



Todd Harms
Fire Chief

Matt Kelly
Board President
Division 7

Cynthia Saylor
Board Vice President
Division 1

D'Elman Clark
Board Secretary
Division 6

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

Jennifer Sheetz
Board Member
Division 5

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, May 13, 2021 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 827 3463 8225#

Passcode: 322 412 237#

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, MAY 13, 2021

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, May 17th at 6:00 pm and Friday, May 21st at 2:00 pm on Channel 14; Webcast at www.sacmetroable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

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CONSENT ITEMS

1. 2019 Retirement Commendations

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Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

- | | |
|------------------------|----------------------|
| 1. James L. Bedal Jr. | Facilities Assistant |
| 2. Paul R. Burke | Captain |
| 3. Mark V. DeZordo | Engineer |
| 4. Michelle Eidam | Captain |
| 5. Brian C. Evers | Captain |
| 6. David J. Farrell | Firefighter |
| 7. Anthony Fink | Engineer |
| 8. Rick Griggs | Battalion Chief |
| 9. Randall D. Hein | Assistant Chief |
| 10. Paul B. Isaacson | Firefighter |
| 11. Anthony A. Kastros | Battalion Chief |
| 12. Gary A. Lascelles | Logistics Technician |
| 13. James L. Mandes | Captain |



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14. Koren P. Martinelle Engineer
 15. Michael S. Morris Engineer
 16. James Mrozinski Engineer
 17. Thomas S. Neville Assistant Chief
 18. Michael W. Olcese Fire Inspector II
 19. Tracy Olcese Fire Inspector II
 20. Kevin E. Osen Engineer
 21. Jamie P. Poole Captain
 22. Matthew W. Randazzo Firefighter
 23. Forrest F. Rowell Battalion Chief
 24. Christopher Ruscica Captain
 25. John D. Shanzenbach Captain
 26. Jonpaul Seivane Battalion Chief
 27. Craig Von Chance-Stutler Engineer
-
2. **Action Summary Minutes** **33**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of April 22, 2021.

 3. **Second Amendment to Agreement with Roebbelen Construction Management Services, Inc.** **37**
Recommendation: Authorize the Fire Chief to execute the second amendment to the agreement with Roebbelen Construction Management Services, Inc.

 4. **Notice of Award – RFP 20-07 Retirement Plan Record Keeping and Administrative Services** **40**
Recommendation: Approve the contract award to Nationwide Retirement Solutions, Inc., and authorize the Fire Chief to execute the agreement in accordance with RFP 20-07.

 5. **Equipment Lease Financing** **43**
Recommendation: Adopt a resolution to authorize the Fire Chief and/or Chief Financial Officer to enter into an Equipment Lease with Banc of America Capital Corp.
-
- PUBLIC HEARING** (*Facilitated by Interim Board Clerk Dehoney*)
1. **Capital Fire Facilities Fee Updates** **54**
(*Chief Development Officer, Jeff Frye, Nicole Kissam, NBS & Joseph Colgan, NBS*)
Recommendation:
 - a. Conduct a Public Hearing to consider the following recommended changes to the Capital Fire Facilities Fee:
 - o Include a provision to comply with SB13
 - o Update the fee schedule as recommended in the Impact Fee Study
 - b. Upon conclusion of the public hearing, approve staff’s recommendations and adopt a resolution accepting the Capital Fire Facilities Fee Schedule for New Construction and Development within the District.



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- c. Authorize the Fire Chief to engage the County of Sacramento and the City of Citrus Heights to implement and administer the District's updated Capital Fire Facilities Fee.

REPORTS

1. **PRESIDENT'S REPORT**—*(President Kelly)*
2. **FIRE CHIEF'S REPORT**—*(Chief Harms)*
OPERATIONS' REPORT – *(Deputy Chief Mitchell)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – *(President Kelly)*
Next Meeting: TBD
 - B. **Communications Center JPA** – *(DC Wagaman)*
Report Out: May 11, 2021 at 9:00 AM
Next Meeting: June 8, 2021 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – *(Chief Harms)*
Next Meeting: June 17, 2021 at 4:00 PM
Location: Virtually due to COVID restrictions
 - D. **Finance and Audit Committee** – *(Director Orzalli)*
Next Meeting: May 27, 2021 at TBD
 - E. **Policy Committee** – *(Director Goold)*
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Settlement Authority.**
Eric Kellenberger and the Sacramento Metropolitan Fire District
Claim # SMDQ – 549973 – Workers Compensation Settlement Authority
Deputy Chief, Administration – Greg Casentini
2. **CONFERENCE WITH LABOR NEGOTIATOR** *
Pursuant to California Government Code Section 54957.6
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522



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- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – May 27, 2021 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on May 10, 2021

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.