



DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

Thursday, May 11, 2023 – 6:00 PM  
Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California  
&  
Remotely Via Zoom  
Phone: (669) 900-6833  
Webinar ID: 847 6260 9875#  
Passcode: 556 411 756#

D'Elman Clark  
Board President  
Division 6

Grant Goold  
Board Vice President  
Division 2

Ted Wood  
Board Secretary  
Division 4

Cynthia Saylor  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

Jennifer Sheetz  
Board Member  
Division 5

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you would like to view the meeting via the Zoom Application, please contact Interim Board Clerk Martucci via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Sherri Martucci**  
Interim Board Clerk  
(916) 859-4305  
[martucci.sherri@metrofire.ca.gov](mailto:martucci.sherri@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, MAY 11, 2023

## CALL TO ORDER

## ROLL CALL

## PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays on Monday, May 15<sup>th</sup> at 6:00pm and Wednesday, May 17<sup>th</sup> at 2:00pm on Channel 14. This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

- |   | <u>Page No.</u> |
|---|-----------------|
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of April 27, 2023.  | 5               |
| 2. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Special Board meeting of May 3, 2023.   | 10              |
| 3. <b>Resolution Fulton Avenue PBID Renewal</b><br><b>Recommendation:</b> Adopt Resolution authorizing the Fire Chief or his designee to sign petition for the Fulton Avenue Business Improvement District renewal and to vote on the protest ballot. | 11              |

## PRESENTATION ITEMS

- |   |   |
|---|---|
| 1. <b>Behavioral Health Presentation</b><br><i>(Captain Manfredi)</i><br><b>Recommendation:</b> Receive presentation, no action required. | * |
|---|---|





# Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, MAY 11, 2023

## ACTION ITEMS

1. **Budget Amendments Air Ops – 212A and 212D Mid-Year Budget for FY2022/23** (Deputy Chief Mitchell) 16  
**Recommendation:** Adopt the attached Budget Amendment Resolutions
2. **Budget Amendments Water Rescue – 212A and 212D Mid-Year Budget for FY2022/23** (Deputy Chief Mitchell) 20  
**Recommendation:** Adopt the attached Budget Amendment Resolutions

## REPORTS

1. **PRESIDENT'S REPORT**—(President Clark)
2. **FIRE CHIEF'S REPORT**—(Interim Fire Chief Haverty)  
**OPERATIONS REPORT** – (Deputy Chief Mitchell)  
**ADMINISTRATIVE REPORT** – (Deputy Chief Bailey)  
**SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (BC Matt Cole, Local 522 Vice President)
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – (President Clark)  
Next Meeting: TBD
  - B. **Communications Center JPA** – (DC Wagaman)  
Report Out: May 9, 2023 at 9:00 AM  
Next Meeting: May 23, 2023 at 9:00 AM
  - C. **Finance and Audit Committee** – (Director Wood)  
Next Meeting: May 25, 2023 at 5:00 PM
  - D. **Policy Committee** – (Director Costa)  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

1. **Pursuant to California Government Code 54957(a)**  
Consultation with District Counsel and Cyber Security Manager
2. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Board Clerk Selection Process
3. **PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**  
Fire Chief Selection Process



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REGULAR BOARD MEETING

THURSDAY, MAY 11, 2023

CLOSED SESSION REPORT OUT

ADJOURNMENT

## NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Special Board Meeting – May 13, 2023 at 9:00 AM
- Regular Board Meeting – May 25, 2023 at 6:00 PM


*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** Recommendation Proposal for Service Delivery

Posted on May 8, 2023

**Sherri Martucci, Interim Clerk of the Board**

\* No written report

\*\*  Separate Attachment

## DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.





DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, April 27, 2023

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Clark. Board members present: Clark, Costa, Goold, Rice, Sheetz, Webber and Wood. Board members absent: Jones and Saylor. Staff present: Interim Chief Haverty, General Counsel Lavra and Interim Board Clerk Martucci.

**PUBLIC COMMENT** - None

### CONSENT ITEMS

**Action:** Moved by Rice, seconded by Sheetz, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**

**Recommendation:** Approve the Action Summary Minutes for the Regular Board meeting of April 13, 2023.

**Action:** Approved the Action Summary Minutes.

2. **Resolution No. 2023-022 – Engineer Ronald L. Russell Station 63 Dedication**

**Recommendation:** Adopt Resolution dedicating Station 63 in memory of Engineer Ronald L. Russell.

**Action:** Adopted the Resolution 2023-022 dedicating Station 63 in memory of Engineer Ronald L. Russell.

3. **Resolution No. 2023-023 Lease Agreement – 2101 Hurley Way**

**Recommendation:** Adopt and approve the attached Resolution to authorize the Fire Chief or his designee to execute a Lease Agreement materially similar to the attached agreement.

