



Todd Harms  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

Thursday, April 11, 2019 – 6:00 PM

Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California

Gay Jones  
Board President  
Division 8

Jennifer Sheetz  
Board Vice President  
Division 5

Matt Kelly  
Board Secretary  
Division 7

Cynthia Saylor  
Board Member  
Division 1

Grant Goold  
Board Member  
Division 2

Randy Orzalli  
Board Member  
Division 3

Ted Wood  
Board Member  
Division 4

D'Elman Clark  
Board Member  
Division 6

Jim Barnes  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

### CALL TO ORDER

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, April 14<sup>th</sup> at 3:00pm and Monday, April 15<sup>th</sup> at 2:00pm on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv).

The open session Meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

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## REGULAR BOARD MEETING AGENDA

THURSDAY, APRIL 11, 2019

### CONSENT ITEMS

Page No.

1. **Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of March 28, 2019. 4
  
2. **Surplus Extrication Equipment**  
**Recommendation:** Adopt a resolution authorizing the disposal of surplus extrication equipment. 10

### PRESENTATION ITEMS

1. **Patient and Crew Reunification** (*Acting Chief Bridge*) \*  
**Recommendation:** Receive presentation. No action required.
  
2. **Facility Conditions Assessment** (*Economic Development Manager, Jeff Frye*) \*  
**Recommendation:** Receive presentation. No action required.

### REPORTS

1. **PRESIDENT'S REPORT**—(*President Jones*)
  
2. **FIRE CHIEF'S REPORT**—(*Acting Chief Bridge*)  
**OPERATIONS' REPORT** – (*Assistant Chief Neville*)
  
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
  
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – (*Jones*)  
Next Meeting: TBD
  
  - B. **Communications Center JPA** – (*AC Wagaman*)  
Next Meeting: April 23, 2019 at 9:00 AM  
Location: 3121 Gold Canal Drive  
Rancho Cordova, CA 95670
  
  - C. **California Fire & Rescue Training JPA** – (*DC Shannon*)  
Next Meeting: April 18, 2019 at 4:00 PM  
Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655





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## REGULAR BOARD MEETING AGENDA

THURSDAY, APRIL 11, 2019

- D. **Finance and Audit Committee – (Kelly)**  
Next Meeting: April 25, 2019 at 5:30 PM
  
- E. **Policy Committee – (Goold)**  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – April 25, 2019 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*


**ANTICIPATED AGENDA ITEMS:** Presentation - Grants Summary

Posted on April 8, 2019

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**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



**TODD HARMS**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, March 28, 2019  
10545 Armstrong Avenue – Board Room  
Mather, California**

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Jones. Board members present: Barnes, Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, and Wood. Board members absent: None. Staff present: Chief Harms, Clerk Penilla and General Counsel Lavra.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of March 14, 2019.  
**Action:** Approved Action Summary Minutes.
- 2. Revision to Position Authorization Document and Salary Scale**  
**Recommendation:** Authorize the change to the Position Authorization Document and salary scale.  
**Action:** Authorized the change to the PAD and salary scale.

### PRESENTATION ITEMS

- 1. Fill the Boot for Burns – Chief's Challenge Award**  
(Firefighters Burn Institute Executive Director, Mike Daw)  
**Recommendation:** Receive presentation. No action required.  
**Action:** Item removed from the agenda, will be rescheduled for a future meeting.

### ACTION ITEM

- 1. Sale of Real Property – Station 33, 5148 Main Avenue, Orangevale CA**  
(Economic Development Manager, Jeff Frye)  
**Recommendation:** Authorize the Fire Chief to effect the sale of the property to the highest preferred offeror, or second highest preferred offeror, in such an instance that the first preferred offer falls out of escrow. Both offers complied with Metro Fire's requirements, and removed all contingencies.

After a presentation from Economic Development Manager Frye, President Jones opened the floor up to questions and comments from Board Members. Director Kelly inquired about the parcels and acreage. Mr. Frye explained this property consists of three attached parcels, totaling seven acres, which is zoned open space as park and recreation. This was a limiting factor in the value of the property and is reflected in the offered prices. Director Clark inquired about the contingencies. Mr. Frye explained that all contingencies, such as inspections and financing, related to the two entertained offers have been removed. Director Goold asked for elaboration on the efforts made with the local Park District. Mr. Frye shared that due to the zoning there was only one buyer, which is the Park District for that area. They submitted interest, and explored purchasing the property, ultimately voting not to move forward with the purchase.

President Jones opened the floor for Public Comment.

