



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

TODD HARMS  
Fire Chief

## FINANCE AND AUDIT COMMITTEE – REGULAR MEETING

THURSDAY, August 26, 2021 – 5:00 PM

Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California  
&

Remotely Via Zoom  
Phone: (669) 900-6833  
Webinar ID: 843 9773 3953#  
Passcode: 419 383 466#

### COMMITTEE MEMBERS

Director Randy Orzalli – Chair  
Director Ted Wood – Vice Chair  
Director Gay Jones  
Director Cindy Saylor - Alternate

### CALL TO ORDER

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
COMMITTEE'S SCOPE INCLUDING ITEMS ON OR NOT ON AGENDA

### CONSENT ITEMS

*The Consent Agenda is acted upon with one motion unless a committee member requests  
separate discussion and/or action.*

	Page No.
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for meeting of June 24, 2021.	2
2. Quarterly Investment Report from June 2021 Recommendation: Receive and file the investment report for the 4 <sup>th</sup> quarter of Fiscal Year 2020-21.	3

### PRESENTATION ITEMS

1. Financial Report through June 30, 2021 ( <i>Interim CFO Ken Campo</i> ) Recommendation: Receive and file financial report. No action required.	5
2. Final Budget FY 2021/2022 ( <i>Interim CFO Ken Campo</i> ) Recommendation: Receive presentation. No action required.	25

NEXT MEETING DATE: September 23, 2021 at 5:30 PM

ANTICIPATED ACTION AND PRESENTATION ITEMS: TBD

### ADJOURNMENT

Posted on August 23, 2021

Michelle Dehoney, Interim Clerk of the Board

\* No written report

\*\* Separate Attachment



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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**ACTION SUMMARY MINUTES  
FINANCE AND AUDIT COMMITTEE – REGULAR MEETING  
THURSDAY, June 24, 2021 – 5:30 PM  
Held Remotely Via Zoom**

**COMMITTEE MEMBERS**

Director Randy Orzalli - Chair  
Director Ted Wood – Vice Chair  
Director Gay Jones  
Director Cindy Saylor - Alternate

**CALL TO ORDER**

The meeting was called to order at 5:30 PM by Director Wood. Committee members present: Jones, Saylor, and Wood. Committee members absent: Orzalli. Staff present: Acting Chief Casentini and Interim Clerk Dehoney.

**PUBLIC COMMENT:** None

**CONSENT AGENDA**

**Action:** Moved by Saylor, seconded by Jones, and carried unanimously by members present to adopt the Consent Calendar as follows:

- Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for meeting of May 27, 2021.  
**Action:** Approved the Action Summary Minutes.

**PRESENTATION ITEMS**

- Financial Report through April 30, 2021 (Interim CFO Ken Campo)**  
**Recommendation:** Receive and file financial report. No action required.  
**Action:** No action taken.

**ADJOURNMENT**

The meeting adjourned at 5:43 PM.

\_\_\_\_\_  
Director Orzalli, Chair

\_\_\_\_\_  
Michelle Dehoney, Interim Board Clerk





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 · Ph (916) 859-4300 · Fax (916) 859-3702

TODD HARMS  
Fire Chief

DATE: August 26, 2021  
TO: Board of Directors  
FROM: Ronald Empedrad, Controller  
RE: Quarterly Investment Report – June, 2021

## Background

California Government Code §53646(b) requires the District's fiscal officer to submit a quarterly investment report. The report should contain information on all securities held, and include a statement to the effect that the District will be able to meet its expenditure requirement for the next six months.

## Discussion

Attachment A is the District's quarterly report for the quarter ended June 30, 2021. This report provides information on the cash and investment balances, the type of investment, maturity date, and yield of each investment. Based on the District's Mid-Year Budget as well as the dry period financing provided by the County, we project that the District has sufficient monies on hand, anticipated revenues, and/or liquid investments to meet the District's expenditure requirements for the next six months. Furthermore, the District is in compliance with the adopted investment policy which incorporates the Sacramento County's Investment Policy by reference.

## Recommendation

Staff recommends that the Committee receive and file the investment report for the 4th quarter of Fiscal Year 2020-21.

Submitted by:

  
\_\_\_\_\_  
Ronald Empedrad, Controller

Attachments: Sacramento Metropolitan Fire District's June 2021 Quarterly Investment Report



## QUARTERLY INVESTMENT REPORT AS OF JUNE 30, 2021

SECURITY TYPE	ISSUER	MATURITY	BALANCE	YIELD
<b><u>Investments Managed by Trustees</u></b>				
Money Market Mutual Funds - Equipment Financing	US Treasuries	1-Jul-2021	5,453,787	0.00%
Money Market Mutual Funds - Lease Bond Reserves	Federal Agencies	1-Jul-2021	676,057	0.01%
Government Securities - Pension Bond Fund	Various	Various	<u>6,989,796</u>	1.44%
	Total Managed Accounts		<u>13,119,640</u>	
<b><u>Cash in Banks</u></b>				
Wells Fargo Operating Account	Secured Deposit Acct	1-Jul-2021	1,914,822	0.00%
Wells Fargo Payroll Account	Secured Deposit Acct	1-Jul-2021	40,515	0.00%
Workers' Compensation Account	Secured Deposit Acct	1-Jul-2021	<u>177,519</u>	0.00%
	Total Cash in Bank		<u>2,132,857</u>	
	Total Cash in Bank and Managed Accounts		<u>15,252,497</u>	
<b><u>Pooled Investment Funds</u></b>				
Sacramento County	Sacramento County Treasurer	1-Jul-2021	<u>47,439,519</u>	0.63%
	<b>Total Cash and Investments</b>		<b><u>\$ 62,692,016</u></b>	

I certify that this report accurately reflects all District investments, and is in conformance with the adopted District Investment Policy. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity and anticipated revenues are available to meet the District's budgeted expenditure requirements for the next six months.

Signed:   
 Ronald A Empeador, CPA  
 Controller

# Sacramento Metropolitan Fire District



## FINANCE COMMITTEE REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2021

(UNAUDITED)

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Presented by:

Ken Campo, Interim CFO





**CASH BALANCE**  
As of June 30, 2021 and 2020

FUND NO.	NAME OF FUND	FY 2020/21	FY 2019/20
212A	County of Sacramento	\$ 35,398,683	\$ 34,213,248
212A	Workers' Compensation Fund	177,519	246,656
212A	Wells Fargo Bank	1,955,338	1,032,102
	<b>SUBTOTAL - GENERAL FUND</b>	<b>\$ 37,531,540</b>	<b>\$ 35,492,006</b>
212D	County of Sacramento Capital Facilities Fund	39,536	1,369,300
212D	US Bank - Lease Revenue Bonds Reserve Fund	676,057	676,015
212D	Equipment Financing Trust	5,453,787	3,732,389
	<b>SUBTOTAL - CAPITAL FACILITIES FUND</b>	<b>\$ 6,169,380</b>	<b>\$ 5,777,704</b>
212E	County of Sacramento Pension Obligation Reserve Fund	279,843	3,315,012
212E	U.S. Bank - POB Trust Fund	6,989,796	4,668,935
	<b>SUBTOTAL - PENSION OBLIGATION FUND</b>	<b>\$ 7,269,639</b>	<b>\$ 7,983,947</b>
212G	County of Sacramento Grant Fund	956,539	659,453
212I	County of Sacramento Impact Fees	7,175,353	6,892,610
212L	County of Sacramento Leased Property Fund	1,140,070	670,401
212M	IGT Fund	2,449,495	9,411,730
	<b>TOTAL CASH</b>	<b>\$ 62,692,016</b>	<b>\$ 66,887,851</b>

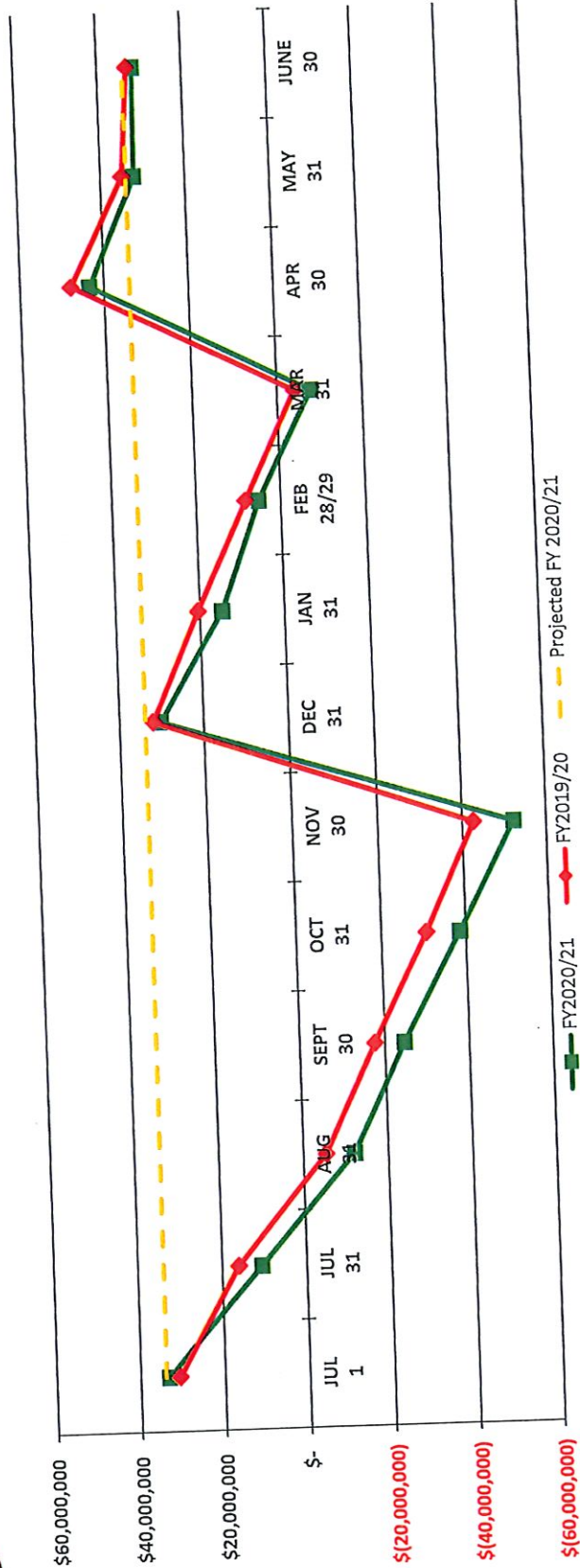


**CALIFORNIA EMPLOYER'S RETIREE BENEFIT TRUST (CERBT)**  
For the Fiscal Year Ended June 30, 2021

<b>Beginning Balance, 7/1/2020</b>	<b>\$ 49,294,936</b>
Contributions	6,169,290
Distributions	-
Investment Earnings	14,244,448
Admin Expense	(50,590)
<b>Ending Balance, 06/30/2021</b>	<b><u>\$ 69,658,084</u></b>



## RESERVES - GENERAL OPERATING FUND 212A Fiscal Year Comparison 2019/20 to 2020/21



Period Ending	Reserves Net of WC <sup>1</sup>	Net Budgeted Expenditures <sup>2</sup>	Ratio
07/01/20	\$ 33,248,163	\$ 234,647,458	14.2%
12/31/20	\$ 30,248,476	\$ 234,647,458	12.9%
03/31/21	\$ (7,785,883)	\$ 234,647,458	-3.3%
6/30/2021	\$ 31,984,131	\$ 234,647,458	13.6%

**NOTE:**  
 1) Reserves are shown net of \$4,000,000 for Workers' Compensation Reserves.  
 2) Budgeted expenditures are stated net of capital outlay and one-time expenditures, such as deployments.





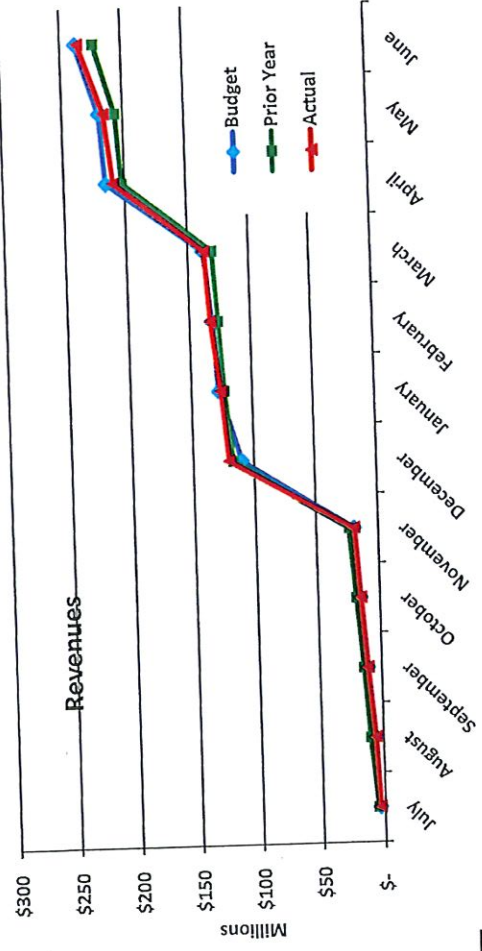
# REVENUE AND EXPENDITURES - GENERAL OPERATING FUND 212A

## For the Fiscal Year Ended June 30, 2021

12 MONTHS / 100% OF FISCAL YEAR

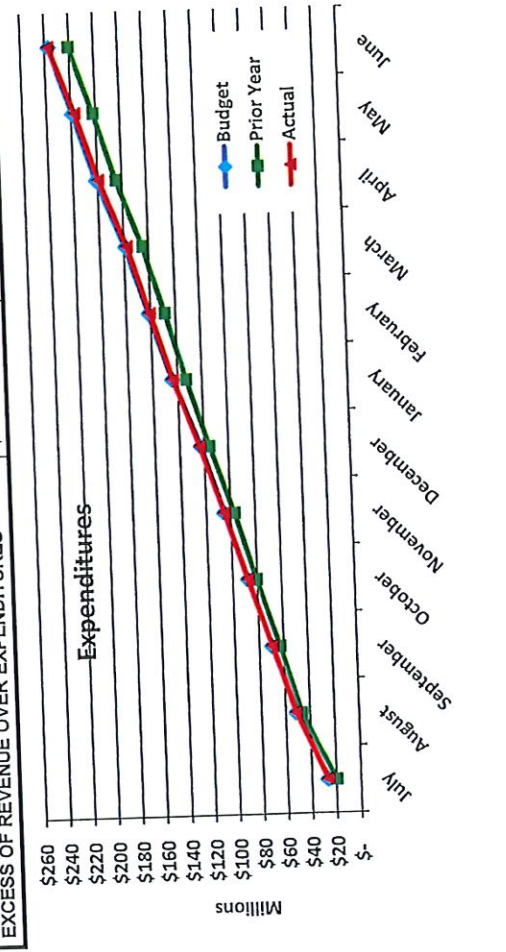
FISCAL YEAR 2020/21			
REVENUE BY OBJECT	MID-YEAR BUDGET	Y-T-D REVENUE	% OF BUDGET REC'D
9100 ALL TAXES	\$ 167,135,905	167,882,456	100.45%
9300 FINES	7,651	5,154	67.36%
9400 USE OF MONEY/PROPERTY	11,425	2,013	17.62%
9500 OTHER GOVERNMENTAL AGENCIES	4,247,232	4,347,560	102.36%
9600 OTHER CHARGES FOR SERVICES	13,249,479	12,893,508	97.31%
9669 MEDIC COST RECOVERY*	42,873,710	41,819,311	97.54%
9700 OTHER REVENUES	1,441,673	152,846	10.60%
<b>TOTAL REVENUE:</b>	<b>228,967,075</b>	<b>227,102,848</b>	<b>99.19%</b>
9862 PROCEEDS FROM SALE OF PROPERTY	-	-	-
9870 OTHER FUNDING SOURCES	1,100,000	-	0.00%
5900 TRANSFER FROM OTHER FUNDS	9,400,000	9,400,000	100.00%
<b>TOTAL REVENUE &amp; SOURCES:</b>	<b>\$ 239,467,075</b>	<b>\$ 236,502,848</b>	<b>98.76%</b>

\*Includes GEMT



FISCAL YEAR 2020/21			
EXPENDITURES BY OBJECT	MID-YEAR BUDGET	Y-T-D EXPENDITURES	% OF BUDGET EXP'D
1100 EMPLOYEE WAGES	\$ 108,835,275	\$ 108,102,737	99.33%
1200 EMPLOYEE BENEFITS	89,559,269	90,066,143	100.57%
<b>TOTAL LABOR COSTS:</b>	<b>198,394,544</b>	<b>198,168,880</b>	<b>99.89%</b>
2000 SERVICES & SUPPLIES	28,902,078	28,324,890	98.00%
3000 ASSESSMENTS, LICENSES, TAXES & CONTRIBUTIONS	4,021,380	4,026,203	100.12%
3200 PRINCIPAL AND INTEREST	593,208	588,233	99.16%
<b>TOTAL ASSESSMENTS &amp; CONTRIBUTIONS</b>	<b>4,614,588</b>	<b>4,614,436</b>	<b>100.00%</b>
5000 TRANSFER TO OTHER FUNDS	6,658,674	6,658,674	100.00%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 238,569,884</b>	<b>\$ 237,766,880</b>	<b>99.66%</b>

EXCESS OF REVENUE OVER EXPENDITURES \$ 897,192 \$ (1,264,032)





# REVENUE AND EXPENDITURES - GENERAL OPERATING FUND 212A

## For the Fiscal Years Ended June 30, 2021 and 2020

### 12 MONTHS / 100% OF FISCAL YEAR

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
REVENUE BY OBJECT	CURRENT Y-T-D REVENUE	PRIOR Y-T-D REVENUE	VARIANCE	
9100 ALL TAXES	\$ 167,882,456	\$ 158,932,322	5.63%	
9300 FINES	5,154	13,555	-61.98%	
9400 USE OF MONEY/PROPERTY	2,013	655,639	-99.69%	
9500 OTHER GOVERNMENTAL AGENCIES	4,347,560	3,910,016	11.19%	
9600 OTHER CHARGES FOR SERVICES	12,893,508	9,616,278	34.08%	
9669 MEDIC COST RECOVERY	41,819,311	39,918,301	4.76%	
9700 OTHER REVENUES	152,846	1,080,725	-85.86%	
<b>TOTAL REVENUE:</b>	<b>227,102,848</b>	<b>214,126,836</b>	<b>6.06%</b>	
9862 PROCEEDS FROM SALE OF PROPERTY	-	-	-	
9880 OTHER FUNDING SOURCES	-	-	-	
5900 TRANSFER FROM OTHER FUNDS	9,400,000	9,220,000	1.95%	
<b>TOTAL REVENUE &amp; SOURCES:</b>	<b>\$ 236,502,848</b>	<b>\$ 223,346,836</b>	<b>5.89%</b>	

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
EXPENDITURES BY OBJECT	CURRENT Y-T-D EXPENDITURES	PRIOR Y-T-D EXPENDITURES	VARIANCE	
1100 EMPLOYEE WAGES	\$ 108,102,737	\$ 101,038,562	6.99%	
1200 EMPLOYEE BENEFITS	90,066,143	79,238,838	13.66%	
<b>TOTAL LABOR COSTS:</b>	<b>198,168,880</b>	<b>180,277,400</b>	<b>9.92%</b>	
2000 SERVICES & SUPPLIES	28,324,890	26,608,682	6.45%	
3000 ASSESSMENTS, LICENSES, TAXES & CONTRIBUTIONS	4,026,203	3,960,822	1.65%	
3200 PRINCIPAL AND INTEREST	588,233	587,107	0.19%	
<b>TOTAL ASSESSMENTS &amp; CONTRIBUTIONS</b>	<b>4,614,436</b>	<b>4,547,929</b>	<b>1.46%</b>	
5900 TRANSFER TO OTHER FUNDS	6,658,674	6,939,589	-4.05%	
<b>TOTAL EXPENDITURES:</b>	<b>\$ 237,766,880</b>	<b>\$ 218,373,600</b>	<b>8.88%</b>	

<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ (1,264,032)</b>	<b>\$ 4,973,236</b>
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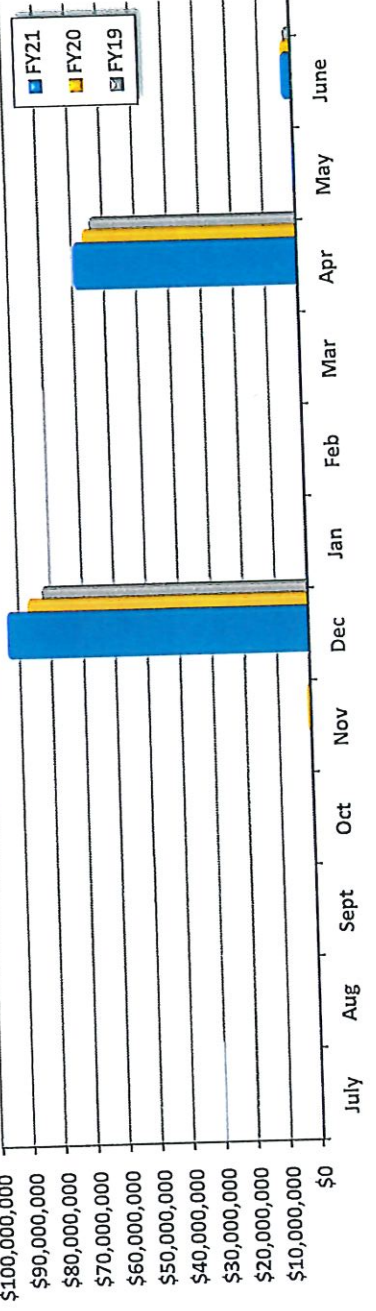


# PROPERTY TAXES REVENUE COMPARISON - GENERAL OPERATING FUND 212A

## For the Fiscal Years Ended June 30, 2021 and 2020

### 12 MONTHS / 100% OF FISCAL YEAR

	FISCAL YEAR 2019/20			FISCAL YEAR 2020/21				
	Projected	Received this month	Y-T-D Total Received	% of Actual	Projected	Received this month	Y-T-D Total Received	% of Projected
<b>BUDGETED</b>	\$ 157,987,583				\$ 167,135,905			
July		-	-	0.00%		-	-	0.00%
August		\$ 2,352	2,352	0.00%		\$ 2,329	2,329	0.00%
September		34	2,386	0.00%		12	2,341	0.00%
October		874	3,260	0.00%		946	3,287	0.00%
November		1,233,956	1,237,216	0.78%		-	3,287	0.00%
December		87,412,119	88,649,335	55.78%		94,046,981	94,050,268	56.27%
January		(1,000)	88,648,335	55.78%		-	94,050,268	56.27%
February		2,858	88,651,193	55.78%		-	94,050,268	56.27%
March		6,840	88,658,033	55.78%		8,916	94,059,184	56.28%
April		66,894,014	155,552,047	97.87%		69,853,084	163,912,268	98.07%
May		30,898	155,582,945	97.89%		561,844	164,474,112	98.41%
June		3,349,376	158,932,321	100.00%		3,408,344	167,882,456	100.45%
Accrual		1	158,932,322	100.00%				
<b>TOTAL REVENUES</b>		\$ 158,932,322				\$ 167,882,456		<b>100.45%</b>



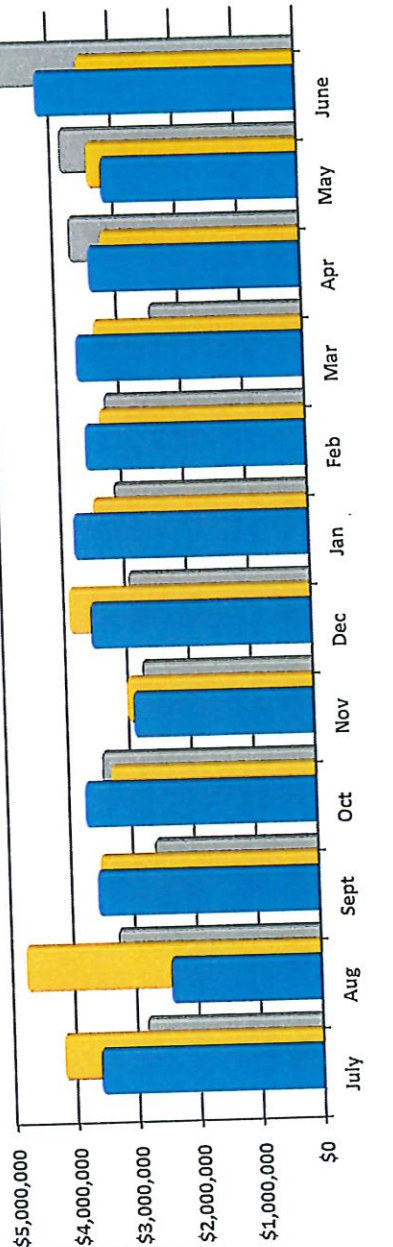
<b>Total Property Taxes Compared to Prior Year:</b>	
FY 2020/21	\$ 167,882,456
FY 2019/20	158,932,322
Revenue Increase (Decrease)	\$ 8,950,134
from Prior Year	
Percentage:	5.63%





## MEDIC COST RECOVERY - GENERAL OPERATING FUND 212A For the Fiscal Years Ended June 30, 2021 and 2020

	FISCAL YEAR 2019/20				FISCAL YEAR 2020/21			
	Projected	Monthly Fees	Y-T-D Total Received	% of Actual	Projected	Monthly Fees	Y-T-D Total Received	% of Projected
<b>BUDGETED</b>	\$ 41,178,241*				\$ 41,873,710 *			
July		\$ 4,202,502	\$ 4,202,502	10.53%		\$ 3,607,886	\$ 3,607,886	8.62%
August		4,781,122	8,983,624	22.51%		2,444,249	6,052,135	14.45%
September		3,536,563	12,520,187	31.36%		3,584,025	9,636,160	23.01%
October		3,317,257	15,837,444	39.67%		3,748,913	13,385,073	31.97%
November		3,020,466	18,857,910	47.24%		2,923,753	16,308,826	38.95%
December		3,920,331	22,778,241	57.06%		3,575,404	19,884,230	47.49%
January		3,484,111	26,262,352	65.79%		3,806,309	23,690,539	56.58%
February		3,338,708	29,601,060	74.15%		3,577,685	27,268,224	65.12%
March		3,390,607	32,991,667	82.65%		3,683,118	30,951,342	73.92%
April		3,236,181	36,227,848	90.75%		3,440,018	34,391,360	82.13%
May		3,416,724	39,644,572	99.31%		3,198,232	37,589,592	89.77%
June		3,531,513	43,176,085	108.16%		4,220,970	41,810,562	99.85%
Net Accrual/Reversal		(3,257,784)	39,918,301	100.00%				
<b>TOTAL MEDIC COST RECOVERY</b>		\$ 39,918,301				\$ 41,810,562		<b>99.85%</b>



\*Excludes GEMT & IGT, includes QAF.



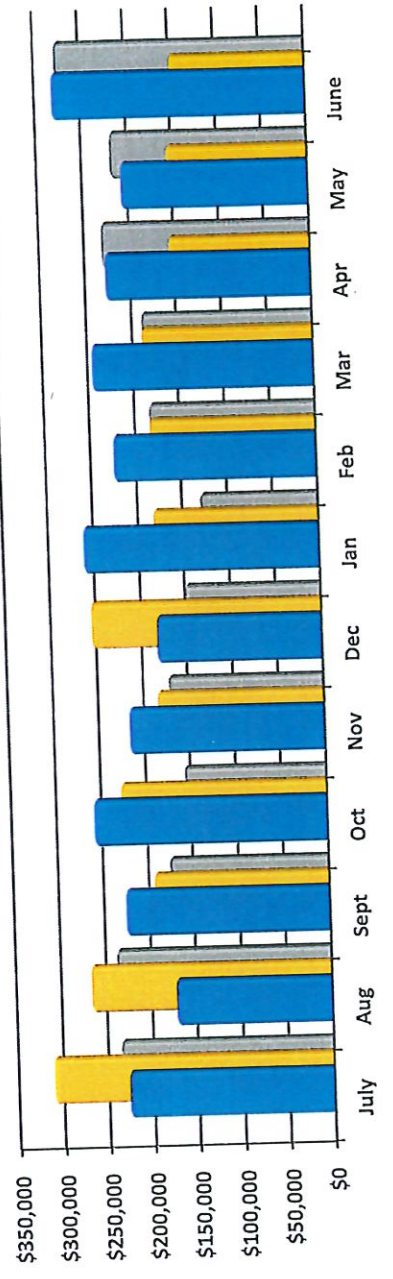


**COMMUNITY RISK REDUCTION COST RECOVERY - GENERAL OPERATING FUND 212A**  
**For the Fiscal Years Ended June 30, 2021 and 2020**

**12 MONTHS / 100% OF FISCAL YEAR**

	FISCAL YEAR 2019/20			FISCAL YEAR 2020/21				
	Projected	Monthly Fees	Y-T-D Total Received	% of Actual	Projected	Monthly Fees	Y-T-D Total Received	% of Projected
<b>BUDGETED</b>	\$ 2,111,750				\$ 2,101,750			
July		\$ 310,930	\$ 310,930	12.98%		\$ 227,678	\$ 227,678	10.83%
August		267,269	578,199	24.14%		172,497	400,175	19.04%
September		193,939	772,138	32.23%		226,309	626,484	29.81%
October		228,339	1,000,477	41.76%		258,520	885,004	42.11%
November		184,373	1,184,850	49.46%		216,573	1,101,577	52.41%
December		255,403	1,440,253	60.12%		182,634	1,284,211	61.10%
January		182,550	1,622,803	67.74%		261,378	1,545,589	73.54%
February		183,306	1,806,109	75.40%		225,011	1,770,600	84.24%
March		189,321	1,995,430	83.30%		245,604	2,016,204	95.93%
April		155,740	2,151,170	89.80%		227,641	2,243,845	106.76%
May		155,920	2,307,090	96.31%		207,698	2,451,543	116.64%
June		149,510	2,456,600	102.55%		280,991	2,732,534	130.01%
Net Accrual/Reversal		(61,076)	2,395,524	100.00%				
<b>TOTAL CRRD REVENUES</b>		\$ 2,395,524				\$ 2,732,534		<b>130.01%</b>

<b>Total CRRD Revenues Compared to Prior Year:</b>	
FY 2020/21	\$ 2,732,534
FY 2019/20	2,395,524
Revenue Increase (Decrease) from Prior Year	\$ 337,010
Percentage:	14.07%





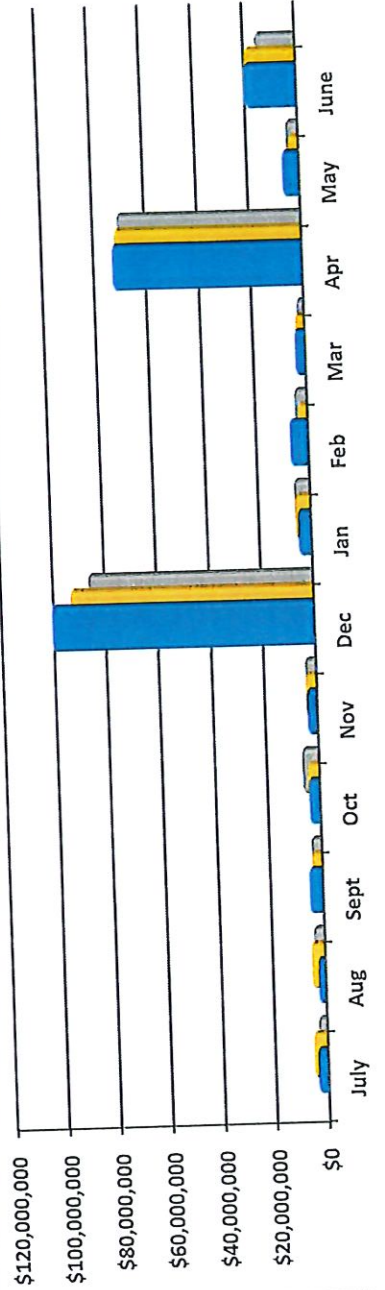


# TOTAL REVENUE COMPARISON - GENERAL OPERATING FUND 212A

## For the Fiscal Years Ended June 30, 2021 and 2020

	FISCAL YEAR 2020/21						FISCAL YEAR 2019/20					
	Projected		Actual		% of Actual		Projected		Actual		% of Actual	
	Y-T-D Total Received	Monthly Revenue	Y-T-D Total Received	Monthly Revenue	Y-T-D Total Received	Monthly Revenue	Y-T-D Total Received	Monthly Revenue	Y-T-D Total Received	Monthly Revenue	Y-T-D Total Received	Monthly Revenue
<b>BUDGETED</b>	\$ 224,474,586											
July		\$ 3,858,209	\$ 3,398,404	2.42%			\$ 5,398,404	\$ 5,398,404	2.42%			
August		2,621,794	5,286,645	4.78%			10,685,049	5,286,645	4.78%			
September		5,230,730	4,047,872	6.60%			14,732,921	4,047,872	6.60%			
October		4,309,627	4,523,106	8.62%			19,256,027	4,523,106	8.62%			
November		3,958,142	4,439,432	10.61%			23,695,459	4,439,432	10.61%			
December		100,862,383	93,573,919	52.51%			117,269,377	93,573,919	52.51%			
January		5,113,122	5,942,390	55.17%			123,211,767	5,942,390	55.17%			
February		7,106,727	3,560,900	56.76%			126,772,667	3,560,900	56.76%			
March		3,996,450	3,653,376	58.40%			130,426,043	3,653,376	58.40%			
April		72,964,506	72,023,515	90.64%			202,449,558	72,023,515	90.64%			
May		6,493,202	4,076,255	92.47%			206,525,813	4,076,255	92.47%			
June (100% of year)		19,987,956	19,834,897	101.35%			226,360,710	19,834,897	101.35%			
Net Accrual/Reversal			(3,013,875)	100.00%			223,346,835	(3,013,875)	100.00%			
<b>TOTAL REVENUE</b>		<b>\$ 236,502,848</b>	<b>\$ 223,346,836</b>				<b>\$ 223,346,836</b>	<b>\$ 223,346,836</b>				