**Action:** Approved the Resolution 2023-23 Lease Agreement.

4. **Extension of American Medical Response (AMR) Agreement**

**Recommendation:** Authorize the Fire Chief to enter into a contract extension with AMR.

**Action:** Authorized the Fire Chief to enter into a contract extension with AMR.

## REPORTS

### 1. **PRESIDENT'S REPORT** - *(President Clark)*

No report.

### 2. **FIRE CHIEF'S REPORT** - *(Interim Chief Haverty)*

#### Retirements

- a. Congratulations to Accounting Specialist Natividad (Nati) Manalo on her retirement on April 15 after 5 years of service.

#### Miscellaneous

- a. Board Clerk Recruitment: Candidate has successfully complete the District's pre-employment background process and has been offered a formal offer of employment, with a start date of May 22.
- b. Late last night Metro Fire's Cap-to-Cap delegation returned from Washington D.C., where they spent a week advocating on behalf of public safety.
- c. On Tuesday, April 18, I testified at the Assembly Health Committee hearing on AB 40 (APOT times) and AB 1180 (a bill removing the requirement to be a medical doctor from the SEMSA Director position).
- d. On Thursday, April 20, I participated in the Media event at FS 68 for the U.S. Fire Administrator, Federal and National Fire Service delegation and State Fire Chiefs. Our staff did an exemplary job in coordinating the event, welcoming, seeing to the needs of the delegates and supporting the event through transportation, logistical support, media management and broadcasting.
- e. We had a number of members who were not able to make it to our Awards Gala on March 30, so I've been visiting the Fire Stations, 19 of them, and giving these awards out personally. Today, I finished.
- f. Thank you for approving our contract renewal with AMR. As I've been meeting with the membership, they are as anxious as I am to see the impact of two additional ambulances in the system and some relief on Wall Time, that we hope these units will provide our crews.
- g. On Tuesday, we remembered the line of duty death of Captain John DeGraff.
- h. You are invited to our next LODD Fire Station Dedication at Station 63 (Folsom Blvd. and Hazel Ave.) for Engineer Ronald Russell on Thursday, May 11, 2023 at 1:00 PM.
- i. You are also invited to an Open House at FS 68 on Saturday, May 27, 2023 from 10:00-12:00 pm.

## OPERATIONS REPORT

On behalf of DC Mitchell, AC Greene provided the Operations Report. He spoke of the unprecedented snow pack, 2<sup>nd</sup> largest in recorded history, and that they anticipate large releases from Folsom and Nimbus Damns in the coming weeks. Traditionally, Memorial Day is when the river gets busy, the flows are up and extremely cold this year. The Training division and Special Operations completed the River Flood Operations class and Boat Operator April 27, 2023 Board Meeting Action Summary Minutes

Page 2 of 5



Refresher training. Air Operations completed their annual hoist training last week, specific curriculum working on swiftwater rescue.

Chief Greene also reported that Metro Fire hosted the US Fire Administrator, Dr. Lori Moore-Merrell, at an event last week. She came out with a delegation of sixteen people, on her last stop of a six city tour across the United States. With her, were top representatives from IAFC, IAFF, NFPA National Sprinkler Association, National Volunteer Fire Service Council, National Fallen Firefighters Foundation, Fire Safety Research Institute, and Underwriters Laboratories. They joined Chief Haverty, Cal OES Chief Brian Marshal and Cal Fire Chief Joe Tyler at Fire Station 68 for a press conference. A few major highlights of their initiatives: addressing climate driven wildfires, fire department staffing challenges, behavioral health in the fire service, and cancer in the fire service. The delegation had nothing but praises for the Fire Chief for hosting and also wanted him to extend their thanks to the Board. Chief Greene recognized Captain Wilbourn and Brenda Briggs for their hard work on this event.

#### **ADMINISTRATIVE REPORT**

No report.

#### **SUPPORT SERVICES REPORT**

DC Wagaman provided an update from the Facilities Division on Fire Stations 101 and 105. Architectural drawings are completed, cabinets and flooring are ordered, and once the permit is in hand, installation will begin.

