



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, May 27, 2021 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:08 pm by President Kelly. Board members present: Clark, Gould, Jones, Kelly, Orzalli, Saylor, Sheetz, White and Wood. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Interim Clerk Dehoney.

PUBLIC COMMENT: None.

CONSENT ITEMS

Action: Moved by Saylor, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. 2020 Retirement Commendations

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

1. Daniel L. Baker	Battalion Chief
2. Brian P. Benton	Captain
3. Eric A. Bridge	Deputy Chief
4. Julie D. Cole	Human Resources Specialist
5. Rebecca M. Cordova	Engineer
6. David B. Durham	Battalion Chief
7. Joseph C. Evans	Engineer
8. George N. Gravin	Facilities Manager
9. Christopher J. Hanson	Firefighter
10. Craig W.C. Henderson	Captain
11. Jeremy Hord	Captain
12. Denis J. Murray	Geographic Information Specialist II
13. James W. Novotny	Captain
14. Janice N. Odestig	Firefighter
15. Mark D. Schreck	Engineer
16. Brian J. Shannon	Deputy Chief
17. Kevin L. Wegener	Battalion Chief
18. Michael S. Welch	Engineer

Action: Adopted Resolution No.'s 2021-045 through 2021-062.

2. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of May 13, 2021.

Action: Approved Action Summary Minutes.

PRESENTATION ITEMS

1. Peer Recognition Commendation (Todd Harms, Fire Chief)

Recommendation: Peer Recognition Commendation to Captain Aaron Todd and Local 522 Honor Guard. No action required.

Action: No action taken.

2. Fiscal Year 2021/2022 Insurance Renewal

(USI Insurance Broker, Brad Svennungsen)

Recommendation: Receive presentation, no action required.

Action: No action taken.

REPORTS

1. PRESIDENT'S REPORT: No report.

2. FIRE CHIEF'S REPORT:

Chief Harms began his report reiterating that Labor and Management are continuing to work on District staffing as service delivery is and will continue to be Metro Fire's number one priority. The goal is to be proactive with staffing our stations.

Retirement

Engineer Brent Barsdale, effective 5/14, 20 years of service

Meetings

5/17, Meet and Greet with CalFire NEU Unit Chief Estes

5/19, Meet and Greet with CalFire AEU Unit Chief Blankenheim

5/21, Battalion Chief Academy – Expectations of a Battalion Chief and the Metro Way

5/25, CSDA Conference Call – Fire Districts and the State Budget and Strategy Session to look at options for CARES Act money dispersal to Special Districts who were left out of the original legislation

OPERATIONS REPORT

Deputy Chief Mitchell relayed that the EMS Division completed their training program for the July protocol updates and assigned them to all line personnel for completion as continuing education.

Chief Mitchell highlighted several crew commendations received by local hospitals in the last few weeks' time including Firefighters Danny Kim & Dillon Fader who were honored by Kaiser North on May 18th for their efforts in transferring a fallen officer to UC Davis Medical Center. UCD also presented a case at the SCEMSA Stroke Care Committee meeting on May 18th where Firefighters Zakaree Cornell & Peter Jacquez were recognized for their patient care in providing a timely stroke alert on a 78 year old patient with left sided deficits. The patient was

taken to interventional radiology and had no residual deficits after rehab. Also, Mercy San Juan Medical Center recognized Firefighters Kurt Steever & Aleksey Shakh for intervening and assisting nurses in the ER with a patient who became combative. They successfully de-escalated the situation, and the nurses were appreciative of the intervention.

Chief Mitchell explained that the Training Division has been performing safety PPE cleaning extractor processes due to 12 sets of turnouts being contaminated with oil, gas and battery acid after a commercial fire in the city. Due to our internal process we were able to remove all the contamination and save these sets of turnouts. Our cleaning process of PPE has been recognized by several vendors as the model for other agencies to mirror. Chief Mitchell thanked Safety Specialists Bobby Sestito and Brian Spence and the Logistics team for their work.

The Battalion Chief Academy was held May 17th -21st and proved to be a very successful week to help candidates prepare for the position. The Battalion Chief Promotional Exam will be held June 1st – 4th.

Chief Mitchell also reported that since the last report out on May 13th, there have been 3,944 total calls for service with 18 building fires, 9 of which were Metro specific. The busiest engine was Engine 53 with 222 responses and the busiest medic was Medic 53 with 186 responses.

Chief Mitchell echoed the sentiments of Chief Harms, and discussed that through joint labor/management agreement, the new staffing procedures were implemented yesterday, May 26th to ensure consistency for how we staff apparatus.

