



Todd Harms
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING Thursday, October 24, 2019 – 6:00 PM

**Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California**

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

Gay Jones
Board President
Division 8

Jennifer Sheetz
Board Vice President
Division 5

Matt Kelly
Board Secretary
Division 7

Cynthia Saylor
Board Member
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Jim Barnes
Board Member
Division 9

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, October 28th at 6:00 pm and Tuesday, October 29th at 9:00 am on Channel 14; Webcast at www.sacmetroable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 24, 2019

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1. 20 Years of Service to Director Goold (<i>Chief Harms</i>) Recommendation: Receive presentation. No action required.	*
CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Board meeting of October 10, 2019.	4
2. REVISED - Purchase Approval – 4G Titan III Tri Modems Recommendation: Approve the sole-source purchase of 78 4G Titan III Tri Modems for all frontline Physio-Control LIFEPAK 15 (LP-15) cardiac monitor/defibrillators not to exceed \$145,333.74.	9
3. Proposal Rejection – RFP 19-04 Advanced Life Support Ambulance Service Recommendation: Adopt a resolution rejecting all proposals for RFP 19-04 Advanced Life Support Ambulance Service.	16
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1. Sale of Real Property – Kenneth/Greenback, Citrus Heights CA (<i>Economic Development Manager, Jeff Frye</i>) Recommendation: Adopt a resolution authorizing the Fire Chief to effect the sale of the property to the Citrus Heights Water District.	18
2. Sacramento Local Agency Formation Commission (LAFCo) Election (<i>Penilla</i>) A. Special District Commissioner, Office No. 6 B. Alternate Special District Commissioner, Office No. 6 & 7 Recommendation: The Board select for one candidate to be elected as Special District Commissioner, Office No. 6, and one candidate as the Alternate for Office No. 6 & 7.	22
REPORTS	
1. PRESIDENT'S REPORT —(<i>President Jones</i>)	
2. FIRE CHIEF'S REPORT —(<i>Chief Harms</i>) OPERATIONS' REPORT – (<i>Deputy Chief Bridge</i>)	
3. SMFD – FIREFIGHTERS LOCAL 522 REPORT	
4. COMMITTEE AND DELEGATE REPORTS <i>All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.</i>	
A. Executive Committee – (<i>President Jones</i>) Report Out: October 24, 2019 at 4:45 PM Next Meeting: TBD	
B. Communications Center JPA – (<i>AC Wagaman</i>) Report Out: October 22, 2019 at 9:00 AM Next Meeting: November 12, 2019 at 9:00 AM	



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REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 24, 2019

- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: January 16, 2020 at 4:00 PM
- D. **Finance and Audit Committee – (Director Kelly)**
Report Out: October 24, 2019 at 5:30 PM
Next Meeting: December 12, 2019 at 5:30 PM
- E. **Policy Committee – (Director Gould)**
Next Meeting: November 14, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to California Government Code Section 54956.9 (b) (1) (3) (B):**
Recommendation: Confer with and receive advice from legal counsel regarding Request for Proposal (RFP: 19-04) involving legal allegations made by a proposer concerning the RFP process and District Board's decision on the proposal.

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Special Board Meeting – Strategic Planning - November 9, 2019 at 9:00 AM
- Next Regular Board Meeting – November 14, 2019 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.


ANTICIPATED AGENDA ITEMS: TBD

Posted on October 21, 2019

Melissa Penilla

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, October 10, 2019 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by Vice President Sheetz. Board members present: Barnes, Clark, Goold, Kelly, Saylor, Sheetz, and Wood. Board members absent: Jones and Orzalli. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PLEDGE TO FLAG

PUBLIC COMMENT:

Roger Mitchell thanked everyone who attended or donated to the Restoration Project for Engine No. 2. Supervisor Sue Frost and Chief Harms were in attendance and spoke at the event, he also thanked those Directors who were in attendance. He continued by expressing his appreciation for the Resolution the Board adopted regarding the preservation of Old Station 111.

Vice President Sheetz announced at the beginning of the meeting that Closed Session Item #1 has been removed from the agenda.

CONSENT ITEMS

Action: Moved by Wood, seconded by Goold, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Board meeting of September 26, 2019.

Action: Approved Action Summary Minutes.

2. **Surplus Vehicle Designation**

Recommendation: Adopt a Resolution authorizing the disposal of the totaled 2016 Sprinter cab and chassis.

Action: Adopted Resolution No. 2019-084.

3. **Mobile Integrated Health (MIH) Program Pilot**

Recommendation: Approve moving forward with the Sacramento Mobile Integrated Health pilot project.

Action: Approved the Sacramento Mobile Integrated Health pilot project.

4. **Purchase Approval – 4G Titan III Tri Modems**

Recommendation: Approve the sole-source purchase of 78 4G Titan III Tri Modems for all frontline Physio-Control LIFEPAK 15 (LP-15) cardiac monitor/defibrillators not to exceed \$137,257.50.

Action: Approved the sole-source purchase of 78 4G Titan III Tri Modems not to exceed \$137,257.50.

PRESENTATION ITEMS

1. **Milo and Moxie – Preschool Education Program Overview**
(Diana Schmidt, Fire Inspector II)
Recommendation: Receive presentation, no action needed.
Action: Presentation received, no action taken.

ACTION ITEMS

1. **FY 2019 Hazardous Materials Emergency Preparedness (HMEP) Grant Award** (Erin Castleberry, Administrative Specialist)
Recommendation: Adopt the Grant Acceptance and Budget Amendment Resolutions.
Action: Moved by Kelly, seconded by Wood, and carried unanimously by the members present to adopt Resolution Nos. 2019-085 and 2019-086 for the Grant Acceptance and Budget Amendment.

REPORTS

1. **PRESIDENT'S REPORT:**
Director Sheetz thanked Director Kelly for chairing the meeting in her absence, and reminded the Board to save-the-date for November 9th and the Strategic Planning Annual Workshop.
2. **FIRE CHIEF'S REPORT:**
Chief Harms thanked Fire Inspector Schmidt, Fire Marshal Barsdale, and the Community Risk Reduction Division, for their work on the Milo and Moxie Program.

Chief Harms reported out on a recent conference call with Holland and Knight which was a result of Cap-to-Cap. This is a firm that offers support at the national and state level related to legislative items.

Promotion

Effective 10/1, Battalion Chief Carl Simmons

Retirement

Effective 9/27, Battalion Chief JP Seivane – 17 years of service

Effective 10/4, Captain Jim Mandes – 32 years of service

Meetings

9/28, attended the California Firefighters Memorial Ceremony. Thank you to everyone who attended and assisted with the program. This was an opportunity to honor the sacrifice and dedication of our fallen brothers and sisters

10/5 & 10/6 California Capital Airshow

Thank you to those who assisted with the operational and logistical components of the airshow, especially BC Vestal, BC Greene, and AC Wagaman. There was a great turnout for this year's

October 10, 2019 Board Meeting Action Summary Minutes

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event, and it would not be possible without all of the collaboration support and effort of these members.

10/5, Old Station 111 Fundraiser

10/6, SMFAA Oktoberfest, well attended event

Upcoming Meetings/Events

10/16, Las Vegas Fire Department Executive and Command Staff will be visiting Metro Fire

Miscellaneous

Cancer Awareness Campaign for the months of October and November is underway. The Cancer Awareness Engine (CAE) made its debut at the CA Capital Airshow this past weekend. Thank you to the crews who will be operating this engine throughout the District in the cancer awareness months. In addition to the CAE, all front line apparatus will have temporary pink/blue logo decals applied. As a result of increased cancer throughout the fire service, Metro Fire is looking to change the hoods suppression employees wear, providing more protection over their long term careers.

