



Todd Harms  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

Thursday, January 24, 2019 – 6:00 PM

Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California

Gay Jones  
Board President  
Division 8

Jennifer Sheetz  
Board Vice President  
Division 5

Matt Kelly  
Board Secretary  
Division 7

Cynthia Saylor  
Board Member  
Division 1

Grant Goid  
Board Member  
Division 2

Randy Orzalli  
Board Member  
Division 3

Ted Wood  
Board Member  
Division 4

D'Elman Clark  
Board Member  
Division 6

Jim Barnes  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

### CALL TO ORDER

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, January 28<sup>th</sup> at 6:00pm and Thursday, January 31<sup>st</sup> at 6:00pm on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv).

The open session Meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 24, 2019

### CONSENT ITEMS

- |  | <u>Page No.</u> |
|--|-----------------|
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Board meeting of January 10, 2019.   | 5               |
| 2. <b>Revision to Positions and Authorization Document for an Assistant Chief and Battalion Chief of Special Operations and Training</b><br><b>Recommendation:</b> Authorize the Positions and Authorization Document to reflect staff's recommendation. | 11              |

### ACTION ITEM

- |  |    |
|--|----|
| 1. <b>Adopt a Resolution to Retire Surplus Equipment (Controller Ron Empedrad)</b><br><b>Recommendation:</b> Adopt a Resolution authorizing the retirement of twenty-five (25) Capital Assets as recommended by staff. | 18 |
|--|----|

### PRESENTATION ITEMS

- |   |    |
|---|----|
| 1. <b>Fiscal Year 2017/18 Community Annual Report (CAR) (Controller Ron Empedrad)</b><br><b>Recommendation:</b> Receive presentation, no action required.   | 22 |
| 2. <b>Station 101 Dedication in Memory of James C. Saunders (Captain Andrew Whaley)</b><br><b>Recommendation:</b> Receive presentation, no action required. | 39 |

### REPORTS

1. **PRESIDENT'S REPORT**—(Vice President Sheetz)
2. **FIRE CHIEF'S REPORT**—(Chief Harms)  
**OPERATIONS' REPORT** – (Chief Bridge)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – (Sheetz)  
Next Meeting: TBD
  - B. **Communications Center JPA** – (AC Wagaman)  
Report Out: January 22, 2019 at 8:00 AM  
Next Meeting: February 12, 2019 at 8:00 AM
  - C. **California Fire & Rescue Training JPA** – (DC Shannon)  
Report Out: January 17, 2019 at 4:00 PM  
Next Meeting: April 18, 2019 at 4:00 PM



# Sacramento Metropolitan Fire District

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## REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 24, 2019

Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655

- D. **Finance and Audit Committee – (Kelly)**  
Report Out: January 24, 2019 at 5:30 PM  
Next Meeting: February 28, 2019 at 5:30 PM
- E. **Policy Committee – (Goold)**  
Next Meeting: February 14, 2019 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

## CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Two cases**
  - A. Claim Against Public Entity Pursuant to Government Code Section 910  
Pamela Walton v. Sacramento Metropolitan Fire District  
Michelle Dehoney, Interim Board Clerk
  - B. Claim Against Public Entity Pursuant to Government Code Section 910  
Megan Davis v. Sacramento Metropolitan Fire District  
Michelle Dehoney, Interim Board Clerk
2. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section 54956.9 (a): Five (5) cases**
  - A. Griffin v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2017-00214654
  - B. Dandurand v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-00226577-CU-PA-GDS
  - C. Hanes et al. v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-0226783
  - D. Singh v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-00238753
  - E. Garibay Valdes et al. v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-00237038

## ADJOURNMENT



# Sacramento Metropolitan Fire District

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## REGULAR BOARD MEETING AGENDA

THURSDAY, JANUARY 24, 2019

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – February 14, 2019 at 6:00 PM


*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS: TBD**

**Posted on January 18, 2019**

**Michelle Dehoney, Interim Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



**TODD HARMS**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, January 10, 2019 10545 Armstrong Avenue – Board Room Mather, California

#### CALL TO ORDER

The meeting was called to order at 6:04 pm by President Jones. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, and Wood. Board members absent: Barnes, and Orzalli. Staff present: Fire Chief Harms, Interim Clerk Dehoney, and General Counsel Lavra.

#### PLEDGE TO FLAG

**PUBLIC COMMENT:** Representatives from Service Employees International Union-United Service Workers West (SEIU-USWW), Ms. Rosario Ramirez and Ms. Lucila Toral, provided information packets to the Board of Directors and discussed their concerns regarding the recent SMFD Request for Proposals (RFP) for janitorial services. They expressed their request to have the RFP re-opened in order to allow more union companies to apply. They discussed their reasoning behind this request and the opportunities that union companies provide for their employees including healthcare, sick leave and fair wages. Ms. Ramirez also discussed alleged violations that were noted for some of the submitting companies, including sexual harassment and failure to provide accurate pay to their employees, and asked that these violations be considered during the evaluation process.

#### CONSENT ITEMS

**Action:** Moved by Wood, seconded by Clark, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of December 13, 2018.  
**Action:** Approved the Action Summary Minutes.
- 2. Resolution No. 2019-001 – James C. Saunders Station 101 Dedication**  
**Recommendation:** Adopt Resolution dedicating Station 101 in memory of James C. Saunders.  
**Action:** Adopted Resolution No. 2019-001.

#### ACTION ITEM

- 1. Purchase Approval – Two Pierce Type I Engines (Fleet Manager Shea Pursell)**  
**Recommendation:** Approve the purchase of two Type I Pierce Engines from Golden State Fire Apparatus in the amount of \$1,335,690.36.  
**Action:** Moved by Goold, seconded by Wood, and carried unanimously by members present to approve the purchase in the amount of \$1,335,690.36.

2. **Contract Amendment & Extension– Emergency Medical Services Cost Recovery**  
(Battalion Chief Rick Griggs)  
**Recommendation:** Approve the amendment and five-year extension to the contract for EMS cost recovery services with Wittman Enterprises effective January 1, 2019.  
**Action:** Moved by Clark, seconded by Wood, and carried unanimously by members present to approve the amendment and five-year contract extension effective January 1, 2019.

## PRESENTATION ITEM

1. **Fiscal Year 2017/18 Annual Reports**  
(Amanda Thomas, Chief Financial Officer and Ingrid Sheipline, CPA)
- A. **Comprehensive Annual Financial Report (CAFR)**  
**Recommendation:** Receive Presentation. No action required.  
**Action:** Received presentation, no action taken.
- B. **Compliance Reports**  
**Recommendation:** Receive Presentation. No action required.  
**Action:** Received presentation, no action taken.
- C. **Appropriations Limit Report**  
**Recommendation:** Receive Presentation. No action required.  
**Action:** Received presentation, no action taken.
- D. **Governance Letter**  
**Recommendation:** Receive Presentation. No action required.  
**Action:** Received presentation, no action taken.

## REPORTS

1. **PRESIDENT’S REPORT:** No report.

2. **FIRE CHIEF’S REPORT:**

**Retirements**

Effective 12/8, Captain Curt Wick – 25 years of service

Effective 12/15, Captain Tracey Valentine – 24 years of service

Effective 12/25:

- Battalion Chief Aaron Webster – 26 years of service
- Captain Steven Salvestrin – 28 years of service
- Captain Bart Meyer – 26 years of service
- Engineer John Oakes – 27 years of service
- Engineer Greg Redman – 23 years of service

Effective 12/30, Engineer Jon Hunter – 24 years of service

Effective 12/31, Battalion Chief Mark Repetto – 29 years of service

**Promotions**

Effective 1/1/19:

- Supervising Investigator Chris Rogers

- Battalion Chief John Graf
- Battalion Chief Jason Vestal

#### **New Hire**

Effective 12/20, Office Technician Alla Zablotskiy

#### **Recruitments**

Firefighter/Paramedic and Firefighter/EMT, Final Filing Date 1/11, 4 PM

Dozer Operator, Final Filing Date 2/2, 4 PM

#### **Meetings Attended**

Continue to meet with Command Staff, day staff, crews and Union reps

1/10, EMS 20/20 meeting: Goals and Objectives, continued standards of coverage discussion to be completed early in 2019.

#### **Congratulations**

Fire Chief Brian Marshall, Kern County Fire Department, has been selected to serve as the new California Governor's Office of Emergency Services (CalOES) Fire and Rescue Chief.

#### **OPERATIONS REPORT**

Deputy Chief Bridge discussed the power outage incident which occurred at the Sacramento Regional Fire and Emergency Communications Center this past Sunday at approximately 7pm. During the incident, the center lost complete power and were unable to receive calls. He commended the team who immediately jumped into action and started reporting and recording all calls manually in order to continue service to the District. He mentioned that no calls were missed during this incident and that an after action review will be performed soon.

