



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, September 23, 2021

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Gold, Jones, Kelly, Orzalli, Saylor, Sheetz, White and Wood. Board members absent: None. Staff present: Fire Chief Harms, General Counsel Lavra, and Interim Clerk Dehoney.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Sheetz, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of September 9, 2021.
Action: Approved Action Summary Minutes.
2. **Notice of Award - RFB 21-03 Emergency Standby Generator System(s)**
Recommendation: Approve the contract award to Ample Electric Inc. and authorize the Fire Chief to execute the agreement in accordance with RFB 21-03.
Action: Approved the contract award to Ample Electric Inc.
3. **EMS Supplies Agreement – Life Assist, Inc.**
Recommendation: Approve the EMS Supplies Agreement between Metro Fire and Life Assist, Inc.
Action: Approved the EMS Supplies Agreement with Life Assist, Inc.

ACTION ITEMS

1. **Sacramento Mobile Integrated Healthcare (MIH) Pilot Project**
(Captain Scott Perryman and CFO Dave O'Toole)
Recommendation:
 - a. Adopt a Resolution which authorizes the Fire Chief to execute the Memorandums of Understanding by and between the Hospital Council and Sacramento Metropolitan Fire District and Sutter Valley Hospital and Sacramento Metropolitan Fire District for the MIH Pilot Program
 - b. Adopt a Resolution amending the final budget for the General Operating Fund 212A for FY2021/22.
 - c. Adopt a Resolution amending the final budget for the Grants Fund 212G for FY2021/22.

Action:

- A. Moved by Clark, seconded by Goold, and carried unanimously by the members present to adopt Resolution No. 2021-089 to execute the MOU by and between the Hospital Council and Sacramento Metropolitan Fire District and the MOU by and between Sutter Valley Hospitals and Sacramento Metropolitan Fire District.
- B. Moved by Saylor, seconded by Goold, and carried unanimously by the members present to adopt Resolution No. 2021-090 amending the final budget for the General Operating Fund 212A for FY2021/22.
- C. Moved by Saylor, seconded by Goold, and carried unanimously by the members present to adopt Resolution No. 2021-091 amending the final budget for the General Operating Fund 212G for FY2021/22.

2. FY2020 Assistance to Firefighters Grant Award Acceptance

(Erin Castleberry, Administrative Specialist)

Recommendation: Adopt the grant acceptance resolution for the monitor/defibrillator replacement project, and budget amendment resolutions.

Action: Moved by Goold, seconded by Sheetz, and carried unanimously by the members present to adopt Resolution Nos. 2021-092 to 2021-094.

3. FY2020 Staffing for Adequate Fire and Emergency Grant Award Acceptance

(Erin Castleberry, Administrative Specialist)

Recommendation: Adopt the grant acceptance resolution for the funding of 21 firefighter positions for a period of 3 years, and budget amendment resolutions.

Action: Moved by Goold, seconded by Clark, and carried unanimously by the members present to adopt Resolution Nos. 2021-095 to 2021-096.

REPORTS

1. PRESIDENT'S REPORT—*(President Kelly)* – No report

2. FIRE CHIEF'S REPORT—*(Chief Harms)*

The Fire Chief began his report by commending Administrative Specialist Erin Castleberry on her excellent work.

New Hire

Marquise Tucker hired for the position of Business Applications Analyst in the IT Division, effective September 10, 2021.

Recruitment

Accepting resumes from the ranks of Captain, Engineer and Firefighter for a position in the Air Operations Division as a Rescuer (internal only) with a final filing date of 10/4 by 4 PM

Meetings

9/13, Fire Chief and DC of Ops video message to members:

- Update on statewide responses/deployments and the impacts it has on the District and its members
- Update on staffing
- FF Academy, SRP Academy and Lateral recruitment update

- Update on COVID vaccination practices and testing

CalChiefs Conference: Chief Harms and Deputy Chiefs Mitchell and Wagaman attended annual conference.

9/17, Captain's Academy – Expectations, Leadership, & Management

9/22, Labor Management Collaboration Meeting (LMCM)

- Texting Update in Regards to Staffing
- Temporary Removal of VLL's due to COVID
- Vacation Bidding Moving to 2 Rounds of Bids
- Extra FF's Being Sent Home Day of on MCB's When Engines Shut Down
- Safer Grant
- AFG Monitor Grant
- Ambulance Deployment Model
- Wall Times
- Sick Leave Usage Notifications

Miscellaneous

The National EMS Memorial Bike Ride (NEMSBR) seeks to recognize the sacrifices of EMS personnel that die in the line of duty, who become sick or injured during EMS service, or who died of various causes, but left an impact on their local, or greater, EMS community.

Engineer Kyle Rutherford is an honoree in this year's ride, and retired Captain Matt McGrew was accepted to ride in Kyle's memory.

This year's ride started this morning from Rancho Cordova to San Francisco. NEMSBR includes a fund raiser, and 100% of the money raised goes to the Fallen Angel Fund, which is supporting the construction of The National EMS Memorial in Washington, D.C. and the National EMS Memorial Service to support the families of EMS LODD.

The goal for the west coast route riders this year is to raise \$20,000. As of 8 AM today they have reached 81% of goal.

OPERATIONS' REPORT – (DC Mitchell)

Chief Mitchell began his report by providing an update on training. He spoke about the Captain's academy last week where 17 members attended. All 17 of those members successfully passed the written exam and will move onto the next phase. Additionally, a Fireground Survival train-the-trainer course begins next week. This course will train 30 members over four days to be lead instructors. This will be starting in December, and will train all line personnel through early 2022. This program is funded by the IAFF and assisted by a grant from the U.S. Department of Homeland Security (DHS) through the Assistance to Firefighters (FIRE Act) grant program.