Mrs. Jane Schultz commented to the Board, first by thanking the Sacramento Metropolitan Fire District for their professional selfless support to the community. She has lived on Dredger Way for forty years and enjoyed the proximity of Firehouse 33 on several occasions. She is concerned what may take the place of the fire station after the sale. She voiced concerns that the community was not informed of the sale, and inquired why the land and firehouse are packaged together.

Mrs. Lynne Holmberg-Gray shared with the Board that the neighbors have questions. Their worst nightmare would be for someone to destroy the wildland community, and build an apartment complex, bringing more traffic and causing destruction to the wildlife. She asks if there is a parcel map that neighbors can view, if neighbors can be more involved in the process, and who is going to purchase the property and what is going to happen in the future.

Mr. Guy Gillen commented that several homes border this property. His understanding is the parcels were deeded to the Fire District to take care of for the community. He provided three photos showing the overgrowth of the open space. He requested whoever purchases the property be made aware of the upkeep that is required.

Mr. David Moskat shared with the Board that he is a homeowner that borders the green belt. His family is concerned for the habitat loss, increased noise, and loss of privacy, or unsightly fence that may come from development. He would like for more time to influence the Park District to purchase the property.

Director Goold makes a motion that this item be tabled and additional information gathered and the community is engaged in the process.

Discussion among the Board Members and Economic Development Manager Frye takes place. Information regarding the repercussions of extending the current process, details of the sale specific to the current offer, and participation from the community regarding zoning of open space, is discussed.

Director Goold rescinds his original motion, and makes a motion that the Board reject staff's recommendation at this time. The Board does not second this motion.



**Action:** Director Barnes makes a motion that the Board accept staff's recommendation and adopt Resolution No. 2019-037, seconded by Director Sheetz. Further discussion from the Board continues. President Jones calls for the question, and the motion carries (Ayes: Barnes, Clark, Jones, Orzalli, Saylor, Sheetz, and Wood; Noes: Goold and Kelly).

Mr. Vern Perrin requested to approach the podium from the audience and shared with the Board the importance of the wildland ecosystem that exists on the seven acre piece of land.

**2. Replacement Wildland Personal Protection Equipment Purchase**

*(Deputy Chief Bridge)*

**Recommendation:** Authorize staff to purchase 600 sets of Wildland PPE for an amount not to exceed \$320,000.

**Action:** Moved by Goold, seconded by Saylor, and carried unanimously by the members present to authorize the purchase of 600 sets of Wildland PPE not to exceed \$320,000.

**3. Nomination of Special Districts Representative for the Sacramento County Treasury Oversight Committee** *(Deputy Chief Casentini)*

**Recommendation:** Consider nominating one candidate for special districts representative for the Sacramento County Treasury Oversight Committee.

**Action:** Moved by Wood, seconded by Clark, and carried unanimously by the members present to nominate CFO Amanda Thomas for special districts representative for the Sacramento County Treasury Oversight Committee.

## REPORTS

**1. PRESIDENT'S REPORT:**

Earlier today President Jones attended the Station 101 Dedication to Jim Saunders - Line of Duty Death, and thanked staff for beginning this tradition. With the first step of this tradition taking place this morning she was proud to be part of Metro Fire.

**2. FIRE CHIEF'S REPORT:**

Chief Harms also opened his report talking about the Fire Station Dedication at Station 101, honoring Firefighter James Saunders who passed away in October 2010. FF Saunders' wife and daughter were in attendance, along with many retirees and current employees. He thanked Brenda Briggs for coordinating this event. Chief Harms was glad Captain Whaley brought the Station Dedication Policy forward to himself and VP Jamison so they could begin this tradition. Staff hopes to do this consistently on a quarterly basis. He thanked the Board Members were in attendance.

**Retirement**

Effective 3/17, Engineer Michael Morris – 24 years of service

**New Hire**

3/18, Lateral FF/P Terry Davis

### Promotion

3/15, Transition to Single Role Paramedic Anthony DeZordo

### Recruitment

Career Development: EMS Day Captain, Final Filing Date 4/15 at 4:00 PM

### Meetings Attended

3/18, Standing UC Davis/Metro Fire collaborative meeting, currently looking to meet the training needs of the region.

3/20, Executive Staff participated at Live Fire Training at Station 52

Met with legal counsel for an update on 201 Rights, no major changes, but staying current on this issue.

3/22, SMFFA Retirement Dinner

### Upcoming

Fire Mechanics Academy week of April 1<sup>st</sup>, with a banquet on Thursday, April 4<sup>th</sup> 6:00 PM

### OPERATIONS REPORT

Deputy Chief Bridge thanked Captain Grant Russel for being in attendance and being able to answer questions related to the Wildland PPE purchase. Captain Russel and crew are available out front in the new Type III and Type IV Engines. DC Bridge continued with the Operations Report letting everyone know as of March 28<sup>th</sup> Metro Fire responded to approximately 4,000 calls, of which 3,000 were EMS related with a transport rate of 75%. He also relayed that there have been 13 building fires. There have been approximately 23,000 total incidents since January 1<sup>st</sup>, which is slightly under when compared to the first quarter of last year, which was 24,000 calls.