OPERATIONS REPORT

Battalion Chief Lozano, acting out of class as the A Shift Commander, reported out for the Operations Division. Since the last Board Meeting there have been 3,776 total calls, including 12 structure fires, and the busiest medic unit being Medic 53, and the busiest engine being Engine 53.

He shared information related to the recent deployments, with the Dozer being sent to St. Helena for pre-positioning due to high winds, and a team being sent to the Briceburg Incident in Mariposa County. Lastly, he shared information about the training burn that took place at Denny's and drew a significant amount of public and media attention.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison is proud to represent the membership, especially Andy Whaley who had a significant presence at the Firefighter Memorial, and Inspector Schmidt for her presentation tonight. The local and Chief Harms continue to work in the support of mental health in the fire service, and believes that with workers' compensation accepting claims, and the work being done with Congressman Ami Bera, they will continue to make strides in this area.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Vice President Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (AC Wagaman)

Next Meeting: October 22, 2019 at 9:00 AM

- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Report Out: September 19, 2019 at 4:00 PM
Goals for FY 19/20 have been made, with the hope of offering 129 classes and training 1,875 students. So far they have already scheduled 94 classes, and trained 358 students. Currently, the JPA is conducting ACLS training for Metro Fire employees.
Next Meeting: January 16, 2020 at 4:00 PM
- D. **Finance and Audit Committee – (Director Kelly)**
Next Meeting: October 24, 2019 at 5:30 PM
- E. **Policy Committee – (Director Goold)**
Report Out: October 10, 2019 at 5:30 PM
Met earlier to talk about violations related to fire lane and hydrants, and reminded everyone they are a bad idea.
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Barnes thanked Inspector Schmidt for the Milo and Moxie presentation, it is nice to hear about an offensive program being taught in schools. He reminded everyone to take care of one another, especially those without power. Lastly, he appreciates hearing the mental health wellness update, and believes this is the tip of the spear on the forefront for getting the help necessary.

Director Clark appreciates Fire Marshal Barsdale for being so responsive anytime he reaches out with a question.

Director Wood thanked Roger Mitchell for the hospitality at the fundraising event, and thanked Inspector Schmidt for the Milo and Moxie presentation. He appreciates the work VP Jamison is doing with Congressman Bera. He shared his experience in attending the Denny's Training Burn, and was very appreciative of the time spent with AC Wagaman and Mitchell. He was also impressed to see BC Lozano talking to the Del Campo Fire Science Program and sharing information with them during the burn.

Director Saylor congratulated Battalion Chief Carl Simmons on his recent promotion. She also stressed the importance of cancer awareness, she currently has friends fighting their own battles, and reminded everyone of the importance of washing up as soon as possible.

Director Goold was appreciative of the hospitality at the Airshow. He thanked everyone for the work they do and the presentations received tonight.

Director Kelly shared his thoughts on the great Milo and Moxie program. He was also in attendance at the Denny's Training Burn, and thanked everyone who was there to witness the event. He thanked everyone for their support in the ALS Walk, as it was a big success.

Director Sheetz congratulated all of those who recently retired and those who received promotions.

The Board recessed to Closed Session at 6:43 pm.

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to California Government Code Section 54956.9 (b) (1) (3) (B):**
Recommendation: Confer with and receive advice from legal counsel regarding Request for Proposal (RFP: 19-04) involving legal allegations made by a proposer concerning the RFP process and District Board’s decision on the proposal.
Action: This item was removed from the agenda, and not discussed during Closed Session.

2. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: The Board took no reportable action.

3. **Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
Action: The Board took no reportable action.

The Board reconvened to Open Session at 7:04 pm.

ADJOURNMENT

The meeting was adjourned at 7:05 pm.

Gay Jones, President

Matt Kelly, Secretary

Melissa Penilla, Board Clerk



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

Date: October 24, 2019
TO: Board of Directors
FROM: Barbara Law, Assistant Chief EMS
SUBJECT: 4G Titan III Tri Modems - REVISED

TOPIC

The purchase of 78 4G Titan III Tri Modems for all frontline Physio-Control LIFEPAK 15 (LP-15) cardiac monitor/defibrillators was approved on consent at the October 10, 2019 Board Meeting. Staff is submitting a revised request as sales tax was not previously included in the purchase price. The only information that differs from that in the previous staff report is the pre-tax and total cost of the purchase.

BACKGROUND

Metro Fire purchased 90 LP-15 cardiac monitor/defibrillators in 2013, 75 of which were funded by a 2012 AFG Grant Award. All of the monitors were equipped with Titan II Wireless Gateways (Titan II). The Titan II is a portable wireless communication accessory for the LP-15, providing secure patient data transmission to the LIFENET® System or CODE-STAT™ data review software. The Titan II requires an existing wireless network for transmission.

DISCUSSION

There have been numerous technological advances in EMS since the LP-15s were purchased in 2013. The Sacramento County Emergency Medical Services Agency (SCEMSA) mandated that all providers utilize a National Emergency Medical Services Information System (NEMSIS) compliant electronic patient care reporting system in 2015. Additionally, SCEMSA requires approved advanced life support providers to carry a cardiac monitor capable of transmitting a 12-lead EKG to the hospital. The Discomfort of Suspected Cardiac Origin protocol mandates transmission of any + ST elevation myocardial infarction (STEMI) 12-lead EKG to the receiving STEMI center and a STEMI alert to be called in. Medics can also transmit any 12-lead or cardiac rhythm strip to a base hospital for medical control consult.

Metro Fire meets these requirements with our ImageTrend ePCR system and the LP-15s. We have an integration between the LP-15 Physio Cloud and ImageTrend which allows crews to import their vital signs, ECG strips, 12-Lead EKGs, and code

summaries into the ePCR. The Titan II Gateways connect to the mobile router on each apparatus to provide a wifi connection for patient data transmission.

Importing the LP-15 information into the ePCR automatically attaches EKGs and rhythm strips while creating the following NEMESIS fields on the ePCR:

- Date/time stamped vital sign records for blood pressure, heart rate, oxygen saturation, and end-tidal CO2 when used.
- Date/time stamped procedure records for:
 - 4-lead ECG
 - 12-lead EKG with LP-15 interpretation of the tracing
 - Defibrillation with joules delivered
 - Synchronized cardioversion with joules delivered
 - External pacing with rate and milliamps delivered
 - Waveform capnography

The EMS Division utilizes CODE-STAT software to analyze all cardiac arrest incidents for continuous quality improvement. Crews can transmit the code summary of any cardiac arrest or unusual call to CODE-STAT. The information derived from CODE-STAT is used to develop training program and customize them to our needs.

Area hospitals have repeatedly raised concerns with SCEMSA that they are not receiving +STEMI 12-lead transmissions which negatively impacts the continuum of care. Further, the EMS Division noticed a trend of crews not importing LP-15 information into the ePCR and cardiac arrest summaries not being transmitted to CODE-STAT.

The EMS Division worked closely with our medic crews, Mercy San Juan Hospital, and Physio-Control to troubleshoot the problem; we found that approximately 25% of our +STEMI 12-lead transmission attempts to hospitals failed. Staff determined that the Titan II Gateways must be in range of the mobile router on the apparatus in order to transmit information to the ePCR program, CODE-STAT and the hospitals. This is problematic for several reasons:

- +STEMI 12-leads need to be transmitted to the hospital as soon as possible.
- Crews are often out-of-range of their apparatus & mobile router when a 12-lead is run.
- Our engine and truck companies frequently retain patient care of emergent patients for transport in another agency's ambulance, so they have no access to their mobile router.

The EMS Division researched options to improve the reliability of our transmission capability. The 4G Titan III Tri Modem (Titan III) is an add-on wireless device for the Physio-Control LP-15 series of monitor/defibrillators. It enables transmission of patient data collected by the monitor/defibrillator while at the patient's side. The Titan

III automatically selects Cellular or Wi-Fi for transmission of data securely over the internet. Our Verizon cellular service would be activated on all of the Titan IIIs.

