



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, June 9, 2022

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00pm pm by President Saylor. Board members present in person: Clark, Jones, Saylor, Sheetz, Wood, and White. Board members present virtually via Zoom: Gould, Orzalli, Kelly. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Board Clerk Penilla.

Prior to public comment, President Saylor notified everyone that Action Item number 4 would be removed from the agenda, no presentation or action will be taken.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of May 26, 2022.
Action: Approved the Action Summary Minutes.
- 2. Disclosure of Material Expenditure – Insurance Brokerage Services – USI Insurance Services**
Recommendation: Authorize payment of \$50,000.00 to USI Insurance Services for brokerage services.
Action: Authorized payment to USI Insurance Services.
- 3. Disclosure of Material Expenditure – Aviation Liability Insurance – Westchester Fire Insurance Co.**
Recommendation: Authorize payment of \$115,548.00 to Westchester Fire Insurance Co.
Action: Authorized payment to Westchester Fire Insurance Co.
- 4. Disclosure of Material Expenditure – Excess Workers' Compensation Insurance – Safety National Casualty Corporation**
Recommendation: Authorize payment of \$574,486.00 to Safety National Casualty Corporation.
Action: Authorized payment to Safety National Casualty Corporation.

ACTION ITEMS

1. **Fiscal Year 2022/23 Preliminary Budget** (CFO Dave O'Toole)

**PDF Separate Attachment

- A. Resolution – 2022/23 Preliminary Budget for the General Operating Fund 212A
- B. Resolution – 2022/23 Preliminary Budget for the Capital Facilities Fund 212D
- C. Resolution – 2022/23 Preliminary Budget for the Grants Fund 212G
- D. Resolution – 2022/23 Preliminary Budget for the Development Impact Fees Fund 212I
- E. Resolution – 2022/23 Preliminary Budget for the Leased Properties Fund 212L
- F. Resolution – 2022/23 Preliminary Budget for the IGT Fund 212M

Recommendation: Receive Presentation/Adopt FY 2022/23 Budget Resolutions.

Action:

- A. Moved by Sheetz, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-044 for the General Operating Fund 212A.
- B. Moved by Sheetz, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-045 for the Capital Facilities Fund 212D.
- C. Moved by Sheetz, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-046 for the Grants Fund 212G.
- D. Moved by Sheetz, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-047 for the Development Impact Fees Fund 212I.
- E. Moved by Sheetz, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-048 for the Leased Properties Fund 212L.
- F. Moved by Sheetz, seconded by White, and carried unanimously by members present to adopt Resolution No. 2022-049 for the IGT Fund 212M.

2. **Capital Improvement Program Plan** (CFO Dave O'Toole)

Recommendation: Receive Presentation/Adopt FY 2022/23 CIP Resolution.

Action: Moved by Sheetz, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2022-050.

3. **FY 2021/22 Budget Amendment** (CFO Dave O'Toole)

Recommendation: Adopt resolutions amending the FY 2021/22 General Fund and Capital Facilities Fund.

Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt Resolution Nos. 2022-051 through 2022-053.

4. **Sacramento Local Agency Formation Commission – Nomination for 2022/2023 CALAFCO Board of Directors** (Board Clerk Penilla)

Recommendation: Nominate Director Jones of the Sacramento Metropolitan Fire District for the District Member seat for the Central Region.

Action: Item removed from the agenda, no action taken.

5. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3))** (President Saylor)

Recommendation: Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from June 9, 2022 – July 8, 2022 or until further re-ratified.

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2022-054.

REPORTS

1. **PRESIDENT'S REPORT**—(*President Saylor*) No report.

2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)

The Fire Chief thanked the Board and everyone involved in the FY 22/23 Preliminary Budget process for their support and effort in preparing this budget.

Recruitment

Special Operations Battalion Chief – Day Assignment

Geographic Information Data Analyst

Firefighter/Paramedic

Appointment

Congratulations to Joe Fiorica who was appointed to the Assistant Chief/Shift Commander position on A Shift effective June 1st.

Retirement

Congratulations to Engineer David Carrillo on his retirement on June 2nd, after 19 years of service.

Meetings

Continued meetings with Citrus Heights Council Members and Sacramento County Board of Supervisors regarding Capital Facilities Impact Fee Study.

Chiefs Forums started on June 6th and will continue throughout the month, this is the biannual opportunity to meet with all members throughout the District.

Chief Harms briefed the Board on the recommendation from the Service Delivery Team. One of the main areas of focus for the Service Delivery Team has been placement of the 21 SAFER positions. After review from executive staff, the following staffing decisions have been made and will be effective August 1st: staffing a medic full time at Station 59 (6 SAFER positions), adding a fourth firefighter to the high call volume engine 53, engine 24, and engine 61 (9 SAFER positions), and a pilot squad program aimed at air operations (6 SAFER positions). In summary there will be seven positions each shift, which is the 21 SAFER positions in total.

OPERATIONS' REPORT

Deputy Chief Mitchell opened the Operations Report with statistics since the last Board Meeting. There have been 4,279 total incidents since our last report, which is down slightly since the last report to an average of 305 calls per day. Of those 2,851 or 66% were EMS related incidents, and 206 were fire incidents, an average of 14 calls per day.