The captain's exam concluded today with 32 candidates starting the process, hopefully everyone is successful. We will see some promotions of the future leaders of the organization in the near future.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Vice President Jamison attended the Station 101 Dedication. It was a great turnout from retirees and current employees, and was happy to support the family members of FF Saunders who were in attendance.

Metro Fire is leading the charge in the fire community. While 522 is out of contract, the membership continues to do what is right for the community. Local 522 has done research and will look to reach out to the Board Members for future conversations. He assured the Board that Local 522 and administration continue to communicate in a professional manner.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (Jones)**

Next Meeting: TBD

- B. Communications Center JPA – (AC Wagaman)**  
Report Out: March 26, 2019 at 9:00 AM  
AC Wagaman reported during the last Board Meeting Director Thuesen provided an extensive after action review of the recent power outage with deliverables. He is happy to report many of those items are already in the process of being completed.  
Next Meeting: April 23, 2019 at 9:00 AM  
Location: 3121 Gold Canal Drive  
Rancho Cordova, CA 95670
- C. California Fire & Rescue Training JPA – (DC Shannon)**  
Next Meeting: April 18, 2019 at 4:00 PM  
Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655
- D. Finance and Audit Committee – (Kelly)**  
Next Meeting: April 25, 2019 at 5:30 PM
- E. Policy Committee – (Goold)**  
Next Meeting: April 11, 2019 at 5:30 PM

#### **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Barnes thanked all those who attended the station dedication earlier today. A career in the fire service is a noble profession, and he is happy those who lost their lives are being remembered. He thanked Jeff Frye for the work done to sell Station 33 and for the work done in line with the mission of Metro Fire, even though it is sometimes a difficult position.

Director Clark thanked staff for the presentations. He also thanked the community members who were in attendance.

Director Wood attended the dedication earlier and thanked staff for the work that went into that. He welcomed back Clerk Penilla, and thanked Interim Clerk Dehoney for her work over the last several months. He requested the meeting close with a moment of silence remembering FF Saunders.

Director Orzalli thanked Jeff Frye for his presentation, and congratulated CFO Thomas on her nomination.

Director Goold thanked staff for the dedication to Firefighter Saunders. He thanked his colleagues for the healthy debate, and for the community members for being engaged. In relation to the presentation that was removed from the agenda, he wanted to share with everyone that Chief Harms won!

Director Saylor also attended the dedication this morning. Extended her congratulations to CFO Thomas and thanked staff for the great presentations, especially Jeff Frye for the work he does. She wished best of luck to all the captains taking the promotional exam.



Director Sheetz thanked Jeff Frye for the presentation, and the dialogue that allowed her to make an informed decision. She appreciates the community involvement and is empathetic with their concerns. She was happy to attend the dedication service this morning, and see the support to the family members of FF Saunders. She hopes for a 100% success rate for all those who took the captain's exam.

Director Jones echoed all comments that have been made. She congratulated CFO Thomas, and welcomed back Clerk Penilla, and thanked Interim Clerk Dehoney. She is happy the community engaged in discussions for Station 33, the exchanging of information is important, and she thanked each and every person who participated in the discussions tonight.

**Recessed to Closed Session at 7:12 pm with a moment of silence remembering Firefighter Saunders.**

### **CLOSED SESSION**

- 1. Workers' Compensation Settlement Authority - One matter Pursuant to California Government Code Section 54956.9 (a)**  
Frank Lima Jr. and the Sacramento Metropolitan Fire District  
Claim # SMDN - 549271, SMDH – 549665, SMDM – 549682, SMDM - 548727  
Jessica Valenti of Lenahan, Lee, Slater, Pearse and Majernik, LLC

**Director Saylor exited from Closed Session at 7:18pm.**

**Action: Action:** Moved by Wood, seconded by Clark, and carried (Aye: Barnes, Clark, Goold, Jones, Kelly, Orzali, Sheetz, Wood; Absent: Saylor) to give settlement authority to Third Party Administrator.

**Reconvened to Open Session at 7:20 pm.**

**Director Saylor returned to the dais at 7:20pm.**

### **ADJOURNMENT**

The meeting was adjourned at 7:22 pm

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Gay Jones, President

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Matt Kelly, Secretary

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Melissa Penilla, Board Clerk



# Sacramento Metropolitan Fire District

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**TODD HARMS**  
Fire Chief

**DATE:** April 11, 2019  
**TO:** Board of Directors  
**SUBJECT:** Surplus Extrication Equipment

## BACKGROUND

Staff is seeking Board approval to surplus extrication equipment.