Chief Wagaman reported Fleet Manager Shae Pursell visited the vendor where there are six ambulances Metro Fire is expecting to be delivered by next Tuesday. It is not uncommon for an ambulance to drive 50,000 miles per year.

#### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT**

On behalf of VP Matt Cole, Captain Brett Randle provided the update to the Board. He acknowledged the recent travel to DC where President Jamison and VP Cole appreciated the opportunity to work with the Chief Bailey and Chief Mitchell. Also attended CJAC last week and it was a great opportunity to work with labor and management. Unit meeting was held this morning. And lastly, the membership wants to thank the Board for their recent actions regarding workers' compensation.

#### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

##### **A. Executive Committee – (President Clark)**

Next Meeting: TBD

##### **B. Communications Center JPA – (DC Wagaman)**

Report Out: April 11, 2023 at 9:00 AM

DC Wagaman reported that one action item was unanimously approved, an update to the HR Analyst job description. The meeting was followed by a workshop to work on the strategic plan.

Next Meeting: May 9, 2023 at 9:00 AM

**C. Finance and Audit Committee – (Director Wood)**

Report Out: April 27, 2023

Director Wood reported on financial figures from the committee meeting through February 28<sup>th</sup>. Total revenues are 2% under budget. Total expenses are slightly under budget, however labor are \$1.8million above budget (84% of overall expense). Reserves are projected to be at 13.4% at fiscal year-end.

Next Meeting: May 25, 2023 at 5:30 PM

**D. Policy Committee – (Director Costa)**

Next Meeting: May 11, 2023 at 5:30 PM

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Webber recognized Jeff Frye, Kyle Macdonald, and Erin Castleberry for their unbelievable work at Cap to Cap.

Director Rice appreciates the public private partnership with AMR. We work well together and it's a model to look at.

Director Wood thanks Captain Wilbourn for assisting his daughter with her school video project. He thanked Captain Wootten, Engineer Albertson and FF Hauser for being kind and patient with her. He is also proud of the comments he hears in his day job where Metro is spoken highly of.

Director Clark recognized Jeff Frye and his team for the knowledge and expertise they displayed at Cap to Cap. It was a very informative and productive trip and felt the elected officials have a good idea of why we need the funding we asking for to support our community.

**The Board recessed to closed session at 6:38 pm.**

**CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case**

**A. Claim Against Public Entity Pursuant to Government Code Section 910**  
Monique Windham. v. Sacramento Metropolitan Fire District  
Interim Fire Chief Haverty

**Action:** Moved by Wood, seconded by Webber, and carried unanimously by members present to deny and reject the claim.

**2. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**

Board Clerk Selection Process

**Action:** The Board took no reportable action.

**3. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT Pursuant to California Government Code Section 54957**

Fire Chief Selection Process

**Action:** The Board took no reportable action.



The board reconvened to open session at 7:00 pm.

**ADJOURNMENT**

The meeting was adjourned at 7:01 pm.

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D'Elman Clark, President

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Ted Wood, Secretary

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Sherri Martucci, Interim Board Clerk



# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – SPECIAL MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Wednesday, May 5, 2023

Held at the following locations:

10545 Armstrong Avenue – Board Room  
Mather, California  
&  
Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 5:33 pm by President Clark. Board members present: Clark, Costa, Goold, Jones, Saylor, Webber, and Wood. Board members absent: Rice and Sheetz. Staff present: Interim Fire Chief Haverty, General Counsel Lavra, and Interim Board Clerk Martucci.

#### PLEDGE TO FLAG

PUBLIC COMMENT: None

#### ACTION ITEM:

1. **Changing Distribution of Metro Medic Program (MMP) and Fire Department Medics (FDM)** (*Interim Fire Chief Haverty*)  
**Recommendation:** Board provide direction to staff.

