



Todd Harms
Fire Chief

Gay Jones
Board President
Division 8

Jennifer Sheetz
Board Vice President
Division 5

Matt Kelly
Board Secretary
Division 7

Cynthia Saylor
Board Member
Division 1

Grant Goid
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Jim Barnes
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, March 14, 2019 – 6:00 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, March 17th at 8:00pm and Monday, March 18th at 6:00pm on Channel 14; Webcast at www.sacmetro cable.tv.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 14, 2019

CONSENT ITEMS

Page No.

1. 2018 Retirement Commendations

5

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

- | | |
|-------------------------|--------------------------|
| 1. Angotti, Michael | Engineer |
| 2. Barsdale, John | Supervising Investigator |
| 3. Elledge, Clayton | Captain |
| 4. Fender, Scott | Captain |
| 5. Ferrin, Paul | Captain |
| 6. Hansen, Tom | Captain |
| 7. Hunter, Jon | Engineer |
| 8. Lawrence, Vincent | Logistics Technician |
| 9. Mackenzie, Jerome | Captain |
| 10. Meyer, Bart | Captain |
| 11. Nicholas, Charles | Engineer |
| 12. Oakes, John | Engineer |
| 13. Powell, Carl | Firefighter |
| 14. Quinn, Chris | Assistant Chief |
| 15. Redman, Greg | Engineer |
| 16. Repetto, Mark | Battalion Chief |
| 17. Richardson, Scott | Captain |
| 18. Salvestrin, Steven | Captain |
| 19. Savage, Larry | Assistant Chief |
| 20. Schumacher, Bradley | Battalion Chief |
| 21. Stafinbil, Todd | Engineer |
| 22. Turner, Steve | Battalion Chief |
| 23. Valentine, Tracey | Captain |
| 24. Weatherly, Barton | Captain |
| 25. Webster, Aaron | Battalion Chief |
| 26. Westfall, William | Battalion Chief |
| 27. Wick, Curt | Captain |

2. Action Summary Minutes

32

Recommendation: Approve the Action Summary Minutes for the Board meeting of February 28, 2019.

3. Approval of Contract Amendment – DynCorp Aircraft Support

36

Recommendation: Approve the contract amendment which includes an increase from one mechanic to two and adjusts the pay scale to reflect the annual 3% increase.



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 14, 2019

ACTION ITEMS

1. **Fire Districts Association of California (FDAC)** 42
Nominations for Zone Director Position for FDAC Northern Zone 3
(President Jones)
Recommendation: Nominate a member of the Board of Directors to be placed on the election ballot for the Northern Zone Director 3 position for FDAC.

2. **California Special District Authority (CSDA)** 43
Nominations for the Sierra Network, Seat B
(President Jones)
Recommendation: Nominate a member of the Board of Directors to be placed on the election ballot for the Sierra Network, Seat B on the CSDA Board.

3. **Nonexclusive Contract for Janitorial Services RFP Award** 49
(Purchasing Manager Mark Jones)
Recommendation: Award the RFP to Universal Building Services and Lincoln Training Center and authorize staff to enter into 3-year nonexclusive contracts with Universal Building Services and Lincoln Training Center with the option to extend to a fourth and fifth year.

4. **Fiscal Year 2018/19 Mid-Year Budget** *(CFO Thomas)* 52
 - A. Resolution – 2018/19 Mid-Year Budget for the General Operating Fund 212A 87
 - B. Resolution – 2018/19 Mid-Year Budget for the Capital Facilities Fund 212D 89
 - C. Resolution – 2018/19 Mid-Year Budget for the Grants Fund 212G 91
 - D. Resolution – 2018/19 Mid-Year Budget for the Development Impact Fees Fund 212I 93
 - E. Resolution – 2018/19 Mid-Year Budget for the Leased Properties Fund 212L 95
 - F. Resolution – 2018/19 Mid-Year Budget for the IGT Fund 212M 97**Recommendation:** Adopt FY 2018/19 Mid-Year Budget Resolutions.

REPORTS

1. **PRESIDENT'S REPORT**—*(President Jones)*
2. **FIRE CHIEF'S REPORT**—*(Chief Harms)*
OPERATIONS' REPORT – *(Chief Bridge)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 14, 2019

- A. **Executive Committee – (Jones)**
Next Meeting: TBD
- B. **Communications Center JPA – (AC Wagaman)**
Report Out: March 12, 2019 at 8:00 AM
Next Meeting: March 26, 2019 at 8:00 AM
- C. **California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: April 18, 2019 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
- D. **Finance and Audit Committee – (Kelly)**
Next Meeting: March 28, 2019 at 5:30 PM
- E. **Policy Committee – (Goold)**
Report Out: March 14, 2019 at 5:30 PM
Next Meeting: April 11, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code 54956.9(b)(3)(B) Reimbursement of Medicare Premiums for Specified Retirees (General Counsel John Lavra)**

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – March 28, 2019 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.


ANTICIPATED AGENDA ITEMS: TBD

Posted on March 11, 2019

Michelle Dehoney

Michelle Dehoney, Interim Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

RESOLUTION

Commending Michael S. Angotti

WHEREAS, Michael S. Angotti retired as an Engineer from the Sacramento Metropolitan Fire District on June 6, 2018; and

WHEREAS, Michael S. Angotti began his career as a Volunteer Firefighter with the Tassajara Fire Departments from 1988 through 1990 as well as a Reserve Firefighter for Oakland Fire Department from 1988 through 1989; and

WHEREAS, Michael S. Angotti was hired as a Firefighter with the Sacramento County Fire Protection District on August 25, 1989; promoted to Engineer on October 16, 1991; and served with responsibility and integrity for more than 28 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Michael S. Angotti for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-005 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Charles J. Barsdale Jr.