The EMS Division conducted a 45-day field test of the Titan III modems on M53, M109, and M24. Crews have reported no transmission problems with the upgraded modem, and the hospitals have been reliably receiving 12-lead EKGs from these monitors. The EMS Division has been receiving code summaries in CODE-STAT and monitor imports are populating the ePCRs.

Use of the Titan III modems on all frontline LP-15s will improve the reliability of patient data transmission to improve the continuum of care. It will also decrease the documentation workload on our members because they will be able to import all of the monitor information to the ePCR. Accurate documentation of vital signs with attached monitor waveforms and 12-lead EKGs supports EMS cost recovery efforts for all patient contacts.

FISCAL IMPACT

Stryker is the sole-source provider of the 4G Titan III Tri Modem in the United States. A sole source confirmation and request for exception to competitive bidding is attached. The pre-tax cost for 78 modems is \$134,257.50, this includes a \$44,752.50 total discount for volume purchasing. The cost with tax is \$145,333.74. The EMS Division has these funds available in the Fiscal Year 19/20 supply budget.

LEGAL IMPACT

The performance period for the 2012 AFG Grant has ended and FEMA closed out the grant in September of 2014. RMarie Jones of Metro Fire's grant team verified that there are no grant obligations with FEMA in upgrading the modems on the existing grant-purchased LP-15 cardiac monitor/defibrillators.

RECOMMENDATION

Staff recommends the Board of Directors approve the sole-source purchase of 78 4G Titan III Tri Modems not to exceed \$145,333.74.

Submitted by:



Barbie Law
Assistant Chief, EMS

Approved by:



Todd Harms
Fire Chief



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

HEADQUARTERS: 10545 Armstrong Ave. • Mather, CA, 95655 • Phone (916) 859-4300 • Fax (916) 859-3702
Website: www.metrofire.ca.gov

PURCHASING: 3012 Gold Canal Dr. • Rancho Cordova, CA, 95670 • Phone (916)859-4360 • Fax (916) 859-3729

REQUEST FOR EXCEPTION TO COMPETITIVE BIDDING PROCESS And DISCLOSURE STATEMENT

Estimated Total Cost \$: 145,333.74

Proposed Vendor: Stryker / 4G Titan III Modems

This form must accompany the purchase document whenever an exception to the competitive bidding process is requested. State and local laws subject Sacramento Metropolitan Fire District to competitive bidding rules. Requests for goods and/or services from a specific vendor or limited to a specific brand, where substitutes to the recommended vendor or brand are not in the best interest of the District, must be accompanied by a written justification explaining the circumstances that make alternatives unacceptable. The employee signing the justification must disclose in writing whether or not he/she has a potential or actual conflict of interest. Metro Fire employees who have a business relationship with or financial interest in the recommended vendor must disclose the conflict of interest. Any employee with an actual or potential conflict of interest may not participate in the purchase decision.

The Purchasing Manager or authorized designee will determine whether the justification is appropriate. Requests for exception must be supported by factual statements that will pass an audit.

INSTRUCTIONS

1. Please check all applicable categories (a. through i.) below and provide additional information where indicated.

a. The requested product is an integral repair part or accessory compatible with existing equipment.

Existing Equipment: Lifepack15 Monitor/Defibrillators

Manufacturer/Model Number: Physio-Control/99577-001255

Age: ~6.5 years

Current Estimated Value: \$468,000 (trade-in value)

b. The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.

c. I have standardized the requested product and the use of another brand/model would require considerable time and funding to evaluate.

d. The requested product is one in which I (and/or my staff) have specialized training and/or extensive expertise. Retraining would incur substantial cost in time and/or funding.

Creation Date: 08/15/2013/Revised 03/22/2018

- e. The requested product is used or demonstration equipment available at a lower-than-new cost.
- f. Repair/Maintenance service is available only from manufacturer or designated service representative.
- g. Upgrade to or enhancement of existing software is available only from manufacturer.
- h. Service proposed by vendor is unique; therefore, competitive bids are not available or applicable.
- i. Other factors (provide detailed explanation in #2 below).

2. Provide a detailed explanation and pertinent documentation for each category checked in item 1 above. Attach additional sheets if necessary: Stryker is the sole-source provider of the Lifenet® system.

3. Was an evaluation of other equipment, products, or services performed? Yes No
If yes, please provide all supporting documentation.

4. List below the name of each individual who was involved in the evaluation, if conducted, and in making the recommendation to procure this product or service. Attach additional information, if necessary. **Each individual must submit a completed and signed Disclosure Statement (attached).**

- 1)
- 2)
- 3)
- 4)

5. I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department.

Barbara Law 10.2.19 Assistant Chief
 Signature/Date Budget Officer Title

Barbie Law EMS
 Printed Name Department Name

Approvals

[Signature] / 10/2/19
 Branch Deputy Chief Approval / Date



**DISCLOSURE STATEMENT TO ACCOMPANY
REQUEST FOR EXCEPTION TO COMPETITIVE BIDDING PROCESS**

Each individual involved in evaluating and/or in making a recommendation to purchase must complete, sign, and submit a Disclosure Statement with the applicable purchase document. Filing an annual statement of economic interest does not exempt an employee from this requirement. (Attach additional information if necessary.)

1. Please list any income or gifts you received from this company during the past 12 months:

n/a

2. Please list any financial interests (stocks, shares, investments, etc.) you have in this company:

n/a

3. Do you have any other type of business relationship with this company?

Yes No

4. To the best of your knowledge, does any member of your departmental staff have a business relationship with this company?

Yes No

5. Do you or any of your near relatives have any financial interest in this company?

Yes No

6. Please provide any additional information you believe should be disclosed at this time:

n/a

7. I certify that the above information is true:

Signature

Assistant Chief

Title

Barbie Law / 10.2.19

Printed Name / Date

October 7, 2019

Stryker is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets in the U.S. for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® chest compression system
- TrueCPR™ coaching devices
- CODE-STAT™ data review software and service

Stryker is the sole-source provider in all markets for the following products and services:

- RELISM (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® system and related software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.NET® Software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- Heart Safe SolutionSM Government Campus Solution
- MultiTech 4G and Titan III gateways

Stryker is also the sole-source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH™ MAC EMS video laryngoscope
- McGRATH MAC disposable laryngoscope blades
- McGRATH X Blade™

Stryker does not authorize any third-parties to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products or services. If you have questions, please feel free to contact your local Stryker customer service representative at 800.442.1142.

Sincerely,



Matt Van Der Wende, Senior Director, Americas Sales

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Emergency Care

11811 Willows Road NE, Redmond, WA 98052 USA | P +1 425 867 4000 | Toll-free +1 800 442 1142 | stryker.com



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS
Fire Chief

DATE: October 24, 2019
TO: Board of Directors
SUBJECT: Proposal Rejection – RFP 19-04 Advanced Life Support Ambulance Service

BACKGROUND

On March 4, 2019, Request for Proposals 19-04 Advanced Life Support Ambulance Service was issued by the District. The submission deadline for proposals was April 5, 2019 and the District received several proposals. After the review and evaluation of all proposals, a recommendation for award was brought to the Board of Directors on June 13, 2019, the Board voted 4-4 on staff's recommendation to approve a three year contract on RFP 19-04 to Medic Ambulance Service, Inc.; therefore, the Board did not award the contract on RFP 19-04 to Medic Ambulance Service, Inc. on this date.