## DISCUSSION

Metro Fire purchased new extrication equipment in 2018 to replace old Hurst equipment. This proposed equipment to surplus is over 20 years old, in need of a major overhaul, or broken, including one with a current book value. Staff proposes to identify the best of the replaced equipment and donate sets to regional fire/rescue agencies. The remaining will be put on auction in attempts to sell. Unsold and broken equipment will be disposed as waste.

## FISCAL IMPACT

All assets except one has no book value. One broken item to be disposed has a book value of \$6,081. For purposes of our fund financial statements this item was already fully expensed in the year purchased, hence there is no fiscal impact in the current fiscal year. Any proceeds from auction on other surplus items will be deposited into the general fund.

## RECOMMENDATION

Staff recommends adoption of the attached Resolution to dispose the listed extrication equipment.

Submitted by:

Mark Jones  
Logistics Manager

Approved by:

Eric Bridge  
Deputy Chief



# Sacramento Metropolitan Fire District

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TODD HARMS  
Fire Chief

## RESOLUTION NO. 2019-\_\_\_\_

### BEFORE THE GOVERNING BOARD OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT

County of Sacramento, State of California

### A RESOLUTION TO RETIRE CAPITAL ASSETS

**WHEREAS**, the Board of Directors approves the purchases of equipment by the adoption of the budget; and

**WHEREAS**, the District has purchased numerous pieces of equipment over the past several years; and

**WHEREAS**, the District inventoried all capital asset equipment in June, 2019; and

**WHEREAS**, the District recognizes the need to remove extrication equipment that is outdated.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Directors of the Sacramento Metropolitan Fire District that the following items will be declared as surplus:

LN	ASSET	ACQ DATE	ADJ COST	DESCRIPTION	SERIAL NO	NET VALUE	TAG NO
1	3195.1	01/01/94	\$ -	EXTRICATION COMBO	115135	\$ -	501566
2	3256.1	01/01/98	\$ -	HURST EXTRICATION CUTTER	13619	\$ -	501558
3	3261.1	01/01/98	\$ -	HURST EXTRICATION CUTTER	N295	\$ -	501475
4	3262.1	01/01/98	\$ -	EXTRICATION CUTTER	45216F	\$ -	501568
5	3283.1	01/01/99	\$ -	HURST EXTRICATION CUTTER	N305	\$ -	501557
6	3570.1	06/09/03	\$ -	HURST EXTRICATION CUTTER	295369-04	\$ -	501554
7	4863	05/31/06	\$ -	HURST EXTRICATION CUTTER	13636	\$ -	501552
8	4865	05/31/06	\$ -	HURST EXTRICATION CUTTER	238338-14	\$ -	501573
9	4866	05/31/06	\$ -	HURST EXTRICATION CUTTER	119279	\$ -	501474
10	3241.2	01/01/96	\$ -	HURST EXTRICATION POWER	00095923	\$ -	501473
11	3254.2	01/01/98	\$ -	HURST EXTRICATION POWER	00093020 0018	\$ -	501575
12	3255.2	01/01/98	\$ -	HURST EXTRICATION POWER		\$ -	501577
13	3256.2	01/01/98	\$ -	HURST EXTRICATION POWER	00081608 1003	\$ -	501578
14	3261.2	01/01/98	\$ -	HURST EXTRICATION POWER	50245	\$ -	501600



LN	ASSET	ACQ DATE	ADJ COST	DESCRIPTION	SERIAL NO	NET VALUE	TAG NO
15	3891	05/31/06	\$ 5,871	HURST EXTRICATION POWER	30348-07	\$ -	501471
16	4596	12/13/13	\$ 9,477	HURST EXTRICATION POWER	1216120189	\$ 6,081	501472
17	3256.3	01/01/98	\$ -	EXTRICATION SPREADER		\$ -	501574
18	3890	05/31/06	\$ 6,707	HURST EXTRICATION SPREADER	56662	\$ -	501563
19	3893	05/31/06	\$ 6,707	HURST EXTRICATION SPREADER	56666	\$ -	501562
20	3899	05/31/06	\$ 6,707	HURST EXTRICATION SPREADER	236711-08	\$ -	501560
21	5157	11/07/11	\$ 7,273	HURST EXTRICATION SPREADER	236711-07	\$ -	501570

**PASSED AND APPROVED** this 11<sup>th</sup> day of April, 2019, by the following vote to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attested by:

\_\_\_\_\_  
Clerk of the Board