**Action:** No Action Taken. Board reached consensus and gave the Fire Chief direction to proceed.

**ADJOURNMENT** - The meeting adjourned at 7:21 pm.

\_\_\_\_\_  
D'Elman Clark, President

\_\_\_\_\_  
Ted Wood, Secretary

\_\_\_\_\_  
Sherri Martucci, Interim Clerk of the Board





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

DAN HAVERTY  
Interim Fire Chief

**DATE:** May 11, 2023  
**TO:** Board of Directors  
**SUBJECT:** Fulton Avenue Property and Business Improvement District Renewal

## BACKGROUND

In June 2018 the Sacramento Metropolitan Fire District (Metro Fire) Board of Directors authorized the President of the Board to sign a petition on behalf of Metro Fire allowing a voluntary annual assessment to be levied on a Metro Fire owned property within the boundary of the newly established Fulton Avenue Property and Business Improvement District (FAPBID). The purpose of the FAPBID was to provide activities and improvements which provide a special benefit to the assessed parcels. The FAPBID provides security, maintenance, advocacy and image enhancement, capital improvements, and related administration directly to the assessed parcels. The initial term of the FAPBID was five years beginning August 1, 2018 through July 31, 2023.

## DISCUSSION

The FAPBID steering committee is seeking a 10-year renewal of the FAPBID after the expiration of the current term. Metro Fire owns one parcel within the project area totaling 0.68 acres, located at 2600 Tioga Way on the corner of Tioga Way and Fulton Avenue (Station 101). As a property owner within the area, Metro Fire has a vote in the petition and ballot process as to whether the term for the FAPBID should be renewed. The amount of assessment is determined based on parcel size, parcel use and frontage along Fulton Avenue. The term for the proposed renewal is August 1, 2023 through July 31, 2033.

## FISCAL IMPACT

The total proposed annual assessment for the parcel is \$3,209.68, which reflects an annual increase of \$283.23 as compared to the current assessment. Additionally, the cost may be subject to an annual increase of no more than 3% per year.

## RECOMMENDATION

Staff recommends the Board adopt the attached resolution authorizing the Fire Chief or his designee to sign the attached petition for the renewal of the FAPBID on behalf of Metro Fire. Additionally, if the petition is successful and the Sacramento County Board of Supervisors adopts a resolution of intention to renew the FAPBID, the attached resolution also authorizes the Fire Chief or his designee to vote on the protest ballot.

Submitted by:

Erin Castleberry  
Administrative Analyst

Approved by:

Jeff Frye  
Chief Development Officer



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

DAN HAVERTY  
Interim Fire Chief

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE FIRE CHIEF OR HIS DESIGNEE TO SIGN THE PETITION TO RENEW THE FULTON AVENUE PROPERTY AND BUSINESS IMPROVEMENT DISTRICT (FAPBID)**

**WHEREAS**, the Sacramento Metropolitan Fire District (District) provides fire protection, emergency medical services and hazardous material response to a population of over 745,000 throughout a 359 square mile area; and

**WHEREAS**, the District is currently a member of the Fulton Avenue Property and Business Improvement District (FAPBID) which provides an ongoing revenue stream and organizational framework for the revitalization efforts of the Fulton Avenue area; and

**WHEREAS**, the property owners in the FAPBID are petitioning the County of Sacramento to renew the FAPBID for a 10-year term following the expiration of the current term on July 31, 2023; and

**WHEREAS**, the District owns a parcel within the project area.

**THEREFORE, BE IT RESOLVED**, that the Sacramento Metropolitan Fire District, a public entity established under the laws of the State of California, does hereby:

1. Authorize the Fire Chief or his designee to sign the attached Petition to Renew the Fulton Avenue Property and Business Improvement District (FAPBID); and
2. Authorize the Fire Chief or his designee to vote on the protest ballot in support of the renewal of the FAPBID.

**PASSED AND APPROVED** this 11<sup>th</sup> day of May, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Sacramento Metropolitan Fire District**

\_\_\_\_\_  
President, Board of Directors

**Attested by:**

\_\_\_\_\_  
Clerk of the Board



**PETITION TO THE COUNTY OF SACRAMENTO  
TO RENEW THE FULTON AVENUE PROPERTY AND  
BUSINESS IMPROVEMENT DISTRICT**

We petition you to initiate special assessment proceedings to renew a Property and Business Improvement District in accordance with the Property and Business Improvement District Law of 1994, Streets and Highways Code section 36600 et seq., for the purpose of providing improvements and services described in the Management District Plan summary attached as Exhibit A.

| Assessor Parcel Number(s) | Owner of Record                          | Site Address             | Assessment        |
|---------------------------|--|--------------------------|-------------------|
| 268-0104-001-0000         | SACRAMENTO METROPOLITAN FIRE<br>DISTRICT | 2600 TIOGA WAY           | \$3,209.68        |
|                           |  | <b>Total Assessment:</b> | <b>\$3,209.68</b> |

The undersigned is the property owner or the authorized representative of the property owner and is the person legally authorized and entitled to sign this petition.