He then discussed an update on the OES status as all equipment and personnel have returned to the District. The District has received a couple of requests over the last few days that were cancelled prior to dispatch, but stand ready to answer the call when needed especially as we continue to watch the Fawn Fire which is growing rapidly.

Chief Mitchell also discussed the National EMS Memorial Bike Ride which kicked off today with Metro Fire's support. As Chief Harms previously mentioned, Engineer Kyle Rutherford is an honoree in this year's ride, and retired Captain Matt McGrew is riding in Kyle's memory.

Chief Mitchell closed with reporting out the statistics for the District since the last board meeting on September 9, 2021. These included the following:

- A. 4,915 total calls (Average of 351 calls/day)
 - i. Building Fires – all jurisdictions: 20
 - ii. Working fires (Metro only): 6
 - iii. Busiest engine: E53 with 214 responses
 - iv. Busiest medic: M105 with 213 responses

He also reported that the call volume increases have been felt by all of our crews. To give an idea of how call volume has increased the following data was provided comparing call volume for September 1st through 22nd of 2019, 2020, and 2021 in the County:

<u>2019</u>	<u>2020</u>	<u>2021</u>
12642 (574.6)	12738 (579)	15059 (684.5)

The difference in call volume between 2020 and 2021 for the date range is an increase of 2,321 calls (105.5 calls/day). Additionally, the 2020 total incidents was 98,181. We are on pace to break the record for total number of calls for Metro Fire in a year (over 110,000) by thousands of incidents.

3. GENERAL COUNSEL REPORT (General Counsel John Lavra)

General Counsel Lavra started his report by discussing a new requirement signed into law by Governor Gavin Newsom that would affect the waiver of the teleconferencing requirements outlined in AB361 based on the state of emergency declaration due to the COVID-19 pandemic. Beginning October 1, 2021 all governing boards would revert back to the previous teleconferencing rules as outlined in the Brown Act prior to the State of Emergency declaration. If a governing board felt that there still exists an imminent health and safety risk to the public by meeting in person and wanted to continue meeting remotely after the October 1st deadline, they must consider adopting a Resolution indicating as such and extending the waiver of the Brown Act Teleconferencing Rules. This Resolution would be in effect for a 30-day period after passed and must be evaluated every 30 days to consider whether an extension of the waiver is warranted and as such voted on by the governing board to continue if so. After relaying this information, the following action took place:

- a. Moved by Goold, seconded by Clark, and carried unanimously by the members present to hear an action item not previously listed on the agenda.
- b. Moved by Wood, seconded by Goold, and carried unanimously by the members present that an imminent risk to the health and safety of the public still exists such that the teleconferencing requirements set forth in the Brown Act and amended in AB361 should be extended for the next 30 days or until a new Resolution is ratified by the Sacramento Metropolitan Board Directors.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Vice President McGoldrick reiterated that the membership as a whole are continuing to work harder than ever. He also echoed Chief Harms' sentiments in thanking Administrative Specialist

Erin Castleberry for all of her work on the grants. He closed with thanking the IAFF as well for their role in the grant process as they are an integral partner for our agency.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Next Meeting: TBD

B. Communications Center JPA – (DC Wagaman)

Report Out: September 14, 2021 at 9:00 AM

Chief Wagaman relayed that the Board received a presentation from Peraton, their CAD Vendor who provided an updated timeline through go live which is tentatively scheduled for September 2022. Also, the Board approved the LiveMUM software which will assist the dispatchers to perform move-ups. He thanked Erin Castleberry for her assistance in getting the funds to implement this program. He closed by reporting that the dispatcher academy currently has 10 recruits still in the process.

Next Meeting: October 12, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Next Meeting: September 24, 2021 at 4:00 PM

Location: 3121 Gold Canal Drive
Mather, CA 95670

D. Finance and Audit Committee – (Director Orzalli)

Next Meeting: October 28, 2021 at 5:30 PM

E. Policy Committee – (Director Goold)

Next Meeting: TBD

F. Redistricting Ad Hoc Committee – (Vice President Saylor)

Report Out: September 21, 2021 at 4:00 PM

Vice President Saylor reported on the first meeting of the Redistricting Ad Hoc Committee which was held via Zoom and included a discussion on options for various redistricting. The plan is to discuss and consider all options, then bring a few map variations to the full board for presentation.

Location: Remotely Via Zoom

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Orzalli thanked staff for their efforts on the grants and presentations this evening.

Director Goold echoed the sentiments of Director Orzalli and discussed how impressed he is with the efforts of Erin Castleberry and her contributions to the District.

Director Jones also recognized Erin Castleberry and the tireless effort she puts towards the grant programs.

Director White echoed the sentiments of the previous directors in thanking Erin Castleberry and also relayed his appreciation to VP McGoldrick for recognizing not just those members on the line but also the support staff as well.

Director Kelly relayed his appreciation for the MIH group and their efforts and recognized that the formation of this group allows us to do even more for the public and the possibilities of this group are truly endless. He echoed the previous Directors sentiments in thanking Erin Castleberry for her work.

ADJOURNMENT

The meeting was adjourned at 6:55 pm.


Matt Kelly, Board President


Michelle Dehoney, Interim Board Clerk


D'Elman Clark, Secretary