Chief Bridge also relayed a few year-end summary statistics including:

- Busiest Engine = E53 with 4,682 calls
- Busiest Medic = M53 with 4,860 calls
- Busiest Battalion = B7 with 44,272 calls (all units in battalion)

Chief Bridge then introduced Assistant Chief Neville and Pilot Montie Vanlandingham who gave a year-end summary of Air Operations. Included in the presentation were discussions of the Mendocino Fire Complex and Camp Fire deployments. Some of the 2018 mission accomplishments highlighted by Chief Neville were: 120 total fire calls, 493 drops (148,000 gallons of water), 46 rescue requests, 4 hoist rescues, 8 EMS transports, 35 general support requests, 375 total Aircraft hours flown, and 52 total days deployed.

#### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Vice President Jamison relayed his excitement for 2019. He expanded on the comments from the Fire Chief regarding EMS 20/20 and reiterated how important their studies are in improving the service delivery to our citizens as these studies will assist us in better understanding how to best deploy our resources in order to not overwork our members. He asked that even though negotiations can be challenging, we all understand the main goal is to do what is best for the citizens and membership.

#### 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

##### A. Executive Committee – (Jones)

Report Out: January 10, 2019 at 5:30 PM

President Jones reported the Executive Committee decided that Director Saylor will replace Director Clark as the alternate on the Finance & Audit Committee and Director Barnes will replace Directors Jones on the Policy Committee.

Next Meeting: TBD

##### B. Communications Center JPA – (AC Wagaman)

Report Out: January 8, 2019 at 8:00 AM

Assistant Chief Wagaman reported that Executive Director Theusen discussed the power outage which occurred at SRFECC and how appreciative he was for the fantastic work his team performed in continuing service delivery. He also mentioned that the finalized contract for Director Thuesen and Deputy Director Soares are anticipated action items at the next meeting.

Next Meeting: January 22, 2019 at 8:00 AM

##### C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: January 17, 2019 at 4:00 PM

Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655

##### D. Finance and Audit Committee – (Kelly)

Next Meeting: January 22, 2019 at 5:30 PM

##### E. Policy Committee – (Goold)

Next Meeting: February 14, 2019 at 5:30 PM

#### BOARD MEMBER QUESTIONS AND COMMENTS

Director Clark commended the Finance Division and Chief Neville on their presentations during the meeting this evening.

Director Wood thanked Ms. Ramirez and Ms. Toral for bringing forward their concerns during the public comment this evening. He also congratulated Ron Empedrad and Amanda Thomas on the excellence award for the 5<sup>th</sup> consecutive year for the Comprehensive Annual Financial Report (CAFR). He also thanked Assistant Chief Neville and Pilot Montie Vanlandingham for their presentation and Chief Harms for keeping the board apprised of the current events within the District.

Director Saylor thanked everyone for the warm welcome and the apparatus committee for their work with the purchase of the Engines. She congratulated all of the retirees and thanked the Finance Division and Air Operations for their presentations this evening.

Director Goold gave kudos to the Finance division and to Chief Neville on the Air Operations report, especially for the different perspective the included videos provided. He congratulated



the Finance division on their 5<sup>th</sup> consecutive year in being awarded for the CAFR and wished everyone a Happy New Year.

Director Kelly remarked on his looking forward to a great 2019.

Director Sheetz echoed the comments of the previous Directors in thanking the Finance division and Air Operations for their great presentations and remarked on this being part of the reason she is so proud to be a part of this team. She also congratulated all of the retirees and those who were promoted.

Director Jones echoed the sentiments of Director Wood in thanking Ms. Ramirez and Ms. Toral for their comments during the public comment section of the meeting and thanked the Finance Division and Air Operations for their presentations this evening.

**Before recessing to closed session at 7:31 pm, President Jones announced that Item #2 on the closed session agenda would not be discussed this evening and would be tabled to a subsequent meeting.**

## **CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case**

Claim Against Public Entity Pursuant to Government Code Section 910  
Briana Johnson v. Sacramento Metropolitan Fire District  
Greg Casentini, Deputy Chief Administration

**Action:** Moved by Wood, seconded by Kelly, and carried unanimously by members present to deny the claim and refer the matter to the District's insurance carrier.

**2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section 54956.9 (a): Five (5) cases**

A. Griffin v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2017-00214654

B. Dandurand v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-00226577-CU-PA-GDS

C. Hanes et al. v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-0226783

D. Singh v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-00238753

E. Garibay Valdes et al. v. Sacramento Metropolitan Fire District, et al.  
Case No. 34-2018-00237038

**Action:** This item was not discussed and will be tabled to a subsequent meeting.

**Reconvened to open session at 7:41 pm.**

**ADJOURNMENT**

The meeting was adjourned at 7:43 pm with a moment of silence honoring Cosumnes Firefighter Al Meraz.

\_\_\_\_\_  
Gay Jones, President

\_\_\_\_\_  
Matt Kelly, Secretary

\_\_\_\_\_  
Michelle Dehoney, Interim Board Clerk



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

**DATE:** January 24, 2019  
**TO:** Board of Directors  
**SUBJECT:** Revision to the Positions and Authorization Document for moving an Assistant Chief position from Special Operations to the Assistant Chief of Training and moving the Battalion Chief of Training to a Special Operations position

## TOPIC

Board approval is needed to modify the Positions and Authorization Document (PAD).

## DISCUSSION

Currently an Assistant Chief position is assigned to Special Operations. The District has identified the need to move this Assistant Chief position to the Training Division as Director of Training to better align with District needs. Also, the District has identified the need to move the Battalion Chief of Training position to the Battalion Chief of Special Operations to better align with District needs.

The PAD identifies the number of authorized and funded positions per classification. In order to allow for this adjustment, Board authorization of a revised PAD is required in order to reassign the above positions.

## FISCAL IMPACT

Since no positions are being added to the Positions and Authorization Document (PAD) there is no fiscal impact.

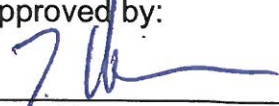
## RECOMMENDATION

Staff recommends that the Board authorize the change in the PAD as reflected in the attached document.

Submitted by:

\_\_\_\_\_  
Greg Casentini  
Deputy Chief, Administration

Approved by:

  
\_\_\_\_\_  
Todd Harms  
Fire Chief

Attachment: Revised Position Authorization Document



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2018/19

<b>SUMMARY</b>				
<b>Full-time Positions</b>				
	<b>Authorized Positions</b>	<b>Actual Filled Positions</b>	<b>Funded Positions</b>	<b>Proposed Changes</b>
<b>Office of the Fire Chief</b>	<b>11.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0</b>
<b>Operations</b>	<b>612</b>	<b>558</b>	<b>580</b>	<b>0</b>
<b>Support Services</b>	<b>44</b>	<b>43</b>	<b>44</b>	<b>0</b>
<b>Administration</b>	<b>48.5</b>	<b>43.5</b>	<b>47.5</b>	<b>0</b>
<b>Total</b>	<b>716</b>	<b>654</b>	<b>681</b>	<b>0</b>



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2018/19

OFFICE OF THE FIRE CHIEF					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Fire Chief	1	1	1		Todd Harms
Chief Deputy	0	0	0		<i>vacant - not funded</i>
Assistant Chief	1	0	0		<i>vacant - not funded</i>
Day Staff Captain, Staff Officer	1	0	0		<i>vacant - not funded</i>
Day Staff Captain, PIO (Ops oversight)	1	1	1		Chris Vestal
Community Relations Coordinator	1	1	1		Chris Dargan
Office Technician	0.5	0.5	0.5		Nanette Goodwin (1/2 time Community Relations & 1/2 time CRRD)
Community Relations Specialist	2	2	2		Brenda Briggs, Rebecca Alessandri
Day Staff Local 522 VP-Representative	1	1	1		Trevor Jamison
Sr Staff Administrative Coordinator	1	1	1		Jill Guzman
Administrative Specialist, Office of the Fire Chief	1	1	1		Erin Castleberry
Board Clerk	1	1	1		Melissa Penilla
	11.5	9.5	9.5	0	