\_\_\_\_\_

OWNER OR REPRESENTATIVE NAME (PRINTED)

\_\_\_\_\_

TITLE

\_\_\_\_\_

OWNER OR REPRESENTATIVE SIGNATURE

\_\_\_\_\_

DATE



**Exhibit A**  
**Management District Plan Summary**

**Location:** The approximate Fulton Avenue Property and Business Improvement District (District) boundaries are along Fulton Avenue between Business 80 (Capitol City Freeway) on the north and Arden Way on the south. The District include parcels fronting Fulton Avenue, as well as some contiguous parcels along major cross streets as shown on the attached map.

**Purpose:** The purpose of the District is to provide activities, maintenance, and improvements which constitute and convey a special benefit to assessed parcels. The District will provide economic development, maintenance, marketing, streetscape improvements, security, and related advocacy and administration directly and only to assessed parcels within its boundaries.

**Budget:** The District annual assessment budget for the initial year of its ten (10) year operation is anticipated to be \$463,781.28. The annual budget may be subject to an increase in assessment rates of no more than three percent (3%) per year. The assessment funds will be supplemented by non-assessment funds (such as grants, event income, and in-kind services), so that the total budget for the initial year is estimated at \$479,266.35.

**Cost:** The assessment rate (cost to the parcel owner) is based on parcel square footage, parcel linear front footage along Fulton Avenue, and parcel type. The initial annual rate to each parcel is shown in the table below. Assessment rates may be subject to an increase of no more than three percent (3%) per year.

| <b>Initial Parcel Assessment Rate</b> |                                       |  |
|---------------------------------------|---------------------------------------|--|
| <b>Parcel Type</b>                    | <b>Rate per Square Foot of Parcel</b> | <b>Parcel Frontage Along Fulton Ave. (per ln. ft.)</b> |
| Commercial/Public                     | \$0.025                               | \$10.75  |
| Mobile Home/<br>Apartments            | n/a                                   | \$10.75  |

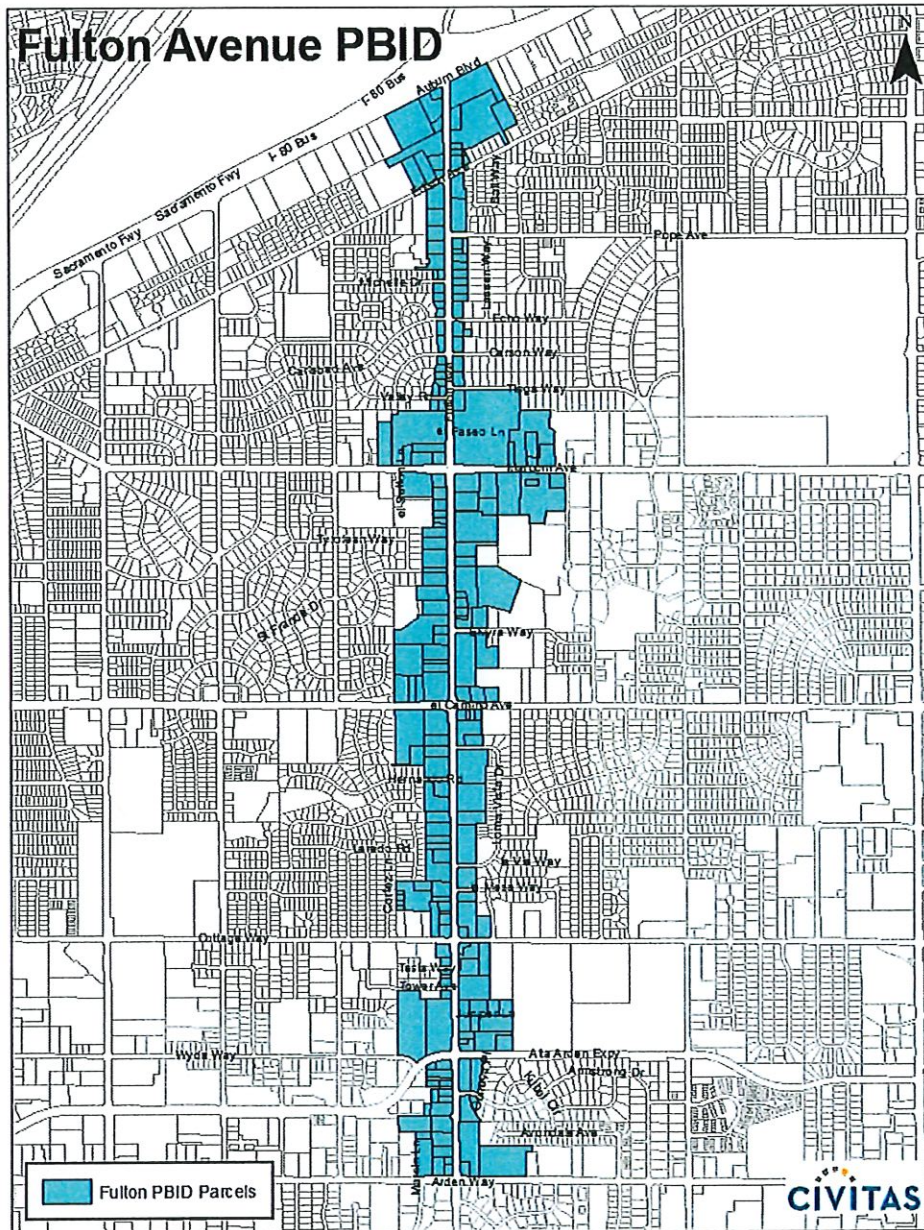
**Renewal:** District renewal requires submittal of petitions from property owners representing more than fifty percent (50%) of the total assessment. The “Right to Vote on Taxes Act” (also known as Proposition 218) requires a ballot vote in which more than fifty percent (50%) of the ballots received, weighted by assessment, be in support of the District.

