



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

TODD HARMS  
Fire Chief

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, September 9, 2021

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Gould, Kelly, Saylor, Sheetz, White and Wood. Board members absent: Jones, and Orzalli. Staff present: Fire Chief Harms, General Counsel Lavra, and Interim Clerk Dehoney.

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Sheetz, seconded by Saylor, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of August 26, 2021.  
**Action:** Approved Action Summary Minutes.
2. **Resolution Adopting the FY 2021/22 Appropriations Limit Schedule**  
**Recommendation:** Adopt a Resolution establishing an appropriation (Gann) limit Fiscal Year 2021/22.  
**Action:** Adopted Resolution No. 2021-081.
3. **Purchase Approval – Three BME Type V Engines**  
**Recommendation:** Approve the purchase of three BME Type V Engines from Boise Medical Equipment in the amount of \$608,929.65.  
**Action:** Approved purchase in the not to exceed amount of \$608,929.65.
4. **Purchase Approval – Three Pierce Type 1 Engines**  
**Recommendation:** Approve the purchase of three Pierce Type 1 Engines from Golden State Fire Apparatus in the amount of \$2,269,465.83.  
**Action:** Approved purchase in the not to exceed amount of \$2,269,465.83.
5. **Purchase Approval – One Pierce 107' Ladder Truck**  
**Recommendation:** Approve the purchase of one 2021 Pierce 107' Ladder Truck from Golden State Fire Apparatus in the amount of \$1,296,599.01.  
**Action:** Approved purchase in the not to exceed amount of \$1,296,599.01.

### ACTION ITEMS

1. **Fiscal Year 2021/22 Final Budget** (*Interim CFO Ken Campo*)  
\*\*PDF Separate Attachment  
A. Resolution – 2021/22 Final Budget for the General Operating Fund 212A

- B. Resolution – 2021/22 Final Budget for the Capital Facilities Fund 212D
- C. Resolution – 2021/22 Final Budget for the Grants Fund 212G
- D. Resolution – 2021/22 Final Budget for the Development Impact Fees Fund 212I
- E. Resolution – 2021/22 Final Budget for the Leased Properties Fund 212L
- F. Resolution – 2021/22 Final Budget for the IGT Fund 212M

**Recommendation:** Receive Presentation/Adopt FY 2021/22 Final Budget Resolutions.

**Action:**

- A. Moved by Sheetz, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2021-082 for the General Operating Fund 212A.
- B. Moved by Sheetz, seconded by Saylor, and carried unanimously by the members present to adopt Resolution No. 2021-083 for the Capital Facilities Fund 212D.
- C. Moved by Sheetz, seconded by Saylor, and carried unanimously by the members present to adopt Resolution No. 2021-084 for the Grants Fund 212G.
- D. Moved by Sheetz, seconded by Saylor, and carried unanimously by the members present to adopt Resolution No. 2021-085 for the Development Impact Fees Fund 212I.
- E. Moved by Sheetz, seconded by Saylor, and carried unanimously by the members present to adopt Resolution No. 2021-086 for the Leased Properties Fund 212L.
- F. Moved by Sheetz, seconded by Saylor, and carried unanimously by the members present to adopt Resolution No. 2021-087 for the IGT Fund 212M.

**2. FY2020 State Homeland Security Grant Program Award Acceptance**

*(Erin Castleberry, Administrative Specialist)*

**Recommendation:** Adopt the grant acceptance resolution for the approved fire station controlled access systems project.

**Action:** Moved by Clark, seconded by Sheetz, and carried unanimously by the members present to adopt Resolution No. 2021-088.

**PUBLIC HEARING**

**1. Division Redistricting** *(Chris Chaffee, Redistricting Partners)*

**Recommendation:**

- a. Conduct a Public Hearing to receive public input and comment, report from staff and consultants to consider if the Sacramento Metropolitan Fire District's census population has changed significantly enough to warrant Redistricting of one or more division boundaries.
- b. Upon conclusion of the public hearing, make a recommendation on whether the District should proceed with the services of Redistricting Partners to analyze census data and make recommendations on redrawing one or more division boundaries and to report back to the Board.

