



Todd Harms
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING Thursday, February 11, 2021 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 950 8862 8499 #

Passcode: 513 843 3629 #

Matt Kelly
Board President
Division 7

Cynthia Saylor
Board Vice President
Division 1

D'Elman Clark
Board Secretary
Division 6

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

Jennifer Sheetz
Board Member
Division 5

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 11, 2021

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, February 15th at 6:00 pm and Wednesday, February 17th at 2:00 pm on Channel 14; Webcast at www.sacmetroable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Page No.

CONSENT ITEMS

- 1. Action Summary Minutes** 4
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of January 28, 2021.

REPORTS

- 1. PRESIDENT'S REPORT**—(President Kelly)
- 2. FIRE CHIEF'S REPORT**—(Chief Harms)
OPERATIONS' REPORT – (Deputy Chief Mitchell)

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee** – (President Kelly)
Report Out: TBD
- B. Communications Center JPA** – (DC Wagaman)
Report Out: February 9, 2021 at 9:00 AM
Next Meeting: March 9, 2021 at 9:00 AM



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, FEBRUARY 11, 2021

- C. **California Fire & Rescue Training JPA – (Chief Harms)**
Next Meeting: April 15, 2021 at 4:00 PM
Location: Virtually due to COVID restrictions
- D. **Finance and Audit Committee – (Director Orzalli)**
Next Meeting: February 25, 2021 at TBD
- E. **Policy Committee – (Director Gould)**
Report Out: February 11, 2021 at 5:30 PM
Next Meeting: March 11, 2021 at TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) - One matter of Workers Compensation Compromise and Release.**
 - A. Christopher Anaya and the Sacramento Metropolitan Fire District
Claim # SMDI- 549936 – Workers Compensation Settlement Authority
Colin Connor of Lenahan, Lee, Slater, Pearse & Majernik, LLP

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – February 25, 2021 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on February 5, 2021

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

TODD HARMS
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, January 28, 2021 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:04 pm by President Kelly. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, Wood, and White. Board members absent: Orzalli. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Saylor, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of January 14, 2021.
Action: Approved Action Summary Minutes.
- 2. Copter 2 Avionics and Wireless Communications Overhaul**
Recommendation: The Board approve Hanger One Avionics to install the standardized avionics in Copter 2 not to exceed \$111,687.02.
Action: Approved staff's recommendation.
- 3. Second Amendment to Agreement for Executive Director at SRFECC**
Recommendation: Approve the amendment and authorize the Fire Chief to execute the amendment to the agreement for services.
Action: Approved the second amendment.

PRESENTATION ITEM

- 1. New Website Debut** (*Mat Roseberry, Director of IT*)
Recommendation: Receive presentation. No action required.
Action: Received presentation, no action taken.

ACTION ITEMS

- 1. Vehicle and Apparatus Purchase Approval – Fleet Division**
(*Fleet Manager, Shea Pursell*)
 - A. Logistics Box Truck
 - B. Two (2) BME Type V Engines
 - C. Three (3) Pierce Type I Engines
 - D. Two (2) Ambulance Remounts
 - E. Three (3) Type III Ambulances**Recommendation:** Approve the purchase of the vehicle, apparatus, and remounts.
Action: Moved by Goold, seconded by Sheetz, and carried unanimously by the members present to approve staff's recommendations.

2. Response to the Request of Mr. David Warren

Recommendation: Finalize the letter emphasizing support of following COVID-19 protocols and wearing PPE to post publically on the Metro Fire website.

Action: Moved by Clark, seconded by Sheetz, and carried unanimously by the members present to approve the letter with no edits.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Recruitment Opportunity

Single Role Paramedic, Final Filing Date 2/16

Reassignments

Following members have been selected to fill the COVID-19 Response Unit, effective 1/18:

Firefighter Christie Ravera

Firefighter Danielle Blaschke

Firefighter/Paramedic Patrick Ferrill has been selected to fill the EMS Day Captain assignment, effective 1/19. Captain Cornell has been reassigned to Suppression effective 1/25, thank you very much for your work in EMS.

Meetings

Several meetings with the Joint Defense Counsel to work through the ALS letter of agreement with the EMSA – making progress forward

1/25, Executive Staff meeting with Sac City Fire. It was announced that Deputy Chief Chad Augustine will be leaving Sacramento City Fire to be the Fire Chief in Pasadena, CA. Chief Harms has enjoyed the working relationship with him while in Sacramento.

1/26, Carmichael Rotary Club Presentation – Despite Chief Harms' technical difficulties Captain Vestal and Director Sheetz were able to fill in and cover a 2020 Summary, COVID, and Carmichael Statistics, and deployments for the past year.