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2018/19

OPERATIONS BRANCH							
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments		
Deputy Chief, Operations	1	1	1		Eric Bridge		
Administrative Specialist, Operations Branch	1	1	1		Mollie Meyer		
Assistant Chief, Operations (A-B-C)	3	3	3		R. Hein	T. Wagaman   T. Neville	
Day Battalion Chief, Special Operations	1	0	1		Vacant		
Staffing Specialist	1	1	1		Lara Kelley		
Office Technician, Operations Branch	1	1	1		Larsen Roundy		
FIRE SUPPRESSION					A	B	C
Battalion Chiefs	15	15	15		D. Durham A. Kastros M. Lozano C. Reed K. Wegener	C. Greene C. Jenkins A. Mitchell J. Vestal F. Rowell	D. Baker K. Keeley A. Peck JP. Seivane J. Graf
Fire Captains	135	116	132		Numbers do not include Day Staff & SRP Capts.		
Fire Engineers	135	122	132				
Firefighters	237	238	231				
SINGLE ROLE PARAMEDIC PROGRAM (SRPP)							
Captains	3	2	3		Stephen Craig, vacant, Shani Cornell		
Paramedics (FT)	40	14	21		Actual filled positions may exceed assumed average number of positions funded		
Emergency Medical Technicians (EMT)	18	25	18				
EMERGENCY PREPAREDNESS - SPECIAL OPERATIONS							
Chief Pilot	1	1	1		Montie Vanlandingham		
EMERGENCY MEDICAL SERVICES (EMS)							
Assistant Chief, EMS	1	1	1		B. Law		
Day Staff Battalion Chief, EMS	1	1	1		R. Griggs		
Day Staff Captain, EMS	3	3	3		Brian Benton, Jamie Poole, Phil Hart (filled with FF on temp basis)		
Administrative Specialist, EMS	1	1	1		Carmen Gandara		
Office Technician	2	2	2		Marcy Mateo, Cynthia Hamilton		
TRAINING/SAFETY							
Assistant Chief, Training	1	1	1		Vacant (Temporarily filled by BC House)		
Day Staff Captain, Training	3	3	3		Brian Evers, James Mandes, Jeff Malinowski		
Health & Fitness Program Manager	1	1	1		Patrick Gallagher		
Administrative Specialist, Training	1	1	1		Dana Lipps		
SAFETY							
Day Staff Captain, Safety	1	0	0		vacant - not funded		
Safety Specialist	2	2	2		Robert Sestito, Linzi Hunter		
ARSON							
Supervising Investigator	1	1	1		Chris Rogers		
Fire Investigator II	2	1	2		Steve Johnson, vacant		
	612	558	580	0			



**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**

**Budget FY 2018/19**

<b>SUPPORT SERVICES BRANCH</b>					
<b>Position</b>	<b>Auth'd Positions</b>	<b>Actual Filled Positions</b>	<b>Funded Positions</b>	<b>Proposed Changes</b>	<b>Employee(s) / Comments</b>
Deputy Chief, Support Services	1	1	1		Brian Shannon
<b>LOGISTICS</b>					
Logistics/Purchasing Manager	1	1	1		Mark Jones
Assistant Logistics Manager	1	1	1		Mark Siebert
Logistics Technician	7	7	7		Crusto, Lascelles, Lamons, Putman, Thomas, Spence, Brad Graham
Procurement Specialist	1	1	1		Courtney Moore
Office Technician	1	0	1		<i>vacant</i>
<b>FACILITIES</b>					
Facilities Manager	1	1	1		George Gravin
Facilities Technician	3	3	3		John Raeside, Joe Eachus, Aldrey Almeria
Facilities Assistant	1	1	1		Jamie Bedal
<b>FLEET MAINTENANCE</b>					
Fleet Manager	1	1	1		Shea Pursell
Assistant Fleet Manager	1	1	1		Tim Swank
Fire Mechanic	11	11	11		Courtney, Davison, Geaney, Mansel, Moose, Morell, Mull, Petruzzi, Rhodes, Snuffer, Stites
Parts Buyer	1	1	1		Matthew Freeman
Office Technician	1	1	1		Amy Peterson
<b>Information Technology (IT)</b>					
Director, Information Technology	1	1	1		Mat Roseberry
Office Technician	0.5	0.5	0.5		Yuri Marroquin (1/2 time Comms & 1/2 time IT)
Network Systems Engineer	1	1	1		Ken Lin
Network Systems Administrator	2	2	2		May Foroudi, Ben Miller
Computer Systems Supervisor	1	1	1		Sarah Turner
Computer Systems Technician	2	2	2		Arthur Hong, Santiago Naranjo
Help Desk Technician	1	1	1		Alex Vasquez
<b>Communications Division</b>					
Communications Manager	1	1	1		Steve Jordan
Communications Technician II	2	2	2		James Day, Alex Ybarra
Office Technician	0.5	0.5	0.5		Yuri Marroquin (1/2 time Comms & 1/2 time IT)
	<b>44</b>	<b>43</b>	<b>44</b>	<b>0</b>	



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2018/19

ADMINISTRATIVE BRANCH					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Administration	1	1	1		Greg Casentini
<b>HUMAN RESOURCES</b>					
Human Resources Manager	1	1	1		Melisa Maddux
Administrative Specialist	1	1	1		Giovanna Read
Human Resources Analyst	1	1	1		Olesya Melnichuk
Human Resources Specialist	3	3	3		Julie Cole, Leslie Miller, Candace Sarlis
<b>FINANCE</b>					
Chief Financial Officer	1	1	1		Amanda Thomas
Controller	1	1	1		Ronald Empedrad
Payroll Supervisor	1	1	1		Sarah Ortiz
Payroll Analyst	1	1	1		Robyn Almeida
Administrative Analyst	1	1	1		Sherri Martucci
Financial Analyst	1	1	1		Tara Maeller
Accounting Specialist	1	1	1		Natividad Manalo
Accounting Technician	6	5	6		Brown, Cheung, Falls, Guerrero, Houston, <i>vacant</i>
<b>DEVELOPMENT</b>					
Economic Development Manager	1	1	1		Jeff Frye
Accounting Specialist (Grants)	1	1	1		R. Marie Bernal
<b>COMMUNITY RISK REDUCTION</b>					
Fire Marshal	1	1	1		Lisa Barsdale
Deputy Fire Marshal	1	0	0		position unfunded
Administrative Specialist	1	1	1		Michelle Dehoney
Plan Intake Specialist	3	3	3		Shana Mamulski, Cora Zielinski, Michael Toney
Office Technician	2.5	2.5	2.5		Joanna Navarro, Allie Zablotskiy, Nanette Goodwin(1/2 time Community Relations & 1/2 time CRRD)
Supervising Inspector	3	3	3		A. Nygren, M. Hambrick, C. Fields
Fire Inspector II	14	7	9		Olivares, T. Olcese, M. Olcese, Schmidt, Callison, Ganea, Hampton (all vacant positions are filled with Inspector I)
Fire Inspector I		4	5		Kauppi, Klets, O'Neal, Whitney (3 vacant between Inspector II & I)
Geographic Information Specialist II	1	1	1		Denis Murray
	48.5	43.5	47.5	0	





# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Budget FY 2018/19

PART-TIME, TEMPORARY, RETIRED ANNUITANTS, RESERVE & REIMBURSED					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Retired Annuitants (part-time)	17	6	6		
Reserve Firefighters	14	11	14		Barnes, Berry, Burwell, Driver, Golosinskiy, Manley, Siebert, Spiegelberg, Wood, Morris, Amstutz (3 vacant)
Helicopter Pilot (part-time)	3	3	3		Combs, Cotter, Smith
Part-Time Helicopter Maintenance Program Manager	1	0	0		
Air Ops Manager/Special Ops Capt	1	1	0		<i>Not Funded - part-time position filled by a suppression Captain</i>
<b>California Fire and Rescue Training Authority (CFRTA)</b>					
Deputy Executive Director, Planning and Facilities	1	0	0		Vacant
<b>Urban Area Security Initiative</b>					
Planning and Exercise Coordinator	1	1	1		Jon Rudnicki, Reimbursed Position
	37	21	23	0	

\*Shown in two locations on the PAD



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

**TODD HARMS**  
Fire Chief

**DATE:** January 24, 2019  
**TO:** Board of Directors  
**SUBJECT:** Retirement of Capital Assets

## BACKGROUND

Starting with fiscal year 2011/12, District Finance staff began performing a physical inventory every other year on all District capital equipment (equipment with a purchase price or value of \$5,000 or more at time of acquisition). A physical inventory was conducted for the fiscal year ending June 30, 2018, and while the vast majority of assets were counted, several items could not be located and must be retired. To continue to improve this process and also comply with the District's Capital Asset Policy, removal of these assets from inventory needs to be brought to the Board for approval. Due to recent changes in process, this is the first time this type of retirement of capital assets has been recommended to the Board; however, moving forward, any additional asset retirements as a result of future physical inventories would be recommended to the Board upon the completion of the inventory process.

## DISCUSSION

In June 2018, the inventory team visited every division and fire station District-wide to physically locate each of the 1,096 capital equipment assets listed in the District's financial records. Once the physical counts were completed, staff was able to identify equipment that was not located during the initial inventory. Multiple re-visits were conducted, and many of these items were ultimately located; however, after extensive searches, 25 items could not be found.