DC Mitchell shared fifteen CERT Members put in 168 hours to support our Auto-X training. As for the 22-1 Fire Academy, 37 recruits are getting close to the end of their Academy, they are in week 15 of 18. Appropriately with the drying fuels and increasing temps, wildland training is this week. The Lateral firefighters from 21-2 are undergoing their 6 month evaluations as well.

One of the larger incidents we responded to took place on June 1st with several companies on a residential structure fire at Hoffman Lane in Orangevale. This fire presented some challenges to our crews: hot day, heavy fire on arrival with fire burning in the void space between roofs. Although the home sustained significant damage our crews were able to save the homeowner's classic GTO that was in the garage. In addition our crews saved many of the occupant's belongings including the children's sports uniforms which brought tears of joy to the children.

On June 6th a grass fire on Nelda Lane took place which burned 26 acres and threatened and damages several structures. Units on scene included Metro Copter 2, Dozer 1, E358, WT58, E359, WT59, BC9, AC24. Herald Fire and Cal Fire AEU had unified command, and BC14 and 5 were repositioned at Station 58 in case of evacuations and structure loss.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Vice President Cole congratulated Engineer Carillo on his retirement. He acknowledged and thanked the service delivery team, as many people spent their own time on this project.

He has spent the past few weeks in the community, especially busy supporting those who are in favor of the Zinfandel Training Center. He is proud to report they received a letter from Local 2081, the Cal Fire Firefighter Association, who support having a local training center that can be used to their benefit as well.

They are looking to find solutions to staffing challenges, as we are in a unique situation of fatigue during these last two years, we hear you! We will always be here to support the communities of Metro Fire and we thank you for trust in that.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (President Saylor)**
Next Meeting: TBD

- B. Communications Center JPA – (DC Wagaman)**
Next Meeting: June 14, 2022 at 9:00 AM

- C. California Fire & Rescue Training JPA – (Chief Harms)**
Next Meeting: June 22, 2022 at 8:00am (This will be the final meeting of the JPA.)
Location: 3121 Gold Canal Drive
Mather, CA 95670

- D. Finance and Audit Committee – (Director Orzalli)**
Next Meeting: June 23, 2022 at 5:30 PM

- E. Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones thanked everyone for the reports and Safer Grant deployment.

Director Kelly wishes all the dads a Happy Father's Day!

Director Sheetz thanked everyone for their presentations, and Station 106 for their hospitality last week. She also wished all the dads a Happy Father's Day!

Director Wood is glad to hear something is going to be done about the staffing at Station 59. Doing a ride along many years ago, brought concern to the lone member left at the station when a medic unit is deployed, and they are waiting for coverage to move up. He also thanked Station 68 for their hospitality during the Station Grand Opening, and a special thank you to Erin for all the work into this project.

Director Orzalli thanked Jeff Frye and Dave O'Toole for their work in developing the Capital Improvement Plan, it is greatly appreciated.

Director Goold echoed the comments regarding the CIP, and looks forward to the ability to share this with partners and community members. He also requested a copy of the Service Delivery document.

Director White shared the sentiments of his fellow Directors, and appreciates the recommendation from the Service Delivery Team. On May 28th the Sacramento region lost Randy Brink, a huge supporter of public safety and the equipment manager for the Fire Dogs. His Memorial Service is on June 21st at 4:00pm.

Director Clark thanked staff for their presentations; job well done!

Director Saylor thanked the membership for serving the Sacramento and Placer communities.

Prior to recessing to closed session there was a moment of silence observed for Randy Brink.

The board recessed to closed session at 7:25 PM.

CLOSED SESSION

1. **Conference with Labor Negotiator**
Pursuant to California Government Code Section 54957.6
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
 - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
 - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: The Board took no reportable action.

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): Three cases**

- A. Claim Against Public Entity Pursuant to Government Code Section 910
Raed Sabbah v. Sacramento Metropolitan Fire District Deputy Chief Bailey
Action: Moved by Wood, seconded by White, and carried unanimously by members
present to deny the claim and refer the matter to the District's insurance carrier.
- B. Claim Against Public Entity Pursuant to Government Code Section 910
Victoria Kalish v. Sacramento Metropolitan Fire District Deputy Chief Bailey
Action: Moved by Kelly, seconded by Goold, and carried unanimously by members
present to deny the claim and refer the matter to the District's insurance carrier.
- C. Claim Against Public Entity Pursuant to Government Code Section 910
Darlene Watson v. Sacramento Metropolitan Fire District Deputy Chief Bailey
Action: Moved by Wood, seconded by Sheetz, and carried unanimously by
members present to deny the claim and refer the matter to the District's insurance
carrier.

3. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –
Pursuant to California Government Code Section 54956.9(d)(1): One case**
Case No. 34-2020-00286706-CU-BC-GDS
Medic Ambulance Service, Inc. v. Sacramento Metropolitan Fire District
Action: The Board took no reportable action.

4. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957 and 54957.6
Action: The Board took no reportable action.

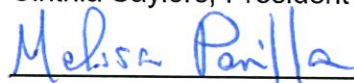
The board reconvened to open session at 9:45 PM. When the meeting reconvened,
Director Goold and Director Kelly did not join virtually, however they were present in
Closed Session.

ADJOURNMENT

The meeting was adjourned at 9:48 PM.


Cynthia Saylor, President


Walt White, Secretary


Melissa Penilla, Board Clerk