<b>Total Revenue Compared to Prior Year:</b>	
FY 2020/21	\$ 236,502,848
FY 2019/20	223,346,835
Revenue Increase (Decrease) from Prior Year	\$ 13,156,013
Percentage:	5.89%







# REVENUE AND EXPENDITURES - CAPITAL FACILITIES FUND 212D

## For the Fiscal Year Ended June 30, 2021

### 12 MONTHS / 100% OF FISCAL YEAR

		FISCAL YEAR 2020/21			%
REVENUE BY OBJECT	MID-YEAR BUDGET	Y-T-D REVENUE	%	BUDGET RECEIVED	%
9410 INTEREST INCOME	\$ 596	\$ 12,208	2048.32%		
9569 OTHER GOVERNMENTAL AGENCIES	-	-	-		
9862 PROCEEDS FROM SALE OF PROPERTY	68,488	100,591	146.87%		
9870 OTHER FUNDING SOURCES-FINANCING	3,985,000	3,897,560	97.81%		
<b>TOTAL REVENUE</b>	<b>4,054,084</b>	<b>4,010,359</b>	<b>98.92%</b>		
5900 TRANSFER FROM OTHER FUNDS	7,545,285	7,545,285	100.00%		
<b>TOTAL TRANSFER IN</b>	<b>7,545,285</b>	<b>7,545,285</b>	<b>100.00%</b>		
<b>TOTAL REVENUE, SOURCES &amp; TRANSFERS IN:</b>	<b>\$ 11,599,369</b>	<b>\$ 11,555,644</b>	<b>99.62%</b>		

		FISCAL YEAR 2020/21			%
EXPENDITURES BY OBJECT	MID-YEAR BUDGET	Y-T-D EXPENDITURES	%	BUDGET EXPD'D	%
2000 SERVICES & SUPPLIES	-	-	-		
3200 PRINCIPAL & INTEREST	6,103,247	6,755,996	110.70%		
4101 LAND ACQUISITION	-	-	-		
4201 STRUCTURES	61,875	-	0.00%		
4202 NON-STRUCTURE	158,125	158,125	100.00%		
4300 VEHICLES & EQUIPMENT	5,670,718	4,141,641	73.04%		
4400 COMPUTER SOFTWARE	324	324	100.00%		
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,891,042</b>	<b>4,300,090</b>	<b>72.99%</b>		
<b>TOTAL EXPENDITURES:</b>	<b>\$ 11,994,289</b>	<b>\$ 11,056,086</b>	<b>92.18%</b>		

<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ (394,920)</b>	<b>\$ 499,558</b>
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# REVENUE AND EXPENDITURES - CAPITAL FACILITIES FUND 212D

## For the Fiscal Years Ended June 30, 2021 and 2020

12 MONTHS / 100% OF FISCAL YEAR		FISCAL YEAR COMPARISON 2020/21 vs. 2019/20			
REVENUE BY OBJECT	CURRENT Y-T-D REVENUE	PRIOR Y-T-D REVENUE	VARIANCE		
9410 INTEREST INCOME	\$ 12,208	\$ 57,197	-78.66%		
9569 OTHER GOVERNMENTAL AGENCIES	-	-	-		
9862 PROCEEDS FROM SALE OF PROPERTY	100,591	82,636	21.73%		
9870 OTHER FUNDING SOURCES-DEBT PROCEEDS	3,897,560	4,510,000	-13.58%		
<b>TOTAL REVENUE</b>	<b>4,010,359</b>	<b>4,649,833</b>	<b>-13.75%</b>		
5900 TRANSFER FROM OTHER FUNDS	7,545,285	6,835,895	10.38%		
<b>TOTAL REVENUE, SOURCES &amp; TRANSFERS IN:</b>	<b>\$ 11,555,644</b>	<b>\$ 11,485,728</b>	<b>0.61%</b>		

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
EXPENDITURES BY OBJECT	CURRENT Y-T-D EXPENDITURES	PRIOR Y-T-D EXPENDITURES	VARIANCE	
2000 SERVICES & SUPPLIES	\$ 6,755,996	\$ 5,518,159	22.43%	
3200 PRINCIPAL & INTEREST	-	-	-	
4101 LAND ACQUISITION	-	-	-	
4201 STRUCTURES	158,125	59,280	166.74%	
4202 NON-STRUCTURE	4,141,641	4,656,131	-11.05%	
4300 VEHICLES & EQUIPMENT	324	694,285	-99.95%	
4400 COMPUTER SOFTWARE	4,300,090	5,409,696	-20.51%	
<b>TOTAL EXPENDITURES &amp; FUND TRANSFERS OUT:</b>	<b>\$ 11,056,086</b>	<b>\$ 10,927,835</b>	<b>1.17%</b>	
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ 499,558</b>	<b>\$ 557,893</b>		



**REVENUE AND EXPENDITURES - LEASED PROPERTIES FUND 212L**  
**For the Fiscal Year Ended June 30, 2021**

**12 MONTHS / 100% OF FISCAL YEAR**

		FISCAL YEAR 2020/21		
REVENUE BY OBJECT	MID-YEAR BUDGET	Y-T-D REVENUE	% OF BUDGET RECEIVED	
9410 INTEREST INCOME	\$ 190	\$ 6,581	3453.68%	
9429 BUILDING RENTAL	1,115,664	1,131,982	101.46%	
9710 OTHER REVENUES	44	93	211.36%	
<b>TOTAL REVENUE:</b>	<b>1,115,898</b>	<b>1,138,656</b>	<b>102.04%</b>	
5900 TRANSFER FROM OTHER FUNDS	-	-	-	
<b>TOTAL REVENUE &amp; SOURCES:</b>	<b>\$ 1,115,898</b>	<b>\$ 1,138,656</b>	<b>102.04%</b>	

		FISCAL YEAR 2020/21		
EXPENDITURES BY OBJECT	MID-YEAR BUDGET	Y-T-D EXPENDITURES	% OF BUDGET EXPD'D	
2000 SERVICES & SUPPLIES	\$ 365,785	\$ 307,939	84.19%	
3200 PRINCIPAL AND INTEREST	296,332	296,331	100.00%	
4101 LAND ACQUISITION	-	-	-	
4201 STRUCTURES	-	-	-	
TOTAL CAPITAL OUTLAY	-	-	-	
5000 TRANSFERS TO OTHER FUNDS	-	-	-	
<b>TOTAL EXPENDITURES:</b>	<b>\$ 662,117</b>	<b>\$ 604,270</b>	<b>91.26%</b>	

<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ 453,780</b>	<b>\$ 534,386</b>
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**REVENUE AND EXPENDITURES - LEASED PROPERTIES FUND 212L**  
**For the Fiscal Years Ended June 30, 2021 and 2020**

**12 MONTHS / 100% OF FISCAL YEAR**

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
REVENUE BY OBJECT	CURRENT Y-T-D REVENUE	PRIOR Y-T-D REVENUE	VARIANCE	
9410 INTEREST INCOME	\$ 6,581	\$ 14,081	-53.26%	
9429 BUILDING RENTAL	1,131,982	978,740	15.66%	
9710 OTHER REVENUES	93	2,112	-95.60%	
<b>TOTAL REVENUE:</b>	<b>1,138,656</b>	<b>994,933</b>	<b>14.45%</b>	
5900 TRANSFER FROM OTHER FUNDS	-	-	-	
<b>TOTAL TRANSFER IN</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL REVENUE &amp; SOURCES:</b>	<b>\$ 1,138,656</b>	<b>\$ 994,933</b>	<b>14.45%</b>	

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
EXPENDITURES BY OBJECT	CURRENT Y-T-D EXPENDITURES	PRIOR Y-T-D EXPENDITURES	VARIANCE	
2000 SERVICES AND SUPPLIES:	\$ 307,939	\$ 313,949	-1.91%	
3200 PRINCIPAL AND INTEREST	296,331	296,581	-0.08%	
4000 CAPITAL OUTLAY	-	-	-	
5000 TRANSFERS TO OTHER FUNDS	-	-	-	
<b>TOTAL EXPENDITURES &amp; EQUIPMENT:</b>	<b>\$ 604,270</b>	<b>\$ 610,530</b>	<b>-1.03%</b>	

<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ 534,386</b>	<b>\$ 384,403</b>
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## REVENUE AND EXPENDITURES - GRANTS FUND 212G For the Fiscal Year Ended June 30, 2021

12 MONTHS / 100% OF FISCAL YEAR		FISCAL YEAR 2020/21					
REVENUE BY OBJECT	MID-YEAR BUDGET	Y-T-D REVENUE	% OF BUDGET RECEIVED	EXPENDITURES BY OBJECT	MID-YEAR BUDGET	Y-T-D EXPENDITURES	% OF BUDGET EXP'D
9410 INTEREST INCOME	\$ 131,211	\$ 4,852	3.70%	1100 EMPLOYEE WAGES	\$ 205,691	\$ 176,756	85.93%
9531 AID/OTHER LOCAL GOV'T AGENCY	848,080	593,227	69.95%	1200 EMPLOYEE BENEFITS	-	-	-
9870 OTHER FUNDING SOURCES	-	736,090	-	TOTAL LABOR COSTS	205,691	176,756	85.93%
TOTAL REVENUE:	979,291	1,334,169	136.24%	2036 EDUCATION/TRAINING SUPPLIES	13,030	-	0.00%
				2085 PRINTING/BINDING	230	-	0.00%
				2252 MEDICAL EQUIP SUP	96,109	-	0.00%
				2314 SAFETY CLOTHING AND SUPPLIES	60,914	40,281	66.13%
				2591 OTHER PROFESSIONAL SERVICES	339,740	42,326	12.46%
				TOTAL SERVICES AND SUPPLIES:	510,023	82,607	16.20%
5900 TRANSFER FROM OTHER FUNDS	47,205	47,205	100.00%	4303 CAPITAL OUTLAY	180,295	41,017	22.75%
TOTAL TRANSFER IN	47,205	47,205	100.00%	5000 TRANSFER TO OTHER FUNDS	741,434	741,434	100.00%
TOTAL REVENUE & SOURCES:	\$ 1,026,496	\$ 1,381,374	134.57%	TOTAL EXPENDITURES & EQUIPMENT:	\$ 1,637,443	\$ 1,041,814	63.62%
				REIMBURSEMENTS OVER (UNDER) EXPENDITURES			
				\$ (610,947) \$ 339,560			



# REVENUE AND EXPENDITURES - GRANTS FUND 212G

## For the Fiscal Years Ended June 30, 2021 and 2020

12 MONTHS / 100% OF FISCAL YEAR		FISCAL YEAR COMPARISON 2020/21 vs. 2019/20			
REVENUE BY OBJECT	CURRENT Y-T-D REVENUE	PRIOR Y-T-D REVENUE	VARIANCE		
9410 INTEREST INCOME	\$ 4,852	\$ 1,045	364.31%		
9531 AID/OTHER LOCAL GOVT AGENCY	593,227	4,184,204	-85.82%		
9569 STATE AID & MISC. OTHER PROGRAMS	-	-	-		
9870 OTHER FUNDING SOURCES	736,090	-	-		
<b>TOTAL REVENUE:</b>	<b>1,334,169</b>	<b>4,185,249</b>	<b>-68.12%</b>		
5900 TRANSFER FROM OTHER FUNDS	47,205	103,694	-54.48%		
<b>TOTAL TRANSFER IN</b>	<b>-</b>	<b>103,694</b>	<b>-100.00%</b>		
<b>TOTAL REVENUE &amp; SOURCES:</b>	<b>\$ 1,381,374</b>	<b>\$ 4,288,943</b>	<b>-67.79%</b>		

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20			
EXPENDITURES BY OBJECT	CURRENT Y-T-D EXPENDITURES	PRIOR Y-T-D EXPENDITURES	VARIANCE
1000 EMPLOYEE WAGES	\$ 176,756	\$ 110,743	59.61%
1200 EMPLOYEE BENEFITS	-	-	-
<b>TOTAL LABOR COSTS</b>	<b>176,756</b>	<b>110,743</b>	<b>59.61%</b>
2035 EDUCATION AND TRAINING SERVICES	-	61,328	-100.00%
2232 FIRE EQUIP SUPPLY	-	425,786	-100.00%
2292 OTHER EQUIP SUPPLY	-	87,399	-100.00%
2314 SAFETY CLOTHING AND SUPPLIES	40,281	37,423	7.64%
2591 OTHER PROFESSIONAL SERVICES	42,326	-	-
<b>TOTAL SERVICES AND SUPPLIES:</b>	<b>82,607</b>	<b>611,936</b>	<b>-86.50%</b>
3420 REIMB EXP FROM OTHER AGENCIES	-	2,250,237	-100.00%
4303 EQUIPMENT	41,017	1,821,831	-97.75%
5000 TRANSFER TO OTHER FUNDS	741,434	-	-
<b>TOTAL EXPENDITURES &amp; EQUIPMENT:</b>	<b>\$ 1,041,814</b>	<b>\$ 4,794,747</b>	<b>-78.27%</b>

REIMBURSEMENTS OVER (UNDER) EXPENDITURES	\$ 339,560	<b>\$ (505,804)</b>
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**REVENUE AND EXPENDITURES - IMPACT FEES FUND 2121**  
**For the Fiscal Years Ended June 30, 2021 and 2020**

12 MONTHS / 100% OF FISCAL YEAR		FISCAL YEAR COMPARISON 2020/21 vs. 2019/20			
REVENUE BY OBJECT	CURRENT Y-T-D REVENUE	PRIOR Y-T-D REVENUE	VARIANCE		
9410 INTEREST INCOME	\$ 49,204	\$ 174,317	-71.77%		
9657 IMPACT FEES	2,659,536	1,492,492	78.19%		
<b>TOTAL REVENUE</b>	<b>2,708,740</b>	<b>1,666,809</b>	<b>62.51%</b>		
5900 TRANSFER FROM OTHER FUNDS	-	-	-		
<b>TOTAL REVENUE, SOURCES &amp; TRANSFERS IN:</b>	<b>\$ 2,708,740</b>	<b>\$ 1,666,809</b>	<b>62.51%</b>		

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20	
EXPENDITURES BY OBJECT	VARIANCE
2000 SERVICES & SUPPLIES	-4.40%
TOTAL SERVICES & SUPPLIES	-4.40%
4101 LAND ACQUISITION	-
4201 STRUCTURES	701.47%
4300 VEHICLES & EQUIPMENT	-
TOTAL CAPITAL OUTLAY	701.47%
5000 TRANSFERS TO OTHER FUNDS	-
<b>TOTAL EXPENDITURES &amp; FUND TRANSFERS OUT:</b>	<b>600.74%</b>

<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ (612,425)</b>	<b>\$ 1,192,860</b>
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**REVENUE AND EXPENDITURES - INTERGOVERNMENTAL TRANSFER FUND 212M**  
**For the Fiscal Year Ended June 30, 2021**

**12 MONTHS / 100% OF FISCAL YEAR**

FISCAL YEAR 2020/21			
REVENUE BY OBJECT	MID-YEAR BUDGET	Y-T-D REVENUE	% OF BUDGET RECEIVED
9669 MEDIC COST RECOVERY	\$ 15,390,934	\$ 14,972,857	97.28%
9410 INTEREST INCOME	-	15,829	-
<b>TOTAL REVENUE</b>	<b>15,390,934</b>	<b>14,972,857</b>	<b>97.28%</b>
5900 TRANSFER FROM OTHER FUNDS	-	-	-
TOTAL TRANSFER IN	-	-	-
<b>TOTAL REVENUE, SOURCES &amp; TRANSFERS IN:</b>	<b>\$ 15,390,934</b>	<b>\$ 14,988,686</b>	<b>97.39%</b>

FISCAL YEAR 2020/21			
EXPENDITURES BY OBJECT	MID-YEAR BUDGET	Y-T-D EXPENDITURES	% OF BUDGET EXP'D
2000 SERVICES & SUPPLIES	\$ 6,600,000	\$ 6,151,628	93.21%
<b>TOTAL EXPENDITURES:</b>	<b>6,600,000</b>	<b>6,151,628</b>	<b>93.21%</b>
5000 TRANSFER TO OTHER FUNDS	9,400,000	9,400,000	100.00%
<b>TOTAL EXPENDITURES &amp; FUND TRANSFERS OUT:</b>	<b>\$ 16,000,000</b>	<b>\$ 15,551,628</b>	<b>97.20%</b>

EXCESS OF REVENUE OVER EXPENDITURES	\$ (609,066)	\$ (562,942)
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**REVENUE AND EXPENDITURES - INTERGOVERNMENTAL TRANSFER FUND 212M**  
**For the Fiscal Years Ended June 30, 2021 and 2020**

**12 MONTHS / 100% OF FISCAL YEAR**

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
REVENUE BY OBJECT	CURRENT Y-T-D REVENUE	PRIOR Y-T-D REVENUE	VARIANCE	
9669 MEDIC COST RECOVERY	\$ 14,972,857	\$ 14,863,756	0.73%	
9410 INTEREST INCOME	15,829	235,290	-93.27%	
TOTAL REVENUE	14,988,686	15,099,046	-0.73%	
5900 TRANSFER FROM OTHER FUNDS	-	-	-	
TOTAL REVENUE, SOURCES & TRANSFERS IN:	\$ 14,988,686	\$ 15,099,046	-0.73%	

FISCAL YEAR COMPARISON 2020/21 vs. 2019/20				
EXPENDITURES BY OBJECT	CURRENT Y-T-D EXPENDITURES	PRIOR Y-T-D EXPENDITURES	VARIANCE	
2000 SERVICES & SUPPLIES	\$ 6,151,628	\$ 6,116,247	0.58%	
TOTAL EXPENDITURES:	6,151,628	6,116,247	0.58%	
5000 TRANSFER TO OTHER FUNDS	9,400,000	9,220,000	1.95%	
TOTAL EXPENDITURES & FUND TRANSFERS OUT:	\$ 15,551,628	\$ 15,336,247	1.40%	

EXCESS OF REVENUE OVER EXPENDITURES	\$ (562,942)	\$ (237,201)
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# Final Budget

Fiscal Year 2021/22  
July 1, 2021 – June 30, 2022



Presented to the Finance and Audit Committee by:  
Todd Harms, Fire Chief & Ken Campo, Interim Chief Financial Officer  
August 26, 2021





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# INTRODUCTION





## BOARD OF DIRECTORS

SECRETARY  
Cynthia Saylor



DIVISION 1

Grant B. Goold



DIVISION 2

Randy Orzalli



DIVISION 3

Ted Wood



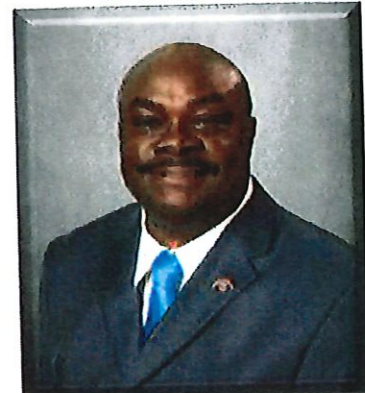
DIVISION 4

PRESIDENT  
Jennifer Sheetz



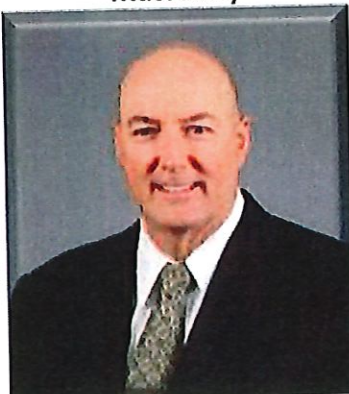
DIVISION 5

D'Elman Clark



DIVISION 6

VICE-PRESIDENT  
Matt Kelly



DIVISION 7

Gay Jones



DIVISION 8

Walt White

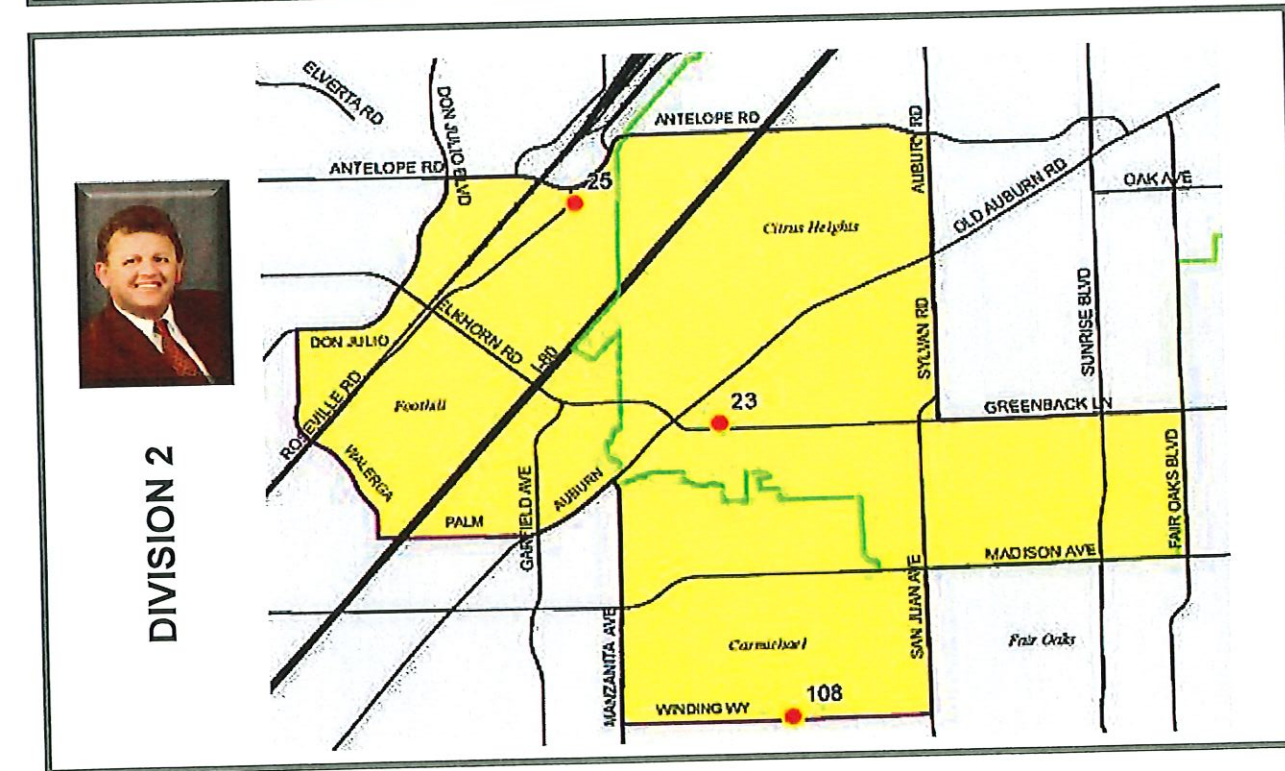
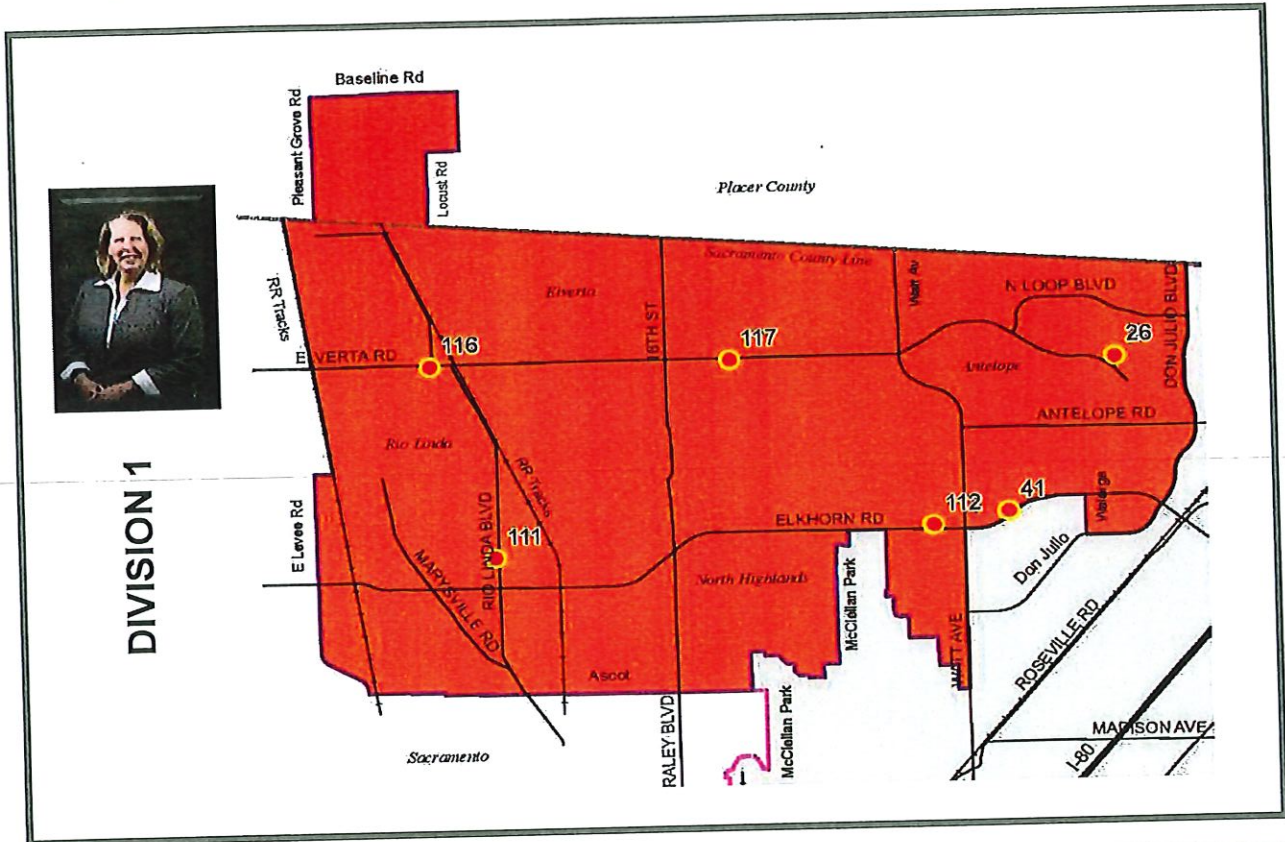