WHEREAS, Charles J. Barsdale Jr. retired as a Supervising Fire Investigator from the Sacramento Metropolitan Fire District on October 24, 2018; and

WHEREAS, Charles J. Barsdale Jr. began his career as a Firefighter with Dry Creek Fire in 1986; and served as a Captain from 1993 through 1997; and

WHEREAS, Charles J. Barsdale Jr. was hired as a Fire Inspector I with the American River Fire District on October 1, 1997; promoted to Supervising Fire Investigator with the Sacramento Metropolitan Fire District on February 20, 2015; and served with responsibility and integrity for more than 21 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Charles J. Barsdale Jr. for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-004 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Clayton E. Elledge

WHEREAS, Clayton E. Elledge retired as a Captain from the Sacramento Metropolitan Fire District on June 1, 2018; and

WHEREAS, Clayton E. Elledge began his career as a Resident Firefighter with the Pleasant Valley Volunteer Fire Department from 1978 through 1981; and served the Coloma Lotus Volunteer Fire Department from 1981 through 1984; and

WHEREAS, Clayton E. Elledge was hired as a Firefighter with the American River Fire District on February 1, 1990; promoted to Captain with the Sacramento Metropolitan Fire District on July 7, 2008; and served with responsibility and integrity for more than 28 years of full-time service; and

WHEREAS, Clayton E. Elledge served as an Emergency Medical Services Officer from 2004 through 2006; an Academy Drill Instructor for 2016-1 and 2016-2; and a Training Officer from 2016 through 2018; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Clayton E. Elledge for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-006 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Scott W. Fender

WHEREAS, Scott W. Fender retired as a Captain from the Sacramento Metropolitan Fire District on August 6, 2018; and

WHEREAS, Scott W. Fender began his career as a Paid Call Firefighter for the City of Morgan Hill in 1991; and

WHEREAS, Scott W. Fender was hired as a Firefighter with the Florin Fire Protection District on May 1, 1992; promoted to Engineer with the Sacramento Metropolitan Fire District on April 1, 2001; promoted to Captain on February 15, 2006 and served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Scott W. Fender for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-007 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Paul R. Ferrin

WHEREAS, Paul R. Ferrin retired as a Captain from the Sacramento Metropolitan Fire District on February 1, 2018; and

WHEREAS, Paul R. Ferrin was hired as a Firefighter with the Sacramento Metropolitan Fire District on September 9, 2002; promoted to Engineer on January 1, 2007; promoted to Captain on June 18, 2013 and served with responsibility and integrity for more than 15 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Paul R. Ferrin for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-008 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Tom L. Hansen

WHEREAS, Tom L. Hansen retired as a Captain from the Sacramento Metropolitan Fire District on July 27, 2018; and

WHEREAS, Tom L. Hansen began his career as an Emergency Medical Technician for the Citrus Heights Fire District in 1984; and

WHEREAS, Tom L. Hansen was hired as a Firefighter with the Citrus Heights Fire District on September 1, 1985; promoted to Engineer on March 15, 1988; promoted to Captain with the Sacramento County Fire Protection District on April 1, 1994 and served with responsibility and integrity for more than 34 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Tom L. Hansen for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-009 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Jon Hunter

WHEREAS, Jon Hunter retired as an Engineer from the Sacramento Metropolitan Fire District on December 30, 2018; and

WHEREAS, Jon Hunter began his career as a Resident Firefighter with the Fair Oaks Fire Protection District in 1993; and

WHEREAS, Jon Hunter was hired as a Firefighter with the Sacramento County Fire Protection District on April 1, 1994; promoted to Engineer with the Sacramento Metropolitan Fire District on February 1, 2018; and served with responsibility and integrity for more than 24 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Jon Hunter for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-010 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Vincent Lawrence

WHEREAS, Vincent Lawrence retired as a Logistics Technician from the Sacramento Metropolitan Fire District on June 1, 2018; and

WHEREAS, Vincent Lawrence was hired as a Logistics Technician with the American River Fire District on August 1, 1999; and served with responsibility and integrity for more than 18 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Vincent Lawrence for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-011 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cinthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Jerome D. Mackenzie

WHEREAS, Jerome D. Mackenzie retired as a Captain from the Sacramento Metropolitan Fire District on September 15, 2018; and

WHEREAS, Jerome D. Mackenzie began his career as a Volunteer Firefighter for the Clearlake Oaks Volunteer Fire Department from 1983 through 1984; worked as a Resident Firefighter for the Bennett Valley Fire Department from 1984 through 1985, promoted to Engineer in 1985; and served as a Firefighter for the California Department of Forestry from 1985 through 1986; and

WHEREAS, Jerome D. Mackenzie was hired as a Firefighter with the Sacramento County Fire Protection District on August 25, 1989; promoted to Captain with the Sacramento Metropolitan Fire District on November 1, 2012 and served with responsibility and integrity for more than 29 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Jerome D. Mackenzie for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-012 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Bart J. Meyer

WHEREAS, Bart J. Meyer retired as a Captain from the Sacramento Metropolitan Fire District on December 25, 2018; and

WHEREAS, Bart J. Meyer began his career as a Reserve Firefighter for West Sacramento Fire for 2 years; and

WHEREAS, Bart J. Meyer was hired as a Firefighter with the Sacramento County Fire Protection District on January 13, 1992; promoted to Captain with the Sacramento Metropolitan Fire District on January 1, 2011 and served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Bart J. Meyer for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-013 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cinthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Charles E. Nicholas

WHEREAS, Charles E. Nicholas retired as an Engineer from the Sacramento Metropolitan Fire District on November 20, 2018; and

WHEREAS, Charles E. Nicholas was hired as a Firefighter with the Sacramento County Fire Protection District on April 20, 1992; promoted to Engineer with the Sacramento Metropolitan Fire District on August 1, 2003 and served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Charles E. Nicholas for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-014 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending John W. Oakes Jr.

