



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, October 22, 2020
Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:03 pm by President Sheetz. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, Wood, and White. Board members absent: Orzalli. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of October 8, 2020.
Action: Approved Action Summary Minutes.
2. **Appoint Primary Delegate and Alternate to Sacramento Regional Fire/EMS Communications Center JPA**
Recommendation: Appoint Deputy Chief Tyler Wagaman as the primary delegate, and Deputy Chief Adam Mitchell as the alternate, to the Sacramento Regional Fire/EMS Communications Center JPA.
Action: Approved staff's recommendation.
3. **Surplus Vehicle Designation**
Recommendation: Adopt a Resolution establishing a list of surplus vehicles, and sell or donate the vehicles as deemed appropriate by the Fire Chief.
Action: Adopted Resolution No. 2020-065.
4. **Copter 2 - Goodrich Rescue Hoist Overhaul**
Recommendation: Acknowledge the single source expenditure to Goodrich Hoist and Winch not to exceed \$110,000.
Action: Approved the single source expenditure not to exceed \$110,000.
5. **Employer's Contribution Under the Public Employees' Medical and Hospital Care Act – CalPERS Resolutions**
 - A. Resolution – Fixing SMFD's Vesting Contribution Under Section 22896 of the Public Employees' Medical and Hospital Care Act - 000 All Employees
 - B. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act - 000 All Employees
 - C. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act - 700 All Employees (Non-PERS)

Recommendation: Adopt Resolutions establishing the health premium contributions to reflect the new benefit cap with CalPERS effective January 1, 2021.

Action: Adopted Resolution Nos. 2020-066 through 2020-068.

ACTION ITEMS

- 1. Development Impact Fee Report** (*Amanda Thomas, Chief Financial Officer*)
Recommendation: Adopt a Resolution accepting the Development Impact Fee Report for FY 2019-20 and making the required findings pursuant to Government Code § 66000 et seq.
Action: On a motion by Goold, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2020-069.

PRESENTATION ITEMS

- 1. Certificate of Achievement Award for Excellence in Financial Reporting** (*Amanda Thomas, Chief Financial Officer*)
Recommendation: Receive and file the award presentation.
Action: Presentation received, no action taken.
- 2. 2020 Strategic Plan Review** (*Todd Harms, Fire Chief*)
Recommendation: Receive Presentation, no action required.
Action: Presentation received, no action taken.

REPORTS

1. PRESIDENT'S REPORT:

President Sheetz asks for a moment of silence to honor Firefighter/Paramedic Jason Cortez from San Francisco Fire who died in a training accident.

2. FIRE CHIEF'S REPORT:

Appointments

Charles Jenkins as the Assistant Chief/Shift Commander on the C Shift effective November 1, 2020

Assistant Chief Ty Bailey is assigned to the SRFECC to serve as the Chief Executive Director effective December 16, 2020 with engagement already happening.

Career Development Opportunity

Letters of interest from the rank of Battalion Chief for Special Operations Battalion Chief – Day Assignment

Meetings

Fire Chief Forums are scheduled to take place during the month of October, they've completed six sessions so far with two more happening tomorrow.

10/13, SRP 20-2 Academy Badge Pinning (13 recruits: 8 paramedics and 5 EMTs)

10/15, Sac County Fire Chief's meeting

10/21, BC Quarterly meeting discussed tactical and staffing issues

10/21, on behalf of CA Metro Fire Chiefs - Homeland Security Advisory Committee (HSAC)

Miscellaneous

Recognition of the Finance Division and other divisions that assisted in the process of completing the District's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019, which was awarded the Certificate of Achievement for Excellence in Financial Reporting. As indicated, this was the sixth consecutive year that the District has achieved this prestigious award.

OPERATIONS REPORT

Future Deputy Chief of Operations, Adam Mitchell, reported out. He thanked Deputy Chief Bridge and looks forward to all the great things to come.

Since the last Board Meeting, Metro Fire responded to 3,937 calls, which averages to 281 calls and 139 transports per day. The community Care Response Units have been very busy, with the first unit becoming active on September 21st and already completing 1,100 tests, and the second unit becoming active on October 5th and completing 582 tests. Cosumnes and Folsom have also added units to the program.

While there are no current deployments, this has been an incredibly busy year, and he thanks Local 522 for maintaining staffing.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Captain McGoldrick represented Metro Fire at funeral services for Firefighter/Paramedic Cortez in San Francisco, and he thanks President Sheetz for a moment of silence.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (DC Shannon)

Report Out: October 13, 2020 at 9:00 AM

Next Meeting: November 10, 2020 at 9:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: TBD

Location: 3121 Gold Canal Drive, Rancho Cordova, CA 95670

D. Finance and Audit Committee – (Director Wood)

Report Out: October 22, 2020 at 5:00 PM

Next Meeting: TBD

E. Policy Committee – (Director Goold)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director White congratulated Charlie Jenkins and Ty Bailey on their promotions to Assistant Chief. He commended CFO Thomas and the Finance Division on recognition for the CAFR. He thanks the men and women who provide EMS care that allows people to go home after a stay at the hospital. Lastly, he addresses the Strategic Plan and thanks staff for the work done this year and the relationships we have.

Director Jones was re-elected to Cal LAFCo's Board of Directors and will continue to represent Metro Fire at that level. She thanks Director Goold for the suggestion to share the financial report awards with the cities within Metro Fire's jurisdiction.

Director Clark also congratulated Charlie Jenkins and Ty Bailey on their promotions to Assistant Chief. He thanks Chief Harms for the update on the Strategic Plan.

Director Wood wishes DC Bridge all the best during his retirement, and congratulations to AC Jenkins and AC Bailey. He reminds everyone that works at Metro Fire that they are appreciated.

Director Goold is glad we are honoring Firefighter Cortez with a moment of silence, and reminds us of the importance of the pledge to the flag at the beginning of Board Meetings and looks forward to resuming that tradition.

Director Saylor echoes comments made by Director Goold related to the pledge of allegiance.

Director Kelly congratulates the Finance Division for the award in excellent financial reporting.

Director Sheetz closes Board Member comments with a moment of silence honoring Firefighter/Paramedic Cortez from San Francisco Fire.

The Board recessed to Closed Session at 7:07 pm.

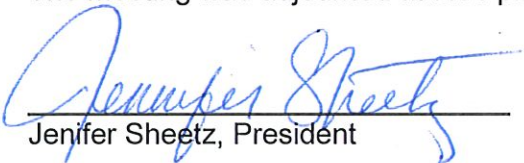
CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –**
Pursuant to California Government Code Section 54956.9(a): One case
 - A. Medic Ambulance Service, Inc. v. Sacramento Metropolitan Fire District
General Counsel Lavra
Action: No reportable action taken.

The Board reconvened to Open Session at 7:29 pm.

ADJOURNMENT

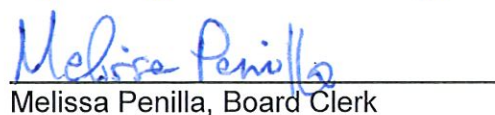
The meeting was adjourned at 7:31 pm.



Jenifer Sheetz, President



Cinthia Saylor, Secretary



Melissa Penilla, Board Clerk