



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, August 12, 2021

Held at the following locations:

10545 Armstrong Avenue, Suite 200

Mather, CA 95655

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:59 pm by President Kelly. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, White, and Wood. Board members absent: Orzalli. Staff present: Acting Fire Chief Wagaman and Interim Clerk Dehoney.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of July 22, 2021.
Action: Approved Action Summary Minutes.
2. **County of Sacramento Treasury Oversight Committee Special District Representative Election**
Recommendation: Select Ronald Empedrad to be voted for as the representative for the County of Sacramento Treasury Oversight Committee Special District Representative.
Action: Selected Ronald Empedrad to be voted for as the Special District representative for the County of Sacramento Treasury Oversight Committee.
3. **Disclosure of Material Expenditure – Oracle ERP Software Subscription Fees**
Recommendation: Authorize increase in software subscription fees to \$229,685.30 from \$177,158.00 for this fiscal year and next for Oracle ERP services.
Action: Authorized increase to \$229,685.30.

ACTION ITEMS

1. **Sacramento Local Agency Formation Commission Nominations for Special District Representation** (*Director Jones*)
 - A. Special District Commissioner Office No. 7
 - B. Alternate for Offices No. 6 and 7**Recommendation:** Separate Motion for each Candidate Nomination
Action: On a motion by Wood, seconded by Clark and carried unanimously by members present to place Director Gay Jones on the ballot as Special District Commissioner for the Sacramento Local Agency Formation Commission.

2. **Industrial Disability Retirement – Captain Craig Henderson**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Craig Henderson has suffered job related injuries and is eligible for an Industrial Disability Retirement.
Action: On a motion by Wood, seconded by White, and carried unanimously by members present to give the District’s third party negotiator settlement authority.

PRESENTATION ITEMS

1. **Fill the Boot for Burns – Chief’s Challenge Award**
(Firefighters Burn Institute Executive Director, Joe Pick)
Recommendation: Receive presentation. No action required.
Action: No action taken.

2. **Fiscal Year 2021/22 Facilities Plan Update** *(Deputy Chief Wagaman)*
Recommendation: Receive presentation. No action required.
Action: No action taken.

The board recessed to closed session at 6:24 p.m.

CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR**
Pursuant to California Government Code Section 54957.6
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

 - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

 - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

 - E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

2. **Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.** **
Craig Henderson and the Sacramento Metropolitan Fire District
Claim # SMDQ - 550426 – Industrial Disability Retirement
Deputy Chief Gregory Casentini
Action: No action taken.

The Board reconvened to Open Session at 7:40 pm.

REPORT OUT FROM CLOSED SESSION

REPORTS

1. **PRESIDENT'S REPORT**—(*President Kelly*) – No Report

2. **FIRE CHIEF'S REPORT** – (*Acting Chief Wagaman*)

Chief Wagaman began his report by giving a brief update on COVID, and relayed that Executive Staff are doing everything they can to stay ahead of the new challenges being presented with the increasing COVID numbers and the delta variant, which are further complicating District staffing. He is beyond appreciative of all staff who continue to step up every day to get the District's work done. More information on the mandatory requirements to come soon.

Reassignment

Effective 8/8, Captain Parker Wilbourn selected to fill the PIO assignment

Recruitment

Firefighter/Paramedic and Firefighter/EMT, Final Filing Date 8/23

Career Development:

Public Information Officer (Relief), Final Filing Date 8/13

Reassignment Opportunity:

EMS Day Captain, Final Filing Date 8/24

Lateral Firefighter Training Drill Instructors, Final Filing Date 8/23

2021 Fire Captain Promotional Examination, Final Filing Date 9/3

Retirement

Effective 7/23, Engineer Douglas Dolezal – 26 years of service

Effective 8/4, Captain Robert Matheson – 31 years of service

Meetings

7/26, Sac City / Metro Fire Chief and DCs meeting

7/28, LMCM

- Medic 112 Staffing
- COVID-19 Reporting Thresholds, Masking, and Testing Requirements

8/10, DC Wagaman and Captain/PIO Wilbourn attended Citrus Heights Chamber Luncheon: Policing in America Today – Speaker Chief of Police Ron Lawrence

OPERATIONS' REPORT – (*DC Mitchell*)