**Duration:** The District will have a ten (10) year-life, beginning August 1, 2023 through July 31, 2033. Services may be provided through December 31, 2033. Near the end of the term, the petition, ballot, and Board of Supervisors hearing process must be repeated for the District to be renewed.

**Management:** The Fulton Avenue Association (the Association) will continue to serve as the Owners’ Association to provide activities, maintenance and improvements described in this Plan for the District. The County will continue the contract with the Association in the form of an agreement regarding the provision of activities, maintenance and improvements (the Agreement).

Exhibit A  
Management District Plan Summary

Boundary Map



A complete copy of the Management District Plan will be furnished upon request. Requests for a complete copy of the Management District Plan should be submitted to:

Melinda C. Michael  
Executive Director  
Fulton Avenue Association  
melinda@fultonavenue.com





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

DAN HAVERTY  
*Interim Fire Chief*

**DATE:** May 3, 2023  
**TO:** Board of Directors  
**SUBJECT:** Budget Amendments –Mid-Year Budget for FY2022/23

## BACKGROUND

On March 16, 2023, the Federal Aviation Administration (FAA) issued an Airworthiness Directive (AD), effective April 20, 2023, affecting the Goodrich external hoist on Metro Fire Copter 1. The AD addresses a potential clutch issue that could cause a potential slippage of the cable during hoist operations. Fortunately Metro Fire had the proper clutch assembly and the hoist can remain in service.

A separate part of the AD addressed testing of the clutch mechanism. Per Goodrich, all operators of Goodrich external hoists will have to conduct periodic testing of all clutch mechanisms. Goodrich has a test kit specific to this task. At this time, Goodrich is requiring all operators of Goodrich hoists to purchase the test kit and conduct periodic testing of their hoists. Goodrich previously had loaner kits that would be sent out for testing the clutch mechanism. Goodrich has discontinued the loaner test kits. Failure to conduct the clutch mechanism tests, will result in Goodrich condemning all hoists with no test records when they are sent in for ten (10) year over haul.

## DISCUSSION

Metro Fire became aware of this AD in April of 2023. Once the issue was investigated by our maintenance personnel, the full impact became known. Fortunately our hoist is serviceable and does not require replacement of the clutch mechanism. However we will need to purchase the test kit to keep our hoist serviceable going forward. This is an unexpected and unbudgeted expense for the Air Operations Division. Failure to comply will cost significantly more in the future if we have to replace the hoist on Copter 1, an approximately \$250,000 expense. The anticipated cost of the test kit is \$13,700.

## FISCAL IMPACT

\$13,700 will be transferred from the CPT General Operating fund to the CPT Capital Facilities Fund.

**RECOMMENDATION**

Staff recommends adoption of the attached Budget Amendment Resolutions.