DIVISION 9





# DIVISION BOUNDARY MAPS



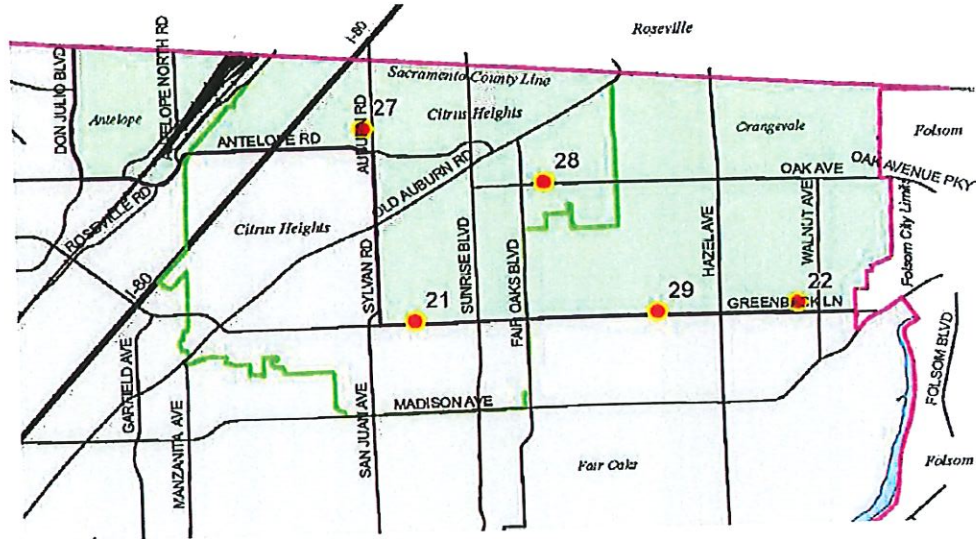
- Fire Station
- M Metro Fire



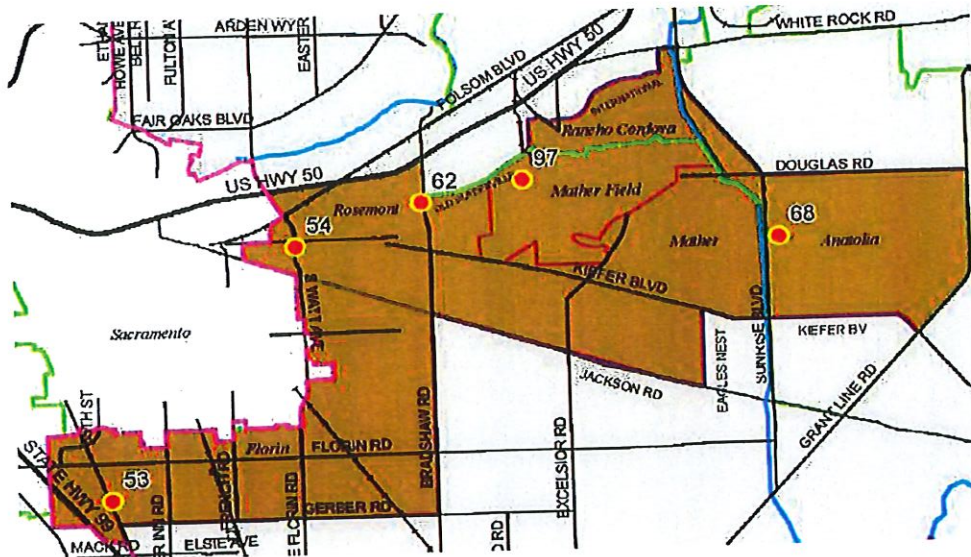
# DIVISION BOUNDARY MAPS



## DIVISION 3



## DIVISION 4



- Fire Station
- Metro Fire

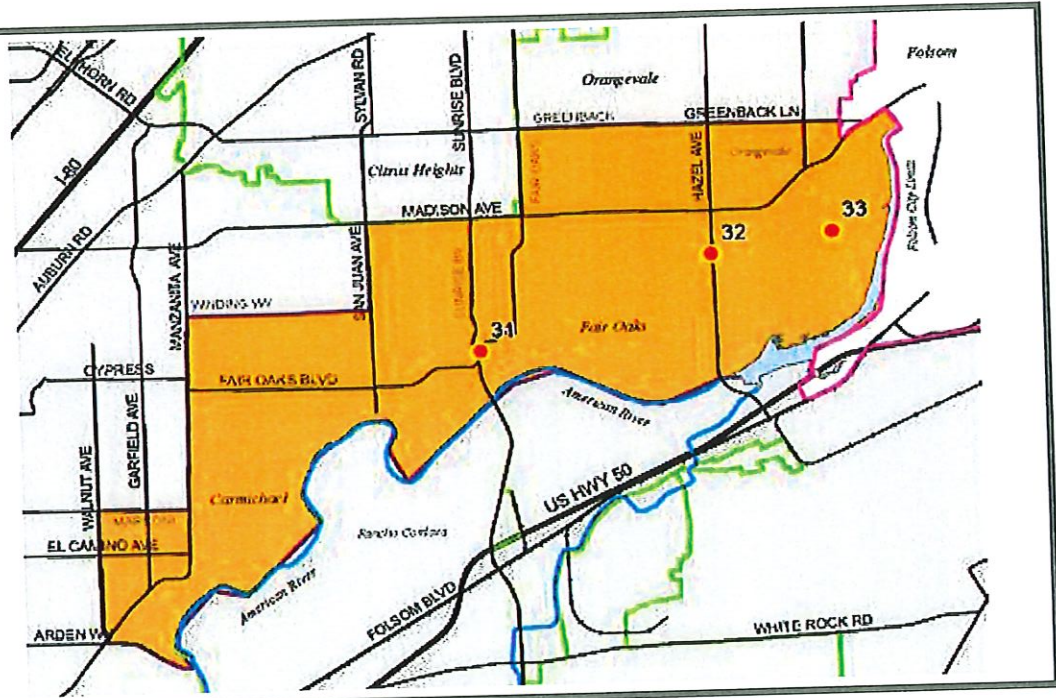




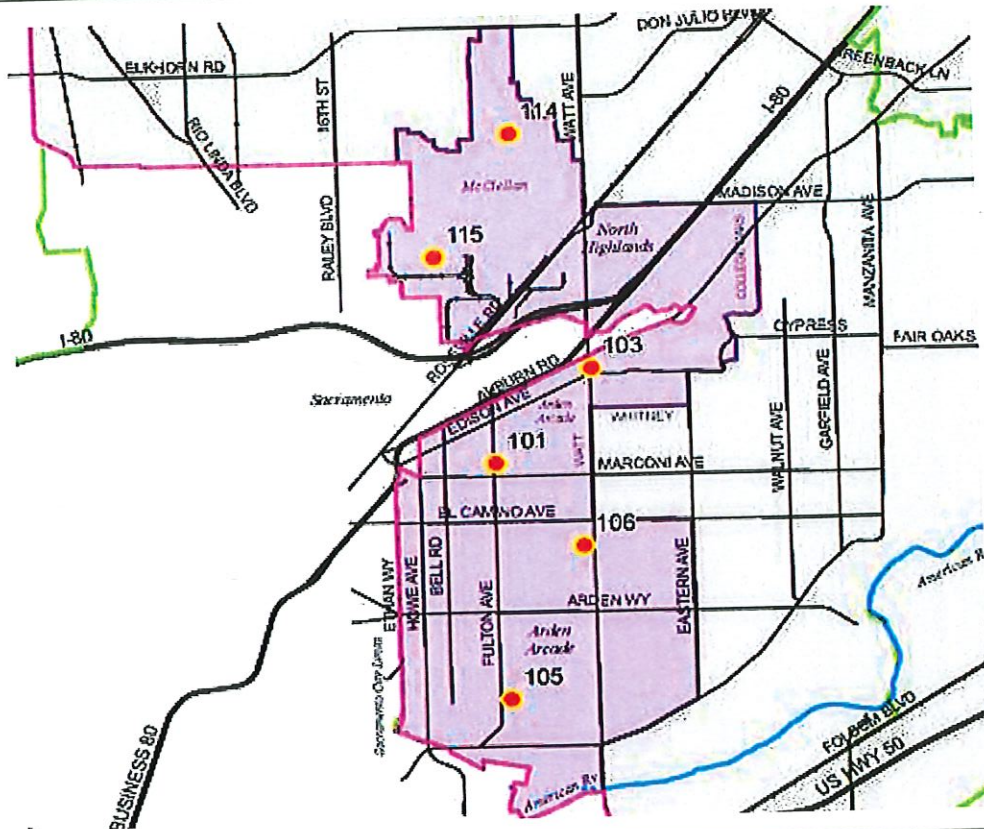
# DIVISION BOUNDARY MAPS



## DIVISION 5



## DIVISION 6



- Fire Station
- Metro Fire

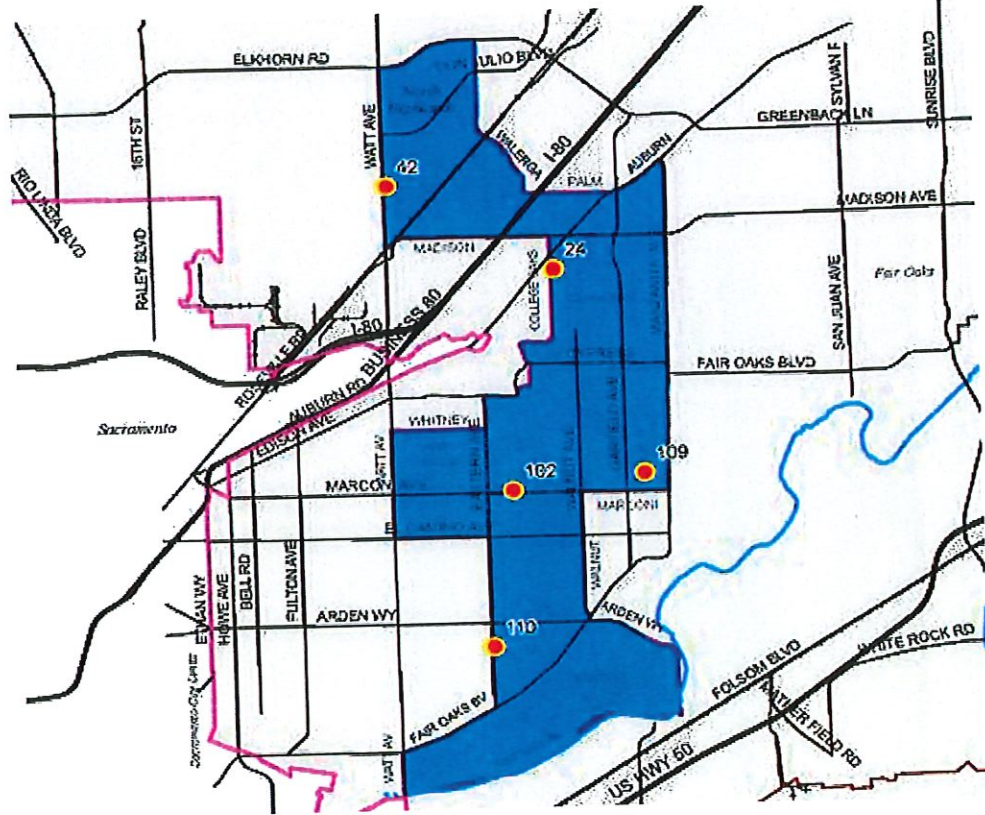




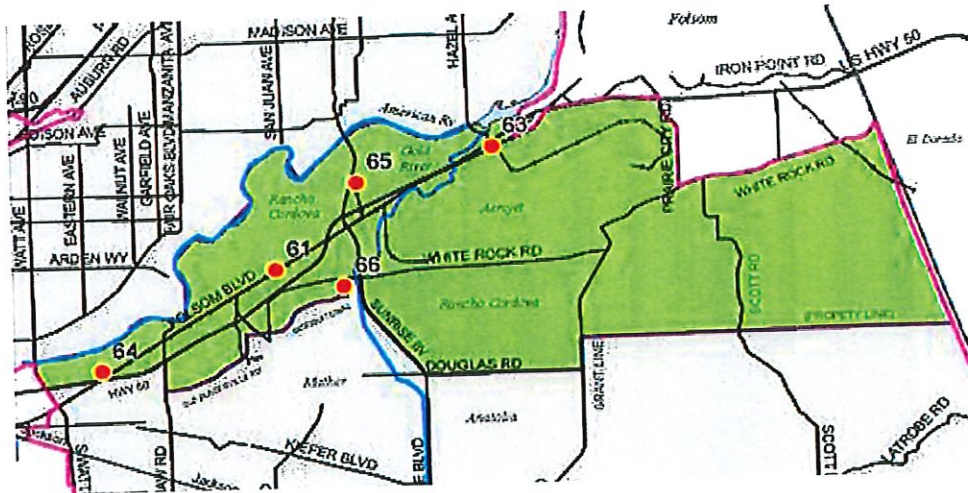
# DIVISION BOUNDARY MAPS



## DIVISION 7



## DIVISION 8



- Fire Station
- Metro Fire





# Todd Harms



Todd Harms was appointed as the Sacramento Metropolitan Fire District's (Metro Fire) sixth Fire Chief on November 12, 2016.

Harms began his fire service career in 1981 as a Firefighter Paramedic in Peotone, Illinois, and in 1987, became a member of the Phoenix Fire Department. He has progressed through the ranks as a Firefighter, Paramedic, Engineer, Captain, Battalion Chief, Assistant Chief, Deputy Chief and Shift Commander.

Harms has 35 years of public safety service, of which nine were spent serving as an Executive Staff member for the Phoenix Fire Department. During his tenure, he has had oversight of the Training Academy, Command Training Center, Special Operations, Operations, Personnel, Emergency Medical Services, Technical Services, dispatch and the Regional 9-1-1 services. He has been an Urban Search and Rescue (US&R) team member, with deployments to Hurricanes Katrina and Rita. Harms holds a Bachelor's degree in Fire Service Management and is a past adjunct instructor at Phoenix College in the Fire Science Program.





## COMMAND STAFF

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Fire Chief ..... Todd Harms

### Deputy Chiefs

Administration ..... Greg Casentini  
Operations ..... Adam Mitchell  
Support Services ..... Tyler Wagaman

Chief Financial Officer (Interim) ..... Ken Campo

### Assistant Chiefs

A Shift ..... Michael Lozano  
B Shift ..... Chris Greene  
C Shift ..... Charles Jenkins  
EMS ..... Barbara Law  
Training ..... Jon Rudnicki  
Fire Marshal ..... Lisa Barsdale



## DISTRICT HISTORY

On September 25, 1999 by unanimous vote, the Board of Directors of the American River Fire Protection District adopted an application for reorganization resolution with the Sacramento County Fire Protection District. On September 23, 1999, the Board of Directors of Sacramento County Fire Protection District adopted the application for reorganization with the American River Fire Protection District. The adoptions of these resolutions officially called for the reorganization of both districts, which occurred on December 1, 2000.

The administration and membership of the Sacramento Metropolitan Fire District (District) recognize the contribution and rich history of its predecessor districts. There are 16 prior fire districts represented in the Metro Fire organization. The predecessor fire districts include:

<u>Arcade</u>	01/26/42 to 06/30/86
<u>Arden</u>	01/04/43 to 07/31/83
<u>Carmichael</u>	01/30/42 to 07/31/83
<u>Citrus Heights</u>	12/31/33 to 06/30/89
<u>Elverta</u>	10/22/25 to 12/31/86
<u>Fair Oaks</u>	03/27/28 to 11/02/93
<u>Florin</u>	01/26/42 to 06/30/97
<u>Mather Field</u>	1918 to 09/03/93
<u>McClellan Field</u>	1937 to 04/01/01
<u>Michigan Bar</u>	01/01/43 to 11/09/47
<u>Mills</u>	06/08/22 to 11/01/59
<u>North Highlands</u>	09/24/51 to 06/02/84
<u>Orangevale</u>	03/02/36 to 12/01/45
<u>Rancho Cordova</u>	11/02/59 to 06/30/89
<u>Rio Linda</u>	06/23/23 to 12/31/86
<u>Sloughhouse</u>	11/10/47 to 06/30/90

**Sacramento Metropolitan Fire District** is the largest district in the County of Sacramento and the seventh largest local fire agency in the State of California. The combined District now consists of about 700 employees with an area encompassing 359 square miles that include Sacramento and Placer counties.

### *Core Values*

*Integrity • Professionalism • Teamwork • Service Before Self*

### *Mission Statement*

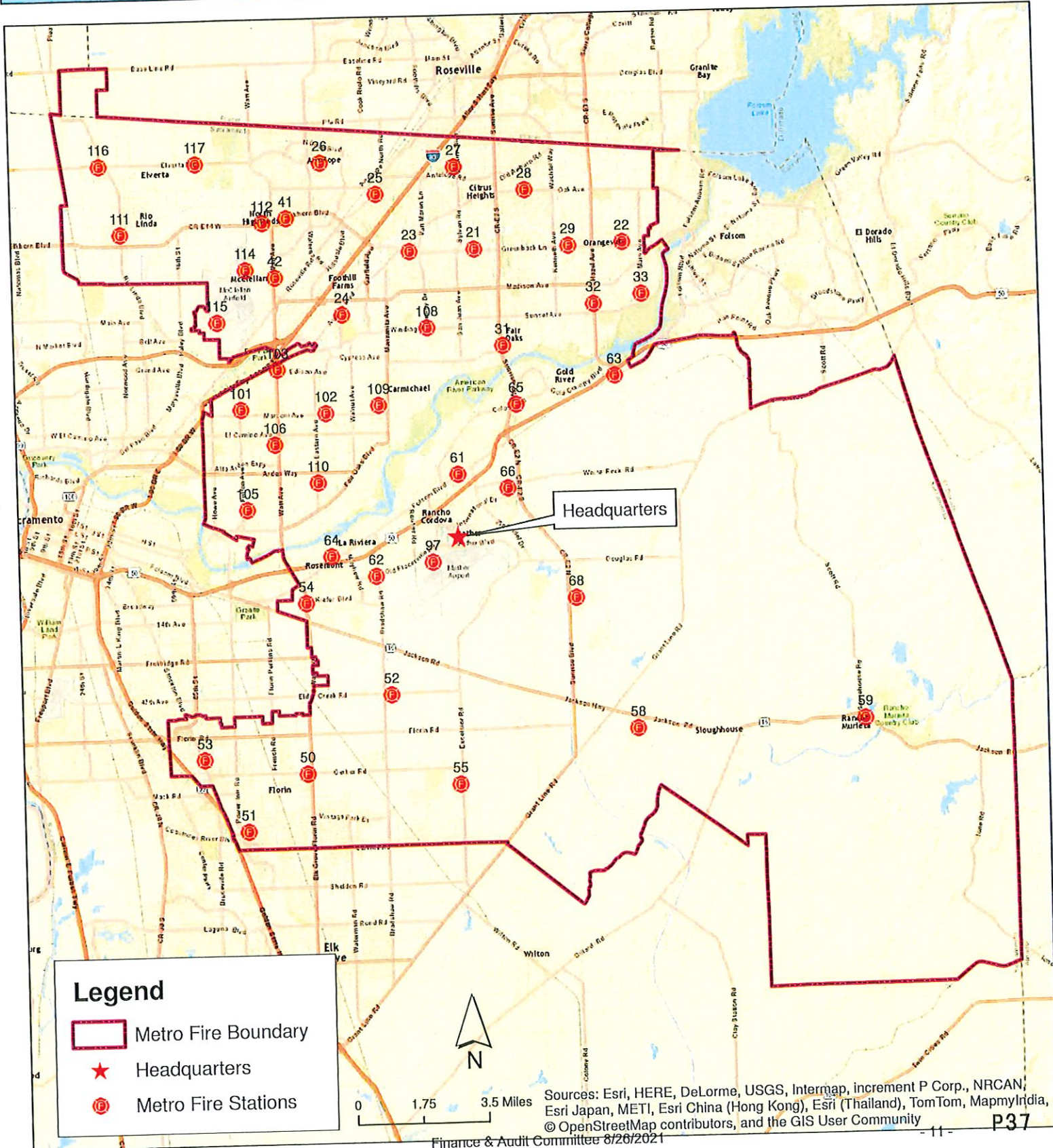
*“To provide professional and compassionate protection, education and service to our community.”*





# Sacramento Metropolitan Fire District

10545 Armstrong Ave, Suite 200  
Mather, CA 95655



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community





## METRO FIRE LOCATIONS

Station/HQ	Address	BATTALION
HQ	10545 Armstrong Ave., Suite 200, Mather, CA 95655	
111	6609 Rio Linda Blvd., Rio Linda 95673	B5
112	6801 34th St., North Highlands 95660	B5
114	5824 Kelly Way, McClellan 95652	B5
115	4727 Kilzer Ave., McClellan 95652 (Air Ops)	B5
116	7995 Elwyn Ave., Elverta 95626	B5
117	7961 Cherry Brook Dr., Elverta 95626	B5
24	4942 College Oak Dr., Sacramento 95841	B5
25	7352 Roseville Rd., Sacramento 95842	B5
26	8000 Palmerson Dr., Antelope 95843	B5
41	6900 Thomas Dr., North Highlands 95660	B5
42	5608 North Haven, North Highlands 95660	B5
101	3000 Fulton Ave., Sacramento 95821	B7
102	4501 Marconi Ave., Sacramento 95821 <i>*medics only*</i>	B7
103	3824 Watt Ave., Sacramento 95821	B7
105	2691 Northrop Ave., Sacramento 95864	B7
106	2200 Park Towne Cir., Sacramento 95825	B7
108	6701 Winding Way, Fair Oaks 95628	B7
109	5634 Robertson Ave., Carmichael 95608 (HazMat)	B7
110	1432 Eastern Ave., Sacramento 95864	B7
50	8880 Gerber Rd., Sacramento 95828	B9
51	8210 Meadowhaven Dr., Sacramento 95828	B9
53	6722 Fleming Ave., Sacramento 95828	B9
54	8900 Fredric Ave., Sacramento 95826	B9
55	7776 Excelsior Rd., Sacramento 95829	B9
62	3646 Bradshaw Rd., Sacramento 95827	B9
64	9116 Vancouver Dr., Sacramento 95826	B9
21	7641 Greenback Ln., Citrus Heights 95610	B13
22	6248 Chestnut Ave., Orangevale 95662	B13
23	6421 Greenback Ln., Citrus Heights 95621	B13
27	7474 Grand Oaks Bl., Citrus Heights 95621	B13
28	8189 Oak Ave., Citrus Heights 95610	B13
29	8681 Greenback Ln., Orangevale 95662	B13
31	7950 California Ave., Fair Oaks 95628	B13
32	8890 Roediger Lane, Fair Oaks 95628	B13
58	7250 Sloughhouse Rd., Elk Grove 95624	B14
59	7210 Murieta Drive, Rancho Murieta 95683	B14
61	10595 Folsom Bl., Rancho Cordova 95670	B14
63	12395 Folsom Bl., Rancho Cordova 95742	B14
65	11201 Coloma Rd., Rancho Cordova 95670	B14
66	3180 Kilgore Rd., Rancho Cordova 95670	B14
68	4381 Anatolia Dr., Rancho Cordova 95742	B14



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# FIRE CHIEF'S BUDGET REPORT

*(To be presented to the full Board September 9, 2021)*





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# ALL FUNDS SUMMARIES







## BUDGET SUMMARY - ALL FUNDS

Final Budget FY 2021-22

	GENERAL FUND	CAPITAL FACILITIES FUND	LEASED PROPERTIES FUND	GRANTS FUND	DEVELOPMENT IMPACT FEES FUND	IGT FUND	TOTALS
<b>REVENUES</b>							
PROPERTY TAXES	\$ 175,438,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,438,000
USE OF MONEY AND PROPERTY	15,000	-	1,136,596	-	-	-	1,151,596
INTERGOVERNMENTAL	4,296,000	-	-	839,704	-	-	5,135,704
CHARGES FOR SERVICES	58,452,946	-	-	-	1,300,000	24,100,000	83,852,946
MISCELLANEOUS	1,705,160	-	-	-	-	-	1,705,160
<b>Total Revenues</b>	<b>239,907,106</b>	<b>-</b>	<b>1,136,596</b>	<b>839,704</b>	<b>1,300,000</b>	<b>24,100,000</b>	<b>267,283,406</b>
<b>EXPENDITURES:</b>							
LABOR COSTS	203,774,389	-	-	969,106	-	-	204,743,495
SERVICES & SUPPLIES	32,788,032	125,000	814,410	735,805	236,000	9,500,000	44,199,247
TAXES, LICENSES, DEBT SERVICE & OTHERS	4,721,235	5,854,079	295,833	-	-	-	10,871,147
CAPITAL OUTLAY	-	9,139,566	-	413,663	5,158,742	-	14,711,971
<b>Total Expenditures</b>	<b>241,283,656</b>	<b>15,118,645</b>	<b>1,110,243</b>	<b>2,118,574</b>	<b>5,394,742</b>	<b>9,500,000</b>	<b>274,525,860</b>
<b>SPECIAL ITEM</b>							
EARLY BOND RETIREMENT	-	(8,115,000)	-	-	-	-	(8,115,000)
<b>REVENUE LESS EXPENDITURES</b>	<b>(1,376,550)</b>	<b>(23,233,645)</b>	<b>26,353</b>	<b>(1,278,870)</b>	<b>(4,094,742)</b>	<b>14,600,000</b>	<b>(15,357,454)</b>
<b>OTHER FINANCING SOURCES(USES)</b>							
ISSUANCE OF BONDS	-	8,029,000	-	-	-	-	8,029,000
ISSUANCE OF CAPITAL LEASES	-	7,320,000	-	-	-	-	7,320,000
SALE OF ASSETS	-	-	-	-	-	-	-
TRANSFERS IN(OUT) FUND A-General	216,295	6,157,697	-	-	-	(9,400,000)	(3,026,008)
TRANSFERS IN(OUT) FUND D-Cap Fac	(6,157,697)	(216,295)	205,184	-	-	-	(6,168,808)
TRANSFERS IN(OUT) FUND G-Grants	-	-	-	-	-	-	-
TRANSFERS IN(OUT) FUND L-Leases	-	(205,184)	-	-	-	-	(205,184)
TRANSFERS IN(OUT) FUND M-IGT	9,400,000	-	-	-	-	-	9,400,000
<b>Total Other Financing Sources (Uses)</b>	<b>3,458,598</b>	<b>21,085,218</b>	<b>205,184</b>	<b>-</b>	<b>-</b>	<b>(9,400,000)</b>	<b>15,349,000</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$ 2,082,048</b>	<b>\$ (2,148,427)</b>	<b>\$ 231,537</b>	<b>\$ (1,278,870)</b>	<b>\$ (4,094,742)</b>	<b>\$ 5,200,000</b>	<b>\$ (8,454)</b>



## FUND BALANCE SUMMARY

Final Budget FY 2021-22

	GENERAL FUND	CAPITAL FACILITIES FUND	LEASED PROPERTIES FUND	GRANTS FUND	DEVELOPMENT IMPACT FEES FUND	IGT FUND	TOTALS
Estimated Fund Balance Available June 30, 2021	\$ 34,145,353	\$ 3,784,888	\$ 1,043,644	\$ 975,419	\$ 5,147,518	\$ 9,001,559	\$ 54,209,264
Revenues	239,907,106	-	1,136,596	839,704	1,300,000	24,100,000	267,283,406
Other Financing Sources	9,616,295	21,506,697	205,184	-	-	-	31,328,176
Release of Committed Funds	-	676,057	-	-	-	-	676,057
<b>Estimated Funds Available</b>	<b>283,668,754</b>	<b>25,967,642</b>	<b>2,385,424</b>	<b>1,815,123</b>	<b>6,447,518</b>	<b>33,101,559</b>	<b>353,496,903</b>
Expenditures	(241,283,656)	(15,118,645)	(1,110,243)	(2,118,574)	(5,394,742)	(9,500,000)	(274,525,860)
Other Financing Uses	(6,157,697)	(421,479)	-	-	-	(9,400,000)	(15,979,176)
Special Item	-	(8,115,000)	-	-	-	-	(8,115,000)
<b>Estimated Fund Balance at June 30, 2022</b>	<b>\$ 36,227,401</b>	<b>\$ 2,312,518</b>	<b>\$ 1,275,181</b>	<b>\$ (303,451)</b>	<b>\$ 1,052,776</b>	<b>\$ 14,201,559</b>	<b>\$ 54,876,867</b>





## SUMMARY OF REVENUES AND OTHER FINANCING SOURCES

Final Budget FY 2021-22

<u>SOURCE</u>	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22
<b>REVENUES</b>				
Taxes	\$ 158,932,317	\$ 167,882,453	\$ 173,504,000	\$ 175,438,000
Charges for Services	65,890,823	72,344,691	83,852,946	83,852,946
Intergovernmental	8,174,218	4,940,744	5,205,644	5,135,704
Other Private Grants	-	736,090	-	-
Miscellaneous	1,014,484	157,996	1,705,160	1,705,160
Use of Money or Property	2,184,539	1,181,635	1,151,596	1,151,596
<b>Total Revenues</b>	<b>236,196,381</b>	<b>247,243,609</b>	<b>265,419,346</b>	<b>267,283,406</b>
<b>OTHER FINANCING SOURCES</b>	<b>20,752,225</b>	<b>20,990,639</b>	<b>22,089,929</b>	<b>31,328,176</b>
<b>TOTALS</b>	<b>\$ 256,948,606</b>	<b>\$ 268,234,248</b>	<b>\$ 287,509,275</b>	<b>\$ 298,611,582</b>
 <b>FUNDS</b>				
General Fund	\$ 223,347,028	\$ 236,448,429	\$ 247,232,106	\$ 249,523,401
Pension Obligation Bond Fund	66,121	12,723	-	-
Capital Facilities Fund	11,485,728	11,555,642	12,689,929	21,506,697
Leased Properties Fund	994,931	1,138,655	1,136,596	1,341,780
Grants Fund	4,288,943	1,381,374	1,050,644	839,704
Development Impact Fees Fund	1,666,809	2,708,739	1,300,000	1,300,000
IGT Fund	15,099,046	14,988,686	24,100,000	24,100,000
<b>TOTALS</b>	<b>\$ 256,948,606</b>	<b>\$ 268,234,248</b>	<b>\$ 287,509,275</b>	<b>\$ 298,611,582</b>



## SUMMARY OF EXPENDITURES AND OTHER FINANCING USES

Final Budget FY 2021-22

<u>OBJECT</u>	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22
<b>EXPENDITURES</b>				
Labor Costs	\$ 180,388,307	\$ 198,343,129	\$ 204,988,784	\$ 204,743,495
Services & Supplies	33,718,908	34,926,644	43,711,351	44,199,247
Taxes, Licenses, Debt Service & Others	12,612,912	11,666,767	10,444,398	10,871,147
Capital Outlay	7,637,847	7,597,617	14,620,729	14,711,971
<b>Total Expenditures</b>	<b>234,357,974</b>	<b>252,534,157</b>	<b>273,765,262</b>	<b>274,525,860</b>
<b>OTHER FINANCING USES</b>	<b>16,159,589</b>	<b>16,800,108</b>	<b>15,444,929</b>	<b>15,979,176</b>
<b>TOTALS</b>	<b>\$ 250,517,563</b>	<b>\$ 269,334,265</b>	<b>\$ 289,210,191</b>	<b>\$ 290,505,036</b>
 <b>FUNDS</b>				
General Fund	\$ 218,374,227	\$ 237,938,568	\$ 246,953,607	\$ 247,441,353
Pension Obligation Bond Fund	-	-	-	-
Capital Facilities Fund	10,927,842	11,056,091	14,155,396	15,540,124
Leased Properties Fund	610,548	604,285	1,112,962	1,110,243
Grants Fund	4,794,750	862,527	2,018,226	2,118,574
Development Impact Fees Fund	473,949	3,321,166	6,070,000	5,394,742
IGT Fund	15,336,247	15,551,628	18,900,000	18,900,000
<b>TOTALS</b>	<b>\$ 250,517,563</b>	<b>\$ 269,334,265</b>	<b>\$ 289,210,191</b>	<b>\$ 290,505,036</b>





## DEBT SERVICE SCHEDULE

Final Budget FY 2021-22

	Regular Debt Payments		Sinking Fund	Early Debt Payoff	Total
	Principal	Interest			
<b>FUNDS</b>					
<b>General Fund</b>					
Pension Obligation Bonds	\$ 2,880,000	\$ 1,627,912	\$ 2,438,090	\$ -	\$ 6,946,002
Lease Revenue Bonds	120,737	191,116	-	-	311,853
P-25 Radio Financing	-	-	-	-	-
Subtotal	3,000,737	1,819,028	2,438,090	-	7,257,855
<b>Capital Facilities Fund</b>					
Gurney Lease	209,854	4,680	-	-	214,534
Apparatus and Equipment Leases	5,298,704	276,966	-	-	5,575,670
Lease Revenue Bonds	24,730	39,145	-	8,115,000	8,178,875
Subtotal	5,533,288	320,791	-	8,115,000	13,969,079
<b>Leased Properties Fund</b>					
Lease Revenue Bonds	114,535	181,298	-	-	295,833
<b>TOTALS</b>	<b>\$ 8,648,560</b>	<b>\$ 2,321,117</b>	<b>\$ 2,438,090</b>	<b>\$ 8,115,000</b>	<b>\$ 21,522,767</b>



## Expenditures by Division - All Funds

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>OFFICE OF THE FIRE CHIEF</b>					
FCH FIRE CHIEF	2,398,908	2,991,890	2,525,607	2,546,985	-14.9%
DEV DEVELOPMENT TEAM	291,856	369,907	410,942	420,943	13.8%
BRD BOARD OF DIRECTORS	246,539	243,947	260,506	261,533	7.2%
COR COMMUNITY RELATIONS	334,769	339,564	150,407	150,408	-55.7%
<b>ADMINISTRATION</b>					
CRR COMMUNITY RISK REDUCTION	3,357,138	3,506,181	4,431,958	4,528,722	29.2%
CSE COMMUNITY SERVICES	45,959	1,314	36,330	36,330	2664.8%
DCO DEFERRED COMP	48,603	42,727	55,200	55,200	29.2%
FIN FINANCE	5,935,108	5,386,169	5,389,934	5,763,016	7.0%
HRE HUMAN RESOURCES	1,569,269	1,521,515	1,656,608	1,654,446	8.7%
NDI NON-DIVISIONAL	38,809,771	46,411,775	53,533,225	53,687,513	15.7%
WCO WORKERS COMP	3,154,780	3,896,780	3,300,896	3,331,352	-14.5%
<b>OPERATIONS</b>					
APE APPARATUS & EQUIP	383,242	217,703	237,562	237,562	9.1%
ARS ARSON/FIRE INVESTIGATIONS	546,716	525,821	559,328	555,963	5.7%
CER COMM EMER RESPONSE TM	1,907	2,758	3,500	3,500	26.9%
CIS CRITICAL INCIDENT STR MNGT	21,080	16,636	30,000	32,900	97.8%
CPT AIR OPS	1,170,936	1,465,489	1,428,283	1,448,650	-1.1%
DIS DISPATCH	4,220,003	4,124,849	4,754,548	4,754,548	15.3%
DZR DOZER PROGRAM	17,786	6,109	23,350	23,350	282.2%
EMS EMER MEDICAL SERVICES	7,615,579	10,181,775	8,163,321	8,160,109	-19.9%
EPS EMER PLANNING SPEC	31,645	5,000	300	300	-94.0%
HFI HEALTH & FITNESS	339,239	309,746	393,793	393,793	27.1%
HZM HAZMAT	40,425	16,044	23,100	23,100	44.0%
MIH MOBILE INTEGRATED HEALTH	2,145	362	754,768	768,072	212074.6%
OPE OPERATIONS ADMIN	1,500,960	1,942,217	1,903,479	1,900,647	-2.1%
RCA RECRUIT ACADEMY	2,550,629	99,378	1,358,975	1,358,975	1267.5%
RES RESCUE	52,631	11,929	40,000	42,068	252.7%
RFP RESERVE FF PROGRAM	40,105	32,483	62,750	62,750	93.2%
RTL RENTAL PROPERTIES	123,222	132,994	128,637	129,933	-2.3%
SAF SAFETY	6,970,950	1,449,018	1,453,767	1,453,774	0.3%
SRP SINGLE ROLE PARA PRG	2,307,678	2,788,356	2,842,483	2,841,539	1.9%
SUP SUPPRESSION	129,061,814	139,994,639	143,571,836	143,372,028	2.4%
TEM TACTICAL EMS	5,161	353	7,600	7,600	2053.0%
TRA TRAINING	1,977,623	1,727,595	1,865,524	1,863,338	7.9%
UAV UNMANNED AERIAL VEHICLE	12,792	11,614	26,550	26,550	128.6%
USR URBAN SEARCH & RESCUE	-	-	-	-	-
UTL FIRE STATIONS UTILITIES AND CAPITAL OUTLAY	1,043,654	3,991,330	6,715,735	6,076,765	52.2%
WIL WILDLAND	86,629	39,000	69,200	69,200	77.4%
WTR WATER RESCUE	48,724	93,840	205,755	208,755	122.5%
<b>SUPPORT SERVICES</b>					
COM COMMUNICATION	1,623,826	1,510,657	1,307,675	1,329,451	-12.0%
FAC FACILITIES	1,958,494	1,854,460	2,644,943	2,751,977	48.4%
FLE FLEET	8,106,390	8,562,565	12,599,344	13,269,590	55.0%
LOG LOGISTICS	2,635,486	2,560,928	4,402,816	4,411,904	72.3%
TEC INFORMATION TECHNOLOGY	3,667,803	4,146,740	4,434,727	4,510,721	8.8%
<b>TOTALS:</b>	<b>\$ 234,357,974</b>	<b>\$ 252,534,157</b>	<b>\$ 273,765,262</b>	<b>\$ 274,625,860</b>	<b>8.7%</b>





