



Todd Harms
Fire Chief

Matt Kelly
Board President
Division 7

Cynthia Saylor
Board Vice President
Division 1

D'Elman Clark
Board Secretary
Division 6

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

Jennifer Sheetz
Board Member
Division 5

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, March 25, 2021 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 995 7084 9732 #

Passcode: 426 052 104 #

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 25, 2021

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, March 29th at 6:00 pm and Wednesday, March 31st at 2:00 pm on Channel 14; Webcast at www.sacmetroable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

MOMENT OF SILENCE

The Board of Directors and meeting attendees will observe a moment of silence honoring the Active Duty Death of Engineer Kyle Rutherford who passed away on March 20, 2021.

CONSENT ITEMS

- | | <u>Page No.</u> |
|--|-----------------|
| 1. Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of March 11, 2021. | 5 |
| 2. Surplus Vehicle Designation
Recommendation: Adopt a Resolution establishing a list of surplus vehicles, and sell or donate the vehicles as deemed appropriate by the Fire Chief. | 10 |
| 3. Family and Medical Leave Policy
Recommendation: Approve the revision to the Family and Medical Leave Policy. | 14 |
| 4. Purchasing and Contracting Policy
Recommendation: Approve the revision to the Purchasing and Contracting Policy. | 23 |

ACTION ITEMS

- | | |
|---|-----------|
| 1. Fiscal Year 2020 Community Power Resiliency Allocation to Special Districts Grant Award (<i>Erin Castleberry, Administrative Specialist</i>)
Recommendation: Adopt the Grant Acceptance and Budget Amendment Resolutions. | 32 |
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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 25, 2021

REPORTS

1. **PRESIDENT'S REPORT**—*(President Kelly)*
2. **FIRE CHIEF'S REPORT**—*(Chief Harms)*
OPERATIONS' REPORT – *(Deputy Chief Mitchell)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – *(President Kelly)*
Report Out: TBD
 - B. **Communications Center JPA** – *(DC Wagaman)*
Next Meeting: April 13, 2021 at 9:00 AM
 - C. **California Fire & Rescue Training JPA** – *(Chief Harms)*
Next Meeting: April 15, 2021 at 4:00 PM
Location: Virtually due to COVID restrictions
 - D. **Finance and Audit Committee** – *(Director Orzalli)*
Report Out: March 25, 2021 at 5:30 PM
Next Meeting: April 22, 2021 at TBD
 - E. **Policy Committee** – *(Director Goold)*
Next Meeting: April 8, 2021 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section 54956.9 (a): Seven (7) cases**
 - A. Wolf v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2020-00288449
 - B. Walton v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00260157
 - C. Duran v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2020-00283391
 - D. Olsen v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00252175



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 25, 2021

- E. DeFelice v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00248043
- F. Kochamp v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00268835
- G. Cormier v. Sacramento Metropolitan Fire District, et al.
Case No. 34-2019-00247803

REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – April 8, 2021 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.


ANTICIPATED AGENDA ITEMS: TBD

Posted on March 22, 2021

Melissa Penilla

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.