Submitted by:



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Adam Mitchell  
Deputy Chief, Operations

Approved by:



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Dan Haverty  
Interim Fire Chief





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. \_\_\_\_\_

DAN HAVERTY  
Interim Fire Chief

**BEFORE THE GOVERNING BOARD OF THE  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
County of Sacramento, State of California**

**RESOLUTION ADOPTING A BUDGET AMENDMENT  
TO THE MID-YEAR BUDGET FOR THE GENERAL OPERATING FUND 212A  
FOR THE FISCAL YEAR 2022/23**

**WHEREAS**, on March 16, 2023, the District received an Airworthiness Directive (AD) from the Federal Aviation Administration (FAA); and

**WHEREAS**, the AD explained that the District will be required to have a Goodrich test kit on hand for periodic testing of external hoists on helicopters; and

**WHEREAS**, on March 9, 2023 the District adopted the Midyear Budget for the General Fund 212A for Fiscal Year 2022/23, which did not include this funding; and

**WHEREAS**, to fund the additional expenditure, the transfer-out from the General Operating Fund to the Capital Facilities Fund must be increased with an offsetting reduction in General Operating Fund expenditures for Vehicle Maintenance; and

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Midyear Budget for the General Operating Fund 212A for the Fiscal Year 2022/23 will be and is hereby further amended in accordance with the following:

| ACCOUNT  | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY           | FY2022/23 INCREASE (DECREASE) |
|----------|------|-------------|-------------|----------------------------|-------------------------------|
| 20220500 | 212A | 2129212     | 2129212000  | VEHICLE MAINT SVC          | (\$13,700)                    |
| 50598000 | 212A | 2129212     | 2129212000  | OPERATING TRANS OUT (212D) | \$13,700                      |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED AND APPROVED** this 11<sup>th</sup> day of May, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Sacramento Metropolitan Fire District**

**Attested by:**

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Clerk of the Board



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. \_\_\_\_\_

DAN HAVERTY  
Interim Fire Chief

## BEFORE THE GOVERNING BOARD OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT County of Sacramento, State of California

### RESOLUTION ADOPTING A BUDGET AMENDMENT TO THE MID-YEAR BUDGET FOR THE CAPITAL FACILITIES FUND 212D FOR THE FISCAL YEAR 2022/23

**WHEREAS**, on March 16, 2023, the District received an Airworthiness Directive (AD) from the Federal Aviation Administration (FAA); and

**WHEREAS**, the AD explained that the District will be required to have a Goodrich test kit on hand for periodic testing of external hoists on helicopters; and

**WHEREAS**, on March 9, 2023 the District adopted the Midyear Budget for the Capital Facilities Fund 212D for Fiscal Year 2022/23, which did not include this funding; and

**WHEREAS**, to fund the additional expenditure, the transfer-in from the General Operating Fund to the Capital Facilities Fund must be increased; and

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Midyear Budget for the Capital Facilities Fund 212D for the Fiscal Year 2022/23 will be and is hereby further amended in accordance with the following:

| ACCOUNT  | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY          | FY2022/23 INCREASE (DECREASE) |
|----------|------|-------------|-------------|---------------------------|-------------------------------|
| 43430300 | 212D | 2123000     | 2123000000  | EQUIPMENT                 | \$ 13,700                     |
| 59599100 | 212D | 2123000     | 2123000000  | OPERATING TRANS IN (212A) | \$ 13,700                     |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED AND APPROVED** this 11<sup>th</sup> day of May, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sacramento Metropolitan Fire District

Attested by:

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Clerk of the Board





DAN HAVERTY  
Interim Fire Chief

# Sacramento Metropolitan Fire District

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10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

**DATE:** May 3, 2023  
**TO:** Board of Directors  
**SUBJECT:** Budget Amendments – D.WTR Mid-Year Budget for FY2022/23, purchase of Inflatable Rescue Boats

## BACKGROUND

A post flood analysis of Metro Fire water rescue service delivery, has identified a gap that needs to be addressed. Metro Fire currently has limited low water, and creek flooding response capability in dynamic water, such as low flows on the American River, and flooding along local streams and creeks during flood stage, that are not accessible by our primary rescue boats. Metro Fire currently possesses static water capability with our Jon Boats, but not dynamic capabilities.

Previously Metro Fire relied on boat assets that belonged to another agency, and were not always guaranteed to be available. Metro Fire has identified the need to purchase Inflatable Rescue Boats (IRB) specific to Metro Fire. These boats would be available without limitations and would be Metro Fire assets.