CAPITAL OUTLAY SUMMARY

Final Budget FY 2021-22

Fund	Division	Description	Units	Price	Amount	Financed?	Principal	Interest	FY 2021-22	Annual
									Costs	Financing Cost
Capital Facilities	TEC:Information Technology	BOARDROOM ZOOM INTEGRATION EQUIPMENT		34,000	34,000	No				
Capital Facilities	TEC:Information Technology	BOARDROOM AUDIO DSP REPLACEMENT		12,700	12,700	No				
Capital Facilities	TEC:Information Technology	BOARDROOM PROJECTOR REPLACEMENT		17,200	17,200	No				
Capital Facilities	TEC:Information Technology	BOARDROOM STREAMING SERVER		8,200	8,200	No				
Capital Facilities	TEC:Information Technology	FIREWALL		50,000	50,000	No				
Capital Facilities	TEC:Information Technology	SWITCHES		15,500	15,500	No				
Capital Facilities	TEC:Information Technology	MAC PRO COMPUTER - FDC (TRAINING)		16,500	16,500	No				
Capital Facilities	TEC:Information Technology	APPLE PRO DISPLAY - FDC (TRAINING)		7,000	7,000	No				
Capital Facilities	CPT:Helicopter	COPTER 3 CONVERSION	1	250,000	250,000	Yes	23,896	2,500	26,396	52,791
Capital Facilities	CPT:Helicopter	ROTOR BALANCER	1	35,000	35,000	No				
Capital Facilities	SAF:Safety	UNI MAC PPE EXTRACTOR	2	17,500	35,000	No				
Capital Facilities	SAF:Safety	SOLO RESCUE SCBA PPE WASHER	1	30,000	30,000	No				
Capital Facilities	SAF:Safety	DOWN-DRAFT EXPOSURE CONTROL TABLE	1	25,000	25,000	No				
Capital Facilities	UAV:Unmanned Aerial Vehicles	MAVIC 2 ENTERPRISE ADVANCED	1	6,000	6,000	No				
Capital Facilities	COM:Communication	STATION ALERTING INSTALL FOR ARSON STATION	1	6,000	6,000	No				
Capital Facilities	FAC:Facility Maintenance	STATION 65 SHED	1	6,000	6,000	No				
Capital Facilities	FAC:Facility Maintenance	STATION 106 SHED	1	6,000	6,000	No				
Capital Facilities	FAC:Facility Maintenance	FLEET PUMP POD ASPHALT PROJECT (CARRYOVER)		50,000	50,000	No				
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - AMBULANCE	3	218,793	656,379	No				
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - AMBULANCE REMOUNT	2	138,875	277,750	No				
Capital Facilities	FLE:Fleet Maintenance	AMBULANCE - NEW	6	225,000	1,350,000	Yes	129,036	13,500	69,302	285,072
Capital Facilities	FLE:Fleet Maintenance	AMBULANCE - REMOUNT								
Capital Facilities	FLE:Fleet Maintenance	ENGINE - TYPE I	3	715,000	2,145,000	Yes	205,024	21,450	226,474	452,947
Capital Facilities	FLE:Fleet Maintenance	ENGINE - TYPE V	3	215,000	645,000	Yes	61,650	6,450	68,100	136,201
Capital Facilities	FLE:Fleet Maintenance	ENGINE - TYPE III	2	510,000	1,020,000	Yes	97,494	10,200	107,694	215,387
Capital Facilities	FLE:Fleet Maintenance	TRUCK - STICK	1	950,000	950,000	Yes	90,803	9,500	100,303	200,606
Capital Facilities	FLE:Fleet Maintenance	WATER TENDER	1	575,000	575,000	Yes	54,960	5,750	60,710	121,419
Capital Facilities	FLE:Fleet Maintenance	SUV/PICKUP - BC	1	60,000	60,000	Yes	5,735	600	6,335	12,670
Capital Facilities	FLE:Fleet Maintenance	PICKUP - FACILITIES	1	90,000	90,000	Yes	8,602	900	9,502	19,005
Capital Facilities	FLE:Fleet Maintenance	PICKUP HYBRID - LOGISTICS	1	65,000	65,000	Yes	6,213	650	6,863	13,726
Capital Facilities	FLE:Fleet Maintenance	VAN - FACILITIES	1	75,000	75,000	Yes	7,169	750	7,919	15,837
Capital Facilities	FLE:Fleet Maintenance	DOZER TENDER								
Capital Facilities	FLE:Fleet Maintenance	HELI TENDER								
Capital Facilities	FLE:Fleet Maintenance	FORKLIFT - FLEET	1	40,000	40,000	Yes	3,823	400	4,223	8,447
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - BOX TRUCK LOGISTICS								
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - SUV OPS	2	41,424	82,848	No				
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - TYPE V ENGINE	2	203,532	407,064	No				
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - SUV MIH	1	41,425	41,425	No				
Capital Facilities	FLE:Fleet Maintenance	PORTABLE SHOWER & BATH TRAILER	1	55,000	55,000	Yes	5,257	550	5,807	11,614
<b>Subtotal: Capital Facilities</b>					9,139,566		694,404	72,650	693,820	1,534,108
Federal Grants	WTR:Water Rescue	BOATS - SHSGP19		113,663	113,663					
Federal Grants	FAC:Facility Maintenance	GENERATORS - PSPS20		300,000	300,000					
Development Impact Fees	068:Fire Station 068	STATION 68 BUILD		5,124,742	5,124,742					
Development Impact Fees	068:Fire Station 068	STATION 68 EQUIPMENT		34,000	34,000					
<b>Grand Totals</b>					14,711,971		699,661	73,200	699,627	1,545,722



# REVENUE & EXPENDITURES GENERAL OPERATING FUND







## BUDGET SUMMARY - GENERAL FUND

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>REVENUES</b>					
Property Taxes	\$ 158,932,317	\$ 167,882,453	\$ 173,504,000	\$ 175,438,000	\$ 7,555,547
Use of Money/Property	655,638	(51,836)	15,000	15,000	66,836
Intergovernmental	3,990,014	4,347,517	4,155,000	4,296,000	(51,517)
Charges for Services	49,534,575	54,712,299	58,452,946	58,452,946	3,740,647
Miscellaneous Revenue	1,014,484	157,996	1,705,160	1,705,160	1,547,164
<b>Total Revenues</b>	<b>214,127,028</b>	<b>227,048,429</b>	<b>237,832,106</b>	<b>239,907,106</b>	<b>12,858,677</b>
<b>EXPENDITURES:</b>					
<b>LABOR COSTS</b>	180,277,563	198,343,129	204,019,683	203,774,389	5,431,260
<b>OTHER EXPENDITURES:</b>					
Services & Supplies	26,609,143	28,322,328	32,522,761	32,788,032	4,465,704
Taxes, Licenses, Debt Service & Others	4,547,932	4,614,437	4,366,235	4,721,235	106,798
<b>Total Expenditures</b>	<b>211,434,638</b>	<b>231,279,894</b>	<b>240,908,679</b>	<b>241,283,656</b>	<b>10,003,762</b>
<b>REV LESS EXP</b>	<b>2,692,390</b>	<b>(4,231,465)</b>	<b>(3,076,573)</b>	<b>(1,376,550)</b>	<b>2,854,915</b>
<b>OTHER FINANCING SOURCES(USES)</b>					
Issuance of Capital Leases	-	-	-	-	-
Sale of Assets	-	-	-	-	-
Transfers in	9,220,000	9,400,000	9,400,000	9,616,295	216,295
Transfers out	(6,939,588)	(6,658,674)	(6,044,929)	(6,157,697)	500,977
<b>Total Other Financing Sources(Uses)</b>	<b>2,280,412</b>	<b>2,741,326</b>	<b>3,355,071</b>	<b>3,458,598</b>	<b>717,272</b>
<b>REV LESS EXP PLUS TRANSFERS</b>	<b>4,972,802</b>	<b>(1,490,139)</b>	<b>278,498</b>	<b>2,082,048</b>	<b>3,572,187</b>
Less: Increase/Transfer to Committed Fund Balance	(2,516,680)				
<b>CHANGE IN FUND BALANCE</b>	<b>2,456,122</b>	<b>(1,490,139)</b>	<b>278,498</b>	<b>2,082,048</b>	<b>3,572,187</b>



REVENUES & OTHER FINANCING SOURCES - GENERAL FUND

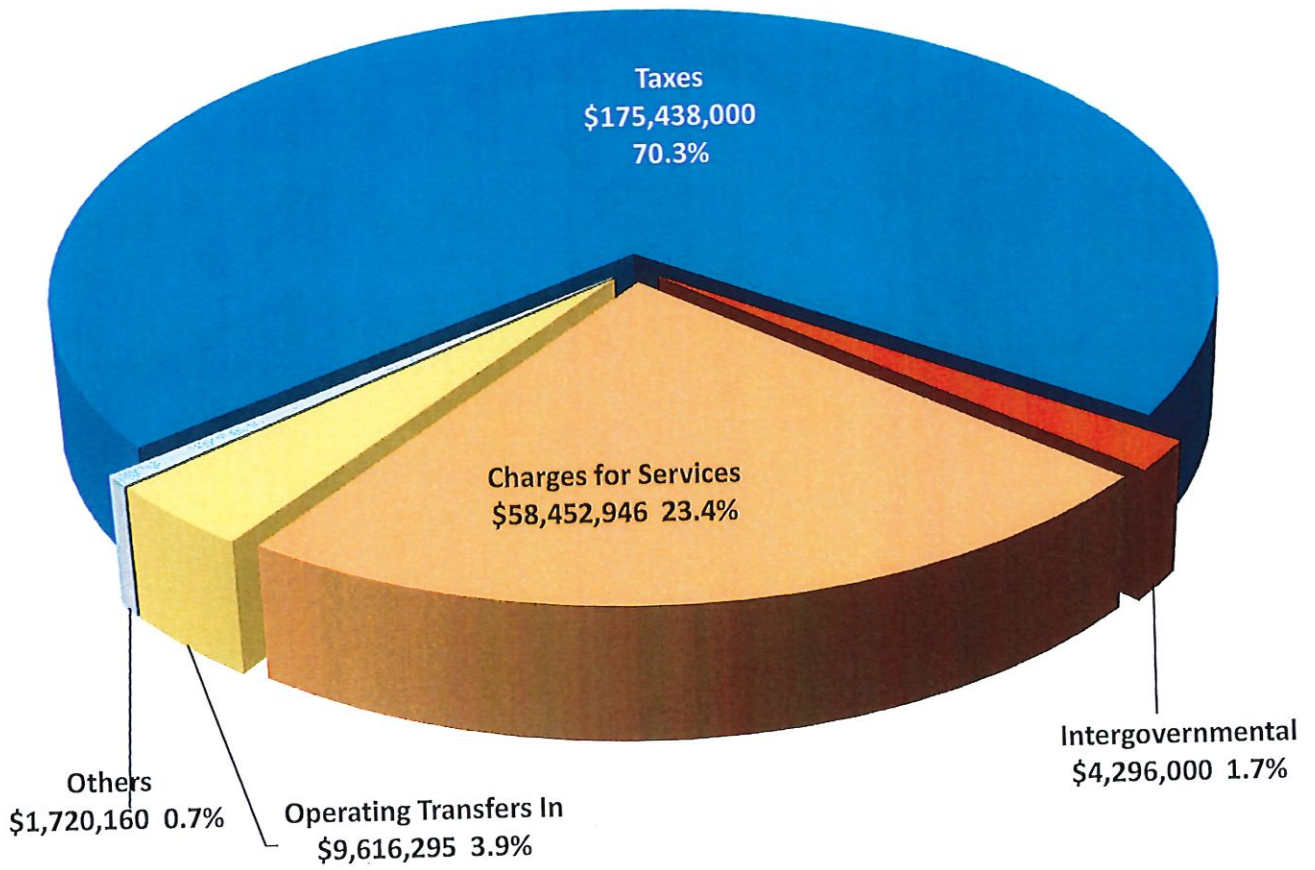
Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL	
910100	CURRENT SECURED PROPERTY TAXES	\$ 146,239,369	\$ 154,515,810	\$ 160,210,000	\$ 162,133,000	\$ 7,617,190
910200	CURRENT UNSECURED PROPERTY TAXES	5,433,699	5,653,973	5,743,000	5,743,000	89,027
910300	SUPPLEMENTAL PROPERTY TAXES	3,948,077	4,039,701	3,913,000	3,913,000	(126,701)
910400	TAXES-SECURED "TEETER" FUNDS	1,013,324	1,305,513	1,374,000	1,374,000	68,487
910500	TAXES-SUPPLEMENTAL "TEETER" FUNDS	217,882	201,393	153,000	153,000	(48,393)
910600	UNITARY CURRENT SECURED TAXES	1,637,412	1,653,063	1,604,000	1,615,000	(38,063)
912000	SECURED REDEMPTION TAXES	7,276	11,199	6,000	6,000	(5,199)
913000	PRIOR UNSECURED PROPERTY TAXES	71,457	119,606	137,000	137,000	17,394
914000	PROPERTY TAX PENALTIES	24,696	44,084	25,000	25,000	(19,084)
976200	SPECIAL TAX ASSESSMENTS	339,125	338,111	339,000	339,000	889
<b>PROPERTY TAXES</b>		<b>158,932,317</b>	<b>167,882,453</b>	<b>173,504,000</b>	<b>175,438,000</b>	<b>7,555,547</b>
941000	INTEREST INCOME	655,638	(51,836)	15,000	15,000	66,836
942000	FAIR VALUE ADJUSTMENT	-	-	-	-	-
<b>USE OF MONEY/PROPERTY</b>		<b>655,638</b>	<b>(51,836)</b>	<b>15,000</b>	<b>15,000</b>	<b>66,836</b>
919600	RDA RESIDUAL DISTRIBUTION	1,502,520	1,940,066	1,641,000	1,725,000	(215,066)
952200	HOMEOWNERS PROPERTY TAX REVENUE	1,390,559	1,378,680	1,403,000	1,403,000	24,320
953300	REDEVELOPMENT AGENCY-PASSTHRU	1,016,935	1,026,002	1,111,000	1,168,000	141,998
956900	STATE AID AND OTHER MISC REVENUES	-	2,769	-	-	(2,769)
957000	CAPITAL CONTRIBUTIONS	80,000	-	-	-	-
<b>INTERGOVERNMENTAL</b>		<b>3,990,014</b>	<b>4,347,517</b>	<b>4,155,000</b>	<b>4,296,000</b>	<b>(51,517)</b>
963900	DEPLOYMENTS/OTHER FIRE SERVICE REIMBURSEMENTS	732,827	3,519,933	3,462,000	3,462,000	(57,933)
964300	FEES-INSPECTIONS, PERMITS & PLAN REVIEW	2,346,805	2,705,029	2,340,000	2,340,000	(365,029)
964310	FEE-INSPECTIONS	-	-	-	-	-
964320	PERMITS & KNOX LOCK FEES	-	-	-	1,600,000	(382,702)
964330	PLAN REVIEW FEES	1,777,246	1,982,702	1,600,000	650,000	28,897
964340	CODE ENFORCEMENT INSPECTION FEES	470,001	621,103	650,000	650,000	(12,104)
964360	FIREWORK FEES	66,968	72,104	60,000	60,000	880
964370	PLANNING LETTERS (COUNTY)	32,590	29,120	30,000	30,000	-
964800	FIRE CONTROL SERVICE (ALARM FEES)	47,273	23,637	50,000	50,000	26,363
964900	COPYING SERVICE	4,271	5,261	11,000	11,000	5,739
966900	MEDICAL CARE (MEDIC FEES)	39,918,301	41,810,562	42,925,000	42,925,000	1,114,438
966910	GEMT REIMBURSEMENT	-	8,748	3,000,000	3,000,000	2,991,252
969300	EDUCATION TRAINING SERVICE	688,841	1,462	430,000	430,000	428,538
969900	CONTRACT SERVICE REVENUE	5,796,257	6,637,667	6,234,946	6,234,946	(402,721)
<b>CHARGES FOR SERVICES</b>		<b>49,534,575</b>	<b>54,712,299</b>	<b>58,452,946</b>	<b>58,452,946</b>	<b>3,740,647</b>
931000	VEHICLE CODE FINES	-	3,264	5,000	5,000	1,736
932000	OTHER COURT FINES	13,553	1,889	5,000	5,000	3,111
973000	DONATIONS - CERT DONATION FROM FOUNDATION	-	200	-	-	(200)
974000	INSURANCE PROCEEDS	33,801	10,509	-	-	(10,509)
979000	REVENUE - GEMT ADMIN FEE + OTHER	951,806	128,378	1,695,160	1,695,160	1,566,782
979900	REVENUE - OTHER	15,324	13,756	-	-	(13,756)
<b>MISCELLANEOUS REVENUE</b>		<b>1,014,484</b>	<b>157,996</b>	<b>1,705,160</b>	<b>1,705,160</b>	<b>1,547,164</b>
<b>Total General Operating Revenues</b>		<b>214,127,028</b>	<b>227,048,429</b>	<b>237,832,106</b>	<b>239,907,106</b>	<b>12,858,677</b>
986200	PROCEEDS FROM SALE OF ASSETS	-	-	-	-	-
987000	EXTERNAL FINANCING SOURCES	-	-	-	-	-
987010	OTHER PRIVATE FUNDING SOURCES	-	-	-	-	-
599100	OPERATING TRANSFERS IN (From FUND M - IGT)	9,220,000	9,400,000	9,400,000	9,616,295	216,295
<b>OTHER FINANCING SOURCES</b>		<b>9,220,000</b>	<b>9,400,000</b>	<b>9,400,000</b>	<b>9,616,295</b>	<b>216,295</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>\$ 223,347,028</b>	<b>\$ 236,448,429</b>	<b>\$ 247,232,106</b>	<b>\$ 249,523,401</b>	<b>\$ 13,074,972</b>





REVENUES & OTHER FINANCING SOURCES - GENERAL OPERATING FUND 212A  
Final Budget FY 2021-22





## Expenditures and Other Financing Uses - General Fund 212A

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>EXPENDITURES</b>					
LABOR COSTS	\$ 180,277,563	\$ 198,343,129	\$ 204,019,682	\$ 203,774,389	\$ 5,431,260
SERVICES & SUPPLIES	26,609,143	28,322,328	32,522,761	32,788,032	4,465,704
TAXES, LICENSES, DEBT SERVICE & OTHERS	4,547,932	4,614,437	4,366,235	4,721,235	106,798
<b>Total Expenditures</b>	<b>211,434,638</b>	<b>231,279,894</b>	<b>240,908,678</b>	<b>241,283,656</b>	<b>10,003,762</b>
<b>OTHER FINANCING USES</b>					
TRANSFERS OUT	6,939,589	6,658,674	6,044,929	6,157,697	(500,977)
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 218,374,227</b>	<b>\$ 237,938,568</b>	<b>\$ 246,953,607</b>	<b>\$ 247,441,353</b>	<b>\$ 9,502,785</b>

Acct	Description	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
110000	WAGES	\$ 101,038,642	\$ 108,279,566	\$ 106,976,221	\$ 106,976,221	\$ (1,303,345)
120000	BENEFITS	79,238,921	90,063,563	97,043,461	96,798,168	6,734,605
	<b>Total Labor Costs</b>	<b>180,277,563</b>	<b>198,343,129</b>	<b>204,019,682</b>	<b>203,774,389</b>	<b>5,431,260</b>
200500	ADS/LEGAL NOTICES	4,260	5,371	7,812	7,812	2,441
201500	PRINT & COPY SERVICES	8,988	8,217	17,400	17,400	9,183
202100	BOOKS, SUBSCRIPTION SERVICE	10,993	9,709	15,518	15,518	5,809
202200	BOOKS, SUBSCRIPTION (PERM LIB)	44,424	14,129	35,771	35,755	21,626
202300	AUDIO VIDEO PRODUCTION SERVICES	10,142	2,850	8,400	8,400	5,550
202900	BUSINESS/CONFERENCE	168,533	55,335	263,220	275,730	220,395
203100	BUSINESS ACTIVITY EXP (NON-EE)	9,628	7,560	22,000	22,000	14,440
203500	EDUC/TRAINING SERVICES	258,376	316,873	565,137	581,537	264,664
203600	EDUCATION/TRAINING SUPPLIES	135,106	46,766	215,625	215,625	168,859
203800	EMPLOYEE AWARDS	5,493	15,095	29,100	29,100	14,005
203900	EMPLOYEE TRANSPORTATION	308	407	1,000	1,000	593
204100	OFFICE EQUIP NOT INVENTORIED	5,014	3,752	8,600	11,300	7,548
204500	FREIGHT/SHIPPING	5,416	7,096	7,500	7,500	404
205100	INSURANCE LBLTY,PPTY,W/C,ETC.	1,881,347	2,416,218	3,965,410	3,937,930	1,521,712
206100	MEMBERSHIPS	38,393	40,603	54,893	54,893	14,290
206600	PHOTO SUPPLY	305	60	828	828	768
207600	OFFICE SUPPLIES	46,350	47,845	64,606	64,606	16,761
208100	POSTAGE/SUPPLY/METER RNTL/LSE	10,280	21,608	17,450	17,450	(4,158)
208500	PRINTING/BINDING	21,640	15,125	26,400	27,300	12,175
210300	LNDSCP SVC/WEED ABTM/PEST CTRL	102,683	114,508	120,597	122,549	8,041
210400	LANDSCAPE SUPPLY	15,532	8,314	14,000	14,000	5,686
211100	BUILDING SERVICE	701,210	569,575	615,445	666,207	96,632
211200	BUILDING SUPPLY	80,385	46,505	36,600	36,600	(9,905)
213100	ELECTRICAL SERVICE	21,657	29,768	48,000	48,000	18,232
213200	ELECTRICAL SUPPLY	28,299	27,131	33,500	33,500	6,369
215100	MECH SYSTEMS SVC	54,275	45,548	54,032	54,032	8,484
215200	MECH SYSTEMS SUP	43,337	62,823	60,000	60,000	(2,823)
216100	PAINTING SERVICE	6,940	14,960	57,000	67,626	52,666
216200	PAINTING SUPPLY	8,505	4,557	11,000	11,000	6,443
216700	PLUMBING SERVICE	64,953	47,949	27,225	31,515	(16,434)
216800	PLUMBING SUPPLY	5,865	19,377	25,000	25,000	5,623
217100	REAL PROPERTY RENTAL	14,502	14,247	15,275	15,275	1,028
219100	ELECTRICITY	502,670	597,865	537,039	537,039	(60,826)
219200	NATURAL GAS	111,887	110,109	141,450	141,450	31,341
219300	REFUSE SERVICE	37,360	38,857	78,487	78,487	39,630
219500	SEWAGE SERVICE	40,510	38,459	35,716	35,716	(2,743)
219700	TELEPHONE SVCE:LINE FEES & CALLS	760,352	853,429	854,368	854,368	939
219800	WATER SERVICE	128,467	144,553	139,524	139,524	(5,029)
220500	VEHICLE MAINT SVC	1,468,137	1,665,521	1,482,000	1,500,825	(164,696)
220600	VEHICLE MAINT SUP	1,086,726	1,094,580	1,044,700	1,044,700	(49,880)
222600	EXPENDABLE TOOLS	11,455	20,836	17,250	17,250	(3,586)
223100	FIRE EQUIP SVC (NON-SCBA)	48,030	63,849	55,300	55,300	(8,549)
223200	FIRE EQUIP SUPPLY	870,851	777,009	432,012	422,012	(354,997)
223600	FUEL, OILS & LUBRICANTS	1,135,127	1,082,772	1,182,900	1,182,900	100,128
225100	MEDICAL EQUIP SVC	101,101	228,391	178,501	178,501	(49,890)
225200	MEDICAL EQUIP SUP	196,190	-	12,500	12,500	12,500
226400	OFFICE EQUIPMENT/FURNITURE	8,113	26,127	2,000	12,000	(14,127)
226500	COMPUTER INVENTORIAL EQUIPT.	82,112	154,144	101,150	101,150	(52,994)
226600	STATION FURNISHINGS	99,124	85,903	85,000	59,000	(26,903)
227100	COMM EQUIP SERVICE	21,163	25,788	27,400	27,600	1,812

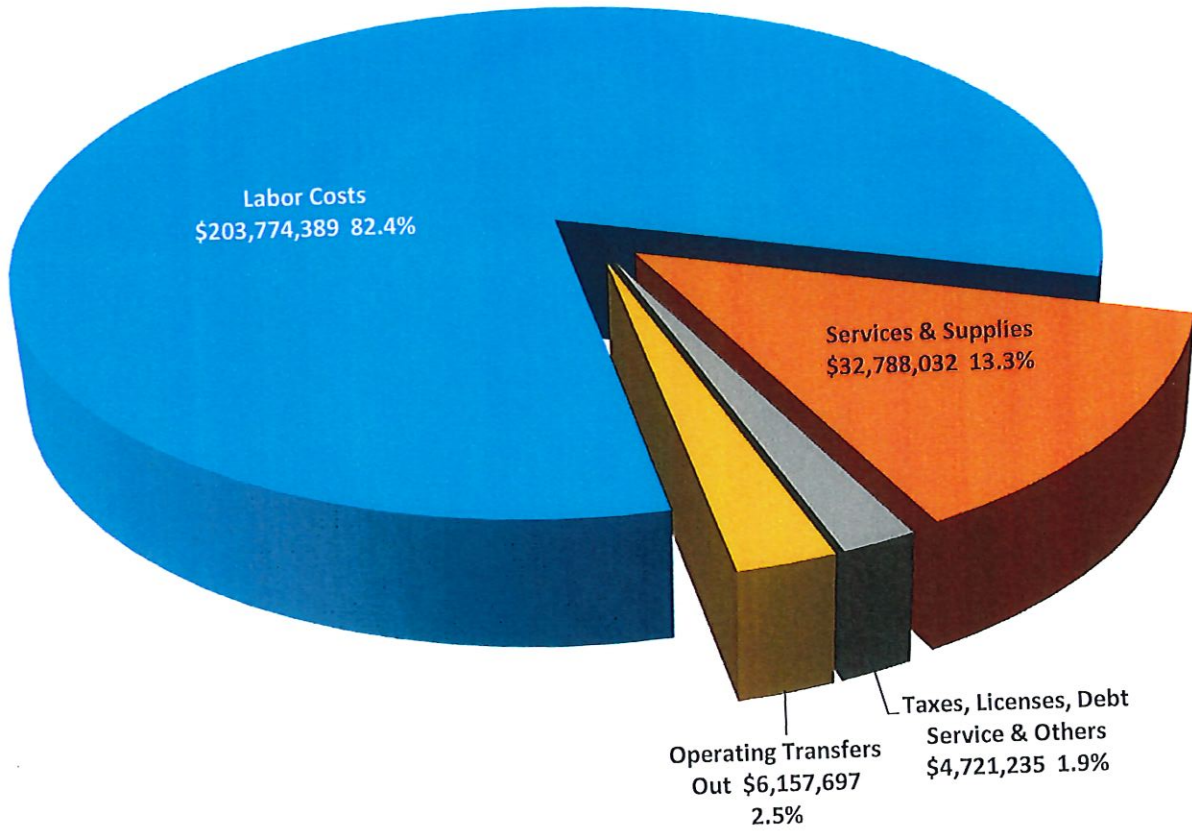


Acct	Description	ACTUALS	UNAUDITED	PRELIMINARY	FINAL	VARIANCE W/
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2020-21 ACTUAL
227200	COMM EQUIP SUPPLY	517,951	480,406	538,150	558,150	77,744
227500	EQUIPMENT RENTAL	176,478	192,773	291,500	291,500	98,727
228100	SHOP EQUIP SERVICE	43,470	11,734	17,800	17,800	6,066
228200	SHOP EQUIP SUPPLY	42,889	24,990	15,450	15,450	(9,540)
229100	OTHER EQUIP SERV	50,035	21,909	36,750	36,750	14,841
229200	OTHER EQUIP SUPPLY	113,290	64,556	117,250	145,818	81,262
231300	CLOTHING REPAIRS	135,817	112,311	135,000	135,000	22,689
231400	SAFETY CLOTHING AND SUPPLIES	1,011,532	544,461	911,067	908,787	364,326
232100	CUSTODIAL SERVICE	59,986	71,144	94,865	94,361	23,217
232200	CUSTODIAL SUPPLY	109,224	100,495	115,000	115,000	14,505
233200	FOOD SUPPLY	53,678	41,843	72,816	72,722	30,879
234200	KITCHEN SUPPLY	3,810	3,156	4,500	4,500	1,344
235100	LAUNDRY SERVICE	33,301	28,582	30,000	30,000	1,418
244300	MEDICAL SERVICES	125,824	148,066	221,253	221,253	73,187
244400	MEDICAL SUPPLIES	915,286	1,535,719	1,487,750	1,487,750	(47,969)
250200	ACTUARIAL SERVICE	26,093	7,750	33,200	32,900	25,150
250500	FINANCIAL SERVICE	132,263	134,538	147,280	153,480	18,942
253100	LEGAL SERVICE	260,347	426,577	323,000	345,005	(81,572)
254100	PERSONNEL SERVICE	172,266	152,565	171,440	167,815	15,250
254200	TREASURER SERVICES	5,722	7,802	11,304	11,304	3,502
259100	OTHER SERVICE	5,367,140	6,585,768	7,128,480	7,168,580	582,812
281100	COMPUTER SERVICES	1,260,439	1,262,185	1,476,590	1,506,490	244,305
281200	COMPUTER SUPPLY	21,789	9,615	34,085	34,085	24,470
281300	SALES TAX ADJUSTMENT	274	-	-	-	-
281700	ELECTION SERVICE	-	11,322	-	-	(11,322)
285100	PHYSICAL FITNESS SERVICE	16,325	15,113	30,000	30,000	14,887
285200	PHYSICAL FITNESS SUPPLIES	133,376	92,106	98,000	98,000	5,894
288000	PRIOR YEAR SVC/SUP	-	-	-	-	-
289800	OTHER SUPPLIES	90,360	42,360	35,850	42,353	(7)
289900	OTHER SERVICES	776,921	792,119	1,138,500	1,151,820	359,701
292300	GS MESSENGER SERVICES	2,886	2,870	3,000	3,000	130
293100	DISPATCH SERVICE	4,220,003	4,124,849	4,754,548	4,754,548	629,699
293400	PUBLIC WORKS SVC	-	-	3,000	3,000	3,000
296200	GENERAL SERVICE PARKING CHARGE	6,281	5,493	9,536	9,536	4,043
298400	RADIO SYSTEMS	201,573	219,078	223,965	223,965	4,887
<b>Total Services and Supplies</b>		<b>26,609,143</b>	<b>28,322,328</b>	<b>32,522,761</b>	<b>32,788,032</b>	<b>4,465,704</b>
321000	INTEREST EXPENSE	213,390	205,942	194,116	194,116	(11,826)
322000	PRINCIPAL PAYMENTS	373,719	382,292	120,737	120,737	(261,555)
345000	ASSESSMENTS	3,724,082	3,859,628	3,789,382	4,144,382	284,754
370000	CONTRIBUTIONS TO OTHER AGENCY	236,741	166,575	262,000	262,000	95,425
<b>Total Tax, License, &amp; Assessments</b>		<b>4,547,932</b>	<b>4,614,437</b>	<b>4,366,235</b>	<b>4,721,235</b>	<b>106,798</b>
<b>Total General Operating Expenditures</b>		<b>\$ 211,434,638</b>	<b>\$ 231,279,894</b>	<b>\$ 240,908,678</b>	<b>\$ 241,283,656</b>	<b>\$ 10,003,762</b>

Account Description	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
Transfer Out to Fund D - Capital Facilities	\$ 6,835,895	\$ 6,611,469	\$ 6,044,929	\$ 6,157,697	\$ (453,772)
Transfer Out to Fund E-Pension Fund					(47,205)
Transfer Out to Fund G-Grants	103,694	47,205	-	-	-
Transfer Out to Fund L-Leases	-	-	-	-	-
Transfer Out to Fund M-IGT					-
Transfer Out to Fund S-Simulator Grant					-
<b>Total Other Financing Uses</b>	<b>\$ 6,939,589</b>	<b>\$ 6,658,674</b>	<b>\$ 6,044,929</b>	<b>\$ 6,157,697</b>	<b>\$ (500,977)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 218,374,227</b>	<b>\$ 237,938,568</b>	<b>\$ 246,953,607</b>	<b>\$ 247,441,353</b>	<b>\$ 9,502,785</b>



**EXPENDITURES AND OTHER FINANCING USES - GENERAL FUND 212A**  
Final Budget FY 2021-22







**Labor Costs - General Fund**  
**Final Budget FY 2021-22**

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ \$ Change	FY 2019-20 ACTUAL % Change
<b>WAGES</b>	\$ 61,962,905	\$ 63,716,378	\$ 67,654,277	\$ 67,654,277	\$ 3,937,899	6.2%
111000 Wages	35,052	30,140	50,000	50,000	19,860	65.9%
112100 Reserve F/F-Rio Linda	18,633	20,397	20,000	20,000	(397)	-1.9%
112400 Directors	1,765,439	1,795,043	1,854,271	1,854,271	59,228	3.3%
113120 Overtime - Shift	1,485,382	1,549,993	1,623,272	1,623,272	73,279	4.7%
113210 FLSA	18,930,231	23,968,071	17,868,474	17,868,474	(6,099,597)	-25.4%
113110 Constant Staffing-Callback	444,183	276,096	472,571	472,571	196,475	71.2%
113220 Overtime - Day	98,778	91,492	100,000	100,000	8,508	9.3%
114110 Out of Class	295,283	256,974	214,938	214,938	(42,036)	-16.4%
114111 Fire Staff Premium	2,365,010	2,469,865	2,564,571	2,564,571	94,706	3.8%
114120 EMT	3,135,613	3,272,796	3,410,684	3,410,684	137,888	4.2%
114130 Paramedic	3,521,318	3,756,662	3,961,266	3,961,266	204,604	5.4%
114140 Education	413,617	393,701	393,707	393,707	6	0.0%
114160 Haz-Mat	1,556,980	1,541,869	1,440,841	1,440,841	(101,028)	-6.6%
114170 Longevity Pay	27,370	34,400	35,305	35,305	905	2.6%
114200 Standby Pay	9,957	12,911	13,600	13,600	689	5.3%
114310 Uniform Allowance	16,500	16,500	16,500	16,500	-	0.0%
114320 Tool Allowance	858,853	802,961	797,736	797,736	(5,225)	-0.7%
115110 Annual PTO/VL Buy Back	2,808,894	2,937,041	3,087,700	3,087,700	150,659	5.1%
115114 Holiday Pay Prem.	1,288,644	1,336,276	1,396,508	1,396,508	60,232	4.5%
115130 Sick Leave Buy Back/Annual	101,038,642	108,279,566	106,976,221	106,976,221	(1,303,345)	-1.2%
<b>TOTAL WAGES</b>						
<b>BENEFITS</b>						
<b>Retirement</b>						
121011 CalPERS Safety	36,126,570	39,415,457	44,893,313	44,893,313	5,477,856	13.9%
121020 CalPERS Misc.	1,898,669	2,093,960	2,336,079	2,336,079	242,119	11.6%
121022 Pension Bonds Principal Payment	2,250,000	4,771,450	5,318,090	5,318,090	546,640	11.5%
121040 SCERS Safety Retirement	3,530,927	4,735,416	4,407,807	4,407,807	(327,609)	-6.9%
121041 Pension Bonds Interest Payment	1,876,888	1,757,188	1,627,912	1,627,912	(129,276)	-7.4%
<b>Total Retirement</b>	45,683,054	52,773,471	58,583,201	58,583,201	5,809,730	11.0%
<b>Medical</b>						
123010 Employees	12,788,894	13,949,385	15,241,429	14,996,136	1,046,751	7.5%
123011 Retirees	10,491,103	11,206,475	11,604,797	11,604,797	398,322	3.6%
123013 Pay In-Lieu of Medical	30,300	-	-	-	-	-
123015 PERS OPEB	4,981,191	6,169,290	6,248,548	6,248,548	79,258	1.3%
123020 Dental	1,102,211	1,035,687	1,003,984	1,003,984	(31,703)	-3.1%
123030 Vision	136,543	136,083	138,245	138,245	2,162	1.6%
123040 Employee Assistance Program (EAP)	26,834	28,464	33,512	33,512	5,048	17.7%
123050 LT Disability	42,513	43,669	46,214	46,214	2,545	5.8%
123060 Life/AD&D	121,044	123,197	128,924	128,924	5,727	4.6%
123080 Employee Retirement Consulting	24,144	23,874	24,656	24,656	782	3.3%
<b>Total Medical:</b>	29,744,777	32,716,124	34,470,309	34,225,016	1,508,892	4.6%
122020 OASDHI	1,415,518	1,503,484	1,521,595	1,521,595	18,111	1.2%
122030 PARS	6,491	7,070	6,836	6,836	(234)	-3.3%
124000 Workers Compensation Claims	2,355,226	3,035,550	2,400,000	2,400,000	(635,550)	-20.9%
125000 Unemployment	33,855	27,864	61,520	61,520	33,656	120.8%
<b>TOTAL BENEFITS</b>	79,238,921	90,063,563	97,043,461	96,798,168	6,734,605	7.5%
<b>TOTAL LABOR COSTS</b>	\$ 180,277,563	\$ 198,343,129	\$ 204,019,682	\$ 203,774,389	\$ 5,431,260	2.7%