DISCUSSION

RFP 19-04 Section 13.0 states that, "The District reserves the right to reject any or all proposals offered in response to this request, and either rebid or take any other action permitted by statute." Further, Section 19.21 states that, "The District reserves the right, at its sole discretion, to reject any and all proposals or to cancel this RFP in its entirety."

Staff is requesting that the District exercise its authority and discretion under California law and the reservation of rights contained within Sections 13.0 and 19.21 of RFP 19-04 and reject all proposals received in response to RFP 19-04. The District will reserve its right to later rebid and/or re-advertise RFP 19-04 at its discretion.

FISCAL IMPACT

There is no fiscal impact to the District.

RECOMMENDATION

Staff recommends the Board adopt a resolution rejecting all proposals received for RFP 19-04 Advanced Life Support Ambulance Service.

Submitted by:

Approved by:

Mark Jones
Purchasing Manager

Brian Shannon
Deputy Chief, Support Services



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. 2019-___

TODD HARMS
Fire Chief

AUTHORIZING THE REJECTION OF ALL PROPOSALS RECEIVED IN RESPONSE TO RFP 19-04 ADVANCED LIFE SUPPORT AMBULANCE SERVICE

WHEREAS, the Sacramento Metropolitan Fire District (District) provides fire protection, emergency medical services and hazardous material response to a population of nearly 750,000 throughout a 359 square mile area; and

WHEREAS, Request for Proposals (RFP) 19-04 Advanced Life Support Ambulance Service was issued by the District on March 4, 2019; and

WHEREAS, the submission deadline for proposals for RFP 19-04 was April 5, 2019; and

WHEREAS, the District received several proposals on RFP 19-04; and

WHEREAS, staff for the District reviewed and evaluated all proposals; and

WHEREAS, staff District recommended the proposal by Medic Ambulance Service, Inc. for a vote by the Board of Directors of the District; and

WHEREAS, on June 13, 2019, the Board voted 4-4 on staff's recommendation to approve a three year contract on RFP 19-04 to Medic Ambulance Service, Inc.; therefore, the Board did not award the contract on RFP 19-04 to Medic Ambulance Service, Inc. on this date.

THEREFORE, BE IT RESOLVED, having also considered all proposals, the Board of the District now resolves as follows:

BE IT FURTHER RESOLVED, the Board, based upon its review of all proposals received for RFP 19-04 together with staff reports and supporting materials, exercises its authority and discretion under California law and the reservation of rights contained within Sections 13.0 and 19.21 of RFP 19-04 to *reject all proposals* for RFP 19-04. The Board reserves its right to later rebid and/or re-advertise RFP 19-04 in its discretion.

PASSED AND APPROVED this 24th day of October, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sacramento Metropolitan Fire District

President, Board of Directors

Attested by:

Clerk of the Board



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS
Fire Chief

DATE: October 24, 2019
TO: Board of Directors
SUBJECT: Sale of Real Property – Kenneth/Greenback, Citrus Heights
APN # 261-0020-026-0000

BACKGROUND

On January 12, 2017, the Sacramento Metropolitan Fire District's (District) Board of Directors approved Resolution 2017-005 declaring certain real property (Property), located at the southwest corner of Greenback Lane and Kenneth Avenue in Citrus Heights, as surplus property and authorizing the initiation of the disposition process. After disposition was authorized, the District offered the parcel for sale to other public entities pursuant to the California Surplus Land Act.

DISCUSSION

During the 60-day offer period for public agencies pursuant to the California Surplus Land Act, the Citrus Heights Water District (CHWD) expressed interest in the Property, however the appraised value of the Property was higher than CHWD's preferred price point. Receiving no further interest from any public agencies, the District contracted with CBRE to list the Property. The Property was first listed on July 10, 2017 at its appraised value of \$750,000. Receiving no interest in the Property, the District reduced the price to \$600,000 on February 14, 2018, reduced again to \$480,000 on June 20, 2019, and further reduced to \$300,000 on August 15, 2019.

An offer was received on September 23, 2019 for \$200,000 but the buyer later withdrew the offer when presented with our counter offer. A Letter of Intent (LOI) was received on October 15, 2019 for \$235,000 from a cash buyer requesting a 60-day due diligence period. Before the District could respond to the LOI, an offer from the CHWD was received on October 17, 2019 for a two-year option at \$305,000. During the option period, CHWD could access the site for due diligence including test drilling for groundwater production and completing the CEQA process. CHWD would provide a \$5,000 option payment to the District and, if the test drilling is successful, CHWD would exercise its option and the option payment would be credited toward the purchase price. Staff believes it is in the best interest of the District to move forward with the offer from CHWD for the purchase of the Property above asking price.

FISCAL IMPACT

The District will receive the proceeds from the sale of the Property less the broker's commission (6%) and the closing costs.

RECOMMENDATION

Staff recommends that the Board authorize the Fire Chief or his designee to effect the sale of the Property to the Citrus Heights Water District.

Submitted by:



Jeff Frye
Economic Development Manager



Amanda Thomas
Chief Financial Officer



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2019-____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY
APN # 261-0020-026-0000

WHEREAS, the Sacramento Metropolitan Fire District (District) provides fire protection, emergency medical services and hazardous material response to a population of nearly 750,000 throughout a 359 square mile area; and

WHEREAS, the District is the owner of a 3.43 acre parcel located at the southwest corner of Greenback Lane and Kenneth Avenue in Citrus Heights (Property); and

WHEREAS, Resolution 2017-005 declared the Property as surplus and authorized the initiation of the disposition process; and

WHEREAS, the District completed its due diligence pursuant to the California Surplus Land Act; and

WHEREAS, the District subsequently listed the Property and has received a suitable offer from the Citrus Heights Water District;

THEREFORE, BE IT RESOLVED, that the Sacramento Metropolitan Fire District, a public entity established under the laws of the State of California, does hereby:

1. Authorize the Fire Chief or his designee as its Authorized Agent(s) to effect the sale of the Property to the Citrus Heights Water District.

PASSED AND APPROVED this 24th day of October, 2019, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sacramento Metropolitan Fire District

President, Board of Directors

Attested by:

Clerk of the Board



**CITRUS
HEIGHTS
WATER
DISTRICT**

6230 Sylvan Road
P.O. Box 286
Citrus Heights
California
95611-0286

phone

916/725-6873

fax

916/725-0345

website

www.chwd.org

Board of Directors

**Caryl F. Sheehan
Raymond A. Riehle
David C. Wheaton**

*General Manager/
Secretary*
Hilary M. Straus

*Director of
Administrative
Services and Finance/
Treasurer*
Susan K. Talwar

*Accounting Manager/
Assessor/Collector*
Alberto Preciado

October 17, 2019

Sacramento Metropolitan Fire District
c/o Peter Nixon
Senior Vice President
CBRE
1512 Eureka Road, Suite 100
Roseville, CA 95661

Dear Mr. Nixon,

As you know, the Citrus Heights Water District (CHWD or District) is interested in purchasing the property located at the southwest corner of Greenback Lane and Kenneth Avenue, Assessor Parcel Number 261-0020-026 (Property). CHWD is prepared to offer \$305,000 for the Property. This amount reflects CHWD's interest in the site and its unique potential for groundwater production.

If this offer is agreeable, please let us know, and we will begin preparing an Option to Purchase/Purchase and Sale Agreement (Agreement). Please note that this Agreement will include an option period during which CHWD will drill a test well on the Property and complete the California Environmental Quality Act (CEQA) process. This test well is necessary to confirm that the site will produce sufficient groundwater for CHWD's purposes. If this is successful, the District would exercise its option.

Below is an overview of the proposed terms and conditions and a list of the benefits of the transaction:

CHWD Offer: Purchase price of \$305,000 with a two-year option to purchase. CHWD would provide a \$5,000 option payment credited towards the purchase price if CHWD exercised its option. During the option period, CHWD could access the site for due diligence, including drilling a test well. Assuming this is successful, the CHWD Board of Directors could then exercise its option to purchase the property. While the Agreement will have a two-year clause, the District expects the test drilling and CEQA process to take up to one year barring any unforeseen circumstances.