**Action:** No action taken, however at the conclusion of the public hearing the following action took place:



- i. Moved by Wood, seconded by Sheetz, and carried unanimously by the members present to hear an action item not previously listed on the agenda.
- ii. Moved by Sheetz, seconded by Clark, and carried unanimously by the members present to have Directors Jones, Orzalli and Saylor be appointed to a Redistricting Ad Hoc Committee that will meet and discuss Redistricting efforts and work with staff and consultants, and report to the Board, until a final new division boundary map is adopted by the Board of Directors.

**Director Goold left the meeting at 6:55 pm.**

## **REPORTS**

**1. PRESIDENT'S REPORT—(President Kelly) – No report**

**2. FIRE CHIEF'S REPORT—(Chief Harms)**

Chief Harms began his report by thanking Interim CFO Ken Campo for all of his work and assistance in keeping the District's finances moving forward while we on-boarded a new CFO. He also thanked Administrative Specialist Erin Castleberry for her work on the grant for SRFECC and Chief Development Officer Jeff Frye and Interim Board Clerk Michelle Dehoney for their work on Redistricting.

### **Reassignment**

Captain Joe Schmitt was selected to fill the EMS Day Captain assignment, effective September 7, 2021.

The following personnel were selected as Public Information Officer (PIO) Relief: (assisting PIO Captain Parker Wilbourn)

- Captain Mark Nunez
- Captain Jordan Oakes
- Supervising Inspector Diana Schmidt
- Engineer Beau Levesque
- Firefighter Eric Sacht

### **Retirement**

Congratulations to Fire Mechanic Phillip Morell on his retirement effective 9/1 after 28 years of service.

### **Meetings**

Meeting with local Fire Chiefs, some members of Sacramento County Staff and LEMSA to discuss wall time challenges, impacts, and management of the issue. There were some very difficult conversations but this meeting was critical to start to fix the program and attempt to look for solutions moving forward.

8/31, Second Membership Meeting

1. Chief Harms provided an update regarding facilities including:
  - a. Station 41 showers in
  - b. Station 53 showers in progress
  - c. Station 21 next project
  - d. Station 23 project will need to be handled outside of the normal fashion (trailer option is being looked at).

2. Human Resources also provided an update on the Catastrophic Leave policy:
  - a. "Catastrophic" has been changed to "donated"
  - b. Defined period of time for disability
  - c. Five policies have been sent to Local 522 for review. Changes to policies are mainly language.
  
3. Topics/areas that attendees would like to see addressed in the next two years:
  - a. Work culture
  - b. Promotions
  - c. Recruitment of a diverse firefighter population
  - d. Officer supervisor training

Chief Harms also reported that Firefighter Tim White will be transitioning to days starting October 1<sup>st</sup> to start working on Recruitment full time.

### **Miscellaneous**

The National EMS Memorial Bike Ride (NEMSBR) seeks to recognize the sacrifices of EMS personnel that die in the line of duty, who become sick or injured during EMS service, or who died of various causes, but left an impact on their local, or greater, EMS community.

Engineer Kyle Rutherford is an honoree in this year's ride, and retired Captain Matt McGrew was accepted to ride in Kyle's memory.

This year's ride will start on September 23<sup>rd</sup> and run from Rancho Cordova to San Francisco. There will be ceremony honoring this year's fallen angels at the State Capitol, details to be announced shortly.

NEMSBR includes a fund raiser, and 100% of the money raised goes to the Fallen Angel Fund, which is supporting the construction of The National EMS Memorial in Washington, D.C. and the National EMS Memorial Service to support the families of EMS LODD.

The goal for the west coast route riders this year is to raise \$20,000. Please join in to honor Kyle's service to our community.

### **OPERATIONS' REPORT – (DC Mitchell)**

Chief Mitchell began his report by providing an update on CERT who have been volunteering their time to assist at the Caldor Fire, including 9 members who have provided 55 staff hours between August 29 and September 5. Those members have been staffing a call center in addition to working at the on-site large animal shelter. Additionally, on Friday, August 28, CERT responded to provide rehab services during a 4 alarm fire in Battalion 9. This was a prolonged incident in 100 degree temperatures and their assistance was needed and greatly appreciated by the personnel operating on the incident.