## Expenditures by Division - General Fund

### Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>OFFICE OF THE FIRE CHIEF</b>					
FCH FIRE CHIEF	2,398,908	2,991,890	2,525,607	2,546,985	-14.9%
DEV DEVELOPMENT TEAM	291,856	369,907	410,942	420,943	13.8%
BRD BOARD OF DIRECTORS	246,539	243,947	260,506	261,533	7.2%
COR COMMUNITY RELATIONS	334,769	339,564	150,407	150,408	-55.7%
<b>ADMINISTRATION</b>					
CRR COMMUNITY RISK REDUCTION	3,357,138	3,463,855	4,302,358	4,312,078	24.5%
CSE COMMUNITY SERVICES	45,959	1,314	36,330	36,330	2664.8%
DCO DEFERRED COMP	48,603	42,727	55,200	55,200	29.2%
FIN FINANCE	5,240,823	5,382,451	5,389,934	5,763,016	7.1%
HRE HUMAN RESOURCES	1,569,269	1,521,515	1,656,608	1,654,446	8.7%
NDI NON-DIVISIONAL	27,024,281	33,359,618	38,029,114	37,987,135	13.9%
WCO WORKERS COMP	3,154,780	3,896,780	3,300,896	3,331,352	-14.5%
<b>OPERATIONS</b>					
APE APPARATUS & EQUIP	357,503	217,703	237,562	237,562	9.1%
ARS ARSON/FIRE INVESTIGATIONS	459,317	525,821	559,328	555,963	5.7%
CER COMM EMER RESPONSE TM	1,907	2,758	3,500	3,500	26.9%
CIS CRITICAL INCIDENT STR MNGT	21,080	16,636	30,000	32,900	97.8%
CPT AIR OPS	1,126,302	1,420,510	1,143,283	1,163,650	-18.1%
DIS DISPATCH	4,220,003	4,124,849	4,754,548	4,754,548	15.3%
DZR DOZER PROGRAM	17,786	6,109	23,350	23,350	282.2%
EMS EMER MEDICAL SERVICES	7,402,511	9,968,708	7,949,269	7,945,575	-20.3%
EPS EMER PLANNING SPEC	31,645	5,000	300	300	-94.0%
HFI HEALTH & FITNESS	333,827	309,746	393,793	393,793	27.1%
HZM HAZMAT	40,425	16,044	23,100	23,100	44.0%
MIH MOBILE INTEGRATED HEALTH	2,145	362	-	-	-100.0%
OPE OPERATIONS ADMIN	1,500,960	1,942,217	1,903,479	1,900,647	-2.1%
RCA RECRUIT ACADEMY	2,550,629	99,378	1,358,975	1,358,975	1267.5%
RES RESCUE	21,199	11,929	40,000	42,068	252.7%
RFP RESERVE FF PROGRAM	40,105	32,483	62,750	62,750	93.2%
SAF SAFETY	1,655,767	1,420,944	1,371,267	1,363,774	-4.0%
SRP SINGLE ROLE PARA PRG	2,307,678	2,788,356	2,842,483	2,841,539	1.9%
SUP SUPPRESSION	128,951,070	139,994,639	143,185,002	142,985,194	2.1%
TEM TACTICAL EMS	5,161	353	7,600	7,600	2053.0%
TRA TRAINING	1,905,670	1,727,595	1,758,464	1,756,278	1.7%
UAV UNMANNED AERIAL VEHICLE	12,792	11,614	20,550	20,550	76.9%
USR URBAN SEARCH & RESCUE	-	-	-	-	-
UTL FIRE STATIONS UTILITIES	637,339	734,823	715,735	752,023	2.3%
WIL WILDLAND	86,629	39,000	69,200	69,200	77.4%
WTR WATER RESCUE	11,300	15,073	31,900	34,900	131.5%
<b>SUPPORT SERVICES</b>					
COM COMMUNICATION	1,564,329	1,510,657	1,307,675	1,329,451	-12.0%
FAC FACILITIES	1,713,338	1,478,161	1,644,451	1,705,500	15.4%
FLE FLEET	4,530,020	4,704,596	4,738,878	4,734,124	0.6%
LOG LOGISTICS	2,635,486	2,560,928	4,306,707	4,315,795	68.5%
TEC INFORMATION TECHNOLOGY	3,577,790	3,979,334	4,307,627	4,349,621	9.3%
<b>TOTALS:</b>	<b>\$ 211,434,838</b>	<b>\$ 231,279,894</b>	<b>\$ 240,908,678</b>	<b>\$ 241,283,656</b>	<b>4.3%</b>





# REVENUE & EXPENDITURES OTHER FUNDS



# BUDGET SUMMARY - CAPITAL FACILITES FUND 212D

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>REVENUE:</b>					
INVESTMENT & OTHER INCOME	\$ 57,197	\$ 12,208	\$ -	\$ -	\$ (12,208)
MISCELLANEOUS	-	-	-	-	-
<b>Total Revenues</b>	<b>57,197</b>	<b>12,208</b>	<b>-</b>	<b>-</b>	<b>(12,208)</b>
<b>EXPENDITURES:</b>					
SERVICES & SUPPLIES	(20)	-	-	125,000	125,000
TAXES, LICENSES, DEBT SERVICE & OTHERS	5,518,161	6,755,998	5,782,330	5,854,079	(901,919)
CAPITAL OUTLAY	5,409,701	4,300,093	8,373,066	9,139,566	4,839,473
<b>Total Expenditures</b>	<b>10,927,842</b>	<b>11,056,091</b>	<b>14,155,396</b>	<b>15,118,645</b>	<b>4,062,554</b>
<b>REVENUE LESS EXPENDITURES</b>	<b>(10,870,645)</b>	<b>(11,043,883)</b>	<b>(14,155,396)</b>	<b>(15,118,645)</b>	<b>(4,074,762)</b>
<b>OTHER FINANCING SOURCES(USES)</b>					
ISSUANCE OF BONDS	-	-	-	8,029,000	8,029,000
ISSUANCE OF CAPITAL LEASES	4,510,000	3,897,559	6,645,000	7,320,000	3,422,441
SALE OF ASSETS	82,636	100,590	-	-	(100,590)
TRANSFERS IN(OUT) Fund A	6,835,895	7,545,285	6,044,929	6,157,697	(1,387,588)
TRANSFERS IN(OUT) Fund A	-	-	-	(216,295)	(216,295)
TRANSFERS IN(OUT) Fund L	-	-	-	(205,184)	(205,184)
<b>Total Other Financing Sources (Uses)</b>	<b>11,428,531</b>	<b>11,543,434</b>	<b>12,689,929</b>	<b>21,085,218</b>	<b>9,541,784</b>
<b>SPECIAL ITEM</b>					
EARLY BOND RETIREMENT	-	-	-	(8,115,000)	(8,115,000)
<b>REV LESS EXP PLUS TRANSFERS</b>	<b>\$ 557,886</b>	<b>\$ 499,551</b>	<b>\$ (1,465,467)</b>	<b>\$ (2,148,427)</b>	<b>\$ (2,647,978)</b>

### SERVICES & SUPPLIES

250500 FINANCIAL SERVICE	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000
281300 SALES TAX ADJUSTMENT -- BOE	(20)	-	-	-	-

### TAXES, LICENSES, DEBT SERVICE & OTHERS

321000 INTEREST	408,551	351,096	313,560	320,791	(30,305)
322000 PRINCIPAL	5,109,610	6,404,902	5,468,770	5,533,288	(871,614)
329000 EARLY BOND RETIREMENT	-	-	-	8,115,000	8,115,000

### CAPITAL OUTLAY

410100 LAND ACQUISITION	-	-	-	-	-
420100 STRUCTURES	-	-	-	-	-
420200 NON-STRUCTURE	59,280	158,125	-	50,000	(108,125)
430100 VEHICLES	3,498,560	3,835,815	7,820,466	8,495,466	4,659,651
430200 OPTHER EQUIPMENT	-	-	75,000	75,000	75,000
430300 EQUIPMENT	1,157,576	305,828	477,600	519,100	213,272
440300 SOFTWARE	694,285	325	-	-	(325)





## BUDGET SUMMARY - GRANTS FUND 212G

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>REVENUE:</b>					
INTERGOVERNMENTAL	\$ 4,184,204	\$ 593,227	\$ 1,050,644	\$ 839,704	\$ 246,477
INVESTMENT & OTHER INCOME	1,045	4,852	-	-	(4,852)
OTHER PRIVATE GRANTS	-	736,090	-	-	(736,090)
<b>Total Revenues</b>	<b>4,185,249</b>	<b>1,334,169</b>	<b>1,050,644</b>	<b>839,704</b>	<b>241,625</b>
<b>EXPENDITURES:</b>					
LABOR COSTS	110,744	-	969,102	969,106	969,106
SERVICES & SUPPLIES	611,938	80,076	635,461	735,805	655,729
TAXES, LICENSES, DEBT SERVICE & OTHERS	2,250,237	-	-	-	-
CAPITAL OUTLAY	1,821,831	41,017	413,663	413,663	372,646
<b>Total Expenditures</b>	<b>4,794,750</b>	<b>121,093</b>	<b>2,018,226</b>	<b>2,118,574</b>	<b>1,997,481</b>
<b>REVENUE LESS EXPENDITURES</b>	<b>(609,501)</b>	<b>1,213,076</b>	<b>(967,582)</b>	<b>(1,278,870)</b>	<b>(1,755,856)</b>
<b>OTHER FINANCING SOURCES(USES)</b>					
TRANSFERS IN(OUT) FUND A	103,694	47,205	-	-	(47,205)
TRANSFERS IN(OUT) FUND D	-	(741,434)	-	-	741,434
<b>Total Other Financing Sources (Uses)</b>	<b>103,694</b>	<b>(694,229)</b>	<b>-</b>	<b>-</b>	<b>694,229</b>
<b>REV LESS EXP PLUS TRANSFERS</b>	<b>\$ (505,807)</b>	<b>\$ 518,847</b>	<b>\$ (967,582)</b>	<b>\$ (1,278,870)</b>	<b>\$ (1,061,627)</b>

LABOR COSTS						
110000	WAGES	\$ 110,744	\$ -	\$ 868,643	\$ 868,643	\$ 868,643
120000	BENEFITS	-	-	100,459	100,463	100,463
SERVICES & SUPPLIES						
203500	EDUCATION/TRAINING SERVICES	61,328	-	2,500	2,500	2,500
203600	EDUCATION/TRAINING SUPPLIES	-	-	13,030	13,030	13,030
205100	INSURANCE LBLTY, PPTY, W/C, ETC.	-	-	500	500	500
208500	PRINTING/BINDING	-	-	13,260	13,260	13,260
220500	VEHICLE MAINT SVC	-	-	5,000	5,000	5,000
223200	FIRE EQUIP SUPPLY	425,787	-	-	-	-
223600	DIESEL	-	-	6,000	6,000	6,000
225200	MEDICAL EQUIP SUPPLIES	-	-	111,109	111,109	111,109
227200	COMM EQUIP SUPPLY	-	-	10,000	10,000	10,000
229200	OTHER EQUIP SUPPLY	87,399	-	-	-	-
231400	SAFETY CLOTHING & SUPPLIES	37,424	37,750	60,192	60,192	22,442
244300	MEDICAL SERVICES	-	-	-	-	-
259100	OTHER SERVICE	-	42,326	297,870	398,214	355,888
281300	SALES TAX ADJUSTMENT -- BOE	-	-	-	-	-
289800	OTHER SUPPLIES	-	-	70,000	70,000	70,000
289900	OTHER SERVICES	-	-	46,000	46,000	46,000
TAXES, LICENSES, DEBT SERVICE & OTHERS						
342000	EQUIPMENT	2,250,237	-	-	-	-
CAPITAL OUTLAY						
430300	EQUIPMENT	1,821,831	41,017	413,663	413,663	372,646



## BUDGET SUMMARY - DEVELOPMENT IMPACT FEES FUND 212

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>REVENUE:</b>					
CHARGES FOR SERVICES	\$ 1,492,492	\$ 2,659,535	\$ 1,300,000	\$ 1,300,000	\$ (1,359,535)
INVESTMENT & OTHER INCOME	174,317	49,204	-	-	(49,204)
<i>Total Revenues</i>	<u>1,666,809</u>	<u>2,708,739</u>	<u>1,300,000</u>	<u>1,300,000</u>	<u>(1,408,739)</u>
<b>EXPENDITURES:</b>					
SERVICES & SUPPLIES	67,634	64,659	236,000	236,000	171,341
CAPITAL OUTLAY	406,315	3,256,507	5,834,000	5,158,742	1,902,235
<i>Total Expenditures</i>	<u>473,949</u>	<u>3,321,166</u>	<u>6,070,000</u>	<u>5,394,742</u>	<u>2,073,576</u>
<b>REVENUE LESS EXPENDITURES</b>	<u>1,192,860</u>	<u>(612,427)</u>	<u>(4,770,000)</u>	<u>(4,094,742)</u>	<u>(3,482,315)</u>
<b>OTHER FINANCING SOURCES(USES)</b>					
TRANSFERS IN(OUT)	-	-	-	-	-
<i>Total Other Financing Sources (Uses)</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>REV LESS EXP PLUS TRANSFERS</b>	<u>\$ 1,192,860</u>	<u>\$ (612,427)</u>	<u>\$ (4,770,000)</u>	<u>\$ (4,094,742)</u>	<u>\$ (3,482,315)</u>

SERVICES & SUPPLIES						
226600	STATION FURNISHINGS	\$ -	\$ -	\$ 166,000	\$ 166,000	\$ 166,000
259100	OTHER SERVICE	-	3,393	-	-	(3,393)
293400	PUBLIC WORKS SVC - LDSIR FEES	67,634	61,266	70,000	70,000	8,734
CAPITAL OUTLAY						
420100	STRUCTURES	406,315	3,256,507	5,800,000	5,124,742	1,868,235
430300	EQUIPMENT	-	-	34,000	34,000	34,000





## BUDGET SUMMARY - LEASED PROPERTIES FUND 212L

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>REVENUE:</b>					
RENTAL INCOME	\$ 978,738	\$ 1,131,981	\$ 1,136,596	\$ 1,136,596	\$ 4,615
INVESTMENT & OTHER INCOME	16,193	6,674	-	-	(6,674)
<b>Total Revenues</b>	<b>994,931</b>	<b>1,138,655</b>	<b>1,136,596</b>	<b>1,136,596</b>	<b>(2,059)</b>
<b>EXPENDITURES:</b>					
SERVICES & SUPPLIES	313,966	307,953	817,129	814,410	506,457
TAXES, LICENSES, DEBT SERVICE & OTHERS	296,582	296,332	295,833	295,833	(499)
CAPITAL OUTLAY	-	-	-	-	-
<b>Total Expenditures</b>	<b>610,548</b>	<b>604,285</b>	<b>1,112,962</b>	<b>1,110,243</b>	<b>505,958</b>
<b>REVENUE LESS EXPENDITURES</b>	<b>384,383</b>	<b>534,370</b>	<b>23,634</b>	<b>26,353</b>	<b>(508,017)</b>
<b>OTHER FINANCING SOURCES(USES)</b>					
TRANSFERS IN(OUT) FUND A	-	-	-	205,184	205,184
TRANSFERS IN(OUT) FUND D	-	-	-	205,184	205,184
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>205,184</b>	<b>205,184</b>
<b>REV LESS EXP PLUS TRANSFERS</b>	<b>\$ 384,383</b>	<b>\$ 534,370</b>	<b>\$ 23,634</b>	<b>\$ 231,537</b>	<b>\$ (302,833)</b>

**SERVICES & SUPPLIES**

210300	LANSCAPE SCV/PEST CONTROL	\$ 19,476	\$ 17,557	\$ 19,711	\$ 20,958	\$ 3,401
211100	BUILDING SERVICE	29,919	29,660	77,389	63,318	33,658
211200	BUILDING SUPPLY	2,604	5,419	17,500	17,500	12,081
213100	ELECTRICAL SERVICE	2,410	2,589	5,508	5,508	2,919
215100	MECH SYSTEMS SERVICE	48,530	34,231	482,831	482,831	448,600
216700	PLUMBING SERVICES	1,695	2,294	2,609	3,207	913
219100	ELECTRICITY	90,504	92,397	87,753	87,753	(4,644)
219200	NATURAL GAS	11,392	16,308	15,604	15,604	(704)
219300	REFUSE SERVICE	2,399	2,399	2,448	3,744	1,345
219500	SEWER SERVICE	8,216	7,315	6,589	6,589	(726)
219800	WATER SERVICE	17,587	15,605	16,243	16,243	638
232100	CUSTODIAL SERVICE	75,418	78,363	78,808	87,019	8,656
281300	SALES TAX ADJUSTMENTS	(46)	-	-	-	-
296200	PARKING CHARGES	3,862	3,816	4,136	4,136	320

**TAXES, LICENSES, DEBT SERVICE & OTHERS**

321000	INTEREST	191,295	186,426	181,298	181,298	(5,128)
322000	PRINCIPAL	105,287	109,906	114,535	114,535	4,629

**CAPITAL OUTLAY**

410100	LAND ACQUISITION	-	-	-	-	-
420100	STRUCTURES/IMPROVEMENTS	-	-	-	-	-



## BUDGET SUMMARY - IGT FUND 212M

Final Budget FY 2021-22

	ACTUALS FY 2019-20	UNAUDITED FY 2020-21	PRELIMINARY FY 2021-22	FINAL FY 2021-22	VARIANCE W/ FY 2020-21 ACTUAL
<b>REVENUE:</b>					
CHARGES FOR SERVICES	\$ 14,863,756	\$ 14,972,857	\$ 24,100,000	\$ 24,100,000	\$ 9,127,143
INVESTMENT & OTHER INCOME	235,290	15,829	-	-	(15,829)
<i>Total Revenues</i>	<u>15,099,046</u>	<u>14,988,686</u>	<u>24,100,000</u>	<u>24,100,000</u>	<u>9,111,314</u>
<b>EXPENDITURES:</b>					
SERVICES & SUPPLIES	6,116,247	6,151,628	9,500,000	9,500,000	3,348,372
<i>Total Expenditures</i>	<u>6,116,247</u>	<u>6,151,628</u>	<u>9,500,000</u>	<u>9,500,000</u>	<u>3,348,372</u>
REVENUE LESS EXPENDITURES	<u>8,982,799</u>	<u>8,837,058</u>	<u>14,600,000</u>	<u>14,600,000</u>	<u>5,762,942</u>
<b>OTHER FINANCING SOURCES(USES)</b>					
TRANSFERS IN(OUT)	(9,220,000)	(9,400,000)	(9,400,000)	(9,400,000)	-
<i>Total Other Financing Sources (Uses)</i>	<u>(9,220,000)</u>	<u>(9,400,000)</u>	<u>(9,400,000)</u>	<u>(9,400,000)</u>	<u>-</u>
REV LESS EXP PLUS TRANSFERS	<u>\$ (237,201)</u>	<u>\$ (562,942)</u>	<u>\$ 5,200,000</u>	<u>\$ 5,200,000</u>	<u>\$ 5,762,942</u>
<b>SERVICES &amp; SUPPLIES</b>					
289900 OTHER SERVICE	\$ 6,116,247	\$ 6,151,628	\$ 9,500,000	\$ 9,500,000	\$ 3,348,372





## BUDGETARY AND FINANCIAL FRAMEWORK

### BUDGETARY FUND STRUCTURE

The FY 2021/22 Preliminary Budget includes appropriations for the following District budgetary funds:

- General Fund
- Capital Facilities Fund
- Leased Properties Fund
- Grants Fund
- Development Impact Fees Fund
- Intergovernmental Transfer (IGT) Fund

For purposes of the District's financial statements, activities of the IGT Fund and Leased Properties Fund are combined with those of the General Fund.

### FUND DESCRIPTIONS

The *General Fund* is the general operating fund of the District. It is used to account for all financial resources except those required or designated by the Board of Directors to be accounted for in another fund.

The *Capital Facilities Fund* is a capital projects fund used to account for the acquisition and construction of the District's capital assets. It is primarily funded by capital lease financing and general fund operating transfers.

The District leases property not required for current operations and accounts for the revenues and expenditures associated with leased property in the *Leased Properties Fund*.

The *Grants Fund* is a special revenue fund used to account for the proceeds of federal and state grants that are legally restricted to expenditures for specific purposes.

The *Development Impact Fees Fund* is a capital projects fund used to account for all resources received from development impact fees. It is used for the construction or acquisition of future fire stations and acquisition of apparatus to serve new developments.

The *Intergovernmental Transfer (IGT) Fund* is used to account for the revenues and expenses associated with the District's participation in Medi-Cal IGTs.

### FUND RELATIONSHIPS AND INTERFUND TRANSFERS

Budgeted operating transfers from the General Fund to the Capital Facilities Fund result from shortfalls of revenues and other financing sources relative to expenditures and other financing uses in that fund. Budgeted operating transfers from the General Fund to the Grants Fund result from any local funding matches required by grant agreements.

Budgeted operating transfers to the General Fund from the IGT Fund result from the net revenue received as a result of participation in the IGT program and are used to offset the General Fund cost of providing health care services.

### BASIS OF BUDGETING

The modified accrual basis of budgeting is used for all funds. This basis is the same as the modified accrual basis of accounting used in the District's audited governmental fund financial statements. Under this basis, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers all revenues, except property taxes, to be available if they are





## BUDGETARY AND FINANCIAL FRAMEWORK

collected within 90 days of the end of the current fiscal period. Property taxes are recognized if received within 60 days of the end of the current fiscal period. Property taxes, charges for services, intergovernmental revenues, rental income, and investment earnings associated with the current fiscal period are all considered to be susceptible to accrual. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and workers compensation claims, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

### LEVEL OF BUDGET CONTROL

The District's appropriated budget is prepared by fund, division, and object level. The legal level of budgetary control is at the fund level and then the object level. Each fund has its own budget for the following items: 1) salaries and benefits, 2) services and supplies, 3) capital outlay, and 4) debt service and other expenditures. The Board must approve amendments or transfers of appropriations between funds or objects.

Appropriations in all budgeted funds will lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent year's budget.

### KEY FINANCIAL POLICIES

Financial policies adopted by the Board of Directors are summarized below.

#### Capital Asset Policy

The District's Capital Asset Policy defines capital assets as land, buildings, equipment, and other related improvements with an individual cost of \$5,000 or more and a useful life of at least one year. The policy establishes a capital asset accounting system that provides guidelines for the accountability and financial and physical control of capital assets, consistent and uniform procedures and transactions for accounting of capital assets, and compliance with funding entity requirements for grant-funded assets. Board approval is required for budgeted capital asset acquisitions and for disposal of capital assets. This policy also requires a biennial inventory of all capital assets.

#### Debt Management Policy

The District's Debt Management Policy sets forth written guidelines for the issuance, structuring, and administration of debt issued to finance District expenditures. This policy prohibits the issuance of long-term debt to fund District operating costs, as well as the use of any derivative products. Debt structuring provisions include a requirement that the maturity of a debt issue be consistent with the economic or useful life of the asset being financed, generally level annual debt services payments, and preferences for fixed interest rates and optional redemption at a reasonable call date.





## BUDGETARY AND FINANCIAL FRAMEWORK

### Pension Funding Bonds Early Payoff Policy

The Pension Funding Bonds Early Payoff Policy establishes the framework for ensuring that the District's Pension Obligation Bonds are paid off in a manner designed to minimize interest costs and provides a mechanism for paying off the bonds at the earliest possible dates. This policy requires annual deposits with the Pension Bond Trustee such that these amounts, together with investment earnings, will be sufficient to retire the Series 2004B Bonds on their call date of November 19, 2025.

### Reserve Funding Policy

The Reserve Funding Policy establishes minimum and maximum target reserve levels as follows:

DESCRIPTION	MINIMUM	MAXIMUM
<b>UNASSIGNED FUND BALANCE</b>		
1) Operating Reserves <sup>1</sup>	1.8 months (15%)	6 months (50%)
<b>COMMITTED FUND BALANCE</b>		
2) Self-Insurance Reserves <sup>1</sup>	Short-term liability	Total liability
3) Compensated Absence Reserves <sup>1</sup>	Amount expected to be paid in next 12 months	Total obligation owed to all employees
4) Capital Replacement Reserves <sup>2</sup>	Annual depreciation	Accumulated depreciation
5) Early Debt Extinguishment Reserves <sup>1</sup>	Ratable amount needed to retire pension obligation bonds at call dates	Total outstanding pension obligation bond principal
<b>RESTRICTED RESERVES</b>		
6) Capital Improvement Program (CIP) Reserves <sup>3</sup>	10% of current year planned CIP expenditures	Amount needed to fully fund the CIP
7) Debt Service Reserves <sup>1 2 4</sup>	Amount required by bond documents	None
9) Post-Retirement Medical Reserves (CERBT) <sup>5</sup>	Cumulative ARC contributions plus interest earnings	Actuarial present value of other postemployment benefits
[1] General Fund [2] Capital Facilities Fund [3] Development Impact Fees Fund [4] Leased Properties Fund [5] CERBT Trust (not District-held)		

### **LEGAL DEBT LIMIT**

California Health and Safety Code Section 13937 establishes the District's legal debt limit at 10% of the assessed value of all taxable property within the District; however, this Code section was enacted when assessed valuations were based on 25% of full market value. To account for an adjustment of valuations based on full market value, the District's debt limit is calculated at 2.50% of total assessed value within the District.

As of June 30, 2019, the District's bonded debt limit was \$1,679,816,206. Outstanding applicable debt as of the same date was \$41,266,823, for a legal debt margin of \$1,638,549,383.



## BUDGETARY AND FINANCIAL FRAMEWORK

### BUDGET PROCESS

The District's budget cycle generally consists of three adopted budgets each fiscal year, according to the following calendar:

- On or before June 30<sup>th</sup>: Adoption of the Preliminary Budget for the following fiscal year
- On or before October 1<sup>st</sup>: Adoption of the Final Budget for the current fiscal year
- After December 31<sup>st</sup>: Adoption of the Mid-Year Budget for the current fiscal year

#### Preliminary Budget

Preliminary Budget development generally begins in early spring for the following fiscal year's budget. District budget officers are invited to attend a budget kick-off meeting, at which time information regarding the long-term financial outlook and expected funding levels is shared. Divisional budget requests are then submitted for changes in position count or classification, overtime, services and supplies, and capital outlay. The Finance Division is responsible for preparing revenue estimates, and compiling and preparing the expenditure budgets based on submitted requests.

Compiled budget requests are reviewed by budget officers at the Branch level. The resulting budget is then reviewed by Executive Staff to determine the budget that will ultimately be recommended to the Board based on organizational priorities and funding constraints. The Preliminary Budget is first presented to the Finance and Audit Committee for informational purposes and then to the Board of Directors for approval.

#### Final Budget

The Final Budget process begins in July, after the close of the previous fiscal year. Any requests for expenditure changes are submitted by budget officers and revenue estimates are updated based on newly available information. Typical final budget changes include re-budgeting of items not actually expended in the previous fiscal year and adjustment of property tax estimates based on assessed values released by the County Assessor.

The Final Budget is typically presented to the Finance and Audit Committee in August and recommended to the Board for adoption in September.

#### Mid-Year Budget Reviews

Throughout the year, budget officers monitor actual expenditures compared to budget on a monthly basis. The Finance and Audit committee receives bimonthly reports of revenue and expenditure activity compared to budgeted amounts. Additionally, following the close of a fiscal quarter, a formal District-wide budget review is undertaken in which budget officers update estimates of annual spending for each budget account.

The 2<sup>nd</sup> Quarter review serves as the basis for the District's Mid-Year Budget changes, which are based on actual results through December 31<sup>st</sup> of each year. The Mid-Year Budget process typically begins in January, with a presentation to the Finance and Audit Committee in February and Board adoption in March.

### DISTRICT STRATEGIC PLAN

In 2019, the District adopted a new Strategic Plan identifying initiatives, projects, and desired outcomes associated with the following high-level elements:

1. Members
2. Service Delivery
3. Capital Assets
4. Financial Management
5. External Engagement





## BUDGETARY AND FINANCIAL FRAMEWORK

### LONG-RANGE FINANCIAL PLANNING

As a part of the District's strategic planning efforts, long-range financial trends and assumptions are used to identify financial challenges and develop plans to address them. Identified challenges include the escalating costs of pension and other postemployment benefits, equipment replacement and facility maintenance needs due to deferred investment during the Great Recession, and a potential interruption or reduction in IGT funding.

With regard to pension and other postemployment benefits, the District's practice is to annually fund the actuarially determined contribution amounts for pension and the amount associated with the explicit subsidy liability for other post-employment benefits. Funding at these contribution levels is intended to ensure the long-term sustainability of these benefits.

To address equipment and facility needs, the District has developed a vehicle replacement plan and recently conducted a District-wide facility condition assessment. Each of these efforts will inform the level of capital outlay and facility maintenance spending required to support current service levels.

In order to mitigate any impact of reduced IGT funding levels in the future, the District is evaluating all opportunities to achieve full cost recovery for emergency medical services, including supporting efforts already underway to maximize reimbursements for Medi-Cal services.

The ongoing COVID-19 pandemic and associated stay at home orders that began in March 2020 introduced a great deal of uncertainty regarding the economic outlook and the potential for negative impacts to District revenues and expenditures in future years. During late FY 2019/20 and the first half of FY 2020/21, the District experienced a reduction in Emergency Medical Services (EMS) revenues and an increase in certain expenditures, particularly overtime related to workers' compensation exposures resulting from the pandemic; however, those impacts appear to have lessened during the second half of FY 2020/21. Property taxes, which represent approximately two thirds of District revenues, have been relatively unaffected by any negative economic impacts of the pandemic, and are expected to experience continued growth in future years, although at more moderate rates than recent years.