1/27, Labor Management Collaboration Meeting which went very well

Upcoming Events

Firefighters Burn Institute Annual "Fill the Boot for Burns" and the Chief's Challenge is on Saturday, February 6 from 9:00am - 10:00am. Chief Harms appreciates the support and hopes to continue carrying the trophy for Metro Fire. More importantly, this is a great fundraiser for the organization, especially when all other events have been cancelled due to COVID-19. The services provided to membership, the fire service throughout the state, and burn survivors are important to Metro Fire and the state of California.

OPERATIONS REPORT

Deputy Chief Mitchell reports the vaccination front is constantly changing, but we continue to adapt under the direction of County Health. Metro Fire's EOT is successfully running the Point of Distribution (POD) with zero waste, and this has been a big win for our agency. When we discontinue being a POD, the Cal Expo site will continue to be an option through SCPH.

As for COVID numbers and staffing, currently there are 21 members off work, with 12 of those being positive members recovering. Since COVID-19 began there have been a total of 110 positives. DC Mitchell is happy to report as of the last Board Meeting there have been zero brownouts.

Training is currently doing Engineer Evaluations for the 8 members who were promoted to in early November 2020. They are currently completing their 3 month probationary evaluations and are performing very well.

Regarding Air Operations, Metro Fire continues to participate in the Federal Excess Personal Property Program with oversight from Captain Doyle. We have yielded over 50 different parts with a combined value of over \$1.3 million ranging from engine and transmission components to a forklift utilized during major overhaul maintenance. Captain Bryce Mitchell successfully completed his Pilot in Command training which is a significant step in our internal pilot training career track. Lastly, we hired a new part time pilot, Andy Matischak, who brings a diverse and experienced aviation background to our program and he will be ready for the upcoming fire season.

DC Mitchell reported the statistics and "Storm Beat Coverage" which started on Tuesday the 26th from 5:00pm that day until 5:00pm the next day, our members ran 668 incidents. This is an incredible number because on a normal day there are approximately 270 incidents, meaning there was almost a 250% increase in call volume. On a normal day, we respond to 50-55 non-fire related incidents, and this day we had 384, which is a 765% increase over normal. Dispatch was busy all evening and all night long, and CERT was instrumental in assisting crews. Overall, communication and coordination was very strong for those members working. This was a great example of what our members are capable of and what our system can do.

Since our last Board meeting there have been 18 building fires, with 7 of those being working fires in our District, 4,025 total calls, 3,583 EMS calls, and 1,983 transports. E53/M53 continue to be the busiest companies.

Lastly, an update on the Command Manual. This has been a long term, multi-year project and we have finally begun distributing the manual to members. A copy for each Board Member will be given to the Board Clerk for distribution as well.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick expressed his appreciation for Fleet Manager Pursell's work, and emphasized the importance of having the right equipment. He encouraged everyone to donate to the Fill the Boot this year, as it's been difficult for their organization with COVID-19. Lastly, the COVID-19 testing and vaccination POD has been a win for everyone!

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Report Out: TBD

B. Communications Center JPA – (DC Wagaman)

DC Wagaman recognized AC Bailey for a job well done during the wind event. The Center experienced a huge number of calls throughout a 24 hour period.

Next Meeting: February 9, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Report Out: January 21, 2021 at 4:00 PM

Chief Harms shared during the JPA meeting they discussed the impacts of COVID-19 on training and EMS classes. They also discussed future facility needs and having a long term plan in place.

Next Meeting: April 15, 2021 at 4:00 PM

Location: Virtually due to COVID restrictions

D. Finance and Audit Committee – (Director Orzalli)

Report Out: January 28, 2021 at 5:00 PM

Director Jones reported out for Director Orzalli, sharing the Committee met earlier and looked at finances through October 2020, and discussed recommended changes to the reserve policy.

Next Meeting: February 25, 2021 at TBD

E. Policy Committee – (Director Goold)

Next Meeting: February 11, 2021 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold looks forward to changes to the reserve policy to maintain our fiscal stability. He also appreciates the new website, especially for the community so they can access important information.

Director Jones thanks everyone for the reports. She sends well wishes to every member who jumps on a rig during trying weather conditions, and hopes everyone stays safe.

Director White thanks Fleet for providing personnel with the equipment they need, and to the Air Ops Division for taking advantage of the FEOP. He also wanted to thank PIO Vestal, DFM Fields, and Supervising Inspector Schmidt for attending the last Rancho Murieta Fire Safety Counsel Meeting, the community truly appreciates that. He also thanked the crew that recently responded to a garage fire. Lastly, he shared his commitment to the Firefighters' Burn Institute. They are a great organization that go above and beyond to offer programs to burn survivors, assist throughout recovery, and offer a camp for children. He appreciates the support of such a valuable institution.

Director Wood echoes the comments of previous Directors.

Director Saylor congratulates Bryce Mitchell on completed his Pilot in Command training!

ADJOURNMENT

The meeting was adjourned at 6:57 pm with a moment of silence honoring Sheriff's Officer Adam Gibson and K9 Riley.

Matt Kelly, President

D'Elman Clark, Secretary

Melissa Penilla, Board Clerk