



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, September 24, 2020 Held Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Clark, Gould, Jones, Kelly, Orzalli, Saylor, Sheetz, and Wood. Board members absent: White. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

**PUBLIC COMMENT:** None

#### CONSENT ITEMS

**Action:** Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of September 10, 2020.  
**Action:** Approved Action Summary Minutes.
- 2. Intergovernmental Transfer (IGT) Program - July 1, 2019 through December 31, 2020**  
**Recommendation:** Adopt a resolution to authorize the Fire Chief enter into necessary agreements to participate in the IGT Program covering the period of July 1, 2019 through December 31, 2020.  
**Action:** Adopted Resolution No. 2020-058.
- 3. Surplus Equipment – Mobile Data Terminals**  
**Recommendation:** Adopt a resolution authorizing the designation and disposal of surplus mobile data terminal equipment.  
**Action:** Adopted Resolution No. 2020-059.

#### ACTION ITEMS

- 1. FY2019 Fire Prevention and Safety Grant Award Acceptance**  
*(Erin Castleberry, Administrative Specialist)*  
**Recommendation:** Adopt the grant acceptance resolution for fire prevention and safety, and budget amendment resolutions.  
**Action:** On a motion by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution Nos. 2020-060 through 2020-062.
- 2. 10 Year Sacramento Regional Radio Communications System Licensing Agreement**  
*(Steve Jordan, Communications Manager)*  
**Recommendation:** Authorize the Fire Chief to approve Metro Fire's Primary User Licensing Agreement with the Sacramento Regional Radio Communications System.  
**Action:** On a motion by Clark, seconded by Kelly, and carried unanimously by members present to authorize the Fire Chief approve the agreement.

## PRESENTATION ITEMS

1. **Natomas Feasibility Study** (*Jeff Frye, Economic Development Manager*)  
**Recommendation:** Receive presentation, no action required.  
**Action:** Presentation received, no action taken.

## REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Chief Harms thanked Jeff Frye for doing a great job in providing a detailed report on the Natomas Feasibility Study. The ability to sit down and focus on the information provided tonight is key for understanding the project and going forward with potential negotiations.

Chief Harms also thanked Steve Jordan for his presentation on the radio agreement. It is hard to believe we are looking at 10 year agreements that take us to 2030.

He also shared information on grant awards for the last two years, letting everyone know we received \$5.6 million in total. Thanks to Erin and the grant team, this is a huge accomplishment.

### New Hires

9/14, Facilities Technician Dave Koopmeiners

Chief Harms welcomed the following Fire Inspector I on 9/21, they will begin training with all COVID-19 precautions in place.

- Benton Christensen
- Chelsea Harlow
- Hilary Ingram
- Matthew Rieger

On 9/14 SRP 20-2 Academy began with 17 recruits. Chief Harms and the Deputy Chiefs welcomed them.

### Recruitment

Currently recruiting internally for Pilot Career Track, this will allow us to look at long-term sustainable solutions for the Air Ops Program.

### Meetings

Chief Harms and Chief Bartee went to the Butte Fire and met with the deployed members. Many have been away from family for several weeks representing Metro Fire.

9/17 Urban Fire Forum – the first forum focused on diversity, equality, and inclusion plans, and the second forum focused on ET3 which is additional funding for EMS, and women's health.

9/22, Deputy Chief Interviews (Internal Appointment)

Chief Harms provided an update on the State EMSA's refusal to approve Sacramento County's EMS Plan. We are continuing to meet with attorneys and the county to revise the agreements and move forward.



## **OPERATIONS REPORT**

Deputy Chief Bridge reported out on COVID-19 statistics, currently we have no personnel off for COVID-19 related illness. Looking at recent trends with patient contacts, there were 312 positive tests one month ago, and today this number is up only slightly at 355 positive tests.

There are currently 21 members deployed, with three more going out over the weekend. We are expecting fire danger to increase this weekend due to high temperatures and the north wind.

Lastly, he shared information about the engineer exam process currently in the engineer academy phase. Last week 29 employees took the written test, with 27 invited to the academy. Phase 2 is the pre-trip and open road test which will be the week of October 12<sup>th</sup>, and phase 3 is pumping revolution which will be the week of October 26<sup>th</sup>. We currently have 12 open engineer spots, and wish all candidates the best.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Captain McGoldrick thanks Erin Castleberry for all her hard work in acquiring grants for Metro Fire. He also wished Director White a safe return home after his deployment.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (President Sheetz)**

Next Meeting: TBD

#### **B. Communications Center JPA – (DC Shannon)**

DC Shannon shared the next meeting for the Communications Center will be October 13<sup>th</sup>, and the meeting have transitioned to a monthly basis.

Next Meeting: October 13, 2020 at 9:00 AM

#### **C. California Fire & Rescue Training JPA – (DC Shannon)**

Report Out: September 17, 2020 at 4:00 PM

DC Shannon shared the meeting on September 17<sup>th</sup> had been cancelled and rescheduled for September 28<sup>th</sup>.

Next Meeting: September 28, 2020 at 4:00 PM

Location: 3121 Gold Canal Drive  
Rancho Cordova, CA 95670

#### **D. Finance and Audit Committee – (Director Orzalli)**

Next Meeting: TBD

#### **E. Policy Committee – (Director Goold)**

Next Meeting: TBD

## **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Jones congratulated the new hires and wishes all the best to the candidates taking the engineer exam. She thanked Jeff Frye, Steve Jordan and Erin Castleberry for the informative presentations. Lastly, she thanked all those who are out on deployments for their hard work.

Director Clark echoed comments made by Director Jones, and wished all those deployed a safe return home.

Director Wood also echoed previous comments, and urges everyone to stay hydrated since temperatures will be hot again.

Director Orzalli echoed previous comments, and stated it is a pleasure to work with Metro Fire staff.

Director Saylor thanked everyone for their presentations.

Director Kelly praised the high performing team that is Metro Fire. He will participate in the Walk to Defeat ALS, the socially distant version, and thanks everyone in advance for their donations.

Director Sheetz sends well wishes to all those deployed including Director White, and wishes all candidates taking the engineer exam the best. She hopes everyone stays safe!

**The Board recessed to Closed Session at 7:05 pm.**

Due to technical difficulties Director Orzalli did not attend closed session, he remained in regular session via Zoom.

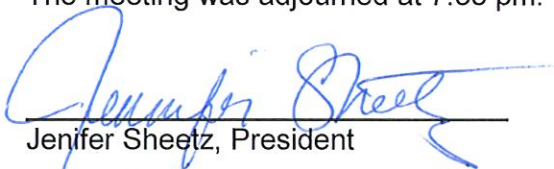
**CLOSED SESSION**

- 1. Public Employee Performance Evaluation: Fire Chief**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)  
**Action:** The Board took no reportable action.
- 2. Public Employee Performance Evaluation: Board Clerk**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)  
**Action:** The Board took no reportable action.

**The Board reconvened to Open Session at 7:34 pm.**

**ADJOURNMENT**

The meeting was adjourned at 7:35 pm.

  
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Jenifer Sheetz, President

  
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Cinthia Saylor, Secretary

  
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Melissa Penilla, Board Clerk