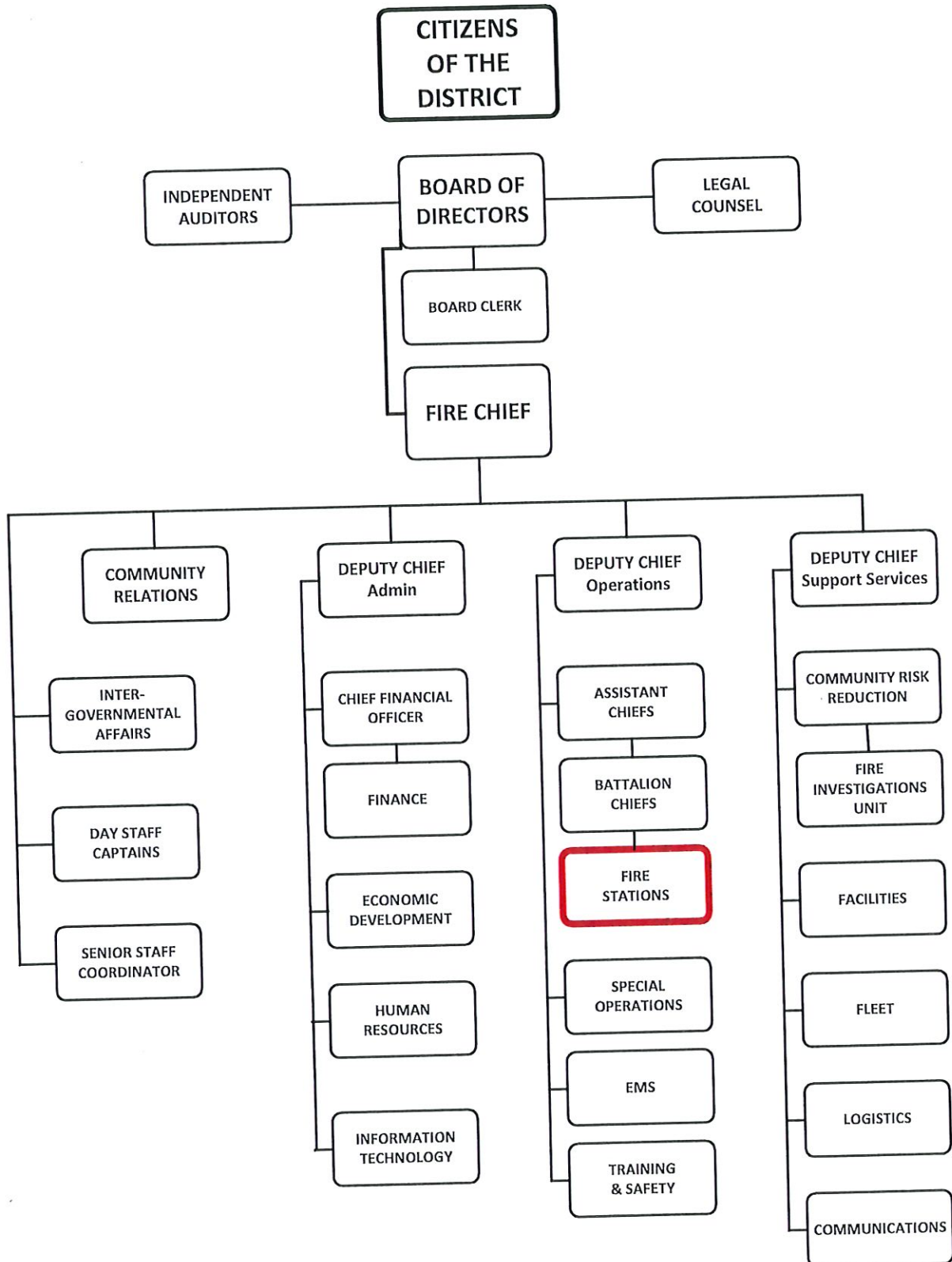


**DIVISIONS**



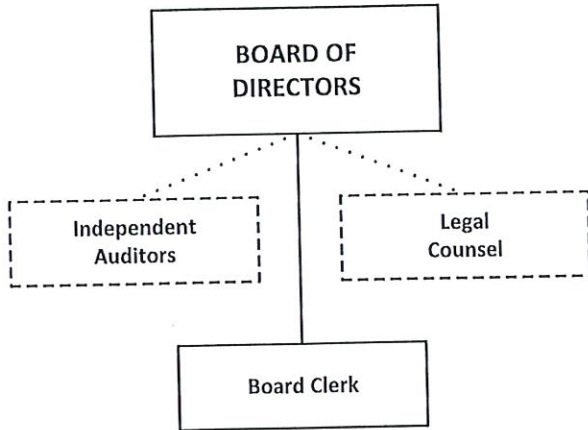


# ORGANIZATIONAL CHART





## BOARD OF DIRECTORS



**STAFFING:**

Board of Directors	9
Board Clerk	<u>1</u>
	<u>10</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 179,196	\$ 81,310	\$ -	\$ -	\$ 260,506	0.1%





## BOARD OF DIRECTORS

Sacramento Metropolitan Fire District is an independent special district governed by a nine-member Board of Directors. Each Board Member is elected by represented divisions from within Metro Fire's jurisdictional boundaries to serve alternating four-year terms of office. The Board of Directors establishes policy for the organization and is directly accountable to the citizenry.

The Board carries out its fiduciary duty by establishing the vision, mission, and strategic goals that will ensure the District meets its obligations and commitment to the public. It is responsible for adopting the District's annual budget and exercises its fiscal oversight duties by reviewing bi-monthly financial statements and the annual independent audit which facilitates making vital decisions governing the future direction of the District. The Board is responsible for the governance of the District and the appointment of the Fire Chief to carry out the day-to-day administration of the policies and budget set by the Board.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Maintained a fiscally responsible budget due to the Covid-19 pandemic, which limited training and conference attendance to virtual platforms.
- Worked with the County of Sacramento Voter Registration and Election to select incumbents Director Goold, Director Wood, Director Sheetz, Director Clark, and Director Jones who will serve citizens for another four year term, and Director White who was selected to serve the remainder of Division 9's two year term.

### ***BUDGET DISCUSSION:***

In an effort to ensure delivery of the highest level of service to the constituency, a fiscally conservative budget is maintained. Additionally, an annual audit will be conducted to meet the fiduciary responsibility to the citizenry. On-going travel expenses are utilized to improve public relations and enhance communications, as well as foster cooperation with other special districts and local agencies in attaining mutual goals.

### ***GOALS FOR UPCOMING YEARS:***

The Board's main goal each year is to deliver a balanced budget while maintaining a high level of service to the community. With the Strategic Plan now in the second year, the Board will continue to work with the Fire Chief to maintain the Strategic Plan allowing staff to focus measurable efforts to ensure the Board's goals are met.



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# Office of the Fire Chief

## Todd Harms Fire Chief



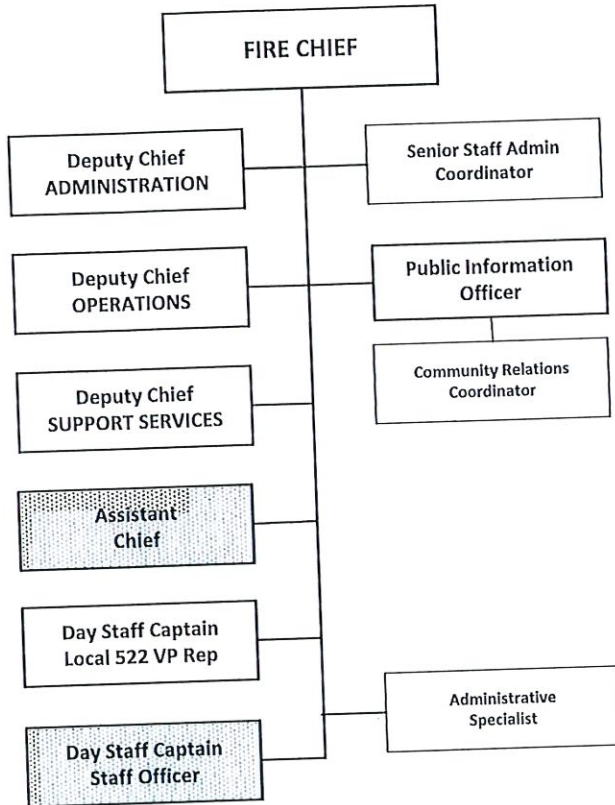
Peer Support

Community Relations





## OFFICE OF THE FIRE CHIEF



**STAFFING:**

Fire Chief	1
Sr. Staff Admin Coordinator	1
Deputy Chiefs	3
Assistant Chief	0
Day Staff Captain – Local 522	1
Day Staff Captain – Staff Officer	0
Public Information Officer	1
Community Relations Coordinator	1
Administrative Specialist	<u>1</u>
	<u>9</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 2,170,653	\$ 354,953	\$ -	\$ -	\$ 2,525,606	0.9%



## OFFICE OF THE FIRE CHIEF

The Fire Chief is the Chief Executive Officer for the Sacramento Metropolitan Fire District (Metro Fire). Under the direction of the Board of Directors, the Fire Chief provides leadership and is responsible for the overall management of the District. The Fire Chief acts as the Board of Directors' Commanding Officer over all administrative and operational functions and is responsible for developing the vision and strategy of the District in conjunction with the goals and objectives established by the Board. With the selection and mentoring of his executive staff, they assure effective performance, the delivery of quality services and promote a strong relationship between labor and management to optimize a positive work environment for Metro Fire members. It is the Fire Chief's responsibility to coordinate the operations of the District with other local, regional, and state fire protection agencies as well as other governmental agencies and the public.

### ***BUDGET DISCUSSION:***

Budget requests for the Office of the Fire Chief can be grouped into the following major areas:

- Memberships. These memberships are deemed essential to the day-to-day operations of the department and support existing programs and customer service-based partnerships with organizations within our jurisdiction, and with organizations at the local, state and international levels. These agencies assist the District in meeting priorities that have been established by the Board of Directors and are consistent with the District's mission.
- Business/Conference. The Fire Chief and selected personnel will attend annual conferences, meetings, etc. when deemed necessary. All costs associated with these functions are covered in this account.
- Other Services and Other Supplies. These accounts are used for "Other Professional Services" that are not covered by another division's budget as well as expected and unexpected District obligations, special recognition, and any other items not covered by other divisions or accounts.



### ***FY2020/21 ACCOMPLISHMENTS:***

- Continued to foster community relations at all levels of governance and the private sector. These relationships have increased collaborative opportunities locally and regionally for the District, and statewide for the fire service as a whole.
- Through a collaborative effort, continued to work with the Board of Directors, members of Metro Fire, labor-management, and stakeholders in maintaining and developing objectives and operational strategies to meet and address the five key strategies set forth in the District's Strategic Plan.
- Through the regional EMS 20/20 process, continued to collaborate with all internal and external stakeholders in the evaluation of the sustainability and adequacy of the Sacramento area community EMS delivery model and how it allows for agencies to maximum efficiencies for all services provided.
- Finalized The Metro Way Doctrine which articulates the culture, set of values, and principles which will define the ideals for how Metro Fire will continue to accomplish our mission and work collaboratively to optimize the balance of safety, efficiency, and effectiveness to deliver service with professionalism and compassion.





## OFFICE OF THE FIRE CHIEF

- In conjunction with SRFEC board approval, continued to provide an assistant chief to serve as Executive Director of the Sacramento Regional Fire/EMS Communications Center (SRFECC).
- Provided guidance and overall management of the District's response and recovery efforts for the COVID-19 pandemic, including operational and fiscal impacts and resources. With members of Metro Fire serving tirelessly as vital frontline responders during the pandemic, collectively, labor-management implemented changes to how service is provided, including PPE protocols, patient care protocols, supply utilization and stocking, health and safety procedures, staffing plans, and exposure reporting, among a multitude of others. In addition to these operational shifts, worked alongside other special district partners in advocating for direct access to federal stimulus funding to offset the impact of response and recovery efforts.

### ***GOALS FOR UPCOMING YEARS:***

The Fire Chief will continue to carry out the day-to-day administration of policies set by our Board of Directors and state and legislative mandates. This will be done by continuing to work collaboratively with the Board of Directors, management and labor teams, state and local partners, community groups and stakeholders alike to ensure that the District's service delivery model continues to maximize efficiencies and provide the highest level of service to our communities, while maintaining fiduciary obligations.

Additionally, to ensure the District is effectively and efficiently providing the highest level of service, priority will be placed on the continued assessment of our service delivery models and deployments, enhancing organizational communications and continuous training opportunities and building consistency and accountability within the organization.



## PEER SUPPORT PROGRAM

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The Peer Support Program is a critical component to the health and wellness of Metro Fire members and has proven to be extremely beneficial in helping many members navigate through difficult situations. The stresses faced by fire service members throughout the course of their careers can have a cumulative impact on mental health and overall well-being. Peer support programs have been demonstrated to be an effective method for providing support to members.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Continued collaboration with Local 522 and Sacramento County Fire Chiefs to enhance program capabilities, opportunities, and resources at the local and regional levels.
- Continued expansion of regional peer counselor resources and professional providers for member services.
- Continue to engage with personnel including, but not limited to, conducting critical incident diffusions and debriefings, distributing EAP and behavior health materials and resources.

### ***BUDGET DISCUSSION:***

The program consists of representatives and peer counselors from Metro Fire, Cosumnes Fire District, Sacramento City Fire Department, Sacramento Regional Fire Dispatch, Roseville Fire Department, Firefighters Burn Institute, and Local 522.

### ***GOALS FOR UPCOMING YEARS:***

- Continue to increase the number of peer counselors through education and training in the areas of the Regional Peer Support, CISM, Suicide, and Peer Advanced and Basic training.
- Continue to enhance the number of professional providers in the network for member services.
- Focus on the development of a spousal support program and continued expansion of educational opportunities, awareness, and resources for members of Metro Fire and regional partners.





## COMMUNITY RELATIONS DIVISION

As the entire world and fire service was challenged in fiscal year 2020/2021 by the COVID-19 pandemic, Metro Fire's Community Relations Division (COR) adapted and overcame to continue its priority to provide timely, accurate, and responsive information to the Sacramento Region regarding our emergency service delivery, educational messages, and to promote the District.



Public Information Officer's (PIO) provide incident coverage, conduct press conferences, and market and enhance Metro Fire's activities and reputation in the Sacramento Region. Last year, we worked with our partners in the media market to ensure our ability to be the primary source for local fire and emergency service topics, meeting their need to conduct interviews in a virtual format that were able to be syndicated throughout California and the Nation.



Our Community Relations Coordinator was tasked with developing new products for the District that reflected the unknown nature of the COVID-19 pandemic. These included our multi lingual "Stay Home Safety with Metro Fire" social media campaign to address expected human behavior and the subsequent risks due to the statewide stay at home order.

In FY20/21 we began to recognize Metro Fire's 20<sup>th</sup> year with a new graphics and logos package, and place commemorative decals on every apparatus. We also provided our membership with 20<sup>th</sup> anniversary uniform patches. This past year we supported the State of California by deploying a PIO to the Creek Fire (the largest fire in state history by acreage), the Sacramento Regional IMT for civil unrest. COR also supported the funeral services for Metro Fire Engineer Kyle Rutherford by providing internal and external information, planning, and day of funeral production and technology support.



### FY2020/2021 ACCOMPLISHMENTS:

- Provided high quality virtual media interviews to the Sacramento media market
- Continued 24/7/365 PIO and Communications coverage
- Developed "Stay Home Safely with Metro Fire" social media campaign
- Provide PIO representation on Sacramento Regional IMT and to California on major fire incidents

### BUDGET DISCUSSION:

In FY2021/2022 COR will continue to present Metro Fire Sacramento's premier all risk emergency service provider by soliciting and responding to local and national media opportunities. This requires sustaining the staffing model for 24/7 coverage and development through training opportunities in public engagement, video production, and professional communications skills while upgrading and replacing equipment to meet the publics expectations of professional content.



### GOALS FOR UPCOMING YEARS:

- Improve livestream and event broadcasting quality
- Continue providing Operations Division with wildland live fire opportunities while achieving objectives in vegetation management
- Acquire training to provide new skills for existing COR personnel and train new members to baseline qualification

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# Administration Branch

**Greg Casentini**  
**Deputy Chief**



**Finance**

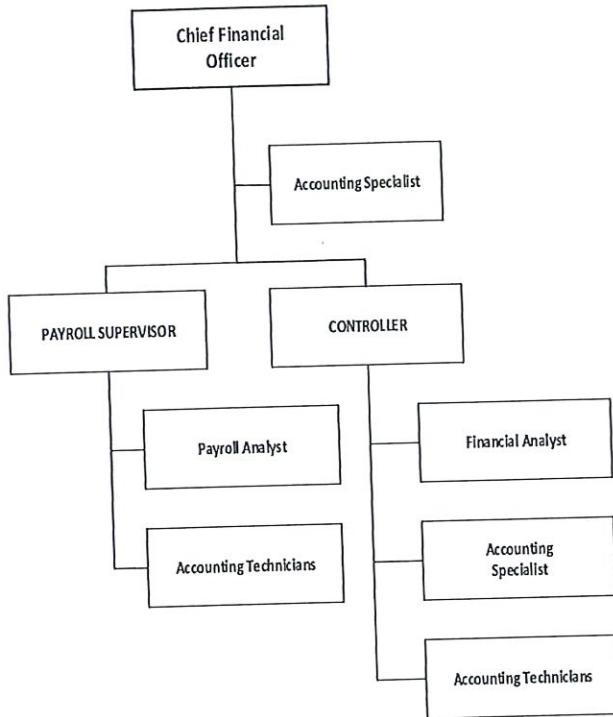
**Economic Development**

**Human Resources**

**Information Technology**

**Non-Divisional**





**STAFFING:**

Chief Financial Officer	1
Controller	1
Payroll Supervisor	1
Payroll Analyst	1
Financial Analyst	1
Accounting Specialists	2
Accounting Technicians	<u>5</u>
	<u>12</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 1,572,296	\$ 242,639	\$ 3,572,000	\$ -	\$ 5,386,935	2.0%



The Finance Division's professional team oversees Metro Fire's multi-million dollar financial operation. Every team member takes stewardship of your public funds with great seriousness. The Division facilitates budget development, ensuring resources are properly allocated for optimum public service levels. Finance also has processes in place to safeguard District assets, track spending, collect all revenue and cost reimbursements, and provide accurate financial reporting. Annual independent financial statement audits confirm Metro Fire's financial statements are fairly presented using Generally Accepted Accounting Principles.

### ***FY2020/21 ACCOMPLISHMENTS:***

During the last fiscal year, the Finance Division accomplished the following:

- Awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the District's Comprehensive Annual Financial Report (CAFR) for the sixth consecutive year
- Obtained a clean audit opinion for the ninth straight year
- Received the California Society of Municipal Finance Officers' Meritorious Award for the third straight year for the Fiscal Year 2020/21 Operating Budget
- Received the Award for Outstanding Achievement in Popular Financial Reporting from the Government Finance Officers Association (GFOA) for the second straight year for the District's Community Annual Report (CAR) for FY 2018/19
- Completed online accounting manual for payroll functions
- Reviewed and updated the District's Reserve Funding Policy



### ***BUDGET DISCUSSION:***

The Finance Division issues payroll to about 700 employees, processes vendor invoices, and prepares the annual budgets and various financial statements and reports. Over 50,000 transactions are processed through Metro Fire's books annually. Along with personnel costs, its budget includes the following:

- Continuing education to keep up with the ever-changing accounting and regulatory environments
- Consulting with third-party experts regarding property taxes, actuarial projections, financing arrangements and various other financial topics
- Fees paid to the County of Sacramento for administering Metro Fire's property taxes
- Fees paid to the State for the Ground Emergency Medical Transport Quality Assurance Fees program

### ***GOALS FOR UPCOMING YEARS:***

To effectively and efficiently manage Metro Fire's finances, the Division has the following goals for the upcoming fiscal year:

- Review and update District policies and procedures related to finance and payroll
- Conduct a Districtwide fraud risk assessment
- Redesign District budget and financial reporting documents





## ECONOMIC DEVELOPMENT

The Economic Development Division is responsible for the successful administration of the District's economic development, grants administration, real estate, intergovernmental affairs, and land use, planning, and development endeavors. Grants administration includes grant research and development, submitting applications for funding, maintaining inventory records of all grant-funded purchases, and managing all financial and reporting requirements in accordance with federal grant guidelines. Real estate activities include managing the buying, selling, and leasing of District properties. Intergovernmental affairs include promoting the District's interests and representing the District to the legislature, special interest groups, and officials at the local, state and federal government. Land use, planning, and development endeavors include managing capital project planning and implementation, and representing the District's long-term goals and objectives to local government, land developers, and the community.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Submitted eight grant proposals totaling over \$16 million for projects including firefighter dehydration relief, generator installation, cardiac monitor/defibrillator replacements, staffing (21 firefighters), access control, hazmat trace detection analyzer, incident management team supply/equipment cache, and COVID-19 pandemic response.
- Managed grant awards totaling over \$1.6 million including the completion of flammable liquids advanced bulk storage foam training (\$162,150), completion of a flood response program (\$134,524), completion of a hazardous materials incident response plan (\$16,673), swift-water rescue boat replacement (\$113,663), fire ground survival training (\$478,316), community risk assessment (\$261,518), COVID-19 pandemic response supplies/equipment (\$171,678), and a generator installation project (\$300,000).
- Executed a construction agreement and broke ground on Future Fire Station 68 in Rancho Cordova.
- Continued development of a District-wide Capital Improvement Plan (CIP).
- Completed a Capital Facilities Impact Fee Study Update.



### ***BUDGET DISCUSSION:***

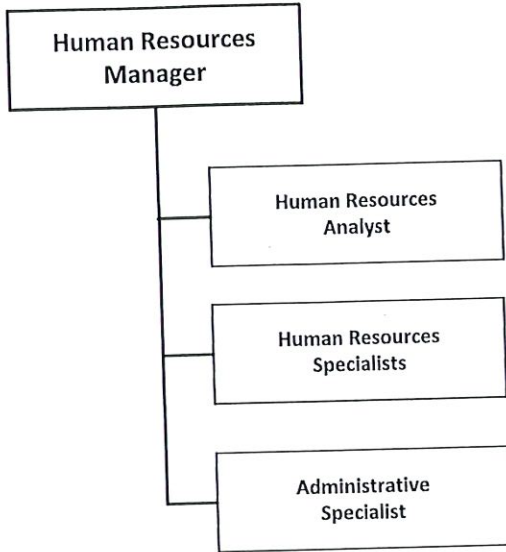
In FY2021/22, the Economic Development Division will continue to focus on the management of District properties, planning for future growth, anticipating legislative impacts to the District, and securing grant funding to fulfill District needs.

### ***GOALS FOR UPCOMING YEARS:***

- Complete construction of Fire Station 68 in Rancho Cordova (Strategic Plan: Capital Assets 1a-b).
- Analyze proposed legislation for anticipated impact on the District (Strategic Plan: All Strategies).
- Complete Capital Improvement Plan (CIP) for the District (Strategic Plan: Capital Assets 1-3).
- Develop and implement the Standards of Cover which will serve as the District's service delivery evaluation tool (Strategic Plan: Service Delivery 3a and 3b).
- Continued service delivery evaluation and future fire station planning (Strategic Plan: Service Delivery 3a).
- Continued identification and submission of projects eligible for grant funding (Strategic Plan: Financial Management 1b).
- Continued engagement of partners at the local, state, and federal levels (Strategic Plan: External Engagement 1a).



## HUMAN RESOURCES



### STAFFING:

Human Resources Manager	1
Administrative Specialist	1
Human Resources Analyst	1
Human Resources Specialists	<u>3</u>
	<u>6</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 919,113	\$ 737,494	\$ -	\$ -	\$ 1,656,607	0.6%





## HUMAN RESOURCES

The Human Resources Division is dedicated to providing efficient and effective quality services to our employees and community, which include: recruitment and selection, background investigations, employee relations, job classifications, compensation, policy and procedure development, employee benefits administration, absence management, workers' compensation administration and risk management insurance and self-insurance. The Human Resources Division staff includes the HR Manager, one HR Analyst, three HR Specialists, and one Administrative Specialist and is under the direction of the Deputy Chief of Administration.

### ***FY2020/21 ACCOMPLISHMENTS:***

During fiscal year 20/21, the Human Resources Division recruited for a Firefighter academy but due to Covid-19, it was deferred. HR recruited for the Single Role Paramedic Program and 13 SPR's finished their academy in October 2020. Additionally HR recruited and helped to fill the following open positions: Administrative Specialist, 4 Fire Inspectors, 2 Logistics Technicians, 2 Facilities Technicians, Safety Specialist, and Office Technician. The HR Division held 3 promotional exams including: Fire Engineer, Battalion Chief and Supervising Inspector.

### ***BUDGET DISCUSSION:***

The Human Resources Division budget includes the following:

- Projected recruitment of 25 new Firefighters, and 20 new SRP Paramedics and EMT's. Recruitment costs include: advertising, testing, interviewing, background investigations, and medical evaluations.
- HR anticipates conducting the following promotional exams: Fire Captain and Fire Engineer.
- Ever-changing laws and regulations in the Human Resources field require ongoing professional training; therefore, HR will be providing professional training to our Metro Employees.



### ***GOALS FOR UPCOMING YEARS:***

To accommodate the growing needs of the District, the HR Division will be recruiting for numerous positions both internally and externally. The HR Division will also be holding promotional examinations for Fire Engineer and Fire Captain. These recruitments contribute directly and indirectly to Board Strategies 2 and 6.

We look forward to providing continued solutions and support to our employees.



## NON-DIVISIONAL

The Non-Divisional (NDI) budget represents costs that are incurred by the District in general and cannot be directly associated with any division in particular. These costs include pension bond debt service, other post-employment benefits (OPEB), supplemental reimbursements to retirees, and various other payments.

### **BUDGET DISCUSSION:**

The Non-Divisional budget includes \$18 million representing current payments for retiree medical insurance as well as contributions to the CalPERS Employer's Retirement Benefit Trust (CERBT) which is used to prefund future retiree medical premiums.

Additionally, pension bond debt service and sinking fund payments totaling \$7 million are included in Non-Divisional expenditures. In accordance with the District's plan to retire the pension bonds at the earliest date allowed, there was a \$25.5 million expense to pay-off the Series C bonds in November 2018. A similar payment is also scheduled in FY 2025-26 for the Series B bonds. The funding for these disbursements will come from committed fund balance accumulated since FY 2005/06.



This division also budgets \$4.4 million for a payment to Sacramento County Employees' Retirement System (SCERS). These payments reduce an unfunded liability for District retirees and employees formerly employed by predecessor agencies that participated in SCERS. Also included in the budget are estimates for paid time off and sick leave buybacks of about \$2.2 million for all divisions.

This division also covers expenditures for property and liability insurance premiums, postage, and for the District's headquarters expenditures such as utilities, janitorial services and landscape maintenance. Finally, Inter-Governmental Transfer (IGT) fees amounting to \$9.5 million are included in the expenditure budget. This will allow the District to recover federal funding associated with Medi-Cal managed care beneficiaries amounting to approximately \$24.1 million.

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 32,957,330	\$ 13,872,931	\$ 6,175,963	\$ -	\$ 53,006,224	19.4%



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# Operations Branch

Adam Mitchell  
Deputy Chief



Operations

Emergency Medical Services

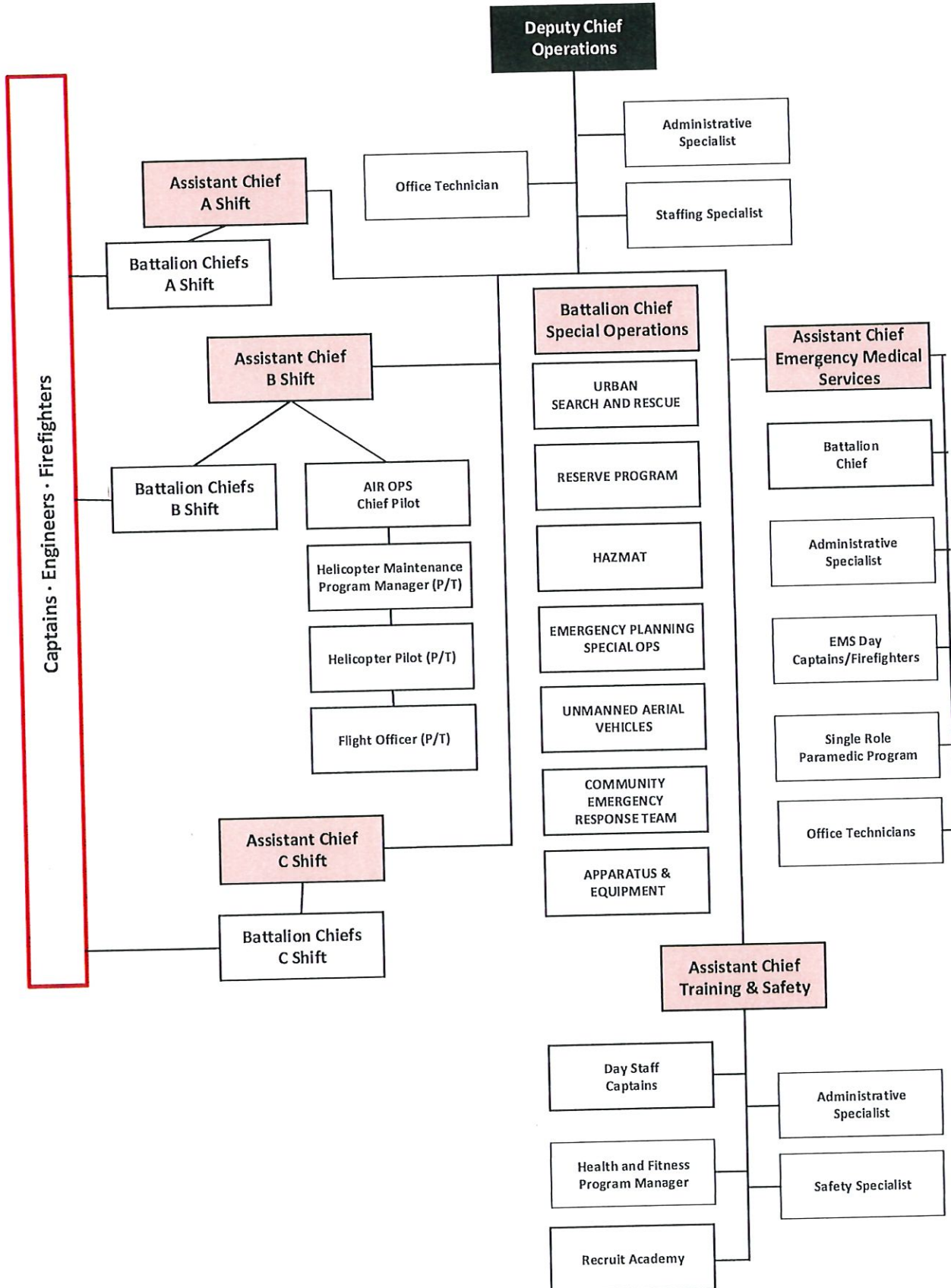
Single Role Paramedic  
Program

Training

Health & Fitness



# OPERATIONS







## OPERATIONS

Deputy Chief	1	Helicopter Pilots (P/T)	3
Assistant Chiefs	5	Battalion Chiefs	14
Administrative Specialist	1	Captains	132
Staffing Specialist	1	Engineers	124
Office Technicians	1	Firefighters	<u>231</u>
Helicopter Chief Pilot	1		<u>514</u>

<b>Administrative</b>	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 1,878,617	\$ 24,862	\$ -	\$ -	\$ 1,903,479	0.7%

<b>Suppression</b>	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 143,746,838	\$ -	\$ -	\$ -	\$ 143,746,838	52.5%



## OPERATIONS

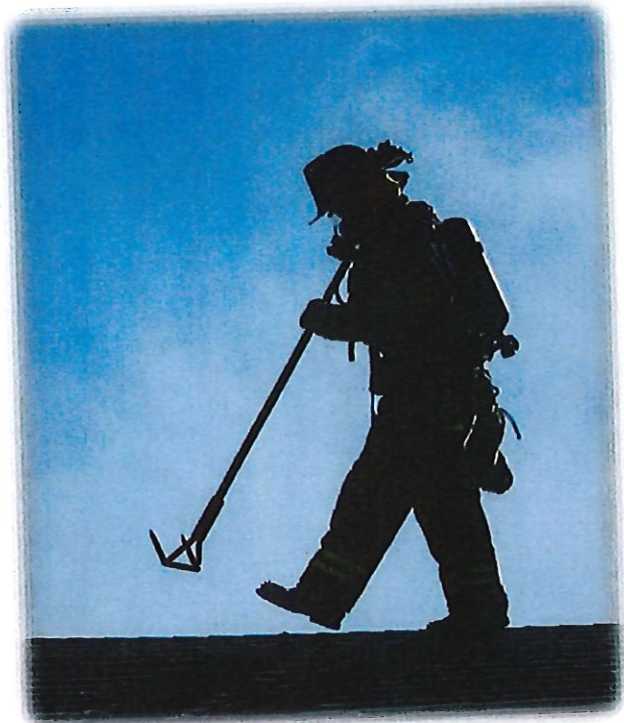
The Operations Division oversees all aspects of the District's all-hazard emergency services delivered from 41 stations with daily shift staffing of 185 personnel. The Operations Branch answered over 98,000 calls for service in 2020. These calls for service are answered by five battalion chiefs, 36 first-out engine companies, seven truck companies, 14 fire-based medics and four single role paramedic units.

Metro Fire has several special operations and all-hazard response programs that are managed under the Operations Division. These include Air Operations, Aircraft Rescue and Firefighting (ARFF), Community Emergency Response Team, the Dozer Program, Hazardous Materials (HazMat), Technical Rescue, Urban Search and Rescue (US&R), Water Rescue, Tactical Emergency Medical Support (TEMS), Unmanned Aerial Vehicle (UAV) Program, and Wildland.

Metro Fire's HazMat and Technical Rescue programs are certified by the California Office of Emergency Services for Type I statewide response. The US&R program is a member of California Urban Search and Rescue Task Force 7 (CA TF-7), one of 28 FEMA US&R task forces in the nation and one of eight in the state. Metro Fire's air operations and dozer programs are the only ones of their kind regionally and provide critical response capabilities to the Sacramento region. Metro Fire's TEMS program, also the only one of its kind regionally, provides tactical medical support to the Sacramento County Sheriff's Department, Citrus Heights Police Department, and FBI SWAT Teams. ARFF units supply response to emergencies at McClellan Airfield.

### ***FY20/21 ACCOMPLISHMENTS:***

- Implemented an internal pilot career track within Air Operations.
- Completed and published the Command Doctrine.
- Established a new ARFF live fire training agreement with IEC.
- Established a new IRB and jet boat refresher training program.
- Placed a UAV deployment vehicle into service.
- Completed two River and Flood Operations classes, two Boat Technician classes, and one subsurface rescue class.
- Implemented a voluntary swim evaluation process for Boat Technician.
- Sent five dozer operators to Camp Pendleton training.
- Developed a relationship with Bay Area UASI.



### ***BUDGET DISCUSSION:***

The FY21/22 Operations budget reflects the union of service delivery and fiscal responsibility. Due to the ongoing impacts of the COVID-19 pandemic, budget amounts throughout the division and programs will remain constant from the previous year and allow for the continuation of essential training and maintenance.

### ***GOALS FOR UPCOMING YEARS:***

- Review and edit internal Standard Operating Procedures.
- Continued training and career development for the current dozer operators.
- Recruit and begin training two additional apprentice dozer operators.
- Provide dozer familiarization training to our regional partners.