Benefits of the Transaction:

- **Provide productive use of the property.** The Fire Department does not currently use the Property. Development of a Well Site would ensure productive use.
- **Ensure safe and reliable drinking water.** The development of the Property as a CHWD well would ensure that the District can continue to provide safe and reliable drinking water to our shared constituents.

We look forward to discussing this offer with you. Please let us know if we can answer any questions at (916) 735-7715 or hstraus@chwd.org.

Sincerely,



Hilary M. Straus
General Manager

Cc: Josh Nelson, Assistant General Counsel, CHWD
David Gordon, Director of Operations, CHWD
Susan Sohal, Director of Administrative Services and Finance/Treasurer, CHWD
Rebecca Scott, Senior Management Analyst, CHWD
Brian Hensley, Water Resources Supervisor, CHWD
David Karnes, Client Services Specialist, CBRE
Kris Riley, Land Sales, CBRE
Jeff Frye, Economic Development Manager, Sacramento Metro Fire Department



Sacramento Metropolitan Fire District

10545 Armstrong Avenue • Mather, California 95655 • Phone (916) 859-4300 • Fax (916)859-3720

TODD HARMS
Fire Chief

DATE: October 24, 2019
TO: Board of Directors
SUBJECT: Sacramento Local Agency Formation Commission – Selection of Special District Commissioner and Alternate Special District Commissioner

SUMMARY

Select one candidate for Special District Commissioner, Office No. 6, and one candidate for Alternate Special District Commissioner, Office No. 6 & 7.

DISCUSSION

The Sacramento Local Agency Formation Commission (LAFCo) is selecting a Special District Commissioner for Office No. 6 and an Alternate Commissioner for Office No. 6 & 7. The term will begin January 1, 2020 and end December 31, 2023. The nominated candidates were given the opportunity to submit a resume, those materials are attached to this staff report for review.

Independent Special Districts may select one candidate for each office by a majority vote during an official meeting. Ballots must be returned to the LAFCo office no later than Thursday, November 21, 2019.

RECOMMENDATIONS

Consider selecting one candidate for Special District Commissioner, Office No. 6, and one candidate for Alternate Special District Commissioner, Office No. 6 & 7.

Submitted By:



Melissa Penilla, Board Clerk

Attachment (1) – Ballot and Supporting Documentation from LAFCo



Sacramento
LAFCo

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

DATE: September 24, 2019
TO: Special Districts' Selection Committee
FROM: Donald Lockhart, Executive Officer
RE: **Selection of Special District Commissioner**
Term of Office: January 1, 2020 to December 31, 2023
and Selection of Alternate Special District Commissioner
Term of Office: January 1, 2020 to December 31, 2021
for the Sacramento Local Agency Formation Commission

Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 6] and Alternate Special District Commissioner [for Offices No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

Please see the attached Ballot

Please select one candidate for Special District Commissioner and one candidate for Alternate Special District Commissioner.

Please return the ballot to the LAFCo office no later than:
4:00 P.M. on THURSDAY, NOVEMBER 21, 2019

To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the secretary or clerk of the board.

Any ballot received after the date specified above shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions, please contact Sacramento LAFCo at (916) 874-6458.

Return ballot to:
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento, CA 95814

or e-mail to: Diane.Thorpe@SacLAFCo.org



Ballot

LAFCo Special District Commissioner & Alternate
Commissioner & Alternate Commissioner
Please select one candidate from each COLUMN

Ballot A

Commissioner - Office No. 6
Please select **ONE** candidate **BELOW**

- Jason Green
Rio Linda Elverta Community Water District

- Michael Hanson
Arcade Creek Recreation & Park District

- Lindsey Liebig
Herald Fire Protection District

- Charlea Moore
Rio Linda Elverta Recreation & Park District

- Elliot Mulberg
Florin Resource Conservation District

- Gary Page
Fair Oaks Water District

- Brandon Rose
Sacramento Municipal Utility District

- Michael Yearwood
Cordova Recreation & Park District

Ballot B

Alternate Commissioner - for Offices No. 6 & 7
Please select **ONE** candidate **BELOW**

- Jason Green
Rio Linda Elverta Community Water District

- Michael Hanson
Arcade Creek Recreation & Park District

- Lindsey Liebig
Herald Fire Protection District

- Charlea Moore
Rio Linda Elverta Recreation & Park Dis-

- Michael Yearwood
Cordova Recreation & Park District

Ballot must be received by **4:00 pm on Thursday November 21, 2019**

Special Districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. *The information below must be complete*

The candidate who receives the most votes will be determined the winner outright.

The LAFCo Executive Officer will announce the results of the election within seven days of the specified date.

Name of Special District

Street Address

Date of Meeting

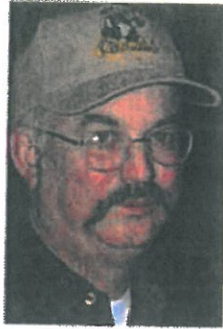
District Phone Number

Signature of Secretary or Clerk of the Board

Phone Number

Print Name

E-mail Address



Jason A. Green

[REDACTED]
[REDACTED]

Seven-year resident of Rio Linda.

Appointed Board Member for Rio Linda Elverta Community Water District in February 2019.

Currently employed as an electrician in IBEW Local 340 and have been an electrician in the construction industry for 30-years.

President of the Rio Linda/Elverta Historical Society. Member of Rio Linda Grange and participate in several non-profit community benefit organizations, e.g. Rio Linda Food Closet.

Michael Hanson
[REDACTED]
Sacramento, CA 95841
[REDACTED] [REDACTED]

SUMMARY

Information Technology Professional proven experience including roles as a manager, project manager, systems analyst, systems integrator and software developer of systems in the mainframe and midrange environments. Experienced in all stages of software development life cycle, from analysis through implementation. Successfully managed numerous projects and led teams in system & vendor selection, analysis of business requirements, vendor management, system development & implementation. Strengths include:

- Project Manager
- Vendor Management
- Systems Integration
- Database Analysis
- Application Architecture
- System Analysis
- Software Development Lifecycle
- Managing Projects Across Technologies

Elected to Arcade Creek Recreation and Park District 2014

- Serve as Chair 2015
- Serve as director 2016
 - Lead in the Master Plan project
- Serve as Secretary/Treasurer 2017

PROFESSIONAL EXPERIENCE

CSAA IG, Glendale AZ

1993-Present

Previously, CSAA, San Francisco, CA

AAA Membership and Insurance Co.

Project Manager

2002 – Present

As an EDS/HP employee supporting CSAA (outsourced in 1996), led projects involved in mainframe upgrades and support activities.

- Created proposal to upgrade all application software to a consistent and supportable level. The application software would not be supported under the new operating system (the environment was scheduled to be upgraded). Worked with leadership to document proposal and create the accepted SOW. (Project size >65K staff hours)
- Managed teams' efforts associated with the application. Assumed role as the Technical Lead and Application Architect. Needed to allow concurrent business changes to occur while upgrading the infrastructure. Delivered a consolidated toolset for mainframe application support including the customized Configuration Management tool, the approach to managing DB2, and the build process itself.