The following items were not located and need to be retired in order to remove them from the District's capital asset inventory:

ASSET	ACQ DATE	DESCRIPTION	SERIAL NO	NET ASSET VALUE
3219	01/01/95	T/R TERMINAL COMM 120	500010504	\$ -
3240.2	01/01/96	EXTRICATION POWER	110329	\$ -
3259.2	01/01/98	EXTRICATION POWER		\$ -
3264	01/01/98	HAZMAT-HUB, COMPUTER	150-404447	\$ -
3283.2	01/01/99	EXTRICATION POWER		\$ -

**STAFF REPORT – RETIREMENT OF CAPITAL ASSETS**

Page 2

ASSET	ACQ DATE	DESCRIPTION	SERIAL NO	NET ASSET VALUE
3283.3	01/01/99	EXTRICATION SPREADER	114284	\$ -
3439	06/30/02	MDC		\$ -
3450	06/30/02	MDC	23670	\$ -
3452	06/30/02	MDC	22785	\$ -
3562	05/30/03	PPBRAE		\$ -
3570.2	06/09/03	EXTRICATION POWER		\$ -
3596	12/01/03	COMMUNICATIONS- IFR 2975	598001843	\$ -
3631	03/26/04	REPEATER, RADIO 800 MHZ	509CEF000	\$ -
3648	05/13/04	MERLIN WHEELED CAF SYSTEM		\$ -
3658	06/15/04	EXTRICATION SPREADER	53857	\$ -
3659	06/15/04	EXTRICATION SPREADER	53870	\$ -
3662	06/22/04	AREARAE	594-901799	\$ -
3663	06/22/04	MULTIRAE PLUS	095-512266	\$ -
3739	04/25/05	MDC	31755	\$ -
3892	05/31/06	EXTRICATION SPREADER	297001-03	\$ -
4867	05/31/06	EXTRICATION CUTTER		\$ -
4868	05/31/06	EXTRICATION CUTTER		\$ -
4869	05/31/06	EXTRICATION CUTTER		\$ -
3958	09/13/06	MDC	23669	\$ -
4025	10/03/06	MDC	23823.2	\$ -

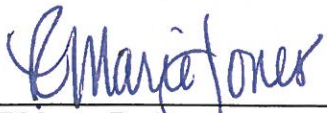
**FISCAL IMPACT**


All 25 assets to be retired were acquired more than 12 years ago, have been fully depreciated, and have no remaining book value. As a result, there is no fiscal impact associated with the retirement of these assets.

**RECOMMENDATION**

Staff recommends adoption of the attached Resolution to Retire Capital Assets.

Submitted by:

  
\_\_\_\_\_  
RMarie B. Jones  
Accounting Specialist

  
\_\_\_\_\_  
Ron Empedrad  
Controller

Approved by:

  
\_\_\_\_\_  
Amanda Thomas  
Chief Financial Officer



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS  
Fire Chief

## RESOLUTION NO.

### BEFORE THE GOVERNING BOARD OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT

County of Sacramento, State of California

### A RESOLUTION TO RETIRE CAPITAL ASSETS

**WHEREAS**, the Board of Directors approves the purchases of equipment by the adoption of the budget; and

**WHEREAS**, the District has purchased numerous pieces of equipment over the past several years; and

**WHEREAS**, the District recently inventoried all capital asset equipment and was unable to locate certain equipment.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Directors of the Sacramento Metropolitan Fire District that the following items will be disposed:

ASSET	ACQ DATE	ADJ COST	DESCRIPTION	SERIAL NO	DISPOSAL METHOD	NET ASSET VALUE
3219	01/01/95	10,870.27	T/R TERMINAL COMM 120	500010504	UNABLE TO LOCATE	0
3240.2	01/01/96	0	EXTRICATION POWER	110329	UNABLE TO LOCATE	0
3259.2	01/01/98	0	EXTRICATION POWER		UNABLE TO LOCATE	0
3264	01/01/98	5,703.96	HAZMAT-HUB, COMPUTER	150-404447	UNABLE TO LOCATE	0
3283.2	01/01/99	0	EXTRICATION POWER		UNABLE TO LOCATE	0
3283.3	01/01/99	0	EXTRICATION SPREADER	114284	UNABLE TO LOCATE	0
3439	06/30/02	7,295.72	MDC		UNABLE TO LOCATE	0
3450	06/30/02	7,295.72	MDC	23670	UNABLE TO LOCATE	0
3452	06/30/02	7,238.00	MDC	22785	UNABLE TO LOCATE	0
3562	05/30/03	10,230.86	PPBRAE		UNABLE TO LOCATE	0
3570.2	06/09/03	0	EXTRICATION POWER		UNABLE TO LOCATE	0
3596	12/01/03	35,000.00	COMMUNICATIONS- IFR 2975	598001843	UNABLE TO LOCATE	0
3631	03/26/04	17,941.67	REPEATER, RADIO 800 MHZ	509CEF0004	UNABLE TO LOCATE	0
3648	05/13/04	5,129.86	MERLIN WHEELED CAF SYSTEM		UNABLE TO LOCATE	0
3658	06/15/04	6,713.20	EXTRICATION SPREADER	53857	UNABLE TO LOCATE	0
3659	06/15/04	6,713.20	EXTRICATION SPREADER	53870	UNABLE TO LOCATE	0

ASSET	ACQ DATE	ADJ COST	DESCRIPTION	SERIAL NO	DISPOSAL METHOD	NET ASSET VALUE
3662	06/22/04	7,057.63	AREARAE	594-901799	UNABLE TO LOCATE	0
3663	06/22/04	6,394.96	MULTIRAE PLUS	095-512266	UNABLE TO LOCATE	0
3739	04/25/05	7,124.06	MDC	31755	UNABLE TO LOCATE	0
3892	05/31/06	6,707.44	EXTRICATION SPREADER	297001-03	UNABLE TO LOCATE	0
4867	05/31/06	0	EXTRICATION CUTTER		UNABLE TO LOCATE	0
4868	05/31/06	0	EXTRICATION CUTTER		UNABLE TO LOCATE	0
4869	05/31/06	0	EXTRICATION CUTTER		UNABLE TO LOCATE	0
3958	09/13/06	7,290.15	MDC	23669	UNABLE TO LOCATE	0
4025	10/03/06	7,290.15	MDC	23823.2	UNABLE TO LOCATE	0

**PASSED AND APPROVED** this 24<sup>th</sup> day of January, 2019, by the following vote to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested by:

\_\_\_\_\_  
Clerk of the Board



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

**TODD HARMS**  
Fire Chief

**DATE:** January 24, 2019  
**TO:** Board of Directors  
**SUBJECT:** Community Annual Report for the Fiscal Year ending June 30, 2018

## BACKGROUND

Beginning with the fiscal year 2013/14, District Finance staff has annually prepared a Comprehensive Annual Financial Report (CAFR). This report is a thorough and detailed presentation of the District's financial condition and reports on the activities and balances for each year. For the fiscal year ending June 30, 2018, the CAFR (with 132 pages of financial and operating information) was presented to the Board at the January 10, 2019, meeting.

## DISCUSSION

The Community Annual Report (CAR) is a financial report extracted from the CAFR but specifically designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance. District staff has prepared the first Metro Fire CAR based on the fiscal year ending June 30, 2018, which is only 16 pages, easier to read, and includes interesting facts about the District.

## FISCAL IMPACT


There is no direct fiscal impact of accepting the report.

## RECOMMENDATION


Staff recommends that the Board accepts the report.

Submitted by:

\_\_\_\_\_  
Ron Empedrad  
Controller

  
\_\_\_\_\_  
RMarie Jones  
Accounting Specialist

Approved by:

  
\_\_\_\_\_  
Amanda Thomas  
Chief Financial Officer

# COMMUNITY ANNUAL REPORT

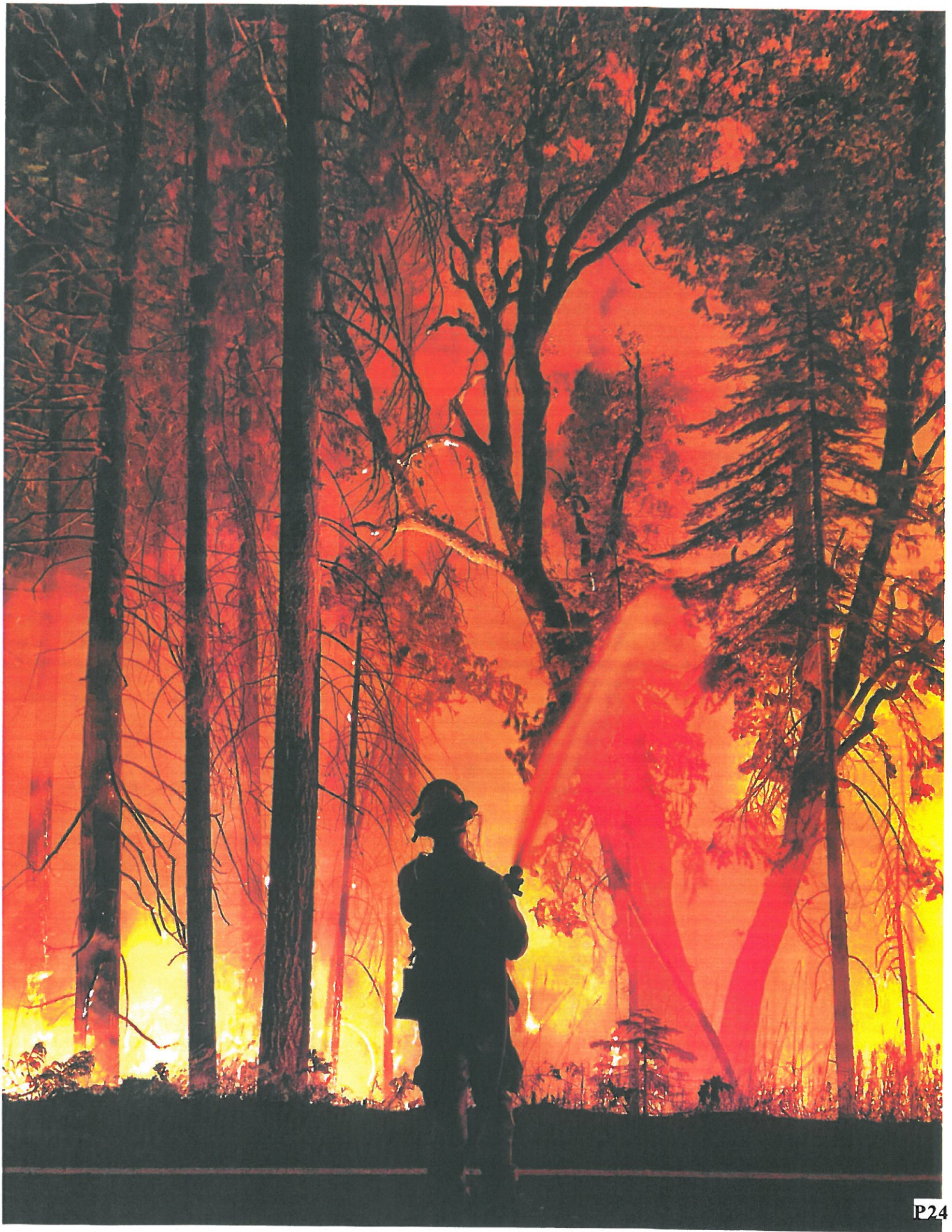
## Building a Better Fire Service



SACRAMENTO  
METROPOLITAN  
FIRE DISTRICT

For the fiscal year ended  
June 30, 2018

PROUDLY SERVING THE CALIFORNIA COUNTIES OF  
SACRAMENTO AND PLACER





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## *Core Values*

*Integrity • Professionalism • Teamwork • Service Before Self*

Financial information in the Community Annual Report is derived from the audited financial statements that form part of the Comprehensive Annual Financial Report (CAFR), which is a detailed report showing Metro Fire's financial condition. This annual report is not intended to be a substitute for the CAFR. To obtain a copy of the CAFR, visit

[www.metrofire.ca.gov/index.php/about-us/fin-div](http://www.metrofire.ca.gov/index.php/about-us/fin-div)

# FIRE CHIEF'S MESSAGE

Dear Residents of Sacramento Metropolitan Fire District,

Just like Rome wasn't built in one day, building a better fire service is an undertaking that will take time. It requires that we keep our mission of providing professional and compassionate protection, education, and service to our community at the forefront of every decision. But like every undertaking, it takes one step at a time. So where do we start?

We start with our people. The men and women of Metro Fire come from diverse backgrounds and we continue to attract passionate people committed to serving the public. We create a culture of continuous improvement with unwavering focus on protecting the community and give our people the resources that they need to succeed. Everyone understands their role and takes responsibility. At the end of the day, we answer to the public.

I am pleased to present our first Community Financial Report, which focuses on how Metro Fire has effectively used your tax dollars to build a better fire service. The information presented here is based on the Comprehensive Annual Financial Report (CAFR) which is audited annually by independent auditors. The CAFR provides a detailed and complete report showing Metro Fire's financial condition. In an effort to provide greater transparency, we extracted information from the CAFR and presented it in a format that's easily understandable to the general public without a background in public finance. This report is not intended to be a substitute for the CAFR but will give you a better understanding of Metro Fire's condition and how we operate.

We welcome your questions, comments and suggestions regarding the information in this report and about how Metro Fire is performing. Thank you for the confidence you have placed in us.



Todd Harms  
Fire Chief



## Elected Board of Directors

as of June 30, 2018

PRESIDENT



JIM BARNES  
Division 9

VICE-PRESIDENT



GAY JONES  
Division 8

SECRETARY



JENNIFER SHEETZ  
Division 5



FREDERICK GAYLE  
Division 1



GRANT B. GOOLD  
Division 2



RANDY ORZALLI  
Division 3



TED WOOD  
Division 4

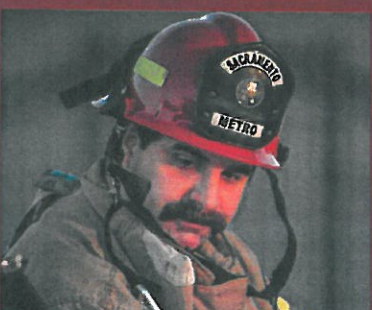
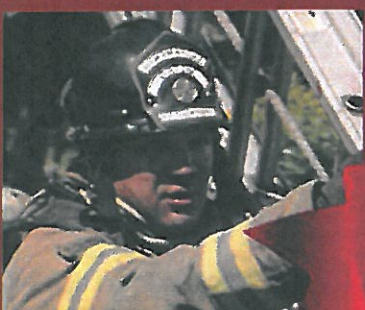