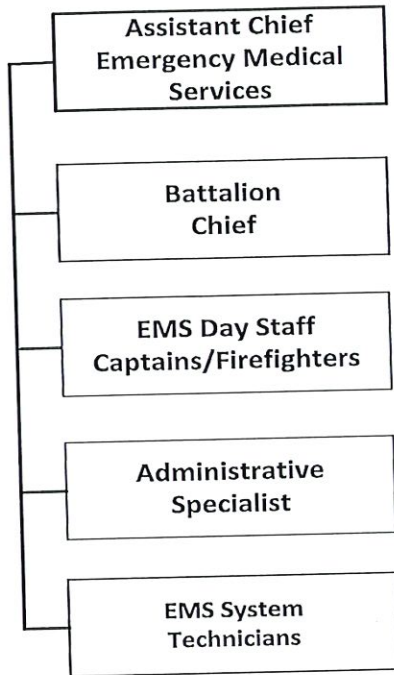
## OPERATIONS

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- Continue to strengthen the working relationship with Cal Fire AEU and NEU.
- Evaluate and improve regional and local aid agreements.
- Implement training and operational response capabilities for grant-acquired jon boats for flood response.
- Receive, equip, and place in service new grant-funded jet boat.
- Continue required annual training for Technical Rescue.
- Reestablish the regional rescue training program placed on hold due to COVID.
- Continue our annual required ARFF live fire training.
- Improve/enhance copter maintenance capacity.
- Expand Air Ops capability to include air ambulance with a public-private partnership.
- Recruit and hire additional reserve firefighters.
- CERT training & drills and regular deployment practice.
- Continue to enhance monthly and quarterly drills for HazMat team members.
- Continue to replace expired consumables and outdated/unsupported capital asset equipment to maintain Type I HMRT status with CalOES.



## EMERGENCY MEDICAL SERVICES



### STAFFING:

Assistant Chief	1
Battalion Chief*	1
Administrative Specialist	1
EMS Day Staff Captains**	3
MIH Program Manager Captain	1
EMS System Technicians	<u>2</u>
	<u>8</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 1,435,929	\$ 6,513,339	\$ 209,854	\$ -	\$ 8,159,122	3.0%

\*Temporarily filled by an out-of-class Captain

\*\* One position temporarily filled with an out-of-class Firefighter/Paramedic





## EMERGENCY MEDICAL SERVICES

The Emergency Medical Services (EMS) Division is committed to providing the highest level of service possible to the communities we serve. Metro Fire's team of skilled first responders is supported by recurrent professional training and continuous quality care improvement. The administrative side of EMS is comprised of an Assistant Chief, Battalion Chief/CQI Manager, three Captain/Paramedics, one Mobile Integrated Health Program Manager, one Administrative Specialist, and two EMS System Technicians. 24/7 support to all District ambulance operations is provided by three field supervisors ("EMS24") who also oversee the members of the Single Role Paramedic Program.

The District's Emergency Medical Services (EMS) Division supports the third largest fire-based Advanced Life Support (ALS) transporting program in the State of California, currently operating 19 Advanced Life Support (ALS) ambulances, five reserve ALS ambulances, and 43 ALS engine and truck companies. Metro Fire employs over 490 paramedics, 70 EMTs, and 10 first responders to staff these units, as well as Community Care Response Units (CCRU) watercraft, an ALS rescue capable helicopter, a Tactical Emergency Medical Services (TEMS) team, and bike medic teams for special events.

The year 2020 brought a number of challenges that inspired adaptive change and a coordinated response to unprecedented circumstances. The ensuing mobilization of resources is a testament to the commitment of Metro Fire's team of professionals in serving the community, and highlights the many successes enjoyed by the District to the benefit of the public.

Metro Fire continues to be an innovator in the provision of EMS in the Sacramento region. In response to the pandemic, the District partnered with Sacramento County Public Health in 2020 to provide mobile COVID-19 assessment and testing, and we will commence operation of the Sacramento Mobile Integrated Health (SacMIH) pilot project in 2021.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Entered into an ALS Provider Agreement with Sacramento County EMS Agency (SCEMSA) and secured acknowledgement from Sacramento County of our Health & Safety Code 1797.201 rights.
- Hosted all Regional EMS Chief's meetings in 2020.
- Implemented enhanced decontamination procedures for District ambulances and medical equipment utilizing the AMBUstat disinfecting foggers.
- Entered into a contract with Sacramento County Public Health (SCPH) to provide Community Care Response Units (CCRU) support for COVID-19 testing in long term care facilities.
- Delivered expanded scope of practice training on oropharyngeal and nasopharyngeal swab testing to support the SCPH mass COVID-19 testing efforts at Cal Expo and community locations.
- Developed and delivered expanded scope of practice training for influenza and COVID-19 vaccination.
- Implemented the District's member COVID-19 testing & contact tracing program.
- The inaugural UCD EMS Fellow began riding along with Metro Fire medics and attending all Peer Review meetings as an advisor.
- Began using the Continuum Module in ImageTrend to enhance continuous quality improvement initiatives.







## EMERGENCY MEDICAL SERVICES

- Represented public ambulance service providers on the Sacramento County Emergency Medical Advisory Group.
- Completed an advanced airway CQI audit.
- Supported the Districts COVID-19 vaccination pod.
- Provided mandatory infection control training and COVID-19 specific updates.
- Partnered with Cascade Training Center to provide Handtevy Pediatric System recertification training for all line personnel.
- Provided mandatory skills training to maintain EMT and paramedic certifications to all personnel.
- Partnered with Sutter Roseville Hospital to support the Mobile Intensive Care Nurse Certification course.
- Secured a 2<sup>nd</sup> grant from the California Department of Healthcare Services for pre-load nasal Narcan.
- Upgraded the Knox Med Vaults to a cloud based service to allow for remote update of user access codes.
- Participated in regional multidisciplinary work group to develop the Sacramento County Strangulation Protocol: Education, Identification, Documentation and Follow-Up.
- EMS System Technicians attended continuing education to maintain privacy and compliance certifications.
- EMS Day Captains attended Designated Infection Control & Certified Ambulance Documentation Specialist Training.
- Submitted Annual Quality Improvement Plan Update & core measures to SCEMSA.



### ***BUDGET DISCUSSION:***

The EMS Division is responsible for the management of the emergency medical system, ensuring that our Emergency Medical Technician (EMT) and paramedic personnel are trained and equipped to serve the public at the highest levels. Of foremost concern is ensuring fiscal resources sufficient to overcome the challenges associated with navigating the landscape of the modern EMS system: keeping pace with an increasing call volume, exploring new service delivery modalities, adapting to evolving industry standards, optimizing cost recovery for medical services, fulfilling ongoing training needs, developing and sustaining programs, and maintaining currency with materials and technologies. As the EMS Division looks to fiscal year 21/22 and beyond, there is a clear recognition of the ongoing need to assess and refine the District's training, equipment, and practices in a manner best suited to support its EMTs and paramedics in providing the best patient care.

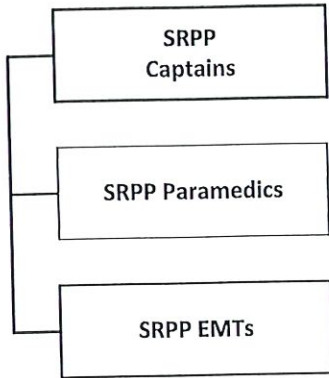
### ***GOALS FOR UPCOMING YEARS:***

- Revamp the Continuous Quality Improvement Program to include a dedicated CQI Manager
- Identify sustainable funding for the SacMIH pilot program
- Enhance cost recovery for EMS services
- Work with Local 522 to identify potential enhancements to the SRP Program
- Work with Local 522 to add Fire Department Medic (FDM) to our EMS system
- Replace cardiac monitor/defibrillators
- Update hardware and software for the tracking, accountability, and security of controlled substances
- Provide Certified Ambulance Documentation Specialist training to all line personnel





## SINGLE ROLE PARAMEDIC PROGRAM



**STAFFING:**

SRPP Captains*	3
SRPP Paramedics	26
SRPP EMTs	<u>7</u>
	<u>36</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 2,827,383	\$ 15,100	\$ -	\$ -	\$ 2,842,483	1.0%

*\*Currently filled by temporarily by 1 Captain, 1 out-of-class Engineer, and 1 out-of-class Firefighter*



## **SINGLE ROLE PARAMEDIC PROGRAM**

The Single Role Paramedic Program (SRPP) was established in 2013 as a pathway for its members to become Firefighter/Paramedics with Metro Fire. To date, nearly 60 percent of the program graduates have made the intended transition to Firefighter/Paramedic, and a number of members have since promoted to Engineer and Captain.

The SRPP is managed in the field by three supervisors ("EMS24") that alternate by platoon to oversee the operation of up to five 24-hour medic units assigned throughout multiple battalions in Metro Fire's jurisdiction. The deployment model is structured to maximize ambulance coverage as staffing levels allow.



### ***FY2020/21 ACCOMPLISHMENTS:***

- Graduated one SRPP Recruit Academy and scheduled the start of a second academy for May of 2021
- Hired 10 Paramedics
- Hired 8 Emergency Medical Technicians (EMTs)
- Promoted 7 EMTs to Paramedic
- Established an Eligibility List of 16 program members for promotion to Firefighter/Paramedic
- Provided paramedic internships for 5 program members
- Continued 24-hour schedule to optimize utilization of available staff
- Recruited new SRP Paramedics into the Peer Review Committee
- Trained additional SRP members as paramedic preceptors and Field Training Officers (FTOs)
- Incorporated SRP members into instructor cadre for District-wide EMS skills training
- Integrated SRPP members as supplemental staffing for Special Event assignments (e.g. Bike Medic, Air Show)

### ***BUDGET DISCUSSION:***

The SRPP celebrated its eighth year on March 1, 2021. The continued goal of the program is to enhance the capabilities of the District to deliver high-caliber ambulance transportation to the communities it serves, while providing a career track for EMTs and Paramedics seeking the opportunity to become Firefighter/Paramedics.

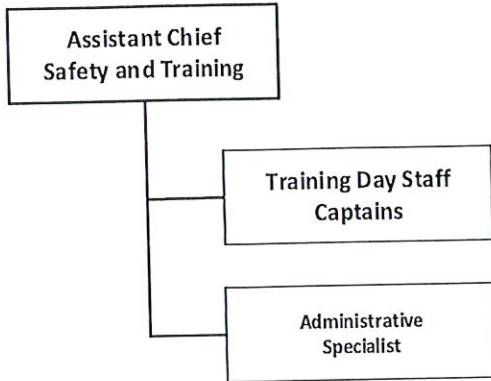
### ***GOALS FOR UPCOMING YEARS:***

- Succession planning
- Expand recruitment efforts
- Bolster the number of paramedic preceptors/FTOs in the SRPP ranks
- Work with Local 522 to revamp the program for long term sustainability





## TRAINING



### STAFFING:

Assistant Chief	.5
Day Staff Captains	3
Administrative Specialist	<u>1</u>
	<u>4.5</u>

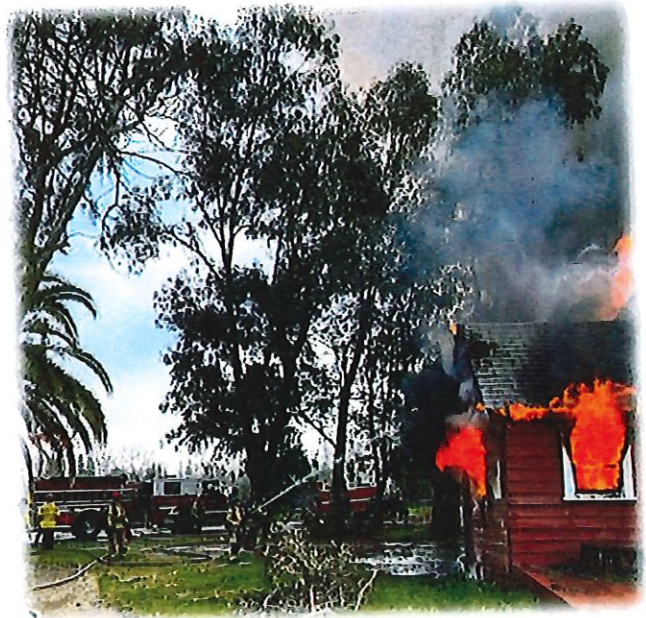
	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 1,121,780	\$ 558,745	\$ 185,000	\$ -	\$ 1,865,525	0.7%



The Training Division's mission is to improve service delivery to the community by providing realistic, ongoing, and verifiable training to district personnel and assisting them to develop and strengthen essential job skills. We strive to ensure all-risk operational readiness and enhance the ability of our members to perform quality public service. We promote teamwork and service in a safe, effective, and efficient manner. There are many federal, state, and locally-mandated requirements which must be addressed, and as new information becomes available, it is imperative that we introduce new tools, technology, or equipment to train our fire personnel. The Training Division makes available opportunities to employees to achieve full potential in their current roles and assist them to advance their careers through training.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Conducted performance appraisals of over 80 probationary suppression personnel from the rank of Battalion Chief to Firefighter
- Conducting multiple district wide hands on full scale exercises at donated structures
- Continue to grow the Battalion Chief training officer involvement and training supply caches
- During COVID-19 pandemic, the Training Division was able to make a quick transition from training and drills to setting up and running the District's EOT
- During the COVID-19 pandemic, the Training Division was able to quickly establish a plan for a vaccine clinic which ran for 6 weeks and was able to administer over 460 vaccinations



### ***BUDGET DISCUSSION:***

Metro Fire has seen a steady decrease of experience within the ranks. The need for realistic scenario base training which emphasizes comprehension of complex incidents can set our emergency responders up for success. Additional staffing expenditures will need to be committed to narrow this experience gap.

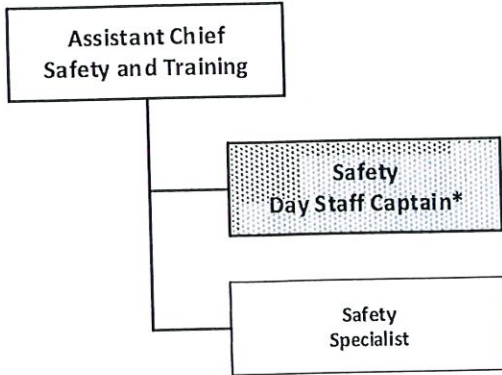
### ***GOALS FOR UPCOMING YEARS:***

- Search Drill
- Advanced Auto-X
- Commercial Building Construction Class with Chief Naum
- Project Mayday with Don Abbott
- IFF FF Survival Grant Award





**SAFETY**



**STAFFING:**

Assistant Chief	.5
Safety Day Staff Captain*	0
Safety Specialist	<u>2</u>
	<u>2.5</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 214,800	\$ 1,156,467	\$ -	\$ 82,500	\$ 1,453,767	0.5%

\*Position currently vacant and not funded.



## SAFETY

The Safety Division oversees Personal Protective Equipment (PPE) and self-contained breathing apparatus (SCBA) in addition to purchasing all personnel protective equipment for the District. All items requested from the Safety Division are required safety items necessary for personnel to safely do their jobs as well as meet both NFPA and OSHA requirements.

### ***FY2020/21 ACCOMPLISHMENTS:***

- In the last budget year safety and logistics washed and inspected over 3500 sets of turnouts.
- Purchased over 75 sets of replacement turnouts for current personnel and new hires.
- Issued over 2,200 particulate hoods and over 1,100 set of gloves.
- Finalized the purchase and implementation of a second set of wildland gear for all line personnel.

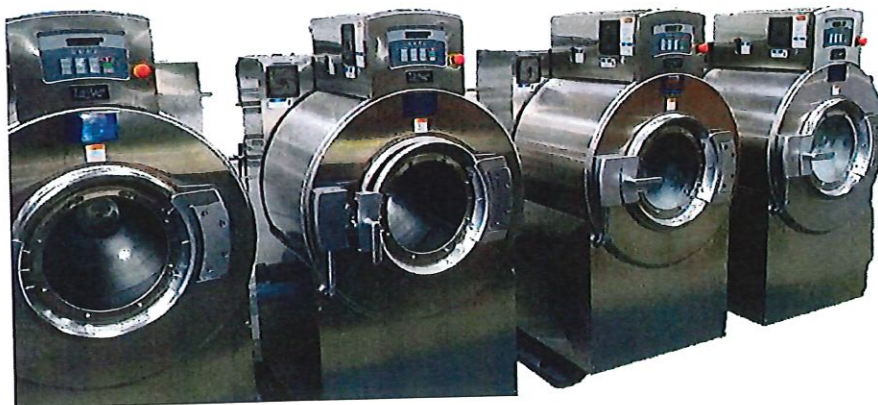
### ***BUDGET DISCUSSION:***

- Recruit academy budgets were increased to match the District need to run two 30 person academies.
- Requested funding to attend FIERO PPE symposium in Greenville, South Carolina. This is the larger multi-day conference that Metro Fire hosted last year.
- Due to the global Covid -19 pandemic it is paramount that we restock depleted supplies in addition to creating a large cache in case of future outbreaks.



### ***GOALS FOR UPCOMING YEARS:***

- Finish out the updating of the district PPE cleaning facility by outfitting the PPE area with two additional Uni-Mac turnout extractors.
- Add additional cleaning abilities by purchasing a Solo rescue industrial cleaner. This will let logistics and safety personnel clean gloves, boots, helmets and SCBA's.
- Enhance protection while cleaning turnouts by purchasing a down draft table with HEPA filtration to help eliminate exposure risk to logistics and safety personnel.
- Work to fully implement our NFPA 1851 program and get closer to full compliance
- Finish up the turnout fabric evaluation for Structure turnouts
- Conduct a full wear trial of Firefighting turnouts once the PPE Team has finalized its fabric composite.







## HEALTH AND FITNESS

Metro Fire's Health and Fitness division is responsible for providing all members with the opportunity to maintain an appropriate level of health and fitness throughout their career. The District provides comprehensive medical evaluations and annual fitness assessments. It provides professional support members with a fitness program that includes equipping facilities with a complement of fitness equipment and access to health and fitness knowledge and guidance through the District's Health and Fitness Coach.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Fitness assessments were scheduled by company and occurred at stations
- Completed daily morning PT for one Fire and one SRP academy
- Assisted in the Covid-19 EOT and vaccination EOT
- Provided an online, personalized fitness training program for all members
- Improved our fitness equipment preventative maintenance program
- Provided informational articles to FDC newsletter related to health and fitness



### ***BUDGET DISCUSSION:***

Approximately 80% of existing stations have seen upgrades in fitness equipment to meet the needs of our members both on the line and professional staff. Due to the age of existing treadmills and cable machines, we are recommending to budget for replacement equipment. In the past the goal was to get our members to increase their fitness levels. Now the goal is to keep our assets properly maintained and to replace broken equipment due to the high amounts of use they are getting.

### ***GOALS FOR UPCOMING YEARS:***

- Continue medical wellness exam for NIOSH SCBA compliance and preventive medical screening based on the hazards of the career.
- Continue fitness equipment repair and/or replacement
- Continue to build the Peer Fitness Program
- Physical therapy partnerships to increase injury prevention and reduce recover time and fiscal liability
- Incorporate Behavior Health prevention with Wellness Program

Health and Fitness Program Manager
---------------------------------------

### ***STAFFING:***

Program Manager 1

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 91,668	\$ 302,125	\$ -	\$ -	\$ 393,793	0.1%

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# Support Services Branch

**Tyler Wagaman**  
**Deputy Chief**

Communications

Community Risk Reduction

Fire Investigations

Facilities

Fleet

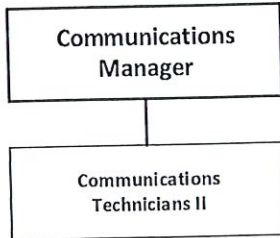
Logistics







## COMMUNICATIONS



**STAFFING:**

Communications Manager	1
Communications Technician II	<u>2</u>
	<u>3</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 497,116	\$ 810,560	\$ -	\$ -	\$ 1,307,676	0.5%



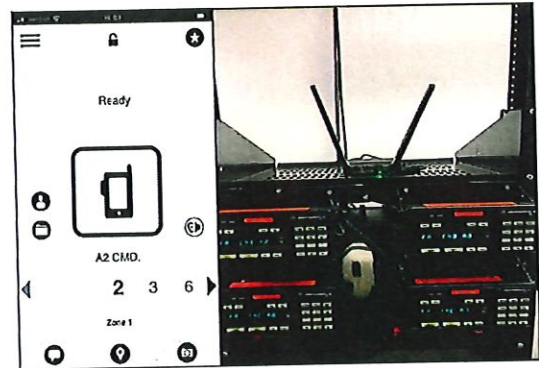
## COMMUNICATIONS

The Metro Fire Communications Division is responsible for the operation, maintenance, and repair of all District communication equipment and vehicle emergency lighting. Equipment includes: 800 MHz radios, VHF radios, pagers, Mobile Data Computers (MDCs), vehicle modems, vehicle intercom systems, code 3 lighting, station emergency (red) phones, fire station alerting systems, and traffic signal opticom systems.

The Communications Division is committed to providing the highest level of service to Metro Fire staff to help reduce unit response times and ensure communications stay intact. Communication Technicians handle all equipment repairs and radio programming out in the field. Metro Fire's Communications Manager represents the District in Radio System Enhancement Committee meetings, Radio System Management Group (SMG) meetings, and sits on the Technical Advisory Committee (TAC) for the Sacramento Regional Radio Communications System (SRRCS). This enables Metro Fire to have a voice on how the regional radio system is managed.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Provided access to four Radio Channels through District owned smart phones.
- Conducted trial and identified replacement Mobile Data Computers (MDCs) to remove older equipment that is no longer available.
- Installed emergency lighting and communication equipment packages in new vehicles.



### ***BUDGET DISCUSSION:***

The Sacramento Radio System only guarantees radio coverage within Sacramento County and certain southern areas of Placer County. Some Chief Officers and PIO personnel have residence outside of the coverage area and were unable to monitor incidents. An interface was created between the radio system and District owned smart phones by using a specialized internet modem to create a Radio Over Internet Protocol (ROIP) system to enable continued access to the radio system while out of the coverage area. The initial cost was \$15,000 for equipment and setup. Ongoing cost is approximately \$500 per radio channel per year. The Mobile Data Computer (MDC) used in fire apparatus is no longer manufactured or available. A Panasonic Toughbook CF-33 MDC was trialed and selected to be the standard going forward. \$211,500 was budgeted to purchase the first batch of replacement MDCs to remove the oldest models from service. \$300,000 was budgeted to purchase emergency lighting and communication equipment packages for new apparatus. Metro Fire Communication Technicians performed the installs in house to guarantee quality and prevent additional labor costs.

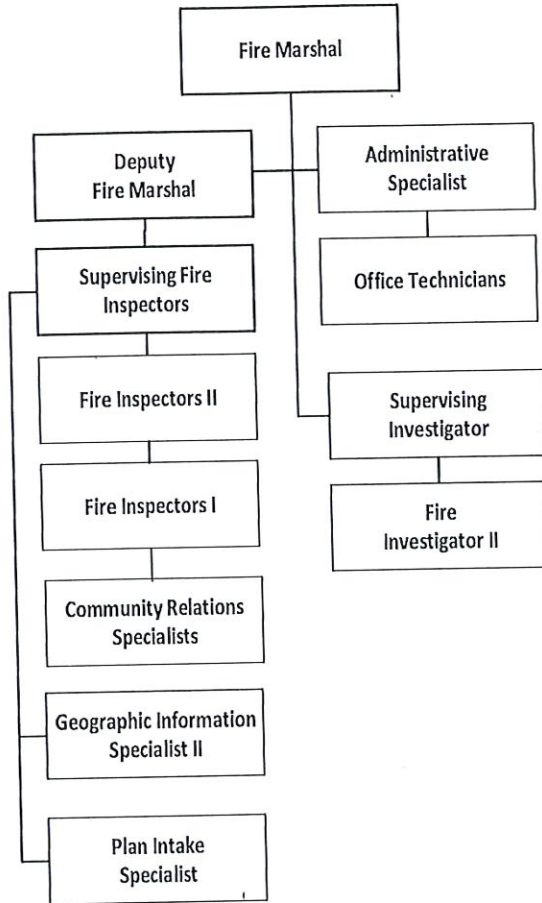
### ***GOALS FOR UPCOMING YEARS:***

- Install Opticom emitters on additional intersections throughout Sacramento County
- Expand radio system access from District owned smart phones from four channels to eight.
- Replace VHF radios
- Enable paging feature in District owned Radios
- Enable GPS location through portable radios
- Enable Over the Air Programming for both 800 MHz and VHF Radios





## COMMUNITY RISK REDUCTION & COMMUNITY SERVICES



### STAFFING:

Fire Marshal	1
Deputy Fire Marshal	1
Supervising Fire Inspectors	3
Fire Inspectors II	4
Fire Inspector I	8
Supervising Investigator	1
Fire Investigator II	2
Community Relations Specialists	2
Geographic Information Spec II	0
Administrative Specialist	1
Plan Intake Specialist	3
Office Technicians	<u>3</u>
	<u>29</u>

Community Risk Reduction	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 4,021,819	\$ 410,140	\$ -	\$ -	\$ 4,431,959	1.6%

Community Services	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ -	\$ 36,330	\$ -	\$ -	\$ 36,331	0.0%

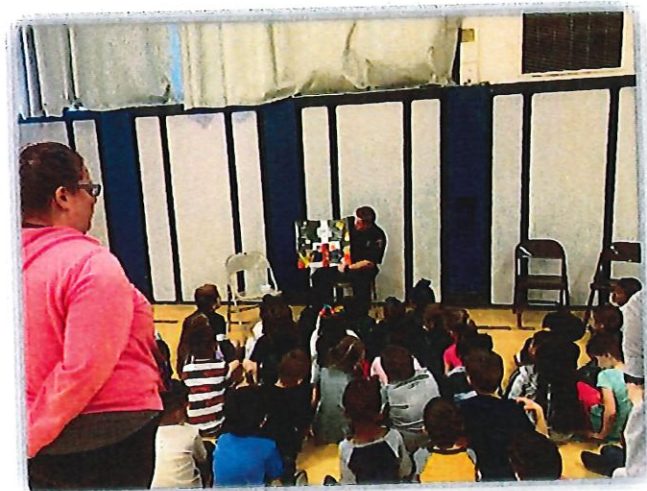
Fire Investigations	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 536,052	\$ 23,276	\$ -	\$ -	\$ 559,328	0.2%



## COMMUNITY RISK REDUCTION & COMMUNITY SERVICES

The Community Risk Reduction Division (CRRD) provides new construction, code enforcement, public education, and fire investigation services to the unincorporated portions of Sacramento County, City of Citrus Heights, and City of Rancho Cordova communities. The CRRD New Construction and Code Enforcement team is responsible for inspecting existing buildings and properties for fire code violations, issuing permits, assisting fire suppression personnel, responding to code violation complaints, reviewing and approving licensed care facilities, reviewing plans for all construction projects and fire protection systems, as well as conducting the testing and inspections for those projects. In addition Fire Inspectors handle special event requests, carnivals, fairs, fireworks booth inspections and public fireworks displays.

CRRD Community Relation Specialists cultivate community safety through various safety presentations, school age educational programs, fire extinguisher training, fire evacuation training, and other community programs. Lastly, through coordinated efforts with suppression personnel, the GIS Specialist provides detailed District maps and pre-fire drawings for use in emergency response.



### ***FY2020/21 ACCOMPLISHMENTS:***

- Began Community Risk Assessment to identify, prioritize, and mitigate risks within our communities.
- Began cost of recovery study for CRRD related activities.
- Implemented process to respond after fire incidents to determine effectiveness of fire prevention features and to assist with re-opening/rebuilding.
- Implemented on-call Inspector program to assist Operations personnel, to facilitate repair of suppression and alarm systems out of service, and to evaluate and facilitate safe re-entry after fire events.
- Implemented early notification for exterior hazard mitigation of identified parcels and for defensible space around parcels located within our high-hazard areas.
- Re-implemented addition of high-risk occupancies to current inspection program.
- Facilitated successful task book completion for 2 new Fire Inspector I's and 1 Fire Inspector II.
- Implemented K-2<sup>nd</sup> grade fire safe education program.
- Began implementation of 3<sup>rd</sup>-6<sup>th</sup> grade fire safety education program.

### ***BUDGET DISCUSSION:***

The Community Risk Reduction Division (CRRD) saw an approximate 4% decrease in construction inspections during FY2019/20. Though COVID-19 reduced many business activities, construction initially slowed, but overall remained fairly steady. Complaints (primarily alarm and suppression systems out of service) significantly increased by approximately 29 percent. Increased complaint and code enforcement inspections result in a larger workload. Through attrition and in consideration of the increased number of inspections, the division will backfill with Fire



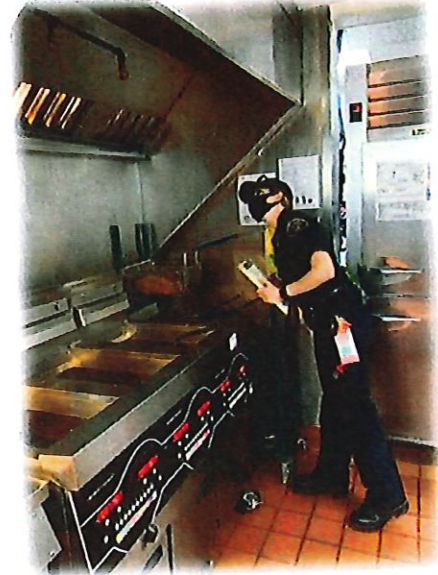


## COMMUNITY RISK REDUCTION & COMMUNITY SERVICES

Inspector I positions (which entails a one-year training program) or Lateral Fire Inspector II positions (which includes completion of an Inspector I & Inspector II task book).

In FY2019/20, approximately 40% of plan reviews were outsourced, down from 52% in FY 2018/19. During initial COVID restrictions, CRRD re-evaluated and streamlined plan review processes enabling the return of many plan reviews completed by CRRD Inspectors. This has ensured consistency and provided increased service to our business community.

Additionally, CRRD continues to build and nurture strong working relationships with other agencies and has worked to become more involved in interagency associations. CRRD members currently hold board positions in the Sacramento Regional Fire Prevention Officers and Northern California Fire Prevention Officers groups. We are also working toward enhancing our professional development through applicable Fire Service conference and workshops (e.g. National Fire Protection Association (NFPA) conferences, Community Risk Reduction (CRR) conferences, California Conference of Arson Investigators, etc.).



### **GOALS FOR UPCOMING YEARS:**

- Utilize Community Risk Assessment and resulting Community Risk Reduction Plan to implement targeted prevention and education programs.
- Provide fire investigation training to staff ranks from Inspector I to Deputy Fire Marshal.
- Implement Fire Inspector investigation support during fireworks season and as needed.
- Enhance coordination between the Fire Investigation Unit (FIU) and Inspectors in enforcing Fire and building codes and subsequent violations through the legal system.
- Enhance communication to business community by establishing collaborative working groups such as Building Industry Association, Sunrise Market Place and Fulton Avenue Association.
- Ensure plan check turnaround time of 10 working days is maintained.
- Ensure upcoming fire inspections and plan reviews are conducted efficiently.
- Establish and implement administrative citation process.
- Evaluate and enhance existing community education programs.
- Support Operations personnel, businesses, and community members with response to structure fire incidents.
- Coordination of target hazards with Operations personnel.



## FIRE INVESTIGATIONS

Metro Fire is one of the few agencies in our region with a full-time Fire Investigation Unit (FIU). The primary role of the Fire Investigations Unit (FIU) is to investigate unidentified fire causes, the causes of fires resulting in serious bodily injury or death and suspected arson related incidents that occur within the Sacramento Metropolitan Fire District. The FIU is an important component to our Community Risk Reduction Division (CRRD) and works collaboratively with our Inspection staff in enforcing Fire and Building codes and subsequent violations through the legal system. The FIU works as an assisting agency with local, State, and federal law enforcement agencies throughout the Sacramento region.

### ***FY2020/21 ACCOMPLISHMENTS:***

- The FIU conducted a total of 442 investigations for 2020 noting a 30% increase from 2019. As of April 20, 2021 a total of 81 investigations have been conducted.
- In 2020, there were a total of 17 cases closed by arrest with 120 cases determined to be arson related. 43 fires were determined to be fireworks related during this timeframe.
- The FIU investigated a total of 2 civilian fatality fires and 13 fires resulting in civilian injuries in 2020.
- In 2020, the FIU was staffed with three full-time investigators, with three part-time retired annuitant investigators utilized to augment full-time investigators during mandatory training and/or vacancies for 24-hour investigator duty coverage.
- Implementation of a new reporting system utilizing the Fire Investigation Module in Image Trend.



### ***BUDGET DISCUSSION:***

In September of 2020, the FIU was reassigned under the Community Risk Reduction Division to further coordinate Metro Fire's commitment to minimizing the risk of life and property loss from fire and other emergencies. Thorough fire investigations, evaluation of occupant safety and fire protection features facilitate business recovery and acts to reduce District liability after a fire event. Currently the FIU reports directly to the Fire Marshal and is in the process of creating a plan to provide greater support, consistency and stability for the Unit. The FIU will continue to maintain and expand its working partnerships with our fire and law enforcement agencies on local, State and Federal levels.

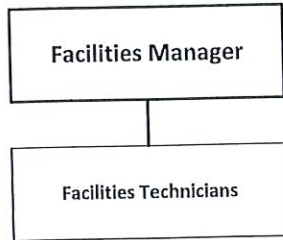
### ***GOALS FOR UPCOMING YEARS:***

- Launch pilot program assigning the Supervising Inspector to a 6 month day assignment.
- Provide Fire Investigation training to Fire Inspection staff to utilize as additional resources for origin and cause investigations.
- Continue to create adequate storage space for a District Evidence facility and implement a District evidence tracking system.
- Evaluate, update and/or create new policies, procedures and standards specific to the FIU.
- Increase efficiencies and tracking for all fire investigation case files.