WHEREAS, John W. Oakes Jr. retired as an Engineer from the Sacramento Metropolitan Fire District on December 15, 2018; and

WHEREAS, John W. Oakes Jr. began his career as a Paid Call Firefighter for the Fair Oaks Fire District in 1990; and

WHEREAS, John W. Oakes Jr. was hired as a Firefighter with the Florin Fire Protection District on February 19, 1991; promoted to Engineer with the Sacramento Metropolitan Fire District on August 1, 2003 and served with responsibility and integrity for more than 27 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to John W. Oakes Jr. for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-015 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Carl P. Powell

WHEREAS, Carl P. Powell retired as a Firefighter from the Sacramento Metropolitan Fire District on November 1, 2018; and

WHEREAS, Carl P. Powell was hired as a Firefighter with the Sacramento County Fire Protection District on April 20, 1992 and served with responsibility and integrity for more than 26 years of full-time service; and

WHEREAS, Carl P. Powell served as a member of US&R Flight Medic; KC-135 Crew Chief; Continuous Quality Improvement manager for more than 20 years; and served as an Instructor for Aircraft Rescue and Firefighting; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Carl P. Powell for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-016 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Christopher S. Quinn

WHEREAS, Christopher S. Quinn retired as an Assistant Chief from the Sacramento Metropolitan Fire District on July 3, 2018; and

WHEREAS, Christopher S. Quinn was hired as a Firefighter with the American River Fire District on July 1, 1992; promoted to Captain with the Sacramento Metropolitan Fire District on July 1, 2002; promoted to Battalion Chief on July 7, 2014; promoted to Assistant Chief on June 24, 2016 and served with responsibility and integrity for more than 27 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Christopher S. Quinn for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-017 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Greg A. Redman

WHEREAS, Greg A. Redman retired as an Engineer from the Sacramento Metropolitan Fire District on December 23, 2018; and

WHEREAS, Greg A. Redman was hired as a Firefighter with the American River Fire District on April 1, 1995; promoted to Engineer with the Sacramento Metropolitan Fire District on February 1, 2005; and served with responsibility and integrity for more than 23 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Greg A. Redman for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-018 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Mark J. Repetto

WHEREAS, Mark J. Repetto retired as a Battalion Chief from the Sacramento Metropolitan Fire District on December 31, 2018; and

WHEREAS, Mark J. Repetto was hired as a Firefighter with the Sacramento County Fire Protection District on January 19, 1990; promoted to Captain on October 1, 1999; promoted to Battalion Chief with the Sacramento Metropolitan Fire District on January 1, 2012; and served with responsibility and integrity for more than 29 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Mark J. Repetto for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-019 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Scott R. Richardson

WHEREAS, Scott R. Richardson retired as a Captain from the Sacramento Metropolitan Fire District on August 4, 2018; and

WHEREAS, Scott R. Richardson was hired as a Firefighter with the Florin Fire Protection District on February 19, 1991; promoted to Captain with the Sacramento Metropolitan Fire District on November 1, 2004; and served with responsibility and integrity for more than 27 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Scott R. Richardson for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-020 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Steven M. Salvestrin

WHEREAS, Steven M. Salvestrin retired as a Captain from the Sacramento Metropolitan Fire District on December 25, 2018; and

WHEREAS, Steven M. Salvestrin began his fire service career as a Resident Firefighter with the Citrus Heights Fire Protection District in 1989; and

WHEREAS, Steven M. Salvestrin was hired as a Firefighter with the Sacramento County Fire Protection District on September 7, 1990; promoted to Captain with the Sacramento Metropolitan Fire District on January 1, 2013; and served with responsibility and integrity for more than 28 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Steven M. Salvestrin for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-021 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cinthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Larry B. Savage

WHEREAS, Larry B. Savage retired as an Assistant Chief from the Sacramento Metropolitan Fire District on April 9, 2018; and

WHEREAS, Larry B. Savage began his fire service career with the Morgan Hill Fire Department in 1988; and

WHEREAS, Larry B. Savage was hired as a Firefighter with the Florin Fire Protection District on February 19, 1991; promoted to Engineer with the Sacramento Metropolitan Fire District on November 1, 2001; promoted to Captain on August 1, 2003; promoted to Battalion Chief on January 1, 2013; promoted to Assistant Chief on October 1, 2013; and served with responsibility and integrity for more than 27 years of full-time service; and

WHEREAS, Larry B. Savage served as a member of US&R CA-TF7; responded to 9/11 World Trade Center; served as an Incident Management Team member for 23 years; and served as CII MT #3 Deputy Incident Commander for the 2017 Thomas Fire; and,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Larry B. Savage for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-022 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Bradley J. Schumacher

WHEREAS, Bradley J. Schumacher retired as a Battalion Chief from the Sacramento Metropolitan Fire District on July 1, 2018; and

WHEREAS, Bradley J. Schumacher was hired as a Firefighter with the American River Fire District on October 1, 1994; promoted to Engineer on July 1, 1999; promoted to Captain with the Sacramento Metropolitan Fire District on July 1, 2002; promoted to Battalion Chief on September 4, 2015; and served with responsibility and integrity for more than 23 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Bradley J. Schumacher for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-023 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cinthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Todd A. Stafinbil

WHEREAS, Todd A. Stafinbil retired as an Engineer from the Sacramento Metropolitan Fire District on May 17, 2018; and

WHEREAS, Todd A. Stafinbil began his fire service career as a Resident Firefighter with the Citrus Heights Fire Department in July 1985; and

WHEREAS, Todd A. Stafinbil was hired as a Firefighter with the Citrus Heights Fire Department on March 1, 1987; promoted to Engineer with the American River Fire District on January 1, 1994; and served with responsibility and integrity for more than 31 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Todd A. Stafinbil for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-024 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Steve R. Turner

WHEREAS, Steve R. Turner retired as a Battalion Chief from the Sacramento Metropolitan Fire District on May 1, 2018; and

WHEREAS, Steve R. Turner began his fire service career as a Resident Firefighter with the Sloughouse Fire Protection District in August 1988; and

