



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, March 12, 2020
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Clark, Jones, Orzalli, Saylors, Sheetz, and Wood. Board members absent: Goold, Kelly, Division 9. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PLEDGE TO FLAG

PUBLIC COMMENT:

Daniel Iniguez with American Medical Response thanked the Board and Metro Fire for the partnership over the years. He is extremely appreciative of the relationship we've built.

CONSENT ITEMS

Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 27, 2020.
Action: Approved Action Summary Minutes.
- 2. Resolution No. 2020-002 – Commending Director Barnes**
Recommendation: Adopt Resolution commending Director Barnes.
Action: Adopted Resolution No. 2020-002.
- 3. Resolution No. 2020-003 – Jim “Peet” Peterson Station 65 Dedication**
Recommendation: Adopt Resolution dedicating Station 65 in memory of Jim “Peet” Peterson.
Action: Adopted Resolution No. 2020-003.
- 4. Watt Avenue Property and Business Improvement District (PBID) Renewal Petition**
Recommendation: Adopt a Resolution authorizing the Fire Chief to sign the attached petition on behalf of Metro Fire, and if successful authorize the Fire Chief to vote on the protest ballot.
Action: Adopted Resolution No. 2020-004.

PRESENTATION ITEMS

1. Overview of ALS Ambulance Service and RFP 19-05 Process

(Deputy Chief Shannon, Chief Harms, and Purchasing Manager Mark Jones)

Recommendation: Receive presentation, no action required.

Chief Harms presented significant information related to Metro Fire's EMS operations, including a general overview, and District wide considerations and needs. Mark Jones provided detailed information on the RFP 19-15 process.

Mr. Pierson, President and CEO of Medic Ambulance, publically commented thanking the Board for the RFP process.

Jacob Mendenhall thanked the Board for the RFP process.

Mark Mendenhall spoke about the 40 year history of Medic Ambulance, including that it is a family operated business with experience in several cities throughout California. Their patients come first and they are always looking at advancements in technology. He hope they are considered during the next bid process.

Action: Presentation received, no action taken.

ACTION ITEMS

1. FY2019 State Homeland Security Grant Program (SHSGP) Award

(Marie Jones, Accounting Specialist)

Recommendation: Adopt a resolution accepting the FY2019 SHSGP Award.

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2020-005.

2. Fiscal Year 2019/20 Mid-Year Budget *(CFO Amanda Thomas)*

A. Resolution – 2019/20 Mid-Year Budget for the General Operating Fund 212A

B. Resolution – 2019/20 Mid-Year Budget for the Capital Facilities Fund 212D

C. Resolution – 2019/20 Mid-Year Budget for the Grants Fund 212G

D. Resolution – 2019/20 Mid-Year Budget for the Development Impact Fees Fund 212I.

E. Resolution – 2019/20 Mid-Year Budget for the Leased Properties Fund 212L

F. Resolution – 2019/20 Pay Schedule for Employees

Recommendation: Adopt FY 2019/20 Mid-Year Budget Resolutions.

Action:

A. Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2020-006 for the General Operating Fund 212A.

B. Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2020-007 for the Capital Facilities Fund 212D.

C. Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2020-008 for the Grants Fund 212G.

D. Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2020-009 for the Development Impact Fees Fund 212I.

- E. Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2020-010 for the Leased Properties Fund 212L.
- F. Moved by Wood, seconded by Jones, and carried unanimously by members presents to adopt Resolution No. 2020-011 for the 2019/20 Pay Schedule for Employees.

3. Board Vacancy – Division 9 (Board Clerk Penilla)

Recommendation: Direct the Board Clerk to start the process to fill the Board Vacancy with the approved provisions and set a Special Board Meeting date to interview, appoint, and administer the Oath of Office within Government Code §1780 timelines.

Action: Moved by Jones, seconded by Saylor, and carried unanimously by members present to approve a District wide recruitment with preference to applicants from Division 9.

Moved by Clark, seconded by Wood, and carried unanimously by members present to set a Special Board Meeting for Thursday, April 9, 2020 at 6:00 pm to interview candidates, make appointment, and administer the Oath of Office.

REPORTS

1. PRESIDENT’S REPORT: No report.

2. FIRE CHIEF’S REPORT:

Promotion

Battalion Chief Jenkins, assigned to Special Operations

Meetings

3/2, Sac County Fire Chief’s Meeting

3/7, Mardi Gras crab feed

3/11, Station Dedication to Jim “Peet” Peterson at Station 65. Thanked the Board Members who attended, and Captain Peterson’s family.

COVID-19 Update

There has been a lot of activity surrounding COVID-19. AC Law is the main point of contact and has become the resident expert. She is very involved with Sacramento County EMS Authority. We are continuously putting out information, and following guidelines from the CDC or County Health, and the local Fire Chiefs have a standing conference call.

OPERATIONS REPORT

Deputy Chief Bridge reported out, sharing information since the last Board Meeting on February 27th. Metro Fire’s busiest engine was Engine 53 with 200 responses, and Medic 24 with 209 responses, however there are 12 units competing for the busiest unit.

We are currently navigating the Coronavirus and setting up contingency plans trying to help our members feel confident. Metro Fire is making sure members who show symptoms get tested and we are working closely with Local 522.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick thanked the Board for the Station Dedication program. He also appreciated the changes to the PPE program and allowing members to get extra gear. He publically thanked Director Barnes, and looks forward to supporting him in the future. He values the partnership we have with our AMR partners through the medic contract. However, there are concerns from the members with the additional medics, as it closely mimics the single role program. He hopes in the future we look at the values of the fire based medics and single role program. As a labor group he supports the employees of the medic contract, and hopes we look at the wages, benefits, and working conditions.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (DC Shannon)

Report Out: March 10, 2020 at 9:00 AM

They are planning the largest dispatch academy with 12-15 new hires, they will be a much needed addition to the dispatch center.

Next Meeting: March 24, 2020 at 9:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: April 16, 2020 at 4:00 PM

D. Finance and Audit Committee – (Director Orzalli)

Next Meeting: March 26, 2020 at 5:30 PM

E. Policy Committee

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Orzalli thanks staff for their efforts in bringing forward the bid presentation. He believes they did a fantastic job the first time around, and another fantastic job this time. He thanked the Finance Division for running their operation smoothly.

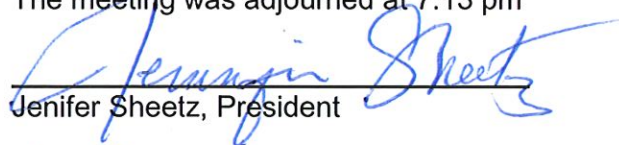
Director Clark thanked the presenters and the men and women of Metro Fire.

Director Jones thanked staff for the RFP Presentation, it was a detailed presentation on a complicated issue. She attended the Station Dedication at 65 the other day, great participation and respect shown. Lastly, she thanked staff for the 24/7 response to the coronavirus and their continued efforts.


Director Saylor thanked staff for their presentations and attention to details. She encouraged everyone to stay safe.

ADJOURNMENT

The meeting was adjourned at 7:13 pm


Jenifer Sheetz, President


Cinthia Saylor, Secretary


Melissa Penilla, Board Clerk