. Public Employee Performance Evaluation: Fire Chief**

Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

**Action:** No action taken.

**The board reconvened to open session at 8:27 PM.**

**CONSENT ITEMS**

**Action:** Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

**1. Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of October 28, 2021.

**Action:** Approved Action Summary Minutes.

**2. Employer's Contribution Under the Public Employees' Medical and Hospital Care Act – CalPERS Resolutions**

A. Resolution – Fixing SMFD's Vesting Contribution Under Section 22896 of the Public Employees' Medical and Hospital Care Act - 000 All Employees

B. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act - 000 All Employees

C. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act - 700 All Employees (Non-PERS)

**Recommendation:** Adopt Resolutions establishing the health premium contributions to reflect the new benefit cap with CalPERS effective January 1, 2022.

**Action:** Adopted Resolution Nos. 2021-107 through 2021-109.

**3. Voluntary Rate Range Program (VRRP) – Intergovernmental Transfer (IGT) January 1, 2021 through December 31, 2021**

**Recommendation:** Adopt a resolution to authorize the Fire Chief to enter into necessary agreements to participate in the VRRP covering the period of January 1, 2021 through December 31, 2021.

**Action:** Adopted Resolution No. 2021-2021-110.

- Resolution No. 2021-106 – Donald Burton Station 26 Dedication**  
**Recommendation:** Adopt Resolution 2021-106 dedicating Station 26 in memory of Donald Burton.  
**Action:** Adopted Resolution No. 2021-106.

#### **ACTION ITEMS**

- Redistricting Divisional/Election Boundaries of the Sacramento Metropolitan Fire District** (*Chief Development Officer Jeff Frye*)  
**Recommendation:** Consider adopting a Resolution providing for the adjustment of the Divisional/Election Boundaries of the Sacramento Metropolitan Fire District.  
**Action:** Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2021-111.
- Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)).** (*President Kelly*)  
**Recommendation:** Consider adopting a Resolution which would extend the ability to teleconference without compliance with Government Code paragraph (3) of subdivision (b) of section 54953 from November 9, 2021-December 9, 2021 or until further re-ratified.  
**Action:** Moved by Clark, seconded by White, and carried unanimously by members present to adopt Resolution No. 2021-112.
- Industrial Disability Retirement – Captain Peter Danielski**  
**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Captain Peter Danielski has suffered job related injuries and is eligible for an Industrial Disability Retirement.  
**Action:** Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2021-113.

#### **REPORTS**

- PRESIDENT'S REPORT**—(*President Kelly*) – No report.
- FIRE CHIEF'S REPORT**—(*Chief Harms*)

##### **Retirements**

November 1<sup>st</sup> - Engineer Matthew Ellinwood after 26 years of service

November 2<sup>nd</sup> - Engineer Thomas Murphy after 29 years of service

November 3<sup>rd</sup> - Captain David Burnett after 34 years of service

##### **Reassignment**

November 19<sup>th</sup> - Captain Shannon Chamberlin was selected to fill the EMS Shift Captain, C Shift

##### **Meetings**

Fire Chief Forums ongoing throughout the month

November 5<sup>th</sup> - Fire Academy 21-1 (Let's Go) Graduation

November 9, 2021 Board Meeting Action Summary Minutes

November 8<sup>th</sup> - LODD Station Dedication – Station 26 was dedicated to Captain Donald Burton. Chief Harms thanked Admin Specialist Erin Castleberry and Captain Andy Whaley for their work on putting this event together and also relayed his appreciation to all those in attendance.

November 8<sup>th</sup> - 21-2 Lateral Orientation Training first day

Chief Harms closed his report by congratulating Chief Greg Casentini on his impending retirement at the end of December after 27 years of service. Executive staff will be conducting Deputy Chief Interviews next week.

**OPERATIONS' REPORT – (DC Mitchell)**

Chief Mitchell began with a Training Division update by relaying that the Probationary Firefighters from academy class 21-1 started today and will be in the stations for their ride along period throughout the week. Additionally, the Lateral Orientation Training for 21-2 began yesterday with 21 firefighters. They will have a five week introduction before hitting the stations the week of December 13<sup>th</sup>. This means our agency will potentially see 40 new probationary firefighters in just over a month's time!

Chief Mitchell then discussed the MIH program which is in the final step of securing medical director insurance before going live. Initially the program will focus on post-discharge high utilizers and mental health requests for service in partnership with Sac County. He thanked staff for their hard work in getting this program off the ground.

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

Vice President McGoldrick congratulated the class of 21-1 and thanked the Board for their support of the Station Dedication Program.

**4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (President Kelly)**

Next Meeting: TBD

**B. Communications Center JPA – (DC Mitchell)**

Report Out: November 9, 2021 at 9:00 AM

Chief Mitchell reported that the Communication Center audit was completed and it was found that the fiscal responsibility of the center was top notch. Additionally, they have finalized the Executive Director contract with a Sac City Fire member being appointed as the next Director. They will also be performing a Dispatch Supervisor Promotional Exam in the near future. Lastly, they currently have 8 dispatch graduates who are continuing to work through their training program.

Next Meeting: December 14, 2021 at 9:00 AM

**C. California Fire & Rescue Training JPA – (Chief Harms)**

Next Meeting: November 18, 2021 at TBD

Location: 3121 Gold Canal Drive  
Mather, CA 95670

- D. **Finance and Audit Committee** – (Director Orzalli)  
Next Meeting: TBD
- E. **Policy Committee** – (Director Goold)  
Report Out: November 9, 2021 at 5:30 PM  
Director Goold relayed that the Policy Committee heard two policies including a Password Policy and Cyber Safety Policy during the committee meeting.  
Next Meeting: TBD
- F. **Redistricting Ad Hoc Committee** – (Vice President Saylor)  
Next Meeting: TBD

#### **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Sheetz congratulated the recruits, retirees and Chief Casentini on his upcoming retirement.

Director Wood shared his excitement to be back in person and have the ability to recognize members of the public during the meeting and is looking forward to more opportunities for this in the future.

Director Jones congratulated the new hires coming on line and the retirees in addition to recognizing Sarah Musser and Rachel Robertson who were presented with Life Saving Commendations during the meeting this evening. She expressed her excitement for the start of the MIH Program and thanked Jacob Thompson of Redistricting Partners for his help with the SMFD Division Redistricting.

Director White congratulated Chief Casentini on his impending retirement.

Director Clark welcomed the recruits and congratulated Chief Casentini on his retirement. He also wished continued thoughts and prayers for Chief Wagamans recovery.

Director Kelly thanked Chief Casentini on his service to the District and relayed his appreciation for everything he has done during his tenure. He congratulated him on his 27 years of service.

#### **ADJOURNMENT**

The meeting was adjourned at 8:52 pm.

  
Matt Kelly, Board President

  
Michelle Dehoney, Interim Board Clerk

  
D'Elman Clark, Secretary