D'ELMAN CLARK  
Division 6

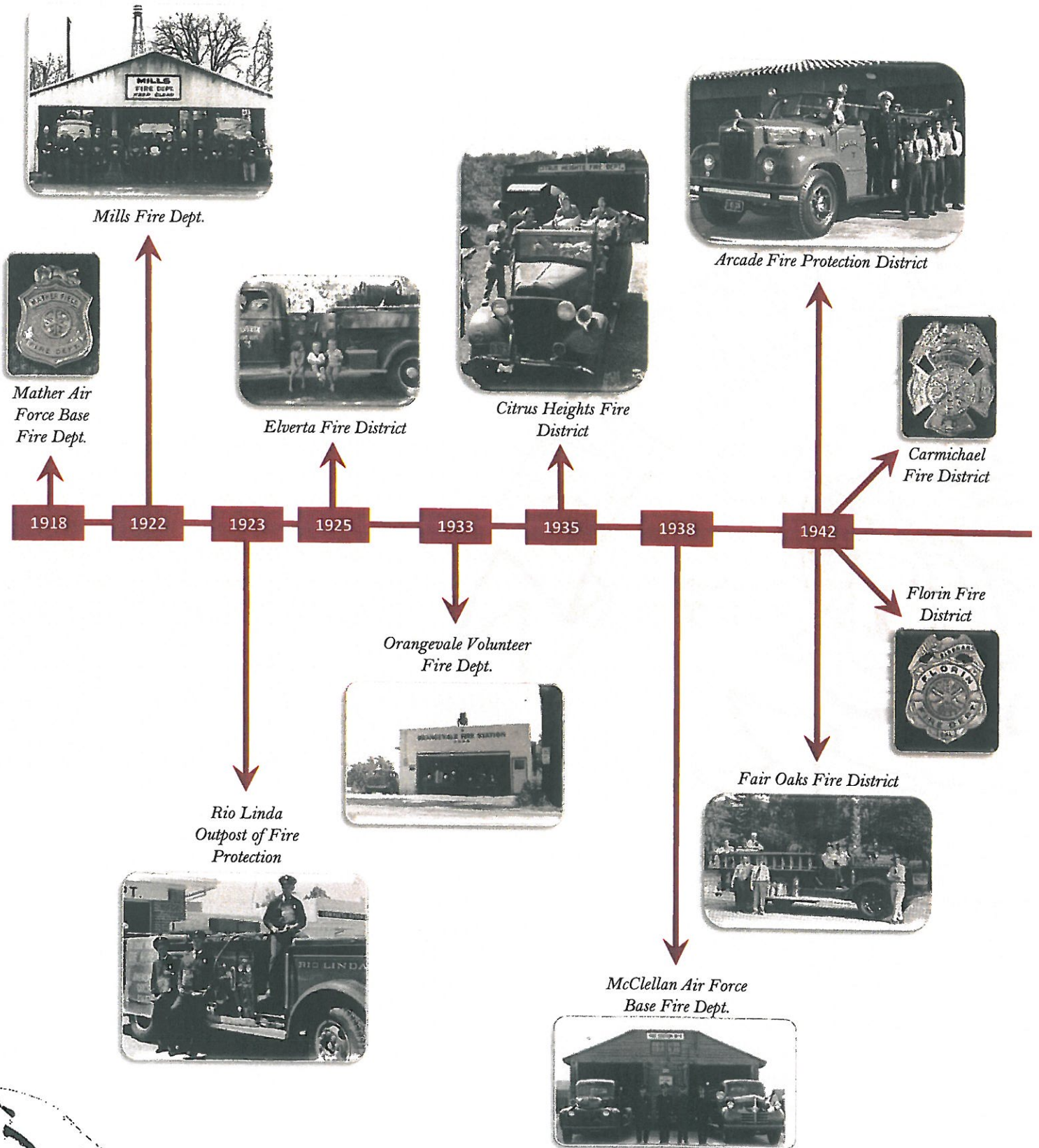


MATT KELLY  
Division 7

4  
SACRAMENTO METROPOLITAN FIRE DISTRICT



# OUR HISTORY





*North Highlands Village  
Fire District*

*Merger of North  
Highlands Village FD into  
Citrus Heights FPD*



*Consolidation of Arden  
FPD and Carmichael  
FD into American River  
FPD*

*Consolidation of  
Rancho Cordova FPD,  
Fair Oaks FD and  
Citrus Heights FPD into  
Sacramento County FPD*

*Consolidation of  
Citrus Heights FD and  
Orangevale Volunteer FD  
into Citrus Heights FPD*



*Arden  
Fire District*



*Rancho Cordova  
Fire Protection District*



**Sacramento Metropolitan  
Fire District**  
*Consolidation of  
all 16 historic fire districts*



*Sloughouse Fire  
Protection District*

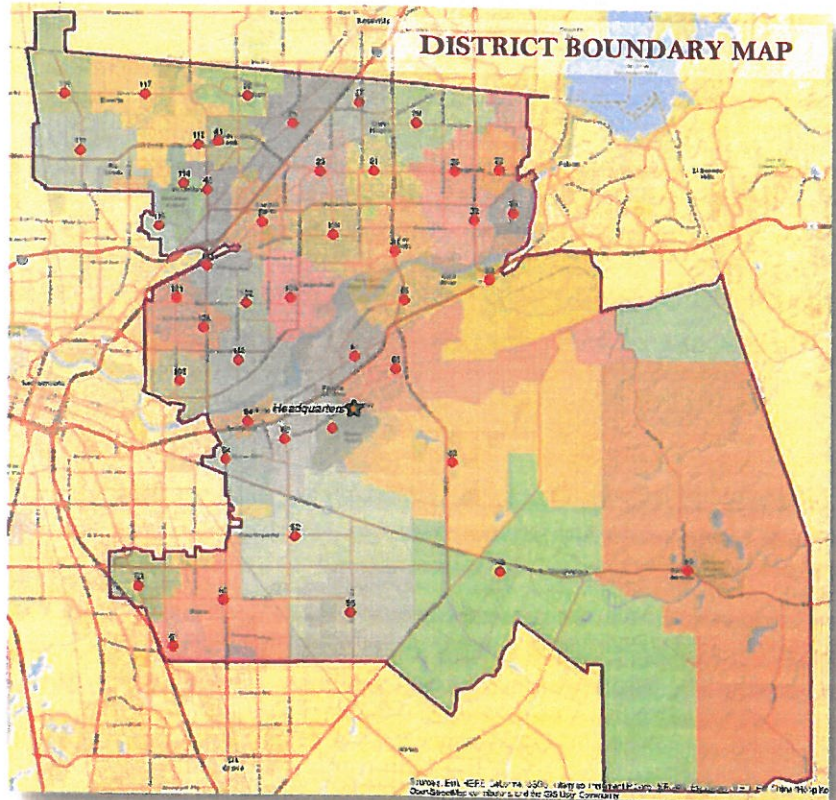


# AT A GLANCE

Sacramento Metropolitan Fire District was established on December 1, 2000 through the merger of American River and Sacramento County Fire Protection Districts, which brought together 16 predecessor fire agencies including Arcade, Arden, Carmichael, Citrus Heights, Elverta, Fair Oaks, Florin, Mather Field, McClellan Field, Michigan Bar, Mills, North Highlands, Orangevale, Rancho Cordova, Rio Linda, and Sloughhouse. Metro Fire is governed by a nine-member Board of Directors duly elected by citizens from each of the nine geographical divisions in Metro Fire's area of responsibility.

Today, Metro Fire is the largest fire agency in the County of Sacramento and one of the largest in the State. The combined District provides fire suppression and emergency medical services along with various other public safety and hazard mitigation community services to 750,000 residents in approximately 359 square miles that includes two cities, most of the unincorporated area of Sacramento County, and a portion of Placer County. Within the boundaries of Metro Fire are wildland areas, single and multi-family residential units, commercial and light industrial occupancies, hotels, regional hospitals, institutional buildings, local airfields, numerous convalescent and assisted living facilities,

equestrian areas, and open space areas including hiking trails. Several major interstate highways also traverse Metro Fire's jurisdiction, along with the American River, a major recreation resource for area residents.



Metro Fire provides all-hazard emergency services to the communities it serves. Additionally, Metro Fire staff is not only routinely deployed to local and state emergencies, but also federal emergencies around the country.

**did you know?**

Although the City of Sacramento and four other regional areas have their own fire departments, with automatic aid, Metro Fire responds to calls within their borders when available and closer to the emergency. These fire departments do the same for us when needed.

# BY THE NUMBERS

4m 22s

Average Response Time  
Structure Fires

5m 31s

Average Response Time  
Medical Aid

41

Fire Stations

281

Front Line Apparatus

58

Deployments

52 California  
6 National

664

Metro Fire Employees

562 Fire, Medical, and Rescue  
(440 Paramedics,  
98 EMTs, 24 Others)  
17 Fire Prevention  
85 Support

10.4

Average Years  
Working at  
Metro Fire

Captain – 17 years  
Engineer – 13 years  
Firefighter – 6 years  
All others – 11 years

97,252

Emergency Calls

67%

Medical Calls

2,654

Fires Extinguished

320

Community Events

94 Educational School Visits  
108 Fire Station Tours  
114 Community Events or Parades  
3 Sidewalk CPR Educational  
1 Smoke Alarm Community Distribution

12,806

Inspections and Plan Reviews

3,056 Code Enforcement Inspections  
3,255 Plan Reviews  
5,787 Construction Inspections  
163 Fire Works Inspections  
545 Weed Abatement Inspections

# BUILDING A BETTER FIRE SERVICE

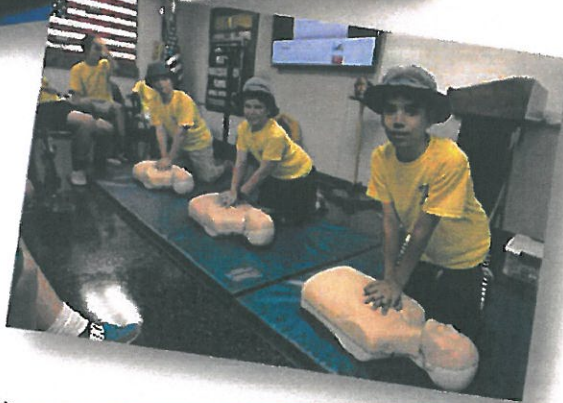
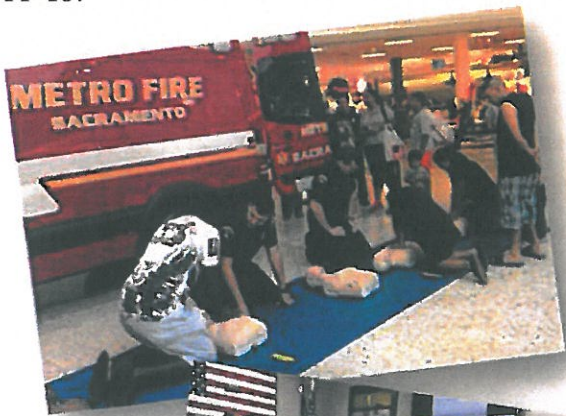
## *... requires a culture of continuous improvement*

Metro Fire has been providing Advanced Life Support (ALS) care and transportation for decades, and we're continuously looking for ways to improve our processes. One example of that is in our ability to provide 12-lead electrocardiograms (EKGs) which reduces the patient's time to treatment. Twelve-lead EKGs provide a 3-dimensional view of the electrical activity inside the heart which helps paramedics to identify ongoing damage to heart tissue (a "heart attack") and decide which hospital can best serve the patient's immediate needs. The information is transmitted to the hospital while the ambulance is in route which helps the hospital prepare and plan for the patient's care before the patient arrives.