## DISCUSSION

The purchase of IRBs is critical to service delivery within Metro Fire. IRBs are necessary to train Metro Fire personnel as California State Boat Operators. Without IRBs we are unable to hold a Boat Operator class. The purchase of IRBs was not included in the FY 2022/2023 budget. Monies have been identified in the FY 2022/2023 budget that will go unused, due to inability to schedule training classes within this current budget year. Funds are available in A.WTR.203500, and A.TRA.203544 that can be transferred to D.WTR.430300. This budget transfer would allow for the purchase of two (2) fully out fitted IRBs.

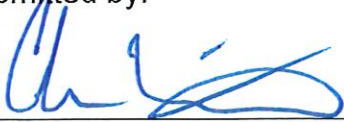
## FISCAL IMPACT

\$7000 will be transferred from the Water Rescue Education Services line to Water Rescue D Fund. \$33,000 will be transferred from the Training Education Services Line (Rescue) to the Water Rescue D Fund, for a total of \$40,000

**RECOMMENDATION**

Staff recommends adoption of the attached Budget Amendment Resolutions.

Submitted by:



Adam Mitchell  
Deputy Chief, Operations

Approved by:



Dan Haverty  
Interim Fire Chief





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. \_\_\_\_\_

DAN HAVERTY  
Interim Fire Chief

## BEFORE THE GOVERNING BOARD OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT County of Sacramento, State of California

### RESOLUTION ADOPTING A BUDGET AMENDMENT TO THE MIDYEAR BUDGET FOR THE GENERAL OPERATING FUND 212A FOR THE FISCAL YEAR 2022/23

**WHEREAS**, a post flood analysis of the District's response capabilities has been completed and has identified a gap in water rescue service delivery; and

**WHEREAS**, the District previously relied on the use of other agency boats, however the availability is not guaranteed leading to the need to purchase Inflatable Rescue Boats; and

**WHEREAS**, to fund the additional expenditure, the transfer-out from the General Operating Fund to the Capital Facilities Fund must be increased with an offsetting reduction in General Operating Fund expenditures for Education and Training Services; and

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Midyear Budget for the General Operating Fund 212A for the Fiscal Year 2022/23 will be and is hereby further amended in accordance with the following:

| ACCOUNT  | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY           | FY2022/23 INCREASE (DECREASE) |
|----------|------|-------------|-------------|----------------------------|-------------------------------|
| 20203500 | 212A | 2129212     | 2129212000  | VEHICLE MAINT SVC          | (\$40,000)                    |
| 50598000 | 212A | 2129212     | 2129212000  | OPERATING TRANS OUT (212D) | \$40,000                      |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED AND APPROVED** this 11<sup>th</sup> day of May, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Sacramento Metropolitan Fire District**

**Attested by:**

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Clerk of the Board



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. \_\_\_\_\_

DAN HAVERTY  
Interim Fire Chief

## BEFORE THE GOVERNING BOARD OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT County of Sacramento, State of California

### RESOLUTION ADOPTING A BUDGET AMENDMENT TO THE MIDYEAR BUDGET FOR THE CAPITAL FACILITIES FUND 212D FOR THE FISCAL YEAR 2022/23

**WHEREAS**, a post flood analysis of the District's response capabilities has been completed and has identified a gap in water rescue service delivery; and

**WHEREAS**, the District previously relied on the use of other agency boats, however the availability is not guaranteed leading to the need to purchase Inflatable Rescue Boats; and

**WHEREAS**, to fund the additional expenditure, the transfer-in from the General Operating Fund to the Capital Facilities Fund must be increased; and

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Midyear Budget for the Capital Facilities Fund 212D for the Fiscal Year 2022/23 will be and is hereby further amended in accordance with the following:

| ACCOUNT  | FUND | FUND CENTER | COST CENTER | ACCOUNT CATEGORY          | FY2022/23 INCREASE (DECREASE) |
|----------|------|-------------|-------------|---------------------------|-------------------------------|
| 43430300 | 212D | 2123000     | 2123000000  | EQUIPMENT                 | \$ 40,000                     |
| 59599100 | 212D | 2123000     | 2123000000  | OPERATING TRANS IN (212A) | \$ 40,000                     |

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED AND APPROVED** this 11<sup>th</sup> day of May, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sacramento Metropolitan Fire District

Attested by:

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President, Board of Directors

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Clerk of the Board