



**Todd Harms**  
Fire Chief

**Cinthia Saylor**  
Board President  
Division 1

**D'Elman Clark**  
Board Vice President  
Division 6

**Walt White**  
Board Secretary  
Division 9

**Grant Goold**  
Board Member  
Division 2

**Randy Orzalli**  
Board Member  
Division 3

**Ted Wood**  
Board Member  
Division 4

**Jennifer Sheetz**  
Board Member  
Division 5

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

**Thursday, September 8, 2022 – 6:00 PM**

**Sacramento Metropolitan Fire District**

**10545 Armstrong Avenue**

**Board Room – Second Floor**

**Mather, California**

**&**

**Remotely Via Zoom**

**Phone: (669) 900-6833**

**Webinar ID: 868 9856 3704#**

**Passcode: 456 199 699#**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. Per the State of Emergency effective March 2, 2020, the Board of Directors of the Sacramento Metropolitan Fire District proclaimed that a local emergency exists, and authorized remote teleconference meetings from August 11, 2022 through September 9, 2022 pursuant to Brown Act provisions.

The Public’s health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Melissa Penilla**  
Board Clerk  
(916) 859-4305

[penilla.melissa@metrofire.ca.gov](mailto:penilla.melissa@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 8, 2022

## CALL TO ORDER

## ROLL CALL

## PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, September 10<sup>th</sup> at 2:00 pm and Monday, September 12<sup>th</sup> at 2:00pm on Channel 14; Webcast at [metro14live.saccounty.net](http://metro14live.saccounty.net).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

	<u>Page No.</u>
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of August 25, 2022.	<b>6</b>
2. <b>Fire &amp; Life Safety Building Plan Review Services</b> <b>Recommendation:</b> Award non-exclusive contracts to Interwest Consulting Group, Inc. and Bureau Veritas North America, Inc. for plan review services.	<b>12</b>
3. <b>Reimbursement Resolution – Tax-Exempt Debt</b> <b>Recommendation:</b> Adopt a resolution authorizing reimbursement to the District for funds related to tax-exempt debt.	<b>19</b>
4. <b>Specialized Legal Services – Best, Best &amp; Krieger LLP</b> <b>Recommendation:</b> Approve the use of Best, Best & Krieger for Specialized Legal Services with not to exceed \$3,000 for the proposed adoption of the 2023 Fire Code.	<b>22</b>
5. <b>Resolution Adopting the FY 2022/23 Appropriations Limit Schedule</b> <b>Recommendation:</b> Adopt a Resolution establishing an appropriation (Gann) limit Fiscal Year 2022/23.	<b>24</b>



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## ACTION ITEMS

1. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)) (President Saylor)** **28**  
**Recommendation:** Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from September 8, 2022 – October 7, 2022 or until further re-ratified.
  
2. **Sacramento Regional Incident Management Team – MOA for Participation (Deputy Chief Mitchell)** **30**  
**Recommendation:** Authorize the Fire Chief to approve the MOA for participation in the Sacramento Regional Incident Management Team.
  
3. **Fiscal Year 2022/23 Final Budget (CFO Dave O’Toole)** **41**  
**\*\*PDF Separate Attachment**
  - A. Resolution – 2022/23 Final Budget for the General Operating Fund 212A **42**
  - B. Resolution – 2022/23 Final Budget for the Capital Facilities Fund 212D **44**
  - C. Resolution – 2022/23 Final Budget for the Grants Fund 212G **46**
  - D. Resolution – 2022/23 Final Budget for the Development Impact Fees Fund 212I **48**
  - E. Resolution – 2022/23 Final Budget for the Leased Properties Fund 212L **50**
  - F. Resolution – 2022/23 Final Budget for the IGT Fund 212M **52****Recommendation:** Receive Presentation/Adopt FY 2022/23 Final Budget Resolutions.
  
4. **Capital Improvement Program Plan \*\*PDF Separate Attachment (CFO Dave O’Toole and Jeff Frye, Chief Development Officer)** **54**  
**Recommendation:** Receive Presentation/Adopt FY 2022/23 CIP Resolution.

## REPORTS

1. **PRESIDENT’S REPORT—(President Saylor)**
  
2. **FIRE CHIEF’S REPORT—(Acting Chief Wagaman)**  
**OPERATIONS’ REPORT – (Deputy Chief Mitchell)**
  
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT – (BC Matt Cole, Local 522 Vice President)**
  
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee – (President Saylor)**  
Next Meeting: TBD



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THURSDAY, SEPTEMBER 8, 2022

- B. Communications Center JPA – (DC Wagaman)**  
Next Meeting: September 13, 2022 at 9:00 AM
- C. Finance and Audit Committee – (Director Orzalli)**  
Next Meeting: TBD
- D. Policy Committee – (Director Goold)**  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

- 1. Conference with Labor Negotiator  
Pursuant to California Government Code Section 54957.6**
  - A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D.** District Negotiator: Ty Bailey, Deputy Chief Administration  
Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  - E.** District Negotiator: Ty Bailey, Deputy Chief Administration  
Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to litigation pursuant to California Government Code  
Section 54956.9 (b): One case**
  - A.** Claim Against Public Entity Pursuant to Government Code Section 910  
Iryna Vorniku v. Sacramento Metropolitan Fire District  
Deputy Chief Bailey and Board Clerk Penilla
- 3. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT  
Pursuant to California Government Code Section 54957  
Fire Chief Selection Process**

### CLOSED SESSION REPORT OUT



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THURSDAY, SEPTEMBER 8, 2022

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – September 22, 2022 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*


**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on September 2, 2022**

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**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.