## FACILITIES



**STAFFING:**

Facilities Manager	1
Facilities Technicians	<u>4</u>
	<u><u>5</u></u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2021/22	\$ 672,255	\$ 1,660,688	\$ -	\$ 312,000	\$ 2,644,943	1.0%



## FACILITIES

The Facilities Division is tasked with the maintenance, repair, and refurbishment of the District's fire stations, administrative buildings, and other District-owned properties being leased out. These tasks include completing maintenance and repair requests for existing buildings and physical grounds, and completing refurbishment of District properties to meet operational needs. The mission of the Facilities Division is to keep all District properties in good working condition and to keep the Fire Stations fully functional and comfortable for our firefighters.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Response to over 100-monthly repair requests.
- District-wide generator annual service
- District-wide fire sprinkler system certifications
- Multi-site ice machine installations (4 sites)
- Multi-site LED lighting retrofits (10 sites)
- Multi-site security fencing upgrades (3 stations)
- Multi-site exterior painting (3 stations)
- Multi-site backflow replacements (2 sites)
- Multi-site kitchen range replacements (2 stations)
- UAV training area rock installation at Zinfandel
- Station 50/Fleet Satellite Mechanic Shop site upgrades
- HQ northeast side CRRD/MTC remodel support
- Station 112 carport installation
- Station 24 refurbishment
- Draft commander (pump pod) installation at Fleet facility
- Fleet asphalt repair and replacement project



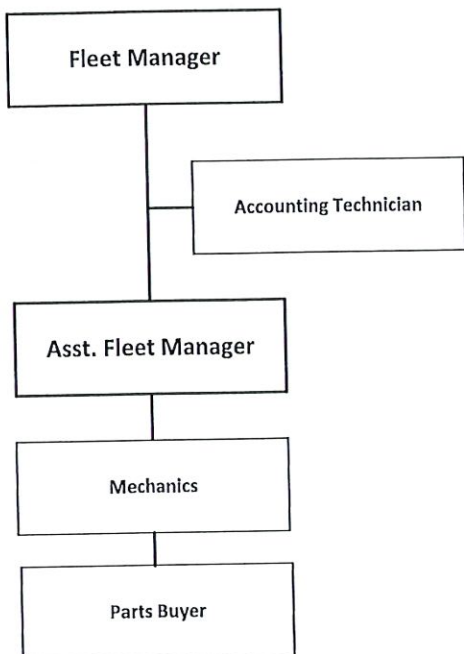
### ***FY2021/22 BUDGET:***

Funding for the FY2021/22 budget is requested to continue providing routine maintenance, repairs, and replacements, as well as emergency service to support the operation of the plumbing, electrical, mechanical, and structural systems for District properties. Additionally, funding is requested for projects including multi-site security enhancements, continuing multi-station flooring replacement projects, various interior and exterior painting projects, and various annual projects that keep District properties functionally efficient in order to support the ongoing operational needs of the District.

### ***GOALS FOR UPCOMING YEARS:***

- Continue annual maintenance/inspection of fire and life safety building systems and back-up generators.
- Continuing multi-station flooring replacement projects, additional station security enhancement projects, and interior/exterior painting projects at several sites.
- Provide support to Economic Development Division as needed in the implementation of projects that address needs identified in the Facility Condition Assessment.
- Provide support to the Economic Development Division as needed in implementing projects identified in Capital Improvement Plan.





**STAFFING:**

Fleet Manager	1
Assistant Fleet Manager	1
Mechanics	11
Parts Buyer	1
Accounting Technician	<u>1</u>
	<u>15</u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2020/21	\$ 2,387,470	\$ 2,351,408	\$ -	\$ 7,965,277	\$ 12,704,155	4.6%



Fleet Maintenance Division's primary mission is to support District operational readiness by maintaining 345 vehicles and apparatus in safe, effective, and reliable working order. This is achieved through comprehensive fleet management practices including acquisition, inspection, maintenance, repair, testing, recordkeeping, and disposition of equipment. The Division monitors and maintains a daily pre-trip inspection program for all line vehicles, assessing reported defects and assigning them as immediate need, mobile field repair, or deferral to full service. Additionally, Fleet Maintenance staff provides vehicle familiarization and usage training, manages apparatus specification development while ensuring compliance with all applicable state, local and federal laws and regulations, and serves on several of the District's oversight teams.

### ***FY2020/21 ACCOMPLISHMENTS:***

- Increased the volume of full services and decreased the intervals between services.
- Staffed a south shop at station 50 with two full time mechanics.
- Ordered the following vehicles: Ambulances (3 new, 2 remounts), Type I Engines (3), Type V Engines (2), Rescue Boat (grant funded), Staff SUVs (3), Staff Pick-ups (2), Electric Cart (CERT), Staff Van, and a large box van (Logistics).
- Purchased an above ground fire pump testing station to be located at fleet.
- Provided 24-hour mobile response services.
- Provided apparatus training to new SRPP employees, Recruit Firefighters, and current line personnel.



### ***BUDGET DISCUSSION:***

The Fleet Maintenance Division's projected budget includes adjustments that are necessary to run day-to-day operations and for replacement apparatus. The budget reflects minor adjustments to the service and parts lines to match our work throughput, parts costs, and outsourcing. Additionally, funds were added to increase the number of leased vehicles in our fleet, enabling the reduction of staff vehicles we own that are past their end-of-life cycle and costly to maintain. As in years past, the equipment and training budget for Fleet's personnel has been prioritized to give our Mechanics the tools and education they need to keep up with ever changing diesel engine technology. This will result in continued cost savings by reducing the number of repairs that are being outsourced, increasing efficiency, and decreasing the down time of our vehicles and apparatus.

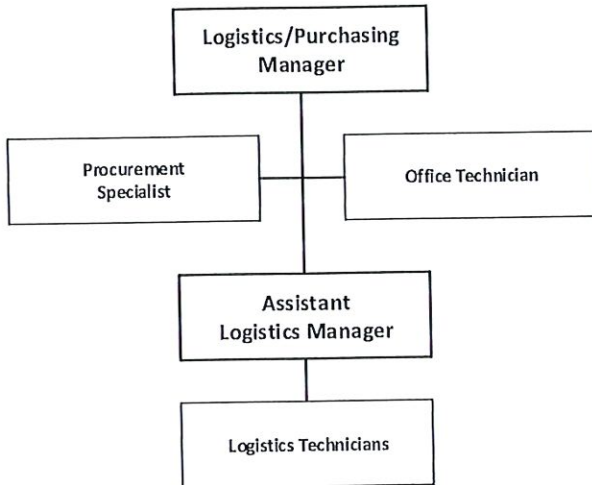
### ***GOALS FOR UPCOMING YEARS:***

- Implement a new app-based pre-trip inspection program for our line personnel.
- Reduce the number of fire apparatus that are outsourced for repairs by providing factory training and tools to our Mechanics.
- Reestablish the ranks of Shop Assistant and Master Mechanic to make the division more efficient.
- Increase the number of leased vehicles in our fleet, to reduce the total cost of ownership for our aging staff vehicles.
- Increase the number of Hybrid and Zero Emission vehicles in our fleet.





## LOGISTICS/PURCHASING



### STAFFING:

Logistics/Purchasing Manager	1
Assistant Logistics Manager	1
Logistics Technicians	7
Procurement Specialist	1
Office Technician	<u>1</u>
	<u><u>11</u></u>

	Labor Costs	Services & Supplies	Taxes, Licenses, etc.	Capital Outlay	Division Total	% of Total Budget
FY2020/21	\$ 1,207,512	\$ 3,315,304	\$ 55,000	\$ -	\$ 4,577,816	1.7%



## LOGISTICS/PURCHASING

Logistics is the central hub of warehouse operations for all District supplies and equipment. Our inventory supplies all 41 fire stations, Armstrong Headquarters, Fleet Division, Communication Division, and the Logistics/Training Facility. Deliveries of all inter-office mail is routed to all of these locations daily. While performing this task, we are able to deliver custodial supplies, office supplies, fire suppression equipment, oxygen tanks and EMS supplies for medics, and replenish SCBA bottles. Logistics keeps the District in compliance with NFPA standards by regularly testing ladders and hoses, and doing regular cleaning, inspection, and maintenance of turnouts. Logistics administers the District's Hazardous Materials Plans and submits all required documentation and information to the County of Sacramento Environmental Management Department. Logistics is responsible for coordinating the repairs on fire station appliances and purchases replacement appliances when needed. Finally, Logistics supports numerous District functions and training operations by delivering supplies and equipment.

The Purchasing Manager and Procurement Specialist are responsible for administering the Districts Purchasing Policy. We review all purchase requisitions for correct budget expenditure and issue purchase orders for all requests over \$1,000. Staff works with budget officers for the procurement of services and supplies over \$45,000 up to \$100,000 requiring bid documentation. We review documents and offer advice for sourcing and cost savings. Purchasing handles all formal bids for the procurement of services and supplies over \$100,000, working with budget officers to develop scopes of work and publishing all formal bid documents through our new eProcurement application ProcureNow. We facilitate bid openings and bid/proposal evaluations. Our division maintains vendor information in the District's financial system. We upkeep insurance documentation for all vendors doing business with the District. Purchasing is the repository of all District contracts and agreements. Contract terms and pricing are routinely reviewed for invoice accuracy. Notifications regarding expiration dates will be sent to staff for contract renewals.

### ***FY2020/21 ACCOMPLISHMENTS:***

2020 was a very challenging year for the Logistics Division. With the onset of the Covid-19 pandemic, our division still needed to locate and provide supplies to keep the District in full operation for the community we support. The supply chain for cleaning supplies and EMS supplies was hit the hardest with the whole world in need of these items. Logistics managed to keep our supply above the minimum level needed to keep all the station and medic inventory stocked. The close working relationship we have with our vendors allowed our agency to receive goods as quickly as the supply chain could handle. There was not a point at the station level where inventory was compromised. The Logistics supply inventory has been restored to pre Covid-19 levels and our ordering process will allow us to handle any future interruptions in the supply chain.

### ***BUDGET DISCUSSION:***

The Logistics budget is a direct reflection of District needs requested by all divisions. The Logistics and Purchasing Division continues to seek value through cost savings research.

### ***GOALS FOR UPCOMING YEARS:***

Move the management of the EMS supply inventory from the EMS Division into the Logistics Division. Work on getting additional personnel to handle EMS inventory at all of the medic stations, to organize and provide cycle counting. This will virtually eliminate supplies from expiring due to rotating inventory issues. Keep delivering professional service to the District and all its programs.





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# PERSONNEL





**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**  
**Final Budget FY 2021-22**

<b>SUMMARY</b>				
<b>Full-time Positions</b>				
	<b>Authorized Positions</b>	<b>Actual Filled Positions</b>	<b>Funded Positions</b>	<b>Proposed Changes</b>
<b>Office of the Fire Chief</b>	<b>9</b>	<b>7</b>	<b>7</b>	<b>0</b>
<b>Operations</b>	<b>609</b>	<b>546</b>	<b>572</b>	<b>0</b>
<b>Support Services</b>	<b>68</b>	<b>64</b>	<b>68</b>	<b>0</b>
<b>Administration</b>	<b>32</b>	<b>29</b>	<b>32</b>	<b>0</b>
<b>Total</b>	<b>718</b>	<b>646</b>	<b>679</b>	<b>0</b>





**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**  
**Final Budget FY 2021-22**

<b>OFFICE OF THE FIRE CHIEF</b>					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Fire Chief	1	1	1		Todd Harms
Assistant Chief	1	0	0		<i>Vacant - not funded</i>
Day Staff Captain, Staff Officer	1	0	0		<i>Vacant - not funded</i>
Day Staff Captain, PIO	1	1	1		Parker Wilbourn
Community Relations Coordinator	1	1	1		Chris Dargan
Day Staff Local 522 VP-Representative	1	1	1		Michael McGoldrick
Sr Staff Administrative Coordinator	1	1	1		Jill Guzman
Administrative Specialist, Office of the Fire Chief	1	1	1		Erin Castleberry
Board Clerk	1	1	1		Melissa Penilla
	<b>9</b>	<b>7</b>	<b>7</b>	<b>0</b>	



**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**

**Final Budget FY 2021-22**

OPERATIONS BRANCH							
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments		
Deputy Chief, Operations	1	1	1		Adam Mitchell		
Administrative Specialist, Operations Branch	1	1	1		Carmen Delgado		
Assistant Chief, Operations (A-B-C)	3	3	3		M. Lozano	C. Greene C. Jenkins	
Day Battalion Chief, Special Operations	1	1	1		Joseph Fiorica		
Staffing Specialist	1	1	1		Lara Kelley		
Office Technician, Operations Branch	1	1	1		Joanna Navarro		
<b>FIRE SUPPRESSION</b>					<b>A</b>	<b>B</b>	<b>C</b>
Battalion Chiefs	15	12	15		B5 - M. Cole B13 - C. Reed B7 - R. Carolo B9 - B. Gonsalves B14 - S. Daly	B5 - B. Barthel B13 - J. Vestal B7 - C. Simmons B9 - C. Vestal B14 - A. House	B5 - A. Peck B13 - M. Johnson B7 - K. Keeley B9 - G. Russell B14 - J. Graf
Fire Captains	135	132	132		Numbers do not include Day Staff & SRP Capts.		
Fire Engineers	135	124	132				
Firefighters	237	231	231				
<b>SINGLE ROLE PARAMEDIC PROGRAM (SRPP)</b>							
Captains	3	3	3		Shawn Burke, Matthew Smotherman, Roy Rud (Eng)		
Paramedics (FT)	40	12	16				
Emergency Medical Technicians (EMT)	18	7	18				
<b>EMERGENCY PREPAREDNESS - SPECIAL OPERATIONS</b>							
Chief Pilot	1	1	1		Montie Vanlandingham		
<b>EMERGENCY MEDICAL SERVICES (EMS)</b>							
Assistant Chief, EMS	1	1	1		B. Law		
Day Staff Battalion Chief, EMS	1	1	1		G. Markell (filled with Captain on temp basis)		
Day Staff Captain, EMS	3	3	3		Scott Shield, FF Patrick Ferrill, FF Phil Hart (filled with FF on temp basis)		
Administrative Specialist, EMS	1	1	1		Yuri Torres		
EMS System Technician	2	2	2		Marcy Mateo, Cynthia Hamilton		
<b>TRAINING/SAFETY</b>							
Assistant Chief, Training	1	1	1		J. Rudnicki		
Day Staff Captain, Training	3	3	3		Daniel Hoy, Corey Kuebler, Joe Aldrich		
Health & Fitness Program Manager	1	1	1		Patrick Gallagher		
Administrative Specialist, Training	1	1	1		Dana Lipps		
<b>SAFETY</b>							
Day Staff Captain, Safety	1	0	0		Vacant - not funded		
Safety Specialist	2	2	2		Robert Sestito, Brian Spence		
	<b>609</b>	<b>546</b>	<b>572</b>	<b>0</b>			





**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**

**Final Budget FY 2021-22**

<b>SUPPORT SERVICES BRANCH</b>					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Support Services	1	1	1		Tyler Wagaman
Assistant Chief	1	1	1		Ty Bailey (Assigned as Executive Director of SRFECC)
<b>LOGISTICS</b>					
Logistics/Purchasing Manager	1	1	1		Mark Jones
Assistant Logistics Manager	1	1	1		Mark Siebert
Logistics Technician	7	7	7		Berkey, Crusto, Knapp, Lamons, Putman, Thomas, Graham
Procurement Specialist	1	1	1		Courtney Moore
Office Technician	1	1	1		Amanda Berkey
<b>FACILITIES</b>					
Facilities Manager	1	1	1		John Raeside
Facilities Technician	4	4	4		Joe Eachus, Aldrey Almeria, Dave Koopmeiners, Tim Miller
<b>FLEET MAINTENANCE</b>					
Fleet Manager	1	1	1		Shea Pursell
Assistant Fleet Manager	1	1	1		Tim Swank
Fire Mechanic	11	11	11		Courtney, Davison, Geaney, Mansel, Moose, Morell, Mull, Petruzzi, Rhodes, Snuffer, Stites
Parts Buyer	1	1	1		Matthew Freeman
Accounting Technician	1	1	1		Amy Peterson
<b>COMMUNITY RISK REDUCTION</b>					
Fire Marshal	1	1	1		Lisa Barsdale
Deputy Fire Marshal	1	1	1		Chrishana Fields
Administrative Specialist	1	1	1		Lisa Gates
Plan Intake Specialist	3	3	3		Shana Mamulski, Cora Zielinski, Michael Toney
Office Technician	3	2	3		Vacant, Nanette Goodwin, Kendra Clark
Supervising Inspector	3	3	3		A. Nygren, J. Smith, D. Schmidt
Fire Inspector II	14	5	7		Callison, Ganea, Hampton, Klets, Olivares
Fire Inspector I		7	7		Aney, Batiz, Christensen, Harlow, Kauppi, Rieger, Smittle (2 Vacant between Inspector II & I)
Geographic Information Specialist II	1	0	1		Vacant
Community Relations Specialist	2	2	2		Brenda Briggs, Rebecca Alessandri
<b>COMMUNICATIONS DIVISION</b>					
Communications Manager	1	1	1		Steve Jordan
Communications Technician II	2	2	2		James Day, Alex Ybarra
<b>ARSON</b>					
Supervising Investigator	1	1	1		Chris Rogers
Fire Investigator II	2	2	2		Steve Johnson, Paul Tualla
	<b>68</b>	<b>64</b>	<b>68</b>	<b>0</b>	



**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**  
**Final Budget FY 2021-22**

<b>ADMINISTRATIVE BRANCH</b>					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Administration	1	1	1		Greg Casentini
<b>HUMAN RESOURCES</b>					
Human Resources Manager	1	1	1		Melisa Maddux
Administrative Specialist	1	1	1		Michelle Dehoney
Human Resources Analyst	1	1	1		Olesya Melnichuk
Human Resources Specialist	3	3	3		Giovanna Read, Leslie Miller, Candace Sarlis
<b>FINANCE</b>					
Chief Financial Officer	1	0	1		<i>Vacant</i>
Controller	1	1	1		Ronald Empedrad
Payroll Supervisor	1	1	1		Sarah Ortiz
Payroll Analyst	1	1	1		Robyn Almeida
Financial Analyst	1	1	1		Tara Maeller
Accounting Specialist	2	2	2		RMarie Jones, Natividad Manalo
Accounting Technician	6	5	6		Brown, Cheung, Falls, Guerrero, Houston, <i>vacant</i>
<b>DEVELOPMENT</b>					
Chief Development Officer	1	1	1		Jeff Frye
<b>INFORMATION TECHNOLOGY (IT)</b>					
Director, Information Technology	1	1	1		Mat Roseberry
Office Technician	1	1	1		Alla Zablotskiy
Business Applications Analyst	2	1	2		Sherri Martucci, <i>vacant</i>
Network Systems Engineer	1	1	1		Ken Lin
Network Systems Administrator	2	2	2		May Foroudi, Ben Miller
Computer Systems Supervisor	1	1	1		Arthur Hong
Computer Systems Technician	2	2	2		Santiago Naranjo, Alex Vasquez
Help Desk Technician	1	1	1		Ethan Foster
	<b>32</b>	<b>29</b>	<b>32</b>	<b>0</b>	





## POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Final Budget FY 2021-22

PART-TIME, TEMPORARY, RETIRED ANNUITANTS, RESERVE & REIMBURSED					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Retired Annuitants (part-time)	17	12	11		
Reserve Firefighters	14	8	14		Barnes, Berry, Burwell, Driver, Golosinskiy, Manley, Siebert, Spiegelberg
Physician Assistant (PA) - MIH Program	5	0	5		<i>Vacant</i>
Helicopter Pilot (part-time)	4	3	4		Combs, Cotter, Matischak, <i>vacant</i>
Part-Time Helicopter Maintenance Program Manager	1	0	0		
Air Ops Manager/Special Ops Capt	1	1	0		<i>Not Funded - part-time position filled by a suppression Captain</i>

### California Fire and Rescue Training Authority (CFRTA)

Deputy Executive Director, Planning and Facilities	1	0	0		<i>Vacant</i>
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### Urban Area Security Initiative

Planning and Exercise Coordinator	1	1	1		Jon Rudnicki, Reimbursed Position
	43	24	34	0	

\*Shown in two locations on the PAD

**SACRAMENTO METROPOLITAN FIRE DISTRICT**  
 Pay Schedule for Fiscal Year 2020-21  
 Effective as of 01/01/2021

Monthly Base Pay				
Step 1	Step 2	Step 3	Step 4	Step 5

<b>Fire Chief</b>	\$ 23,539.92
<b>Senior Management Staff - Unrepresented Confidential</b>	
Chief Deputy	21,440.21
Deputy Chief	18,763.17
Assistant Chief	18,763.17
Fire Marshal	16,275.39
Chief Financial Officer	16,275.39
Chief Development Officer	17,086.28

<b>Management Staff - Unrepresented Confidential</b>	\$ 10,936.89	\$ 11,480.70	\$ 12,052.03	\$ 12,652.12	\$ 13,282.17
Director of Information Technology	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Economic Development Manager	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Facility Manager	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Controller	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Fleet Manager	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Human Resource Manager	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Logistics Manager	9,110.29	9,563.05	10,038.57	10,538.04	11,061.48
Communications Manager	9,028.84	9,476.80	9,947.54	10,442.24	10,960.85
CQI Manager	8,934.23	9,377.40	9,842.13	10,329.63	10,842.28
Chief Pilot	8,915.06	9,358.24	9,822.97	10,311.66	10,824.32
Grant / Economic Dev Coord	8,096.97	8,499.43	8,921.06	9,364.23	9,828.95
Assistant Logistics Manager	8,096.97	8,499.43	8,921.06	9,364.23	9,828.95
Assistant Fleet Manager	8,096.97	8,499.43	8,921.06	9,364.23	9,828.95

<b>Unrepresented Confidential - Exempt</b>	\$ 8,749.77	\$ 9,184.57	\$ 9,640.90	\$ 10,120.03	\$ 10,623.08
Network Systems Engineer	8,222.75	8,631.18	9,059.98	9,510.35	9,982.27
Computer Systems Supervisor	7,664.59	8,044.26	8,443.14	8,862.36	9,301.93
Purchasing Agent	7,463.35	7,833.48	8,221.55	8,629.99	9,058.80
Accounting Supervisor	7,320.82	7,683.74	8,064.64	8,464.67	8,885.13
Human Resources Analyst	7,220.21	7,578.33	7,954.44	8,349.71	8,764.13
Facilities Supervisor	7,178.29	7,534.03	7,907.71	8,300.59	8,712.64
Administrative Analyst	7,178.29	7,534.03	7,907.71	8,300.59	8,712.64
Business Application Analyst	7,178.29	7,534.03	7,907.71	8,300.59	8,712.64
Payroll Analyst	7,178.29	7,534.03	7,907.71	8,300.59	8,712.64
Financial Analyst	6,567.41	6,893.20	7,234.56	7,592.72	7,968.82
Board Clerk	6,567.41	6,893.20	7,234.56	7,592.72	7,968.82
Office Manager / Workers' Comp Spec	6,567.41	6,893.20	7,234.56	7,592.72	7,968.82
Staffing Specialist	6,061.94	6,362.58	6,677.60	7,008.19	7,355.55
Sr. Staff Adm Coord/Fire Chief's Secty	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Procurement Specialist	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Accounting Specialist	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Human Resources Specialist	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Payroll Specialist	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Administrative Specialist	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50

<b>Unrepresented Confidential - Non-Exempt</b>	\$ 7,911.32	\$ 8,304.20	\$ 8,716.22	\$ 9,148.62	\$ 9,602.57
Network Systems Administrator	7,463.35	7,833.48	8,222.75	8,631.18	9,059.98
Database Technician	6,671.62	7,002.20	7,349.57	7,713.69	8,096.97
Communications Technician III	6,506.31	6,828.52	7,167.49	7,523.23	7,896.96
Communications Technician II	5,464.24	5,734.96	6,017.62	6,315.89	6,628.50
Computer Systems Technician	5,400.77	5,667.86	5,948.16	6,242.81	6,551.84
Warehouse Supervisor	5,115.70	5,368.43	5,634.34	5,913.42	6,205.68
Health & Fitness Program Manager	4,295.22	4,507.25	4,728.84	4,962.41	5,207.95
Help Desk Technician	4,295.22	4,507.25	4,728.84	4,962.41	5,207.95

<b>Administrative Support Personnel</b>	\$ 6,568.61	\$ 6,894.42	\$ 7,235.77	\$ 7,595.10	\$ 7,972.41
Facilities Technician	5,030.65	5,278.60	5,539.72	5,814.01	6,101.47
Facilities Assistant	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Safety Specialist	4,846.21	5,085.77	5,337.30	5,600.81	5,877.50
Plan Intake Specialist	4,767.16	5,003.11	5,249.87	5,509.78	5,781.67
Video Technician	4,510.82	4,733.61	4,967.18	5,212.72	5,470.23
Logistic Technician	4,303.63	4,515.61	4,738.40	4,971.96	5,217.52
Accounting Technician	4,303.63	4,515.61	4,738.40	4,971.96	5,217.52
EMS Systems Technician	3,777.78	3,963.45	4,158.68	4,363.51	4,579.12
Office Technician	3,777.78	3,963.45	4,158.68	4,363.51	4,579.12

Hourly Rate		
Step 1	Step 2	Step 3

SRPP - Paramedic	\$ 20.76	\$ 21.78	\$ 22.88
SRPP - EMT	\$ 18.41	\$ 19.31	\$ 20.29



**SACRAMENTO METROPOLITAN FIRE DISTRICT**  
 Pay Schedule for Fiscal Year 2020-21  
 Effective as of 01/01/2021

	Monthly Base Pay						
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
<b>Local 522</b>							
Recruit Firefighter					\$ 5,178.01		
Firefighter	\$ 5,967.33	\$ 6,262.00	\$ 6,571.00	\$ 6,895.60	\$ 7,236.97	\$ 7,595.10	\$ 7,971.21
Fire Engineer	7,264.53	7,623.86	8,001.15	8,397.62	8,813.26		
Fire Captain	8,130.52	8,532.96	8,955.77	9,398.95	9,864.90		
Battalion Chief	9,879.28	10,369.15	10,883.00	11,423.20	11,989.76		
Fire Inspector I	5,389.99	5,654.71	5,933.80	6,226.05	6,532.68		
Fire Inspector II	7,268.11	7,627.46	8,004.75	8,401.21	8,816.84		
Fire Supervising Inspector	8,134.11	8,536.55	8,959.37	9,402.55	9,868.49		
Deputy Fire Marshal	9,676.84	10,155.95	10,659.03	11,187.24	11,741.81		
Fire Investigator I	5,386.40	5,651.12	5,930.19	6,222.44	6,529.09		
Fire Investigator II	7,264.53	7,623.86	8,001.15	8,397.62	8,813.26		
Fire Supervising Investigator	8,130.52	8,532.96	8,955.77	9,398.95	9,864.90		
Public Education Technician	4,788.73	5,023.47	5,270.22	5,530.13	5,802.03		
Community Relations Specialist	5,257.04	5,515.76	5,787.65	6,072.72	6,372.18		
Community Relations Coordinator	5,744.54	6,027.21	6,324.27	6,636.88	6,965.07		
Geographic Information Specialist I & II	5,331.31	5,593.61	5,869.10	6,157.76	6,462.00		
Shop Assistant	3,701.13	3,881.99	4,072.46	4,272.46	4,482.09		
Parts Buyer	5,344.47	5,607.99	5,884.68	6,174.55	6,478.78		
Fire Mechanic	6,632.08	6,959.08	7,302.83	7,663.39	8,041.88		
Master Fire Mechanic	7,377.12	7,741.23	8,124.53	8,526.96	8,948.59		

Hourly Positions	
	Hourly Rate
Hourly Employees	\$ 14.00
PT Helicopter Pilot	61.80
PT Helicopter Mechanic	46.35

Revised as of 01/01/2021 and adopted by the Board as of 12/10/2020



## ACRONYMS

ALS	Advanced Life Support
ARFF	Aircraft Rescue and Firefighting
BLS	Basic Life Support
CAFR	Comprehensive Annual Financial Report
CAR	Community Annual Report
CAL FIRE	California Department of Forestry and Fire Protection
CalPERS/PERS	California Public Employees' Retirement System
CalOES	California Governor's Office of Emergency Services
CCRU	Community Care Response Unit
CERBT	California Employers' Retiree Benefit Trust
CERT	Community Emergency Response Team
CIP	Capital Improvement Program
CISM	Critical Incident Stress Management
COVID-19	2019 Novel Coronavirus
CRRD	Community Risk Reduction Division
CSMFO	California Society of Municipal Finance Officers
EAP	Employee Assistance Program
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
ERP	Enterprise Resource Planning
F/F	Firefighter
FDM	Fire Department Medic
FIU	Fire Investigations Unit
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GEMT	Ground Emergency Medical Transport
GEMT QAF	Ground Emergency Medical Transport Quality Assurance Fee
GFOA	Government Finance Officers Association





## ACRONYMS

HAZMAT	Hazardous Materials
HQ	Headquarters
IAFC	International Association of Fire Chiefs
IAFF	International Association of Firefighters
IGT	Intergovernmental Transfer
IMT	Incident Management Team
LODD	Line of Duty Death
MDC	Mobile Data Computer
MIH	Mobile Integrated Health
NFPA	National Fire Protection Association
NIOSH	National Institute for Occupational Safety and Health
OPEB	Other Post-Employment Benefits
OSHA	Occupational Safety and Health Administration
P/T	Part-time
PAD	Position Authorization Document
PIO	Public Information Officer
PPE	Personal Protective Equipment
PTO	Paid Time Off
RDA	Redevelopment Agency
SCBA	Self-Contained Breathing Apparatus
SCERS	Sacramento County Employees' Retirement System
SHSGP	State Homeland Security Grant Program
SL	Sick Leave
SRFECC	Sacramento Regional Fire/EMS Communications Center
SRP	Single Role Paramedic
UAV	Unmanned Aerial Vehicle
UL	Underwriters Laboratories
US&R	Urban Search and Rescue
VL	Vacation Leave



## GLOSSARY OF BUDGET TERMS

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**Accrual Basis of Accounting** – The accounting basis used by the District under which transactions are recognized when they occur, regardless of the timing of cash receipts and disbursements.

**Appropriation** – Authorization by the Board of Directors to expend money for the purpose outlined in the budget.

**Bond** – An interest-bearing promise to pay a stipulated sum of money, with the principal amount due on a specific date. Funds raised through the sale of bonds can be used for various public purposes.

**Branch** – Organizational grouping of divisions. The District’s branches include Administration, Office of the Fire Chief, Operations, and Support Services.

**Budget** – A financial plan for a specific period of time, which includes appropriations and revenues.

**Capital Assets** – Land, buildings, equipment, and other related improvements with an individual cost of \$5,000 or more and a useful life of at least one year.

**Capital Outlay** – Expenditures to acquire items or construct improvements meeting the District’s Capital Asset criteria.

**Debt Service** – The combination of interest expense and principal payments due for the repayment of bonds, capital leases, and other debt instruments.

**Deployment** – The assignment of District personnel and equipment to fight wildfires or respond to other disasters outside of Sacramento County, for which the District receives reimbursement from the State or federal government.

**Division** – Organizational unit responsible for a specific function.

**Encumbrance** – The designation of appropriated funds to buy a good or service. Future expenditures may require that funds be set aside or committed. This commitment of funds is considered an encumbrance.

**Expenditure** – An amount of money disbursed or obligated for the purpose of acquiring a good or service. Expenditures include operating expenses, debt service, and capital outlay.

**Fiscal Year** – A 12-month timeframe designated as the operating year. For the District, the fiscal year is July 1<sup>st</sup> to June 30<sup>th</sup>.

**Grant** – A contribution by a government or other organization to provide funding for a specific project.

**Ground Emergency Medical Transport (GEMT) Program** – A program administered by the State of California that provides supplemental federal funding for emergency medical services provided to Medi-Cal beneficiaries that do not participate in a managed care plan.





## GLOSSARY OF BUDGET TERMS

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**Labor Costs** – Expenditures for salaries, other wages, and benefits paid to or for employees of the District.

**Medic Cost Recovery** – Revenues received by the District for emergency medical services provided.

**Medic-Cal** – California’s Medicaid health care program.

**Medicaid** – A public health insurance program in the United States that provides health care coverage to low-income families or individuals. Medicaid is administered by states, according to federal requirements, and is funded jointly by states and the federal government.

**Policy** – Statement of principle or of guiding actions that imply clear commitment.

**Property Taxes** – Tax revenues received based on the assessed value of real property within the District.

**Rate Range Intergovernmental Transfer (IGT) Program** – A program administered by the State of California that provides supplemental federal funding for emergency medical services provided to Medi-Cal beneficiaries that participating in a managed care plan.

**Reserve** – Amount in a fund used to meet cash requirements, emergency expenditures or other future defined requirements.

**Resolution** – A special or temporary order of a legislative body requiring less formality than a statute or ordinance.

**Revenues** – Income received to finance the operations of the District.

**Services and Supplies** – Operating expenditures for the purchase of non-capital goods and services not provided by District employees.

**Special District** – Independent unit of local government organized to perform a specific function.