WHEREAS, Steve R. Turner was hired as a Firefighter with the Sloughouse Fire Protection District on July 1, 1989; promoted to Captain with the Sacramento Metropolitan Fire District on May 1, 2000; promoted to Battalion Chief on February 1, 2011; and served with responsibility and integrity for more than 28 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Steve R. Turner for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-025 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Tracey L. Valentine

WHEREAS, Tracey L. Valentine retired as a Captain from the Sacramento Metropolitan Fire District on December 15, 2018; and

WHEREAS, Tracey L. Valentine was hired as a Firefighter with the Sacramento County Fire Protection District on May 2, 1994; promoted to Engineer with the Sacramento Metropolitan Fire District on January 1, 2007; promoted to Captain on March 1, 2009; and served with responsibility and integrity for more than 24 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Tracey L. Valentine for her many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-026 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Barton G. Weatherly

WHEREAS, Barton G. Weatherly retired as a Captain from the Sacramento Metropolitan Fire District on July 10, 2018; and

WHEREAS, Barton G. Weatherly was hired as a Firefighter with the American River Fire District on October 1, 1994; promoted to Captain with the Sacramento Metropolitan Fire District on May 1, 2001; and served with responsibility and integrity for more than 23 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Barton G. Weatherly for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-027 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Aaron E. Webster

WHEREAS, Aaron E. Webster retired as a Battalion Chief from the Sacramento Metropolitan Fire District on December 20, 2018; and

WHEREAS, Aaron E. Webster was hired as a Firefighter with the Florin Fire Protection District on May 1, 1992; promoted to Captain with the Sacramento Metropolitan Fire District on February 1, 2006; promoted to Battalion Chief on October 1, 2014; and served with responsibility and integrity for more than 26 years of full-time service; and

WHEREAS, Aaron E. Webster served as a member of US&R TF-7; and served as a member of California Inter-Agency Incident Management Team 3; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Aaron E. Webster for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-028 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending William C. Westfall

WHEREAS, William C. Westfall retired as a Battalion Chief from the Sacramento Metropolitan Fire District on March 31, 2018; and

WHEREAS, William C. Westfall began his fire service career as a Firefighter for the United States Forest Service in June 1981 until October 1984; and served as a Firefighter for the United States Air Force October 1984 through March 1988; and

WHEREAS, William C. Westfall was hired as a Firefighter with the Sacramento County Fire Protection District on January 19, 1990; promoted to Captain with the Sacramento Metropolitan Fire District on March 1, 2001; promoted to Battalion Chief on March 2, 2016; and served with responsibility and integrity for more than 28 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to William C. Westfall for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-029 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk

RESOLUTION

Commending Curt R. Wick

WHEREAS, Curt R. Wick retired as a Captain from the Sacramento Metropolitan Fire District on December 8, 2018; and

WHEREAS, Curt R. Wick began his fire service career as a Volunteer Firefighter for the Walton Fire District in 1985 and served for seven years; and was a Call Firefighter for the Marysville Fire Department 1987-1988; and

WHEREAS, Curt R. Wick was hired as a Firefighter with the Sacramento County Fire Protection District on October 1, 1993; promoted to Engineer with the Sacramento Metropolitan Fire District on August 1, 2003; promoted to Captain on June 30, 2008; and served with responsibility and integrity for more than 25 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Curt R. Wick for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2019-030 was passed and adopted on March 14, 2019 by the Sacramento Metropolitan Fire District Board of Directors.

Gay Jones, President

Jennifer Sheetz, Vice President

Matt Kelly, Secretary

Cynthia Saylor

Grant Goold

Randy Orzalli

Ted Wood

D'Elman Clark

Jim Barnes

Michelle Dehoney, Interim Board Clerk



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, February 28, 2019 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by Vice President Sheetz. Board members present: Barnes, Clark, Goold, Orzalli, Saylor, Sheetz, and Wood. Board members absent: Jones and Kelly. Staff present: Chief Harms and Interim Clerk Dehoney. Staff absent: General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Representatives from Service Employees International Union-United Service Workers West (SEIU-USWW), Ms. Sara Godinez and Ms. Fatima Garcia, discussed the SMFD Request for Proposals (RFP) for janitorial services. Ms. Godinez discussed the positive benefits she personally receives from working for a Union company. Ms. Fatima Garcia relayed her request for Metro Fire to support hiring a responsible contractor who treats their employees fairly.

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of February 14, 2019.
Action: Approved Action Summary Minutes.
- 2. Approval of Contract Extension – EVALS**
Recommendation: Approve the completion of the contract with EVALS through 12/31/21 in the amount of \$46,750 a year.
Action: Approved the completion of the contract with EVALS through 12/31/21 for \$46,750 a year.

ACTION ITEM

- 1. Adopt a Resolution to Retire Surplus Equipment (Controller Ron Empedrad)**
Recommendation: Adopt a Resolution authorizing the retirement of twenty-two (22) Capital Assets as recommended by staff.
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2019-002.

2. Adopt a Resolution to Award Architecture and Engineering Services

(Economic Development Manager Jeff Frye)

Recommendation: Adopt a Resolution authorizing the establishment of a multiple award schedule for architecture and engineering services to HMC Architects, RRM Design Group, LCA Architects, MFDB Architects and Jeff Katz Architecture for a term of 5 years.

Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2019-003.

