



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

ADAM A. HOUSE  
Fire Chief

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, September 26, 2024 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

☎ Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

Grant Goold  
Board President  
Division 2

Ted Wood  
Board Vice President  
Division 4

Jennifer Sheetz  
Board Secretary  
Division 5

Cynthia Saylor  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

D'Elman Clark  
Board Member  
Division 6

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 26, 2024

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at 2:00 p.m. on Sunday, September 29, 2024 and again at 6:00 p.m. on Monday, September 30, 2024, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

- |    |  |    |
|----|--|----|
| 1. | <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board Meeting of August 22, 2024.   | 6  |
| 2. | <b>Purchase Approval – Motorola Portable Radios</b><br><b>Recommendation:</b> Allow the District to procure the APX 6000 Series Portable Radios from Motorola using H-GAC contract #RA05-21. | 11 |





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3. **Adopt Resolution – Surplus Equipment** 12  
**Recommendation:** Adopt Resolution approving the disposal of the District's Communications Division surplus equipment.
4. **Temporary Construction Easement – 7995 Elwyn Ave. (Station 116)** 16  
**Recommendation:** Authorize the Fire Chief or his designee to execute the attached Temporary Construction Easement with Lennar Homes of Ca, LLC.

## ACTION ITEMS:

1. **Adopt Resolutions – FY 2023 Staffing for Adequate Fire and Emergency Response Grant Award** 20  
*(Administrative Analyst Erin Castleberry)*  
**Recommendation:** Adopt the Resolution accepting the FY23 SAFER Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Staff further recommends that the Board adopt a budget amendment Resolution to add the funding into the District's FY 2024/25 Final Budget.
2. **Adopt Resolutions – FY 2023 Fire Prevention and Safety Grant Award** 23  
*(Administrative Analyst Erin Castleberry)*  
**Recommendation:** Adopt the Resolution accepting the FY23 FP&S Grant, authorizing the Fire Chief or his designee to execute all required documents for the administration of the grant award, and amending the FY 2024/25 Position Authorization Document to reflect the added position. Staff further recommends that the Board adopt budget amendment Resolutions to add the funding into the District's FY 2024/25 Final Budget.

## REPORTS:

1. **PRESIDENT'S REPORT** — *(President Goold)*
2. **FIRE CHIEF'S REPORT** — *(Deputy Chief Mitchell)*  
**OPERATIONS REPORT** – *(Assistant Chief Keeley)*  
**ADMINISTRATIVE REPORT** – *(Out-of-Class Deputy Chief Johnson) – No Report*  
**SUPPORT SERVICES REPORT** – *(Deputy Chief Bailey)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *Captain Sean Scollard, Local 522 Vice President)*



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## 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

- A. **Executive Committee** – *(President Goad)*  
Next Meeting: TBD
- B. **Communications Center JPA** – *(Deputy Chief Bailey)*  
Next Meeting: September 24, 2024 at 9:00 AM
- C. **Finance and Audit Committee** – *(Director Jones)*  
Next Meeting: October 24, 2024 at 5:30 PM
- D. **Policy Committee** – *(Director Costa)*  
Next Meeting: October 10, 2024 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

- 1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (a) – ONE (1) MATTER OF WORKERS COMPENSATION COMPROMISE AND RELEASE:**
  - 1. Holly Wagner and the Sacramento Metropolitan Fire District  
Claim # 4A21120CFYJ0001; 4A22055RYYL0001; 4A22020UAXH001 –  
Workers Compensation Settlement Authority  
Jessica Valenti of Lenahan, Slater, Pearse & Majernik, LLP
- 2. **Public Employee Performance Evaluation: Fire Chief**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

### CLOSED SESSION REPORT OUT

### ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – October 10, 2024 at 6:00 PM



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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 26, 2024

Posted on September 23, 2024, by 4:30 p.m.

A handwritten signature in blue ink that reads "Marni Rittburg".

Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report  
\* Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.