



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, March 26, 2020

Held Remotely at Cisco Webex Meetings

+1-408-418-9388

Access Code: 968 360 960

CALL TO ORDER

The meeting was called to order at 6:09 pm by President Sheetz. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, and Wood. Board members absent: Division 9. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of March 12, 2020.

Action: Approved Action Summary Minutes.

2. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Special Board meeting of March 19, 2020.

Action: Approved Action Summary Minutes.

ACTION ITEMS

1. **RFP 19-05 Advanced Life Support (ALS) Ambulance Service (Deputy Chief Shannon)**

Recommendation: Award RFP 19-05 to American Medical Response.

Action: Moved by Clark, seconded by Goold, and carried unanimously by members present to award RFP 19-05 to American Medical Response.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Chief Harms shares some efforts being made at the federal level to help with the Coronavirus response. An economic stimulus package of approximately \$2 trillion is making its way through government approvals, senate passed the Coronavirus Aid and Economic Security (CARES) Act yesterday, and is expected to be approved by the House tomorrow, and ultimately the President.

This stimulus package will include \$163 million designated to fire agencies, with a \$45 billion Disaster Relief Fund which CFO Thomas is already working on, \$100 million available in AFG which the grants team has been successful in obtaining in the past, and \$100 million available in Emergency Management Performance Grants.

To address the membership at Metro Fire, there has been one member who tested positive, along with his wife and four year old son, who are up and doing well. As of 0700 hours, there have been 4 members who tested negative, 1 who tested positive, 2 with results pending, 5 who are pending taking the test, and 6 who were experiencing similar symptoms and denied the test.

Chief Harms thanked IT for doing a great job in getting staff prepared to work from home. General Staff is currently meeting biweekly via teleconference. DC Casentini is working on new federal requirements related to FMLA and Coronavirus. Metro Fire is preparing for this to be a long-term event with the possibilities of lasting for another 6-12 weeks.

When people come to work ill there is a negative effect on membership, Chief Harms let the Board know per the County LEMSA we will be initiating a temperature check for all members at the beginning of each shift.

Lastly, he touched on the flow of information coming from the EOT which is currently ½ staffed, they are reinforcing guidelines and communication is becoming better.

OPERATIONS REPORT

Deputy Chief Bridge shared with the Board that EMS call volume is trending downward. We typically see about 250 calls per day, and now we are receiving about 200, and transport rates are trending downward as well.

The Emergency Operation Team (EOT), led by AC House, is standardizing the flow of communication, the team is also tracking PPE. The EOT is also working on tracking the fiscal impacts with hopes of simplifying the cost recovery process. Lastly, he shares that everyone is doing a fantastic job and he is extremely proud of everyone!

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick shared that service delivery in the number one priority of the membership right now. They are also focusing on member's health and full staffing. All other non-essential services are on hold right now.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (DC Shannon)

Report Out: March 24, 2020 at 9:00 AM

DC Shannon shared that AC Wagaman has been in constant communication with Metro Fire and with other agencies' Board Members. They are extending the timelines for the dispatchers' academy.

Next Meeting: April 14, 2020 at 9:00 AM

- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: April 16, 2020 at 4:00 PM
- D. **Finance and Audit Committee – (Director Orzalli)**
Next Meeting: TBD
- E. **Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

The Board collectively thanked staff for their continued efforts during this time. They appreciate the ability to connect via teleconference. They urged everyone to stay safe, and they especially appreciate those individuals serving the public and risking contracting the virus.

ADJOURNMENT

The meeting was adjourned at 6:40 pm


Jennifer Sheetz, President


Cinthia Saylor, Secretary


Melissa Penilla, Board Clerk