REPORTS

1. PRESIDENT'S REPORT: No report.

2. FIRE CHIEF'S REPORT:

Meetings Attended

2/19, Mayor's State of the City address

2/25, Executive Staff meeting with Sacramento City Fire

2/27, Labor Management Collaboration Meeting (LMCM)

2/28, Changing of Command Ceremony: El Dorado Hills Fire for Chief Johnson

2/4, All Budget Officers Mid-Year Budget Review

Reassignment

Effective 3/11, Battalion Chief Chris Greene has been selected to fill the Special Ops Battalion Chief assignment

Promotion

Effective 2/26, Single Role Paramedic Brian McGoldrick

OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know as of February 28th Metro Fire responded to approximately 3,700 calls, of which 2,900 were EMS related with a transport rate of 73%. He also stated that there have been 14 building fires since the report from February 14th. He relayed that there will be a Captains Promotional test at the end of March and a Battalion Chiefs Promotional test at the end of May. A Captain's Academy is being put on next Monday through Friday with a similar schedule for the Battalion Chief's Academy about 2-3 weeks before the promotional testing in May.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison relayed that he recently met with the members of the Community Risk Reduction Division and Fleet and has a meeting scheduled with ASP in the coming weeks in order to check-in with all of the membership on at least an annual basis. He commented on how great it was to see those honored at the Awards Gala. He finished his report by mentioning that we are now out of Contract and that 522 is motivated to get things done.

4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Sheetz)
Next Meeting: TBD

B. Communications Center JPA – (AC Wagaman)
Report Out: February 26, 2019 at 8:00 AM
Chief Wagaman communicated that Board Clerk Janice Parker was commended on 20 years of service at their meeting. Also, the Communications Center has hired three new dispatchers who are currently in training. Dispatch week will be celebrated 3/14-3/20. Additionally, Richardson & Co performed an audit of the Communications Center's finances and they received a clean opinion. Their CAFR will be uploaded soon and their next meeting will be held March 12th at 8:00 AM at the SRFEC Training Center.
Next Meeting: March 12, 2019 at 8:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)
Next Meeting: April 18, 2019 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Orzalli)
Report Out: February 28, 2019 at 5:30 PM
Director Orzalli reported that the Finance and Audit Committee met this evening and received an excellent report from CFO Thomas.
Next Meeting: March 28, 2019 at 5:30 PM

E. Policy Committee – (Goold)
Next Meeting: March 14, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor commended those who were honored at the Awards Gala and thanked the staff for their presentations during the meeting.

Director Barnes congratulated the recipients honored at the Awards Gala. He also commented on the contagious nature of Chief Johnson's enthusiasm which will be a benefit for him moving forward as Fire Chief.

Director Clark congratulated Chief Johnson on the Change of Command and those who were honored at the Awards Gala.

Director Wood echoed the comments of the previous Directors in congratulating the recipients honored at the Awards Gala and congratulated Chief Johnson on his Change of Command ceremony. He also thanked Ms. Garcia and Ms. Godinez for their remarks during the public comment.

Director Sheetz thanked staff for their presentations during the meeting.

ADJOURNMENT

The meeting was adjourned at 6:23 pm

Gay Jones, President

Matt Kelly, Secretary

Michelle Dehoney, Interim Board Clerk



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

DATE: March 14, 2019
TO: Board of Directors
SUBJECT: Metro Fire Aircraft Support Contract with DynCorp

TOPIC

Amendment to the Dyncorp service contract, valid July 1, 2016-June 30, 2019, for the maintenance of the District's Bell UH-1H helicopters.

SUMMARY

Under the contract, the contractor, DynCorp International, LLC, will provide the necessary personnel to maintain the District's Bell UH-1H helicopters. Metro Fire personnel will monitor the contractor's performance and service provided. The majority of maintenance work is performed at Station 115.

DISCUSSION

The amendment to the current contract changes the language from one mechanic to two mechanics, both at the journeyman level. The amendment also adjusts the pay scale to reflect the annual 3% increase, as noted in the current contract.

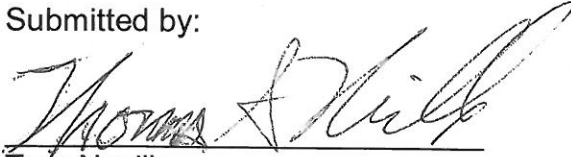
FISCAL IMPACT

There is no change to the FY2018-19 budget. Metro Fire originally budgeted for a contract employee; however, the contract was not renewed, so the Dyncorp service contract has been amended to allow for an additional mechanic to fill the gap. The funds for the contract employee were transferred to the Dyncorp service budget line.

RECOMMENDATION

Staff recommends that the Board of Directors approve the amendment to the aircraft support contract with DynCorp International, LLC.

Submitted by:



Tom Neville
Assistant Chief, Operations

Approved by:



Eric Bridge
Deputy Chief, Operations

AMENDMENT TO SMFD AIRCRAFT SUPPORT CONTRACT

This is an amendment to the SMFD Aircraft Support Contract dated July 1, 2016, by and between Sacramento Metropolitan Fire District (SMFD), a Special District organized and existing under the laws of the State of California (customer) and Dyna Corp International LLC (hereinafter referred to either as DI and/or contractor).

A. SMFD and DI entered into a contract for aircraft maintenance, T&M Contract Number SMFD-DYN-002, effective July 1, 2016.

B. The contract specified the terms and conditions for aircraft maintenance, service and repair of two UH1H helicopters.

C. The contract, which included Exhibits A, B, & C which were made part of the contract, provided in Exhibit A, paragraph 2, in pertinent part, that no variation or amendment of the terms of the contract are valid unless made in writing, signed by the parties and approved as required.

D. The parties now desire to amend the agreement as follows:

1. Paragraph 1.4 is changed as follows:

1.4 Approximate Workforce Size

This contract requires approximately two (2) employees. The current estimate includes a Lead FAA Certified Airframe & Powerplant Technician and a Journeyman FAA Certified Airframe and Powerplant Technician. Customer will determine the exact number and qualifications of contractor employees based on its actual needs.

Any Airframe and Power-plant ("A&P") technician assigned to maintain customer's aircraft shall have at least five (5) years of helicopter experience with not less than one (1) year of experience with the UH-1H helicopter.

2. Paragraph 1.6 is changed to state as follows:

1.6 Customer reserves the right to purchase parts and contract for services from outside sources as detailed in Section 1.1.1. DI shall not be held responsible or liable for any work or services obtained outside of this contract.

