



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, March 25, 2021 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, White and Wood. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None.

MOMENT OF SILENCE

The Board of Directors and meeting attendees observed a moment of silence honoring the Active Duty Death of Engineer Kyle Rutherford who passed away on March 20, 2021.

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of March 11, 2021.
Action: Approved Action Summary Minutes.
- 2. Surplus Vehicle Designation**
Recommendation: Adopt a Resolution establishing a list of surplus vehicles, and sell or donate the vehicles as deemed appropriate by the Fire Chief.
Action: Adopted Resolution No. 2021-010.
- 3. Family and Medical Leave Policy**
Recommendation: Approve the revision to the Family and Medical Leave Policy.
Action: Approved the policy revision.
- 4. Purchasing and Contracting Policy**
Recommendation: Approve the revision to the Purchasing and Contracting Policy.
Action: Approved the policy revision.

ACTION ITEMS

- 1. Fiscal Year 2020 Community Power Resiliency Allocation to Special Districts Grant Award (Erin Castleberry, Administrative Specialist)**
Recommendation: Adopt the Grant Acceptance and Budget Amendment Resolutions.
Action: On a motion by Clark, seconded by Goold, and carried unanimously to adopt Resolution Nos. 2021-011 and 2021-012.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Staff has been working to meet the Rutherford Family needs, especially with planning the services. Deputy Chief Mitchell will share more during the Operations report.

New Hire

Kendra Clark – Office Technician, Community Risk Reduction Division effective 3/17

Meetings

3/15, Phoenix Southwest Supermarket Fire Incident Review

3/17-18, PDP – Truck Savvy

3/17, Sacramento County 2x2, very productive meeting with Directors Jones, Wood and White in attendance.

3/18, FY2021/2022 Preliminary Budget Kick-Off

3/25, Sacramento County OA SHSGP20 Approval Authority

Miscellaneous

3/26, Station 68 Groundbreaking at 1230 hours. Limited attendance due to COVID-19 social distancing, President Kelly and Director Wood will be in attendance.

Chief Harms was happy to report he has the ALS Agreement signed by the County. It is important to note Metro Fire's 201 rights were recognized in the agreement. We will be sending this to the state for signature approval.

OPERATIONS REPORT

Deputy Chief Mitchell reports out for the Operations Division beginning with a training update. Tomorrow will complete the third presentation of our PDP series in the new "Ted Talk" format, and the feedback continues to be overwhelmingly positive.

He is happy to report there is only one member off work awaiting COVID-19 testing results, and there are no members off work with positive results. Total COVID-19 positives since beginning remains at 112 members. Our last COVID Emergency Operations Group regional call was this past Monday and has been suspended until a need is identified to reinstate it. We have hosted this call involving all of our cooperators successfully for the last year to increase communication and consistency across the region. Thanks to BC Fiorica who has been hosting it recently, and to AC Jenkins who hosted before him.

As for statistics sine the last Board meeting, there have been 3,753 total calls, this is a slight increase from the last report. The busiest engine was E53, and busiest Medic was M224.

Lastly, DC Mitchell provided an update on the Engineer Rutherford Memorial. The Incident Management Team (IMT) has been working in unified command with Local 522 and has established three objectives: family support, member support, and planning the memorial. Today's operation included transporting Engineer Rutherford from the Coroner's Office in Placer to the Mortuary his family selected. We are in close contact with the Rutherford family and have members with them daily, and the support has been very much appreciated. Thank you to all of the members at Metro Fire who have stepped up to help in many different ways, and to those other agencies who have reached out and offered condolences and assistance. We will continue with the honor watch 24 hours a day until he is laid to rest.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick thanks the all hands team for their work on the Rutherford project. He also appreciates the support from fellow agencies, Roseville Fire Department, American Medical Response, California Highway Patrol, Placer County Sheriff, and Placer County Coroner's Office.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Report Out: TBD

B. Communications Center JPA – (DC Wagaman)

Next Meeting: April 13, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Next Meeting: April 15, 2021 at 4:00 PM

Location: Virtually due to COVID restrictions

D. Finance and Audit Committee – (Director Orzalli)

Report Out: March 25, 2021 at 5:30 PM

The committee reviewed the Reserve policy and will forward it to the full Board.

Next Meeting: April 22, 2021 at TBD

E. Policy Committee – (Director Goold)

Next Meeting: April 8, 2021 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold is saddened by the loss of Engineer Rutherford. He appreciates questions being answered in a timely manner. He hopes everyone has a chance to reflect and take care of themselves during this difficult time.

Director Orzalli is impressed and grateful for the demonstration of leadership during this sad event.

Director Wood echoes comments from Directors Goold and Orzalli, and sends condolences to the Rutherford Family.

Director Sheetz sends condolences, thoughts and prayers to the family.

Director Jones' heart goes out to the Rutherford Family during this time. In the midst of this tragedy she recognizes and thanks to all the surrounding agencies. She also shares a thank you to Fire Marshal Barsdale for her work on the 2021 fireworks season, congratulates Chief Harms for the approved County ALS Agreement, and appreciated participating in the Sacramento County 2X2 Meeting.

Director White sends sincere condolences to the Rutherford Family, and a thank you to everyone who stepped up during this time.

Director Clark appreciates the display of brotherhood and sisterhood during this time.

Director Saylor sends condolences to the Rutherford Family. She appreciates the care and professionalism during this time of tragedy.

The Board recessed to Closed Session at 6:35 pm.

CLOSED SESSION

**1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –
Pursuant to California Government Code Section 54956.9 (a): Seven (7) cases**

- A. Wolf v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2020-00288449
- B. Walton v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00260157
- C. Duran v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2020-00283391
- D. Olsen v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00252175
- E. DeFelice v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00248043
- F. Kochamp v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00268835
- G. Cormier v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00247803

Action: The Board took no action.

The Board reconvened to Open Session at 6:57 pm.

ADJOURNMENT

The meeting was adjourned at 6:59 pm.


Matt Kelly, Board President


D'Elman Clark, Secretary


Melissa Penilla, Board Clerk