3. GENERAL COUNSEL REPORT

General Counsel Lavra discussed the current status of our board meetings being held remotely, and the possible changes to this if the Emergency Executive Order issued by California Governor Gavin Newsom on March 4, 2020 were to be rescinded. During the public health emergency, this Executive Order was put in place to allow for adherence to social distancing requirements by suspending and waiving the teleconference requirements previously set forth in the Brown Act. With the news that the color coded tier requirements may be eliminated as of June 15th, if the Executive Order were to also be rescinded, we would revert back to the previous teleconference requirements set forth in the Brown Act and would likely begin to meet again in person.

General Counsel Lavra also explained that this would not be the case if any of the following occurred; Sacramento County issued an order that stipulated we must continue to adhere to social distancing requirements, the State and/or Governor extended the Emergency Executive Order, or one of two Assembly Bills currently in the legislature were voted into law and revised the Brown Act to allow for teleconferencing without the previous requirements.

Being that we do not know for sure exactly what the State of California or County of Sacramento will decide, General Counsel Lavra relayed that he will keep apprised of this situation and bring any new information to the Board as it becomes available.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President McGoldrick relayed that they are in the planning stages for a Fire Operations 101 course in October where elected officials are invited out to assist in performing field operations. Save the dates for this will be sent out shortly. VP McGoldrick then spoke about a golf tournament the Firefighters Burn Institute is hosting on June 7th, and relayed that though it is

sold out, raffle tickets for the event are still available. VP McGoldrick also recognized the membership who have stepped up during these unprecedented times and thanked the Board for their support and willingness to adapt to the changing environment.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Next Meeting: TBD

B. Communications Center JPA – (DC Wagaman)

Next Meeting: June 8, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Next Meeting: June 17, 2021 at 4:00 PM

Location: 3121 Gold Canal Drive
Rancho Cordova, CA 95670

D. Finance and Audit Committee – (Director Orzalli)

Report Out: May 27, 2021 at 5:30 PM

Director Wood relayed that the Finance and Audit Committee received a presentation from Interim CFO Ken Campo on the FY21/22 Budget which is balanced at this time with the 15% reserve intact per the Boards Reserve Funding Policy.

Next Meeting: June 24, 2021 at TBD

E. Policy Committee – (Director Goold)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones thanked Captains Meyer and Todd, Chief Wagaman and all those involved for their extensive help with Engineer Kyle Rutherford's service and commitment to his family. She also discussed her attendance at the Regional Diversity Committee who are working on some ideas to bring forth to increase recruitment and diversity at Metro Fire. She thanked Brad Svennungsen with USI for his insurance presentation and commended him for helping the Board to see the big picture when it comes to insurance. She closed with wishing everyone a safe and happy Memorial Day.

Director Sheetz echoed Director Jones' comments in wishing everyone a safe and happy Memorial Day.

Director Orzalli relayed that he has had the opportunity in the past to speak with IT Director Mat Roseberry with regards to our cyber liability as was referenced in the insurance presentation and that Mat is very aware of the issues with cyber pirating and is pursuing all avenues to see how we can continue to bolster our security.

Director Kelly extended his appreciation to those who honored their fallen colleague with the Rutherford service and wished the retiree a successful career in relaxing and enjoying life.

The Board recessed to Closed Session at 7:08 pm.

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –One (1) matter of Workers Compensation Compromise and Release**
Jeremy Hord and the Sacramento Metropolitan Fire District
Claim # SMDN – 549020; SMDQ - 550046 – Workers Compensation Settlement Authority
Jessica Valenti of Lenahan, Lee, Slater, Pearse & Majernik, LLP
Action: On a motion by Saylor, seconded by Wood, and carried unanimously by members present to give the District’s third party negotiator settlement authority.

2. **Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Industrial Disability Retirement**
 - a. Engineer Kevin Summers and the Sacramento Metropolitan Fire District
Claim # SMDS - 550441 – Industrial Disability Retirement
Deputy Chief Gregory Casentini
Action: No action taken.

 - b. Firefighter Craig Sweeney and the Sacramento Metropolitan Fire District
Claim # SMDO – 549498; SMDP - 549661 – Industrial Disability Retirement
Deputy Chief Gregory Casentini
Action: No action taken.

The Board reconvened to Open Session at 7:19 pm.

ACTION ITEMS

1. **Industrial Disability Retirement – Engineer Kevin Summers**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Kevin Summers has suffered job related injuries and is eligible for an Industrial Disability Retirement.
Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2021-063.

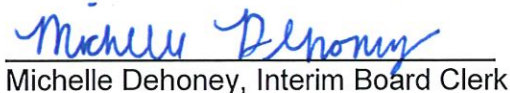
2. **Industrial Disability Retirement – Firefighter Craig Sweeney**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter Craig Sweeney has suffered job related injuries and is eligible for an Industrial Disability Retirement.
Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2021-064.

ADJOURNMENT

The meeting was adjourned at 7:23 pm.


Matt Kelly, Board President


D'Elman Clark, Secretary


Michelle Dehoney, Interim Board Clerk