- Reviewed infrastructure requirements and worked with senior management to create an accepted SOW to upgrade the system software.
- Managed a multi-stage mainframe software upgrade the environment to supported levels. Managed the efforts of EDS, Mphasis, and CSAA teams to upgrade the environment with minimal interruption to the business.
- Technical lead for the CSAA account for the mainframe portion of the Data Replication Project by providing stats and coordinating various teams. In addition, provided communication and follow-through for questions/concerns related to the midrange portion of the effort. Help to coordinate the efforts to deliver a successful data replication environment where the mainframe and midrange have replication in place for Disaster Recovery purposes.
- Manage mainframe hardware upgrades. Managed 4 mainframe CPU upgrades for the CSAA account. The scope included the coordination of the teams, the actual upgrade itself, and validation all components would continue to support the business/applications in the new environment as they did on the current hardware including the encryption coprocessor.
- Manage mainframe system software upgrades. Managed migrations from IBM OS/390 through z/OS 1.13, DB2 v7 through DB2 v10, and similar upgrades to CICS, Datacom, and the infrastructure in general. Each major upgrade required a level of acceptance testing and burn-in prior to moving the upgrades to production.

Team Lead

1996 – 2002

As a Systemhouse/MCI/WorldCom employee supporting CSAA (outsourced in 1996), led teams addressing improvements in the Travel/Touring and Membership area.

- Coordinated the install of the TripTik system developed by the AAA National team to automate the Tourbook and map process used to support members in their travels. This was a client-server app where workstations would communicate to a SUN Sparc back-office server.
- Lead the development of the processes internal to CSAA to handle "vanity cards." This is the AAA VISA cards for the CSAA members which allowed them to autopay their membership. Later, added the capability to Autopay their insurance premiums as well.
- Scheduled to manage the Claims replacement project (HAL), a Client-Server application. Studied the architecture and status with the current PM who then was able to stay and complete the project.

Team Lead

1993 – 1996

Managed team supporting Travel and Touring

- Brought onboard to support the project replacing all Membership, Insurance, and Claims. The architecture of the system was client-server based with the data storage being DB2 on the mainframe and the client residing on workstations running OS/2 and communicating to the mainframe. Directed the efforts of the Membership team (and supported other team's efforts) related to productionalizing the system.

Education: BA in Management, St. Mary's College, Moraga CA.

Lindsey Liebig

Galt, CA 95632 |

lindsey@heraldfire.com

Education

BACHELOR OF SCIENCE | 2008 | CAL POLY SAN LUIS OBISPO, CA

- Major: Agricultural Business
- Minor: Wine & Viticulture
- Concentration: Fair & Event Planning and Marketing

Experience

EXECUTIVE DIRECTOR | SACRAMENTO COUNTY FARM BUREAU | MARCH 2018 - PRESENT

- Manage all organizational functions including personnel, budget, legislative advocacy, communications and membership development.
- Responsible for event management for fundraising events, membership recruitment activities and business member development.
- Manage Board of Directors, committees and advisory groups within the organization.

PROGRAM DIRECTOR | CALIFORNIA FARM BUREAU FEDERATION | DECEMBER 2013 - MARCH 2018

- Managed the Young Farmers & Ranchers and Leadership Farm Bureau programs including committee development, leadership development, event planning and fundraising.
- Assisted with marketing campaigns and membership development efforts for the statewide organization.
- Responsible for organizing conferences, meetings and agricultural tours for members and legislative officials.

PROGRAM COORDINATOR | SACRAMENTO COUNTY FARM BUREAU | JANUARY 2012 - DECEMBER 2013

- Responsible for various member programs and events within the county including safety seminars, fundraising dinners, legislative tours and educational presentations.
- Responsible for organizing events, fundraising efforts and membership recruitment.

MARKETING CONSULTANT | CALIFORNIA SPECIALIZED TRAINING INSTITUTE | JUNE 2008 - JULY 2013

- Managed marketing efforts for the training division of the Governor's Office of Emergency Services.
- Responsible for course catalog, course marketing, website and social media functions.
- Assisted in curriculum development for federal grant funding applications.

Community Involvement

- Board Chair, Herald Fire Protection District - Elected to 4-year term in 2016
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO - 2019
- Alternate Representative, Sacramento Central Groundwater Authority - 2018 - present
- Member, Sacramento LAFCo Special District Advisory Committee - 2019
- President, Sacramento Farm Bureau Foundation for Ag Education - 2015 - present
- President, National Sigma Alpha Educational Foundation - 2019
- Past President, Sigma Alpha National Sorority - 2012-2016

Penilla, Melissa

From: Lindsey Liebig <lindsey@heraldfire.com>
Sent: Wednesday, October 02, 2019 11:29 AM
To: Penilla, Melissa
Subject: LAFCo Candidate Introduction
Attachments: SMFD - Introduction Letter.pdf

Dear Sacramento Metropolitan Fire District Board of Directors,

As a candidate for the open Independent Special District Commissioner and Alternate Commissioner vacancy, I wanted to introduce myself to you and your Board. I am currently the Chairperson of the Herald Fire Protection District Board of Directors and have been since April 2017. I have been a Board member since my appointment in December 2015 and elected to a four-year term in 2016. Throughout my tenure on the HFPD Board, it is no secret that our District has overcome many challenges and obstacles. I am proud of what we have accomplished in such a short amount of time, but more so in how our District is choosing to tackle new obstacles, including becoming more engaged within our community and industry. My decision to pursue this position, is purely from my desire to continue to give back to the community, represent our District and the various special districts in Sacramento County and to further be a voice for issues that uniquely affect us and our constituents.

As my resume describes, I am currently the Executive Director of the Sacramento County Farm Bureau, a non-profit, non-governmental organization representing farmers and ranchers in Sacramento County. I am well versed in issues focusing on the many facets of water, land use and planning, open space preservation and community development.

Additionally, I currently serve on Sacramento LAFCo's Special District Advisory Committee and on a working group focusing on protest thresholds with California LAFCo and the California Special Districts Association. I value the opportunity to participate in larger industry groups, while representing my small rural district. Through these collaborations, I am not only able to expand my own understanding of the challenges facing our Districts, but also discover how we can further partner on issues affecting all of us. These collaborations are key to developing strong working relationships and I look forward to continuing to expand my participation in these areas.

Special District representation on LAFCo is critical, as our District's services are vital to our communities. Whether we are focusing on fire prevention and suppression, recreational access, cemetery services or water service and delivery, our work is critical to the success and sustainability of our local communities and our larger network countywide. We each are an important component in our county, regardless of our size or influence, and our unique needs should be recognized and celebrated as an essential part of each of our communities.

I am available to meet with your Board and/or staff, should you have any questions about me, my background, or my commitment to representing special districts. I sincerely appreciate your consideration for this position and value the work you do in your community.

Sincerely,

Lindsey Liebig, Chairman of Board of Directors
Herald Fire Protection District



Herald Fire Protection District

October 1, 2019

Dear Sacramento Metropolitan Fire District Board of Directors,

As a candidate for the open Independent Special District Commissioner and Alternate Commissioner vacancy, I wanted to introduce myself to you and your Board. I am currently the Chairperson of the Herald Fire Protection District Board of Directors and have been since April 2017. I have been a Board member since my appointment in December 2015 and elected to a four-year term in 2016. Throughout my tenure on the HFPD Board, it is no secret that our District has overcome many challenges and obstacles. I am proud of what we have accomplished in such a short amount of time, but more so in how our District is choosing to tackle new obstacles, including becoming more engaged within our community and industry. My decision to pursue this position, is purely from my desire to continue to give back to the community, represent our District and the various special districts in Sacramento County and to further be a voice for issues that uniquely affect us and our constituents.

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I am available to meet with your Board and/or staff, should you have any questions about me, my background, or my commitment to representing special districts. I sincerely appreciate your consideration for this position and value the work you do in your community.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Liebzig".

Lindsey Liebzig, Chairman of Board of Directors
Herald Fire Protection District

12746 Ivie Road • Herald, California 95638
(209) 748-2322 • FAX (209) 748-2363 • www.heraldfire.com

Charlea R Moore

• Elverta, CA 95626

Applicant Statement for the Special District LAFCO Representative

I moved from Glassboro New Jersey to Rio Linda Elverta in 1981, along with my 3 year old daughter and my husband.