3. Paragraph 1.7 is changed to state as follows:

1.7 Aircraft Maintenance

Contractor shall perform inspections, maintenance, repair, overhaul, alterations and modifications of Customer aircraft as specified in Section 2.0.

4. Paragraph 2.3 is changed to state as follows:

2.3 Maintenance Personnel Duties and Responsibilities

FAA Certificated Airframe & Powerplant Lead Maintenance Technician

Definition: This is the first supervisory level in the aviation maintenance program. Incumbents at this level are working supervisors, plan the daily workflow, coordinate the documentation of the maintenance and repair of aircraft, recover damaged aircraft and coordinate the flow of spare and repair parts.

Minimum Qualifications: Possession of the following certificates: FAA Airframe and Power-plant Technician's certificate and a valid class C California driver's license and five (5) years of work experience as a Journeyman level certificated A&P technician performing inspections and maintenance on UH-1H type specific aircraft (in addition to five years of work at the entry level, military experience may qualify for the five year entry level requirement if the level of work and responsibility was equal to that of a certificated A&P technician). Customer may waive FAA Inspection Authorization if it determines that the proposed lead technician has extensive equivalent military experience.

Knowledge and Abilities: FAA regulations pertaining to the maintenance, modification, and repair of the UH-1H aircraft, engines, and related systems; FAA-approved Maintenance and Inspection procedures, manuals, techniques, and procedures; aircraft shop maintenance organization, workload assessment, and assignment; and aircraft structures, systems, controls, engines, and components. Organize and lead a group of aviation maintenance technicians in the scheduled maintenance of UH-1H specific components and systems on the aircraft that the lead technician will be assigned to organize and lead a group of technicians in the emergency repair and recovery of damaged aircraft; inspect aircraft and systems for condition and continued flight readiness; return aircraft to service after major modification, maintenance and repair; maintain aircraft work order packages and compile all necessary documentation on the maintenance of aircraft; track technician work hours and track the shop hours involved in the various levels of maintenance. Extensive knowledge of FAA approved Maintenance and Inspection systems and procedures.

FAA Certificated Airframe & Powerplant Journeyman Maintenance Technician

Definition: This is the journey working level for certificated Airframe & Powerplant Technicians. Incumbents at this level work independently and inspect and repair aircraft, engines, components and systems and assess for damage, condition and method of repair, and may work off site at outlying field locations

Minimum Qualifications: Possession of the following certificates: FAA Airframe and Powerplant (A&P) Technician's certificate and a valid class C California driver's license (or comparable from another state). In addition, the Journey Technician must have five (5) years of work experience as a certificated A&P Technician performing inspections and maintenance on UH-1H or similar aircraft type. Military experience may qualify for the five-year work experience requirement if the level of work and responsibility was equal to that of a certificated A&P technician. Customer may wave five-year work experience requirement if it determines the proposed Journey Technician has extensive military or industry experience.

Knowledge and Abilities: FAA federal aviation regulations pertaining to the maintenance and repair of aircraft; FAA-approved maintenance practices, techniques, and procedures; aircraft shop maintenance operational procedures and fleet aircraft structure, systems, controls, engines and components. Work independently in a central aviation maintenance facility or work unsupervised off site at outlying field locations; perform depot level and field maintenance to aircraft, engines, propellers, rotors, components and systems in accordance with approved procedures; have a thorough working knowledge of all fleet aircraft, engines, and airframe systems; and ability to inspect and determine problems and correct deficiencies, inspect aircraft and systems for continued airworthiness, and return aircraft to service after major and minor maintenance and repair.

5. Paragraph Exhibit C shall state as follows:

Exhibit C

PRICING SUMMARY

Labor Category:	Hourly Rate	Over-time Rate	Double-time Rate
Aircraft Mechanic – Lead	\$73.15	\$88.37	\$117.83
Rate effective 1/1/2019	\$79.93	\$96.56	\$128.75
Additional Labor Category:	Hourly Rate	Over-time Rate	Double-time Rate
Journey Technician (Electrician, A&P Technician, Structural, Engine Specialist or Painter)	\$66.19	\$74.38	\$99.18
Rate effective 1/1/2019	\$72.34	\$81.28	\$108.38
Quality Control Inspector	\$71.01	\$85.80	\$114.40
Rate effective 1/1/2019	\$77.59	\$93.75	\$125.01

NOTE: The Additional Labor Categories are included on an “as needed” basis. If SMFD requests additional labor from one of the categories listed in the Additional Labor Category, SMFD agrees to pay the appropriate rate by labor category.

The above rates are subject to annual increases of 3%. **The rates effective 1/1/2019 reflect a 3% annual increase.**

All other terms, conditions, provisions, obligations, warranties, and/or responsibilities of the original agreement between the parties shall remain the same.

CONTRACTOR	CUSTOMER
<u>DynCorp International, LLC</u>	SMFD
BY: _____	BY: _____
TITLE: _____	TITLE: _____
DATE: _____	DATE: _____



Sacramento Metropolitan Fire District

10545 Armstrong Avenue • Mather, California 95655 • Phone (916) 859-4300 • Fax (916)859-3720

MARK A. WELLS
Fire Chief

DATE: March 14, 2019
TO: Board of Directors
SUBJECT: Fire Districts Association of California Call for Nominations – Northern Zone 3

SUMMARY

Nominate a Member of the Sacramento Metropolitan Fire Districts Board to join as a Zone Director for the Fire Districts Association of California, Northern Zone 3 for the 2019-2021 term.

DISCUSSION

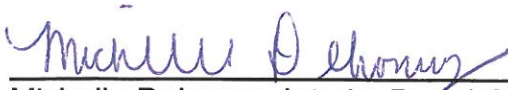
Zone Directors of the Association shall serve staggered two-year terms. Elections shall be held annually, in conjunction with the Annual Meeting. Nominations will also be taken from the floor of the Annual Meeting, and voting shall be by ballot, one vote per member as defined in Section 3.1 of the FDAC Voting Bylaws.