## *... requires involving the community*

Metro Fire has an ongoing program called Sidewalk CPR that provides free training on hands-only CPR. It is open to everyone, takes only five minutes to learn, and the steps are easy to remember. If CPR is performed by someone on the scene before paramedics arrive, it greatly improves the chances of survival and full recovery of the patient. The training is provided throughout the year at different community locations and is included in our annual 4-day fire camp program for youths ages 11-13.



## *... requires staying on the cutting edge of technology*

In a continuing effort to improve patient care and employee safety, Metro Fire applied for, and was awarded, a federal grant to purchase automatic chest



compression (ACC) devices for every in-service ambulance. Not only does this device perform continuous chest compressions to its cardiac arrest patients, it also allows response personnel to focus on other critical patient care during transport, reduces possible personnel injury and fatigue, and maximizes efficiency of response personnel while significantly improving patient outcomes.



# NET POSITION

## What We Own & What We Owe

The government-wide Statement of Net Position provides a "snapshot" of where Metro Fire stands financially at the close of each fiscal year. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The largest portion of Metro Fire's net position reflects its net investment of \$70 million in capital assets, net of related outstanding debt used to acquire those assets. Metro Fire uses these capital assets to provide services to the community; consequently, these assets are not available for future spending. Although Metro Fire's net investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be liquidated for these liabilities.

Metro Fire's negative unrestricted net position is largely due to the recognition of the liability owed to its employees as they retire from Metro Fire. In 2017, this included the net pension liability owed to employees. In 2018, the net liability for post-retirement medical benefits was recognized. Metro Fire is addressing this deficit by setting aside money each year to slowly but surely chip away the liability.

June 30, 2018 and 2017 (in thousands)	FY2018	FY2017
<b>ASSETS</b> <i>What is owned by Metro Fire</i>		
Cash and other assets <i>Includes items such as cash and investments, receivables, and inventories</i>	\$ 91,334	\$ 79,252
Capital assets <i>Includes items such as land, buildings, apparatus, and equipment net of accumulated depreciation</i>	92,860	94,402
<b>DEFERRED OUTFLOWS</b> <i>Use of net position applicable to a future year</i>	129,314	80,217
<b>Total assets and outflows</b>	<b>313,508</b>	<b>253,871</b>
<b>LIABILITIES</b> <i>What Metro Fire Owes</i>		
Current and other liabilities <i>Includes items such as payables, payroll, accrued interest and unearned revenue</i>	11,530	11,844
Long-Term liabilities <i>Includes items such as bonds, net pension liability, other postemployment benefits liability, and other obligations</i>	846,666	583,488
<b>DEFERRED INFLOWS</b> <i>Net position received applicable to a future year</i>	45,515	14,968
<b>Total liabilities and inflows</b>	<b>903,711</b>	<b>610,300</b>
<b>NET POSITION</b> <i>Metro Fire's Net Worth</i> <i>The difference between: assets plus deferred outflows of resources; minus liabilities and deferred inflows of resources</i>		
Net investment in capital assets <i>Represents amounts invested in capital assets less accumulated depreciation and any outstanding debt used to acquire these assets</i>	69,839	70,897
Restricted <i>What is not available for use by Metro Fire because it is set aside for a particular use</i>	5,667	5,974
Unrestricted <i>Funds available for Metro Fire to use for operations</i>	(665,709)	(433,299)
<b>Total net position</b>	<b>\$ (590,203)</b>	<b>\$ (356,429)</b>

**did you know?**

**Metro Fire has two helicopters that can drop water and help in search and rescue with hoist and night vision capabilities!**



# REVENUE

## Where the Money Came From

Property tax revenue is the main source of Metro Fire's funding and provides support for its fire suppression activities. For every dollar paid by a resident in Metro Fire's jurisdiction, about 24¢ go to Metro Fire. Approximately 78% of Metro Fire's property tax revenue is derived from residential parcels, with an average homeowner contributing about \$538 in the current year.



24c  
Metro Fire

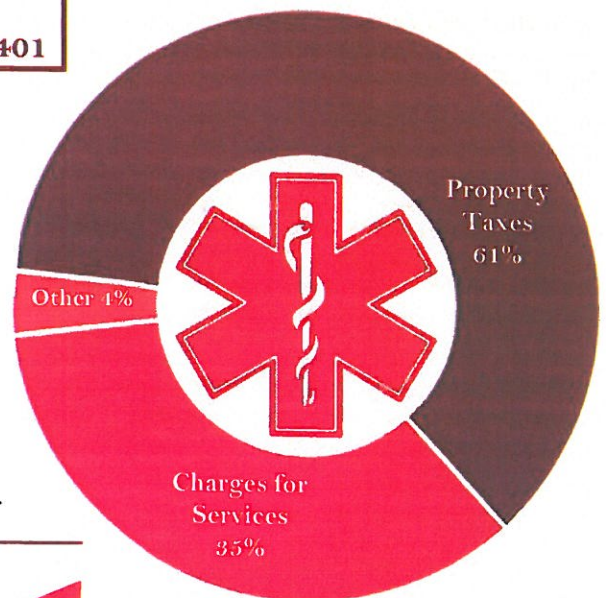
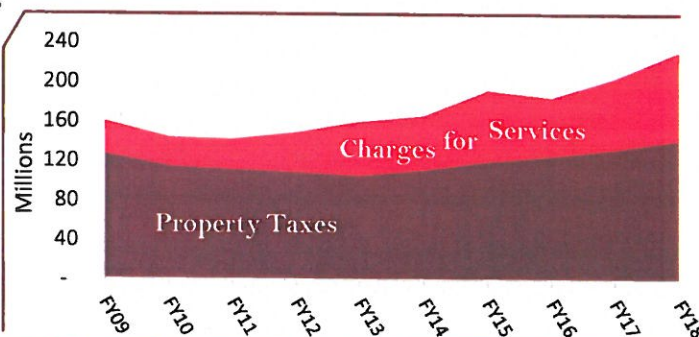
76c  
Sac County and other agencies

SOURCE <i>(in thousands)</i>	FY2018	FY2017
<b>PROGRAM REVENUES</b>		
<i>Revenues that are derived directly from the program itself or from other parties, not the taxpayers</i>		
Charges for services <i>Fees charged for ambulance transports, deployments to other jurisdictions, and other similar charges</i>	\$ 80,537	\$ 63,902
Grants <i>Resources received through federal and State grant awards</i>	1,794	1,407
<b>GENERAL REVENUES</b>		
<i>General revenues are those not required to be reported as program revenues</i>		
Property taxes <i>Real estate taxes received from property owners based upon the assessed valuation and tax rate</i>	141,519	131,875
Intergovernmental <i>Resources received from other local agencies</i>	4,234	4,107
Miscellaneous/Other Income <i>All other revenue such as investment and rental income</i>	2,049	2,110
<b>Total Revenues</b>	<b>\$ 230,133</b>	<b>\$ 203,401</b>

During the most recent recession, annual property taxes declined from a peak of \$129 million in FY2007/08 to \$105 million in FY2012/13. Since then, there have been five straight years of growth in assessed property values. In the current fiscal year, property taxes were \$142 million.

While management expects to see modest growth in property taxes, it continues to find ways to lessen its fiscal dependency on property tax revenues. These efforts successfully yielded better cost recovery on its emergency medical services. As can be seen on the graph below, property taxes contributed 80% of total funding sources nine years ago; that portion now comprises 61% of all sources.

Charges for services and other revenues amounted to \$89 million in the current fiscal year.



## Where the Money Went

As a public safety provider, the majority of Metro Fire's operating expenses relates to personnel costs, which comprise about 77% of total expenses. The 5% increase in cost is mainly due to two 2.2% salary increases during the year as well as increasing costs of pensions.

The other significant expense is services and supplies which comprise about 18%. The almost \$11 million increase is mainly due to the associated costs of the IGT program which provides federal funding for Medi-Cal patients.