Chief Mitchell also reported the OES status update which included the following information:

1. Two Engines and two support personnel still committed on the Caldor incident
2. IA Strike Team (3 engines and a Strike Team Leader) deployed to the Bridge Fire (American River confluence near Foresthill) in CALFIRE NEU to assist on



Sunday, September 5th that was quickly contained, members; SRIMT and Copter were also deployed to provide assistance

Chief Mitchell then discussed the ambulance drawdown difficulties that Metro Fire has been experiencing. He relayed that we have been managing ambulance drawdown challenges almost on a daily basis, especially in the late morning and afternoon/evening hours, and are continuing to develop plans for mitigation. Although call volume is up, significant wall time at the hospitals have had a critical impact on the regional EMS system.

Chief Mitchell closed his report by providing the statistics for the District which included 5,175 total calls since the last report on August 26, 2021 (Average of 369 calls/day). Additionally, there have been 20 building fires, 8 of which were Metro specific. The busiest engine was E109 with 202 responses and the busiest medic was M105 with 223 responses. Also, in the early morning hours on Wednesday the 8<sup>th</sup>, there were four large incidents in the County that Metro assisted with (Roseville Road under the bridge, Mobile Homes on Auburn, and two multi-alarm grass fires on the parkway west of Watt).

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – No report**

**4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (President Kelly)**

Next Meeting: TBD

**B. Communications Center JPA – (DC Wagaman)**

Next Meeting: September 14, 2021 at 9:00 AM

**C. California Fire & Rescue Training JPA – (Chief Harms)**

Next Meeting: September 16, 2021 at 4:00 PM

Location: 3121 Gold Canal Drive  
Mather, CA 95670

**D. Finance and Audit Committee – (Director Orzalli)**

Next Meeting: September 23, 2021 at 5:30 PM

**E. Policy Committee – (Director Gould)**

Next Meeting: TBD

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director White thanked Interim CFO Campo for his strong work and Admin Castleberry on her work with the District's grants. He also thanked Fleet Manager Pursell and his team for keeping the fleet in service especially given the constraints with COVID. He commended all members for stepping up especially during this daunting fire season and also the Executive Staff for beginning the difficult conversation of fixing the issues with wall times.

Director Sheetz thanked Mr. Warren for his public comment during the last board meeting. She relayed that after having some time to think about his concerns with regards to the transport of his wife to the hospital, she wanted to address those comments directly. She addressed Mr.

Warren's specific comment on deciding to drive his wife to the hospital rather than have her transported as he was not sure of the medic's vaccines status and therefore did not want to expose her to the possibility of contracting COVID from someone who may not be vaccinated. Being an RN for more than 20 years she discussed the ill effects she's seeing on the hospital system, patients, and staff due to COVID including hospitals being at capacity, the restricting of visitors and loved ones, the postponement of elective surgeries and the strain on the hospital staff both mentally and physically. She relayed that the current surge was a preventable one and asked that everyone trust in the science, get vaccinated, wash their hands and above all be safe.

Directors Wood and Clark thanked Director Sheetz for her comments and echoed her sentiments.

Director Saylor concurred with Director Sheetz's comments and thanked staff for their presentations during the meeting. She also thanked Chief Harms for speaking at the membership meeting and beginning the conversation on how to change the culture of the fire service. She expressed that she is looking forward to seeing Firefighter White transition to days and become a part of the Regional Diversity Committee which meets on a monthly basis as well as presenting his progress to the Board.

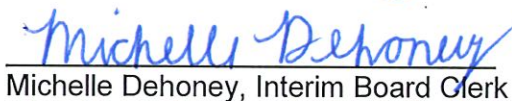
Director Kelly thanked the previous Directors for their comments and echoed Director Sheetz's sentiments.

#### ADJOURNMENT

sThe meeting was adjourned at 7:23 pm.

  
Matt Kelly, Board President

  
D'Elman Clark, Secretary

  
Michelle Dehoney, Interim Board Clerk