Almost immediately I became involved with Sacramento County Service Area #3 which was the forerunner of our current independant Parks and Recreation District serving the Rio Linda Elverta Communities. This involvement was the result of reading a statement in the local paper, indicating that the Parks Advisory Board had determined that there were sufficient equestrian trails in the area. I was very happy to advocate for additional trails and in the process begin my education in local governance processes.

Over the next several decades I was appointed to numerous County and Local advisory boards, steering committees and ad hoc committees. My interest expanded to include growth issues, flood issues and agriculture/suburban/urban issues.

I learned a great deal about how government works and how Special Districts fit into the process. I became a strong advocate for local governance after going through 3 incorporation attempts in the Rio Linda Elverta communities and in the education process I switched from anti-incorporation to pro-incorporation for unincorporated communities.

In about 1992 I was appointed to the RLE CPAC in and served during the Community Plan Update. I am familiar with the governance process and with procedures for arriving at a decision as a board member. I have served several terms on CPAC under four different County Supervisors since that initial appointment. All of these experiences were very educational for me.

In 2002 I successfully ran for the Rio Linda Elverta Recreation and Parks District. I truly enjoyed and have greatly benefited from the experience of becoming an elected board member. I ran again in 2016 and am currently serving as Secretary for the RLE Recreation and Parks District.

I believe that my history in the community and experience as an elected public official will be an asset for Special Districts as a LAFCO Special District Board member.

Thank you,

Charlea R. Moore

Resume
Elliot Mulberg

████████████████████
Elk Grove, CA 95758
████████████████████
████████████████████

Community Service:

Florin Resource Conservation District / Elk Grove Water District - Director
Sacramento LAFCO Special District Advisory Committee
California Special District Association Legislative Committee
Friends of Stone Lakes National Wildlife Refuge
Elk Grove Western Festival
Rotary Club of Elk Grove

Past Community Service:

Sacramento Local Agency Formation Commission
Chair 2003, Vice Chair 2002
Special District Commissioner 2001- 2006, Special District Alternate 1995-2001
Elk Grove (now Cosumnes) Community Services District (parks and fire services) -Director 1994 – 2006
CALAFCO (statewide association of LAFCo's) Board of Directors
Special District Representative 2001-2006
California Special District Association Sacramento Chapter - Treasurer 1995-99
Sacramento Regional Council of Recreation & Park Agencies Vice President 1995
Franklin Laguna Area Community Planning Advisory Council Secretary 1993-1994
Elk Grove Historical Society President 2000, 2001

Professional Experience:

Environmental/ LAFCO Consultant– E Mulberg & Associates 2011-Present, CEQA analysis, municipal service reviews for water districts ,sewer districts, reclamation districts, resource conservation districts, health care districts, full service cities; sphere of influence updates; change of organization analysis annexations, consolidations, dissolutions; Solano LAFCO Executive Officer; Senior Air Quality Scientist, and Senior Air Quality Planner Michael Brandman Associates 2008-2011, Senior Analyst Monterey LAFCO 2006-08. Air Pollution Specialist CA Air Resources Board 25 years.

Professional Affiliations:

American Planning Association
Association of Environmental Professionals
American Meteorological Society

Education:

B.S. St. Louis University
M.S. UCLA



Gary Page

[REDACTED]
Fair Oaks, California 95628
[REDACTED]
[REDACTED]

Profile

Passionate to improve government services, for over 40 years, Gary is dedicated to public and community servant-leadership.

Formal Education

Eastern Michigan University:
Bachelor of Science Degree in Public Administration

Southern Illinois University at Edwardsville:
Master of Science Degree in Urban Affairs and Public Policy Analysis

"Real Work" Experience

US Air Force: Security Police and Law Enforcement
Gravel Pit: Sand Plant Operator
Sweat Shop (2 days): Molten metal pourer
Can Factory: Fork Lift Operator
General Motors Assembly Plant: Parts Production

Professional Experience

Current: California Department of Education - Education Programs Consultant
Illinois State Auditor General - Senior Management Auditor
California State Auditor General – Management Auditor
California Department of Education – Internal Auditor
Certified Fraud Examiner

Skills

Skilled at writing for various audiences and purposes

- State Legislatures for information/action
 - Organizational studies (management/systems/outcomes)
 - Legislation (bill analysis)
 - Program Advocacy (met with advocates/legislators)
- Local decision makers for desirable outcomes (Sacramento City Superintendent)
- General public for program awareness/promotion (TechWire contributor)
- School community for information/action (announcements/fundraisers)
- Teachers to establish and promote community/action (EdSynergy Publisher)
- Established non-profit foundation (501 c3) (Met Sacramento)
- Wrote school policies (Met Sacramento)
- Wrote model curriculum standards (California CTE)
- Wrote contract proposals and contracts (UC Davis C-STEM Center)

Leadership Team Experience

- Grassroots advocacy/representation/results
 - Fair Oaks Water District 3 Director
 - Royal Rangers (Wrote a federal grant to get land to build a Camp)
 - Neighborhood Association (Website - Built a Park – Park Day)
 - Sacramento County Alliance of Neighborhoods (Community Support)
 - Environmental Council of Sacramento (Won Smart Growth Policies)
 - Sacramento County Water Forum (Interest-based negotiation)
- Educational leadership
 - Team Lead: Coordinated Compliance Reviews
 - Met Sacramento (Board President/Treasurer/Secretary)
 - Alliance for California Computing Education for Students and Schools (ACCESS)
 - National Visiting Committee member (Mid-Pacific ICT)
 - ICT (Information and Communication Technologies) Sector Lead
 - Project Lead the Way (California)
 - C-STEM (UC Davis)
 - Exploring Computer Science (UCLA/LAUSD)

Technology and Social Media

- Website Designer/Developer (Responsive Web Design)
- ICT Sector Lead (CTE Sector and Pathways)
 - Information Support and Services
 - Networking
 - Software and Systems Development
 - Games and Simulation
- Listserv Publisher (3900 teachers/administrators)

www.EdSynergy.org Blog (Collaborating to Transform Education)

Responsive to Mobile

Search Engine Optimization

Twitter Feed with Re-Tweets

Easy to Maintain and Sustain (WordPress)

Worked with Google/Cisco/Adobe/Code.org to promote technologies

Issue Analysis/Problem Solving

Master's Degree in Public Policy Analysis

Issue Analysis

Program Design

Program Implementation

Program Evaluation

Performance/Management Auditor in Illinois and California

Legal Research

Gathering evidence (data) to support conclusions (findings)

Focus on Problem Identification (corrective actions)

Systems Focus

Input/Process/Output

Budget Systems

Reporting Systems

Systems include people!

BRANDON ROSE

Fair Oaks
[linkedin.com/in/brandonrose](https://www.linkedin.com/in/brandonrose) · [facebook.com/BrandonRoseSMUDDirector](https://www.facebook.com/BrandonRoseSMUDDirector)

Thank you for consideration as the Special District Commissioner to the Sacramento Local Agency Formation Commission (LAFCO). As fellow governing board members, I know you understand the vital role our special districts serve in Sacramento. Our agencies provide a diverse set of unique services across the County and we are called on time and time again when our communities are in need. I believe that as special districts, we have our hands on the pulse of our diverse populace and it is critical that our unique voice, insights and interests be strongly represented on the Commission. That is why I consider representing special districts on a regional body such as LAFCO a vitally important role. Please find my professional and academic qualifications as well as dedication to public service below. Thank you for your support and please don't hesitate to contact me directly at 916-844-5510 if I can be of service or you have any questions.