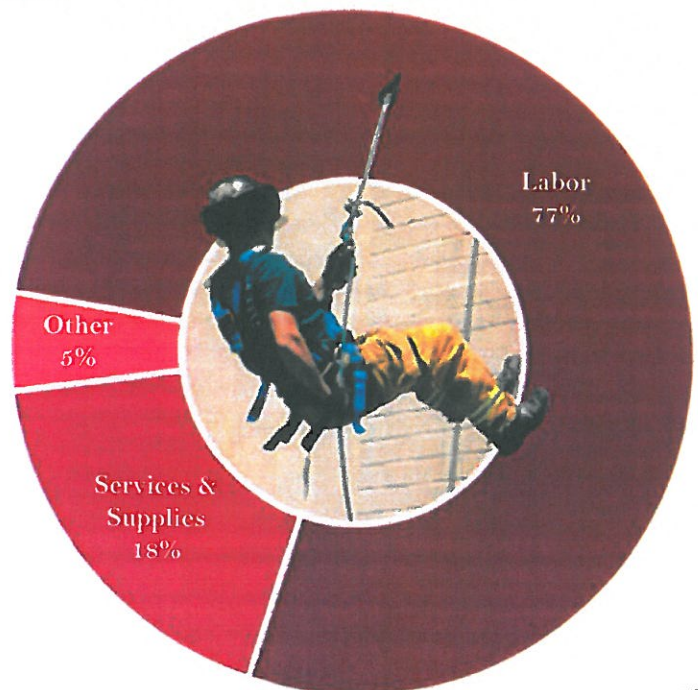
Metro Fire begins its budget process in the spring each year and adopts a preliminary budget in June, a final budget in September, and a mid-year adjustment in March. The overriding goals of the budget process are to optimize services to the greatest extent possible, ensuring that the ongoing all-risk fire, rescue, and emergency medical needs of the citizens are met; and to provide adequate reserves for future contingencies. The District's reserve policy calls for a minimum of 15% of budgeted General Fund operating expenditures to be set aside to cover unexpected costs or revenue shortfalls.

## EXPENSES

EXPENSES <i>(in thousands)</i>	FY2018	FY2017
<b>Public Protection</b>		
<i>Direct cost of services provided</i>		
Personnel <i>Includes salaries and benefits such as pension and medical costs</i>	\$ 187,118	\$ 178,385
Services and Supplies <i>Includes fees paid to external vendors for various services and supplies</i>	43,486	32,615
Other <i>Includes assessments paid to other local agencies</i>	2,228	2,097
<b>Depreciation</b> <i>Allocated cost of capital assets over their useful life</i>	4,628	4,721
<b>Interest and Others</b> <i>Includes interest expenses incurred on long-term debt and other miscellaneous expenses</i>	4,289	4,271
<b>Total Expenses</b>	<b>\$ 241,749</b>	<b>\$ 222,089</b>

## did you know?

About 7 out of 10 Metro Fire employees are firefighters, engineers or captains. Firefighting services must be staffed 24 hours a day, 7 days a week.



# CAPITAL SPENDING

Investing in reliable firefighting apparatus is a crucial step in building a better fire service. Not only does each apparatus have to be maintained in the highest state of readiness to respond to emergencies, it must also take advantage of better technology that will allow efficient and safe operation. Taking into account the operational needs, current fleet status, and available resources, Metro Fire invested in the following significant capital assets in the most recent year:

## 4 TYPE III ENGINES (\$1.4 million)



Engineered to handle rugged terrain, these engines carry a 500-gallon tank and are designed for wildland fires.

## 2 BATTALION SUVs (\$105,000)

Command vehicles used by battalion chiefs at fire scenes.

## 1 FLATBED (\$114,000)

## 5 TYPE VI ENGINES (\$906,000)

Smaller configuration engines designed for rugged terrain.

## STATION ALERTING SYSTEM UPGRADE

(\$2.5 million) This system is in every fire house. It notifies the crew with sound and lights when a call is coming in from the 911 call center.

## DOZER LOWBOY

(\$108,000)

The lowboy is the trailer used with a truck to quickly transport a dozer to wildland fires.



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In the upcoming year, the following are the significant planned acquisitions:

## 6 TYPE III AMBULANCES (\$1.2 million)



Designed for better gas mileage, these are Metro Fire's main patient transport vehicles.

## 2 TYPE I ENGINES

(\$1.3 million)

When you hear a fire siren in an urban area, you typically hear a Type I engine. These engines are primarily designed to fight structural fires, hold 700 gallons of water, and have a larger flow capacity than any other apparatus in order to face the threat of high-rise fires.



## 2 WATER TENDERS (\$890,000)

Transporting more than 2,000 gallons of water, this is mainly used to fight fires in rural areas where there are no working fire hydrants within reach.



## 1 HAZMAT TRUCK

(\$953,000)

Responding to emergencies involving potentially hazardous materials, it also features a mobile laboratory and a command and communication center.



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did you know?



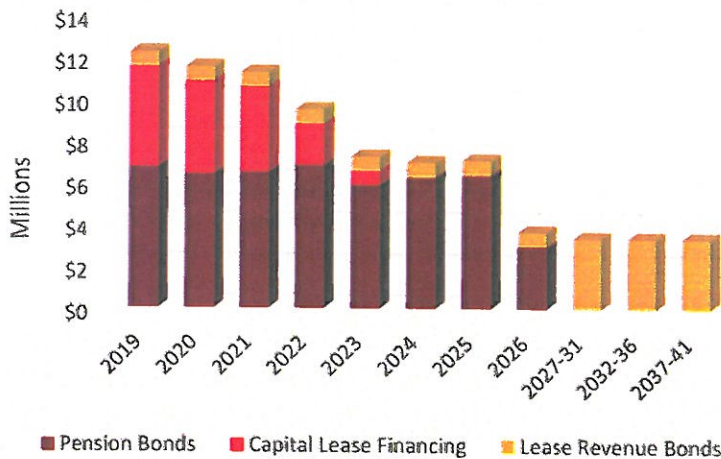
Commonly mistaken for a fire engine, this apparatus, with its ladder across the top, does not carry water and is actually called a ladder truck.

# DEBT SERVICE

Metro Fire uses debt to spread the cost of larger purchases over time. Metro Fire's debt policy requires that the maturity of a debt issue be consistent with the economic or useful life of the asset being financed, generally level annual debt services payments, and preferences for fixed interest rates and optional redemption at a reasonable call date. This policy prohibits the issuance of long-term debt to fund District operating costs.

Metro Fire has three major debt types: pension bonds, lease revenue bonds, and capital equipment financing. Pension bonds proceeds were used to reduce the unfunded actuarial liabilities of its pension plans. The lease revenue bonds were used to purchase the headquarters building, building improvements, and fire-fighting and computer equipment. Proceeds of capital equipment financing are used mainly for ongoing apparatus and equipment needs.

## Future Debt Payments



# AA

**S&P Global Credit Rating**

S&P upgraded Metro Fire's credit rating from AA- to AA which indicates an extremely strong capacity to repay its pension bonds.

Metro Fire has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association for its Comprehensive Annual Financial Report (CAFR) every year since the first submission of the report for the fiscal year ending June 30, 2014.

In 2017, the Special District Leadership Foundation awarded Metro Fire the "District Transparency Certificate of Excellence" in recognition of our outstanding efforts to promote transparency and good governance.

In 2018, Metro Fire received the "Meritorious Award for Fiscal Year 2018-2019 Operating Budget" by the California Society of Municipal Finance Officers.

## AWARD WINNING



### District Transparency Certificate of Excellence

The Special District Leadership Foundation is proud to present this District Transparency Certificate of Excellence to:

### Sacramento Metropolitan Fire District

In recognition of the district's completion of all transparency program requirements designed to promote transparency in their operations and governance to the public and other stakeholders.





*Mission Statement*

*“To provide professional and compassionate protection,  
education and service to our community.”*

# *Resolution for James C. Saunders Station 101 Dedication*

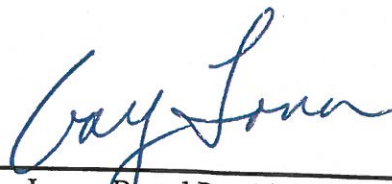
*WHEREAS, the Board of Directors of the Sacramento Metropolitan Fire District wish to dedicate Station 101 in memory of James C. Saunders, who passed away Thursday, October 7, 2010, at the age of 52 from injuries sustained while fighting a grass fire near Haggin Oaks Golf Course in Sacramento, California; and*

*WHEREAS, James C. Saunders served for 22 years with the Sacramento Metropolitan Fire District. He was an honorable Firefighter, well respected by his peers, who took great pride in public service and making his community safe. He worked at Metro Fire Station 101, located on Fulton Avenue, proudly serving the Sacramento community of Arden-Arcade; and*

*WHEREAS, the Board of Directors of the Sacramento Metropolitan Fire District, on behalf of the Sacramento Metropolitan Fire District does hereby acknowledge the exemplary public service and dedication of James C. Saunders.*

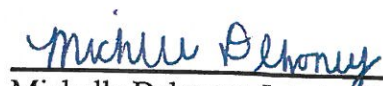
*NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sacramento Metropolitan Fire District does hereby proclaim recognition and remembrance of James C. Saunders for his countless contributions and the support he provided for the Fire service and public safety by dedicating Station 101 in his honor.*

*BE IT FURTHER RESOLVED, that this foregoing Resolution No. 19-001 was passed and adopted on January 10, 2019, by the Sacramento Metropolitan Fire District Board of Directors.*



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Gay Jones, Board President



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Michelle Dehoney, Interim Board Clerk