Chief Mitchell began his report by providing a COVID Vaccination and Testing Update including the following:

- Multiple mandates from State beginning July 26th

- Began discussions and planning for possible solutions, however we are awaiting further clarification and direction from Sac County DPH on the current orders
- Working closely with other 522, other fire agencies, SCDPH, Medical Director, and Sac County EMSA

He then discussed the River Incident Response that occurred on Wednesday, August 4th where the IA Strike Team of 4 Metro Companies (E325, 317, 332, 322), 1 SFD, and Metro STEN (B7) responded and actively engaged in structure defense overnight. Although 80 homes were lost, due to their structure defense, there were many other structures that were able to be saved. Also, SRIMT activation occurred to support the incident within hours of incident start. He relayed his appreciation for the quick response.

He also reported on Metro's OES Resource Status as the following:

- OES8433 on TF4803 second crew rotation today – Dixie Fire (510,227 acres, 30% contained today; 14th most destructive and 2nd largest in State history)
- OES367 and STEN/STEN(t) second crew rotation this Saturday – Monument Fire (67,190 acres, 3% containment today)

Since the last board meeting, there have been 7,705 total calls which is an average of 367 calls/day. Earlier this year we were around 300-310/day. Additionally, there have been 24 total building fires, 9 of which were Metro specific. The busiest engine was E53 with 314 responses. The busiest medic was M101 with 341 responses.

Chief Mitchell closed his report by relaying that after Mr. Carr spoke during the public comment section of the last board meeting, Special Operations Battalion Chief Fiorica reached out to discuss some of the internal training and awareness for staff and the public we are implementing for the water rescue program.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Vice President McGoldrick extended his congratulations to the retirees. He also recognized the members for continuing to step up to the current challenges in the organization. He is looking forward to meeting with the staffers to continue discussions about how to improve staffing for the District and its members.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Next Meeting: TBD

B. Communications Center JPA – (DC Wagaman)

Report Out: August 10, 2021 at 9:00 AM

Chief Wagaman relayed that the JPA Board approved the replacement of the air conditioning unit for the Communications Center building as well as an updated Records Retention Policy. Also, there will be an upcoming CAD Data Maintenance Training in the near future. Lastly, the next Recruit Academy will begin on September 7th with 13 total recruits.

Next Meeting: September 14, 2021 at 9:00 AM

- C. **California Fire & Rescue Training JPA – (Chief Harms)**
Next Meeting: August 19, 2021 at 4:00 PM
Location: 3121 Gold Canal Drive
Mather, CA 95670
- D. **Finance and Audit Committee – (Director Orzalli)**
Next Meeting: August 26, 2021 at 5:30 PM
- E. **Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold thanked staff for their presentations and information presented during the meeting. He congratulated the retirees, and thanked all those who are working endlessly to keep the District moving. He also asked his fellow Directors to consider the meeting's long term plan given the resurgence of COVID, and suggested that we continue the board meetings under a virtual platform until there is better data available to see what our safest options are.

Director Wood recognized the PIO position for always being very well staffed and his excitement in working with the newly appointed PIO, Captain Wilbourn. He also congratulated Chief Chris Vestal on his promotion to Battalion Chief and Chief Harms on the FFBI trophy, and thanked Executive Director Joe Pick for his presentation at the meeting. He is excited to be able to get back to helping with in-person fundraising events with the FFBI. He thanked Fire Marshal Barsdale and her staff for their quick work on a project off of Stockton Blvd. after a constituent raised some concerns with him directly. He closed his comments by asking that we all be cognoscente of the people around us and to wear a mask and get vaccinated.

Director White acknowledged the crews working tirelessly on the multiple deployments throughout the state.

Director Jones echoed the previous sentiments of the other Directors and thanked her fellow Directors in supporting her for the LAFCo nomination.

Director Sheetz recognized those members who are at the forefront and sent thoughts and prayers for their continued safety.

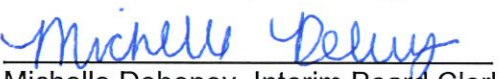
Director Kelly echoed the comments of Director Wood to believe in the science as it relates to COVID.

ADJOURNMENT

The meeting was adjourned at 8:02 pm.


Matt Kelly, Board President


D'Elman Clark, Secretary


Michelle Dehoney, Interim Board Clerk