PUBLIC SERVICE

2017 – CURRENT

DIRECTOR, SACRAMENTO MUNICIPAL UTILITY DISTRICT, WARD 1

As a board member, I work with my fellow directors to establish policies and values about how the organization best represents the community. The Board sets the budget (\$1.75 billion), governance structures, the long-term strategic direction and monitors compliance. I actively engage the public, strategic partners and government organizations across a spectrum of issues.

2008 – 2017

DIRECTOR, FAIR OAKS RECREATION AND PARK DISTRICT

As an elected member of the Board of Directors and past chair, I worked in conjunction with the district administrator to determine long term policy development and strategic planning. As former chair of the Personnel and Management Committee I was responsible for updates to personnel policies as well as negotiations with the employees association and management. As chair of the Finance and Budget Committee, I direct the drafting and approval of the annual budget. In addition, as board chair, I focused on completion of a long term master plan.

2011 – 2019

CHAIR & SPECIAL DISTRICT REPRESENTATIVE, SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE

The Special District Representative is elected by the region's local governments to oversee the County's pooled investment funds, which total approximately \$4 billion. Duties include review of the annual investment policy; quarterly review of investments; and causation and review of an annual portfolio audit. Board Chair 2014-2018.

2010 – 2011

MEMBER, SPECIAL DISTRICT ADVISORY COMMITTEE; SACRAMENTO COUNTY LOCAL AGENCY FORMATION COMMISSION

The advisory committee provided a forum for valuable learning and information exchange with LAFCO staff.

WORK EXPERIENCE

2007 – CURRENT

AIR POLLUTION SPECIALIST, CALIFORNIA AIR RESOURCES BOARD

Duties in the Mobile Source Control Division include research, analysis and development of public health regulations including economic analysis, emission modeling as well as report, database, and training development. My current focus is on commercial fleet electrification and supporting the adoption of battery and fuel cell trucks and buses.

2004 – 2007

ENERGY SPECIALIST, CALIFORNIA ENERGY COMMISSION

I was lead for the Solar Rebate program's Performance Based Incentive pilot and managed the list of eligible equipment. In addition, I co-authored the New Solar Homes Partnership Program and the Emerging Renewables Program Guidebooks. I was a member of the California Solar Initiative Submetering Committee Working Group, as well as the Office of the State Fire Marshal Photovoltaic Building Standards Task Force. Activities included presenting at Solar Power International Conference, the California Council for Affordable Housing, and testifying at California Public Utilities Commission proceedings

2003 – 2004

RESEARCH ASSISTANT IV (HYDROLOGY), UC DAVIS

I conducted fluvial geomorphologic surveying and data collection of Sierra Nevada streams in the Feather River watershed as part of a larger CalFed Bay Delta effort.

1998 – 2002

ASSISTANT POOL MANAGER, SUNRISE RECREATION & PARK DISTRICT

Duties included working with the management team to ensure smooth operation of the aquatic division.

EDUCATION

2004

ENVIRONMENTAL POLICY ANALYSIS & PLANNING, UC DAVIS

Specialization in City and Regional Planning with a focus in Public Lands Management and Land Use Planning.

Study Abroad in Wilderness & Natural Area Management, University of Tasmania, Australia

MEMBERSHIPS

- Professional Engineers in California Government
- Young Professional in Energy
- Environmental Council of Sacramento (Past President)

Michael T. Yearwood

Rancho Cordova, CA 95670

Experience Summary:

Customer Service Leader with over ten years of experience with direct customer problem solving within the health insurance industry. Expert level experience with hiring, training, staff retention, process improvement projects, managing deadlines and increasing production of teams.

Health Net of California

2016-2019

Claims Supervisor - Performance Team

- Supervise a team of 17 Claims Analysts
- Coach and mentor staff to exceed expectations
- Responsible for talent and performance management of Claims Team
- Daily operational leadership and support through work distribution and monitoring
- Coordinate with scheduling to assist with daily forecast ensuring accurate staffing coverage
- Identify individual performance gaps to recommend and implement action plans that achieve desired result
- Monitor daily productivity through the Macess System
- Collaborate with peers and managers on process improvements

State of California - Health Benefits Exchange (Covered California)

2015-2016

Supervising Program Technician III

- Supervise a team of 15 Customer Service Representatives
- Coach and mentor staff to exceed expectations
- Assist representatives with questions regarding health plan options and policy and procedures
- Research and resolve escalated calls from consumers
- Monitor daily productivity through the IEX System
- Audit inbound calls through the Nice System
- Collaborate with peers and managers on process improvements

Vision Service Plan

2007-2015

Client Broker Representative - Inside Sales

- Assisted and resolved clients and brokers service issues
- Provided phone support and customer service to clients and brokers
- Provided e-mail coverage for Sales Team in their absence
- Implemented installation of new groups and pull-outs according to guidelines
- Processed renewals for clients according to guidelines
- Provided Resource Center support to clients and brokers

References available upon request

Michael Yearwood

[REDACTED] Rancho Cordova, CA 95670
[REDACTED]
[REDACTED]

Service to My Community

Cordova Recreation and Park District (Board Chairperson)
2015-Present: Director

As a Cordova Recreation and Park District (CRPD) Board Member I am responsible for the budget and for setting policies that safeguard the vitality of the district. The five non-partisan members of the Board of Directors are elected to four-year terms by residents located within CRPD's boundaries. The elected board is held accountable to the following laws that govern public officials: The Brown Act, California Public Records Act, FPPC Reporting Requirements and biannual ethics training.

Specific functions and duties of my role as a Board Director are:

1. To perform its legal responsibility.
2. To set up by-laws, regulations and operation procedures
3. To select, employ, and if necessary, dismiss the District Administrator.
4. To control the operating budget, the financial plans and the insurance program.
5. To care and maintain property.
6. To be responsible for program.
7. To assure personnel policies.
8. To maintain good public relations.
9. To appoint, commission, supervise and receive reports from committees and the District Administrator.

BOARD MEMBERS RESPONSIBILITIES

1. Board members should understand the significance and importance of recreation in the community.
2. Board members should be aware of the relationship of the recreation services to other community services.
3. Board members should look objectively at their specific responsibility as board members and at local community recreation needs, and keep abreast of changing conditions, continuously reassessing their efforts and reasons for service.
4. Board members should have the courage to resist pressures of all types and insist upon high standards for their agencies, particularly in regard to competent, professional personnel.
5. Board members should be aware of their role as board members, acting in concert with their fellow board members without usurping the functions of the District Administrator.

Michael Yearwood

Rancho Cordova, CA 95670

Rancho Cordova Athletic Association

2013: Founding Member
2013-2015: Secretary
2016: CRPD Representative

Leadership Rancho Cordova

2014-2016: Governing Board
2014: Graduate of Class VIII

Rancho Cordova Youth Soccer Club (RCSC)

2002: Coach
2003: U-6 Age Coordinator
2004: Coach & U-8 Boys Age Coordinator
2005: Coach & U-8 Girls Age Coordinator
2006: Coach & U-6 Age Coordinator
2007-2009: Club Manager & Coach
2012: Coach

American River Youth Soccer League (ARYSL)

2007-2009: Board Member – RCSC Representative
2010: League Treasurer

Cordova Girls Softball League

2010-2011: League Vice President
2011-2012: League Vice President
2012-2013: Secretary
2013-2014: Secretary
2014-2015: NORCAL Representative

Folsom Cordova Unified School District

Cordova High School Site Council
2014-2015: Parent Representative

Cordova Lane Elementary School Site Council

1998-2006: Elected Parent Representative

Navigator Elementary School Site Council

2006-2008: Elected Parent Representative

Measure M & P Oversight Committees

2014-2016: Parent/PTSO Member Representative