



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED **ACTION SUMMARY MINUTES – REGULAR MEETING**

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, August 13, 2026, at 6:00 p.m.

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by President Costa. Board members present: Clark, Costa, Jones, Stark, Webber, and Wood. Board members absent: Goold, Rice, and Saylor. Staff present: Deputy Chief Wagaman and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Wood, seconded by Jones, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meetings of July 23, 2026.
Action: Adopted the Action Summary Minutes.
2. **August Board Radar Report**
Recommendation: Receive and file
Action: Received.
3. **Purchase Approval – Oracle Support from CherryRoad Technologies**
Recommendation: Approve the purchase of Oracle ERP support and project hours from CherryRoad Technologies Inc., utilizing NASPO ValuePoint contract # AR2476, and authorize the continued use of this contract for future support and project hours purchases as needed during FY 2026/2027 until the contract expires or is terminated. Future purchases will be contingent upon the appropriation of funds in the FY 2026/2027 budget.
Action: Approved.
4. **Purchase Approval – Tablet Command Licenses – Annual Renewal**
Recommendation: Approve the request for the exception to the formal solicitation process

and allow the District to purchase Tablet Command Licenses from the Sacramento Regional Fire/EMS Communications Center. This approval will be valid for future purchases over the next three years. Any future purchases will be contingent upon the Board approving the appropriation of funds for the applicable budget account.
Action: Approved.

5. Purchase Approval – Operative IQ Licenses – Annual Renewal

Recommendation: Approve the request for the exception to the formal solicitation process and allow the District to purchase Operative IQ Licenses – annual renewal from Operative IQ for the next three years.

Action: Approved.

ACTION ITEMS

1. Adopt Resolution – Approval of the Metro Fire 2026-2031 Strategic Plan

Recommendation: Adopt Resolution affirming that the 2026 – 2031 Metro Fire Strategic Plan meets the Board's intent as directed.

Action: Motion by Jones, seconded by Wood, can carried unanimously by members present to adopt **Resolution 2026-059** affirming that the 2026 – 2031 Metro Fire Strategic Plan meets the Board's intent as directed.

REPORTS

1. PRESIDENT'S REPORT - (*President Costa*)

President Costa reported that following the last board meeting, substantial feedback was received regarding leadership matters. In response, President Costa initiated a process to convene a labor–management discussion. President Costa reported he will be taking the lead on behalf of the Board to organize this meeting. President Costa stated several potential dates have been circulated; final confirmation is still pending. Representatives from both labor and management have been identified to participate and an agenda has been drafted and shared with the team. Once the meeting occurs, outcomes will be reported back to the Board.

2. FIRE CHIEF'S REPORT — (*Deputy Chief Wagaman*)

Deputy Chief Wagaman reported he is filling in for Chief House as Chief House, Deputy Chief Mitchell, Deputy Chief Fiorica, and Captain Ellis are attending the International Fire Chiefs (IFC) Fire-Rescue International Conference in Kansas. The conference focuses on leadership development, operational best practices, and emergency-response innovation. DC Wagaman noted that wildland fire activity is increasing across California, consistent with the season. DC Wagaman provided an update on current deployments: OES Type 3 Engine is assigned to the Bug Incident (Lassen County); Battalion Chief and Copter 3 are assigned to the Timber Incident (Monterey County); and members of the Sacramento Regional Incident Management Team assigned to the Talbot Incident near Foresthill.

OPERATIONS REPORT – (*Deputy Chief Wagaman*)

No Report.

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

No Report

SUPPORT & EMERGENCY MEDICAL SERVICES – (Deputy Chief Mitchell)

No Report.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

No Report.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Costa)

President Costa reported the Executive Committee met earlier today to continue implementing elements of the strategic plan, with a focus on establishing a process for developing board goals. Board goals will be introduced through the Executive Committee for early feedback before being brought to the full Board. President Costa stated the Committee reviewed Strategic Plan Goal 3: Innovations in Service Delivery, which will be a major area of focus in upcoming planning efforts. President Costa emphasized the importance of aligning future service delivery models with financial and budget planning. Subject matter experts across the organization are encouraged to participate and provide feedback to ensure informed decision-making.

President Costa concluded that today's discussion served as an introduction to the work ahead and noted that continued engagement will be essential as the organization adapts to industry changes.

B. Communications Center JPA – (Deputy Chief Fiorica)

No Report.

C. Finance and Audit Committee – (Director Jones)

No Report

D. Policy Committee – (Director Clark)

Director Clark reported that the Policy Committee met tonight and archived the Anonymity – Confidential Policy. The Policy Committee will have future discussion on the practice/procedure of archiving policies.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones thanked the CERT Team for participating in and helping support the Great American Triathlon. Additionally, Director Jones stated she is glad that the District are looking at service delivery as the service we give is ever expanding.

Director Clark thanked staff for their hard work and dedication in putting together the strategic plan.

Director Webber informed the Board about upcoming negotiations scheduled for August 19. Director Webber stated that Chief Wagaman has been directed to collaborate with CFO O'Toole to ensure thorough preparation for the meeting.

President Costa expressed sincere appreciation to staff for their extensive work on the strategic plan. President Costa emphasized that staff worked diligently to capture the board's intent and produce a robust framework for the organization's future direction. Additionally, President Costa highlighted the recent National Night Out event as a notable success, commending the organization's strong community presence and the excellent work demonstrated by staff throughout the event.

CLOSED SESSION:

The Board recessed to closed session at 6:24 p.m. on the following matter(s):

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 7:05 p.m. General Counsel Ian Sangster reported that the Board met in closed session on one item:

1. Conference with Labor Negotiator; the Board met with its designated labor negotiator; no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2026-08-13-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 7:06 p.m.



John Costa, Board President



Brian Rice, Secretary



Marni Rittburg, CMC
Board Clerk