



ADAM A. HOUSE
Fire Chief

John Costa
Board President
Division 9

Robert Webber
Board Vice President
Division 3

Brian Rice
Board Secretary
Division 7

Cynthia Saylors
Board Member
Division 1

Grant Goold
Board Member
Division 2

Ted Wood
Board Member
Division 4

Shawn Stark
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, October 8, 2026 – 6:00 p.m.

Sacramento Metropolitan Fire District

10545 Armstrong Avenue, Suite 200

Boardroom – Second Floor

Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To view the meeting via the Zoom Application, please click on the link above.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, OCTOBER 8, 2026

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video-streamed at metro14live.saccounty.gov. Today's meeting replays at **4:00 p.m. on Saturday, October 10, 2026**, and again at **6:00 p.m. on Monday, October 12, 2026**, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. Action Summary Minutes

7

Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of September 24, 2026.



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, OCTOBER 8, 2026

2. **October Board Radar Report** 18
Recommendation: Receive and file.
3. **Adopt Resolution – FY 2026/27 Budget Amendment – Grants Fund 212G** 19
Recommendation: Adopt Resolution approving the budget amendment reflecting the approved programmatic changes.
4. **Adopt Resolutions – 2024 Retirement Commendations** **
Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and commitment to the fire service.
 1. Jason P. Cahill Captain
 2. Mark Griffin Firefighter
 3. David (Scott) Holman Captain
 4. Mark Jones Logistics Manager
 5. Rosemarie B. Jones Grant Specialist
 6. James B. Lee Engineer
 7. Loren Mansel Fire Mechanic
 8. Charles A. Mull Fire Mechanic
 9. Jordan Oakes Captain
 10. Grant W. Russell Battalion Chief
 11. Duane R. Walsh Engineer
 12. Brian Watley Captain
5. **Adopt Resolutions – 2025 Retirement Commendations** **
Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and commitment to the fire service.
 1. Brenden B. Brown Engineer
 2. Eric J. Haus Captain
 3. Jeffrey T. Hickman Captain
 4. Christopher T. Hicks Engineer
 5. Steven D. Johnson Fire Investigator II
 6. Eric G. Kellenberger Captain
 7. Barbara J. Law Fire Marshal
 8. Michael S. Lowry Engineer
 9. Michael D. Lozano Assistant Chief
 10. Gifford R. Michael Captain
 11. Michael Schanzenbach Captain
 12. James Thomas Logistics Technician
 13. Andrew L. Whaley Captain



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, OCTOBER 8, 2026

ACTION ITEMS:

1. **Adopt Resolution – Contract Award – RFB 26-06 Fire Station 67 Construction 21**
(Administrative Analyst Erin Castleberry)
Recommendation: Adopt Resolution finding that Diede Construction Inc. is the lowest responsive and responsible bidder and award a contract to Diede Construction Inc. in the amount of \$12,470,850. Staff further recommends that the Board authorize the Fire Chief or his designee to award, negotiate, execute, and administer a contract with the next lowest responsive and responsible bidder if, after ten (10) calendar days of the District's issuance of a Notice of Award, the lowest responsive and responsible bidder has failed to satisfy the conditions of award pursuant to RFB 26-06.
2. **Adopt Resolution – Contract Award – RFP 26-07 Construction Management Services 41**
(Administrative Analyst Erin Castleberry)
Recommendation: Adopt Resolution approving a contract award to Kitchell/CEM, Inc. and authorize the Fire Chief or his designee to negotiate, execute and administer an agreement materially similar to the attached agreement. Staff further recommends that the Board authorize the Fire Chief or his designee to negotiate, execute and administer an agreement with the next highest ranked proposer if, after having bargained in good faith, the District is unable to conclude a final agreement with the highest ranked proposer within ten (10) calendar days following issuance of the Notice of Award.
3. **Adopt Resolutions – FY2025 Assistance to Firefighters Grant Program (AFG) 57 Award**
(Administrative Analyst Erin Castleberry)
Recommendation: Adopt Resolution accepting the FY25 AFG grant and requests that the Board authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Staff further recommends the adoption of the attached resolutions to amend the FY 2026/27 Final Budget.

REPORTS:

1. **PRESIDENT'S REPORT** — (President Costa)
2. **FIRE CHIEF'S REPORT** — (Acting Chief Mitchell)

OPERATIONS REPORT – (Deputy Chief Wagaman)

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

SUPPORT & EMERGENCY MEDICAL SERVICES REPORT – (Deputy Chief Mitchell)



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, OCTOBER 8, 2026

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (*Captain Sean Scollard, Local 522 Vice President*)
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.
 - A. **Executive Committee** – (*President Costa*)
Next Meeting: November 12, 2026, at 4:30 p.m.
 - B. **Communications Center JPA** – (*Deputy Chief Fiorica*)
Next Meeting: October 27, 2026, at 9:00 a.m.
SRFECC Annex – 10240 Systems Parkway, Suite 200, Sacramento
 - C. **Finance and Audit Committee** – (*Director Jones*)
Next Meeting: October 22, 2026, at 5:30 p.m.
 - D. **Policy Committee** – (*Director Clark*)
Next Meeting: November 12, 2026, at 5:30 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

1. **CONFERENCE WITH LABOR NEGOTIATOR**
Pursuant to California Government Code Section 54957.6
 - A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
 - B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
 - C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
 - D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
 - E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
 - F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, OCTOBER 8, 2026

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Pursuant to California Government Code Section 54956.9: One Case**
Significant exposure to litigation pursuant to Paragraph (2) of subdivision (d) of section 54956.9. Pending confidential personnel investigation.

3. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1)

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING:

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Suite 200, Mather, CA 95655

- Regular Board Meeting – October 22, 2026, at 6:00 p.m.

Posted on October 5, 2026, by 4:30 p.m.

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report

*  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.