Directors shall, upon installation, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified, or unless they resign, are removed, or are otherwise unable to fulfill an unexpired term.

RECOMMENDATIONS

Consider a Metro Fire Board Member for nomination as a Zone Director for the Fire Districts Association of California, Northern Zone 3 and authorize attendance at the Annual Meeting where the voting will take place.

Submitted By:


Michelle Dehoney, Interim Board Clerk



Sacramento Metropolitan Fire District

10545 Armstrong Avenue • Mather, California 95655 • Phone (916) 859-4300 • Fax (916)859-3720

MARK A. WELLS
Fire Chief

DATE: March 14, 2019
TO: Board of Directors
SUBJECT: California Special Districts Association Call for Nominations – Sierra Network, Seat B

SUMMARY

Nominate a Member of the Sacramento Metropolitan Fire District's Board to join the California Special Districts Association (CSDA) Sierra Network, Seat B for the 2020-2022 term.

DISCUSSION

The leadership of CSDA is comprised of six geographical networks, each having three seats with staggered three-year terms. CSDA is currently seeking nominations for one of three seats in the Sierra Network. Metro Fire is an independent special district in the Sierra Network, and is eligible to nominate a Board Member or managerial employee.

A copy of the minute action and Candidate Information Sheet must accompany the nomination form. The deadline for receiving nominations is April 17, 2019.

RECOMMENDATIONS

Consider a Metro Fire Board Member or managerial employee for nomination to the CSDA – Sierra Network, Seat B.

Submitted By:

Michelle Dehoney, Interim Board Clerk

Attachment (1) – CSDA Nomination Material



**California Special
Districts Association**
Districts Stronger Together

DATE: February 15, 2019
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2020 - 2022 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 17, 2019.** Nominations and supporting documentation may be mailed, faxed, or emailed.

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 13, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2018.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat B-Greg Orsini, GM, McKinleyville Community Services District*
Sierra Network Seat B-Ginger Root, GM, Lincoln Rural County Fire Protection District *
Bay Area Network Seat B-Ryan Clausnitzer, SDA, GM, Alameda County Mosquito Abatement District*
Central Network Seat B-Tim Ruiz, GM, West Niles Community Services District
Coastal Network Seat B-Jeff Hodge, SDA, GM, Santa Ynez Community Services District*
Southern Network Seat B-Bill Nelson, Director, Orange County Cemetery District
(* = Incumbent is running for re-election)

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by April 17, 2019 in order to ensure that you will receive a paper ballot on time.

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.

The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2019.

If you have any questions, please contact Amber Phelen at amberp@csda.net.



California Special
Districts Association
Districts Stronger Together

2019 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by fax, mail, or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

amberp@csla.net

DEADLINE FOR RECEIVING NOMINATIONS – April 17, 2019



2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

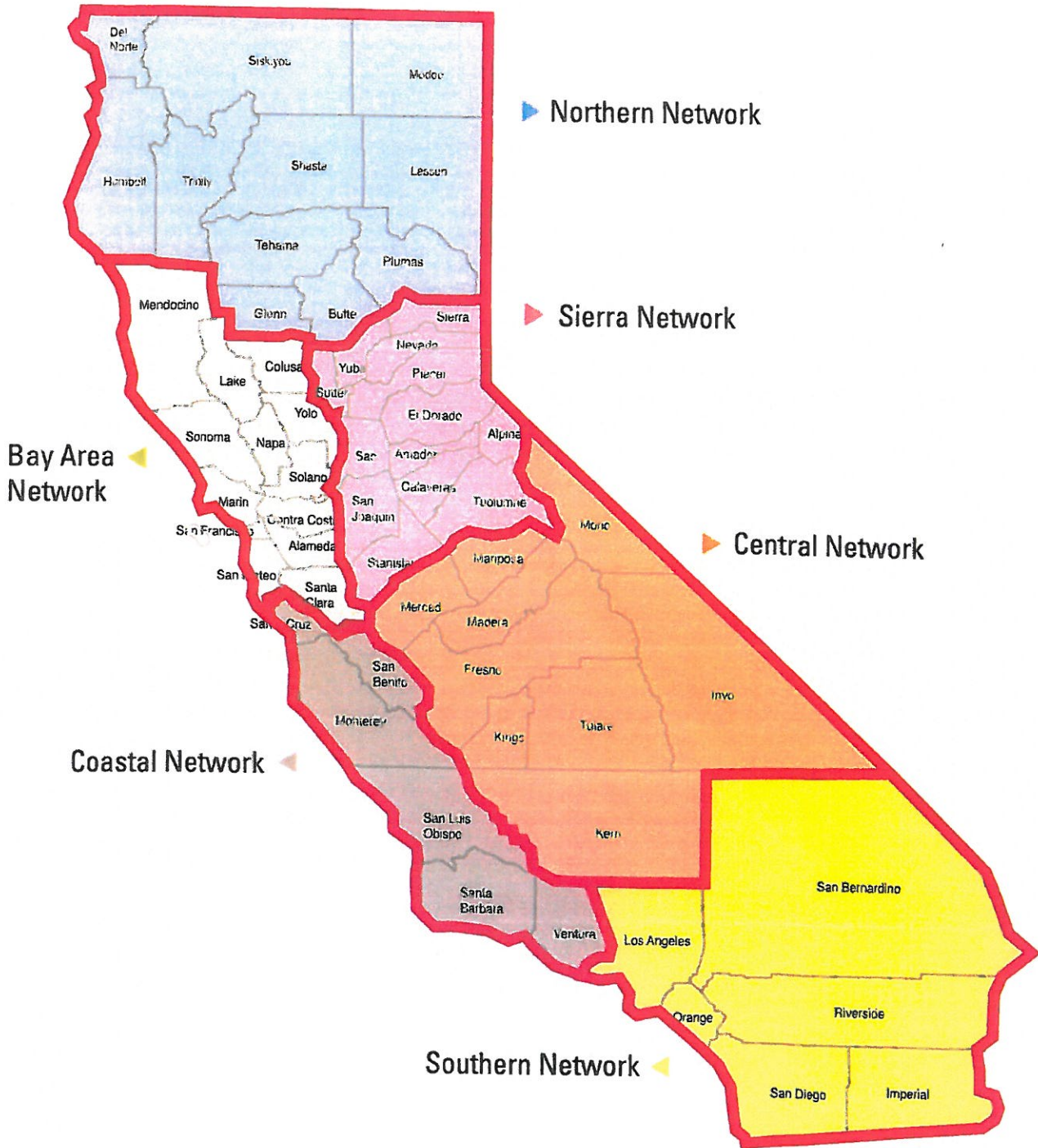
3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS





Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS
Fire Chief

DATE: March 14, 2019
TO: Board of Directors
FROM: Mark Jones, Purchasing and Logistics Manager – Purchasing Division
SUBJECT: Award a nonexclusive contract for Janitorial Services

TOPIC

Staff requests the Board of Director's approval to award a nonexclusive contract for janitorial services to Universal Building Services and Lincoln Training Center.

SUMMARY

The Sacramento Metropolitan Fire District's (Metro Fire) Purchasing Division requested proposals from qualified and experienced vendors to provide the highest level of janitorial cleaning and maintenance services for the following locations:

Metro Fire Headquarters, 1 st and 2 nd Floors	10545 Armstrong Ave., Mather, CA
Metro Fire Logistics Division	3012 Gold Canal Dr., Rancho Cordova, CA
Sacramento County Sheriff's Department	2101 Hurley Way, Sacramento, CA
Metro Fire Communications Division	4427 Dudley Blvd., McClellan Park, CA
Metro Fire Fleet Division	4425 Dudley Blvd, McClellan Park, CA

The request for proposal (RFP) was publically posted on publicpurchase.com on November 27, 2018. Interested firms were required to attend a mandatory pre-submittal job-walk on December 6, 2018. Any firms with late attendees or firms with attendees that did not attend the job-walk in its entirety were not permitted to submit a proposal. 13 janitorial firms attended the job-walk. Of these 13 firms, 10 were eligible to submit proposals as three of the firms' representatives did not attend the complete job-walk.

Purchasing received eight proposals from interested firms, however, one proposal was returned to the firm unopened as they did not have a representative present at the mandatory job-walk. The proposals received from the other seven firms were eligible for consideration. All proposers acknowledged that they will meet any and all Displaced Janitor Opportunity Act requirements contained in the California Labor Code, Sections 1060-1065. Additionally, it was verified that all proposers were registered with the Labor Commissioner's Office as janitorial service providers as required by the Property Services Workers Protection Act.

DISCUSSION

Proposals were evaluated based upon each firm's demonstrated success, staffing, cost of service, methodology, references, and response completeness. Out of 100 possible points, Universal Building Services and Lincoln Training Center received the highest scores, both receiving scores above 80 points. The third highest scoring firm was over 12 points lower than the firm with the second highest score.

Aside from receiving the highest overall scores, both Universal Building Services and Lincoln Training Center expressed value in providing their staff with required training sessions on topics specific to their staff's welfare. Some of the training topics included sexual harassment, anti-bullying, injury and illness prevention, and active shooter incidents.

As this is a nonexclusive contract, Purchasing is recommending Universal Building Services receive a contract award to provide janitorial services for the Metro Fire Headquarters and the Sacramento County Sheriff's Department locations in addition to Lincoln Training Center receiving a contract award to provide janitorial services for the Metro Fire Logistics, Communications, and Fleet locations. Both firms submitted exceptional proposals. Of these two firms, Universal Building Services provided lower pricing for services at the Headquarters and Sheriff's Department locations, while Lincoln Training Center provided lower pricing for services provided at the Metro Fire Logistics, Communications, and Fleet locations.

Contracts will be in effect for three years from the date of agreement with the option to extend for two additional one year contract terms.

FISCAL IMPACT

The following table outlines Metro Fire's current monthly janitorial costs:

Location	Monthly Cost
Metro Fire Headquarters (2 nd floor only)	\$2,900
Sacramento County Sheriff's Department	\$950
Metro Fire Logistics Division	\$300
Metro Fire Communications Division	\$325 for both locations
Metro Fire Fleet Division	
Subtotal	\$4,475
Current Monthly Custodial Supply Budget For All Locations (supplies provided by Metro Fire)	~\$800
Total	~\$5,275

The following table outlines the predicted monthly costs for services provided by Universal Building Services and Lincoln Training Center. Costs **include** all custodial supplies. Please note, the 1st floor of the Metro Fire Headquarters building was previously vacant and has recently been occupied by UC Davis. The cost of service for the Metro Fire Headquarters building will now include janitorial services for the 1st floor in addition to a mid-day porter five times per week at the request of the new tenant. The table above does not include these additional services.

Location	Monthly Cost
Metro Fire Headquarters (1 st and 2 nd floors)	\$7,450
Sacramento County Sheriff's Department	\$1,275
Metro Fire Logistics Division	\$563
Metro Fire Communications Division	\$302
Metro Fire Fleet Division	\$375
Total	\$9,965

The cost of service will result in an increase of approximately \$4,690 per month; an increase of \$168,840 over the life of a three year contract.

RECOMMENDATION

Staff recommends that the Board approve a nonexclusive contract award to Universal Building Services for the provision of janitorial services at the Metro Fire Headquarters and Sacramento County Sheriff's Department locations as described in the Summary above. Additionally, staff recommends that the Board approve a nonexclusive contract award to Lincoln Training Center for the provision of janitorial services at the Metro Fire Logistics, Communications, and Fleet locations as described in the Summary above. The contract will be in effect for three years from the date of agreement with the option to extend for two additional one year contract terms.

Submitted by:

Approved by:



Mark Jones
Purchasing and Logistics Manager

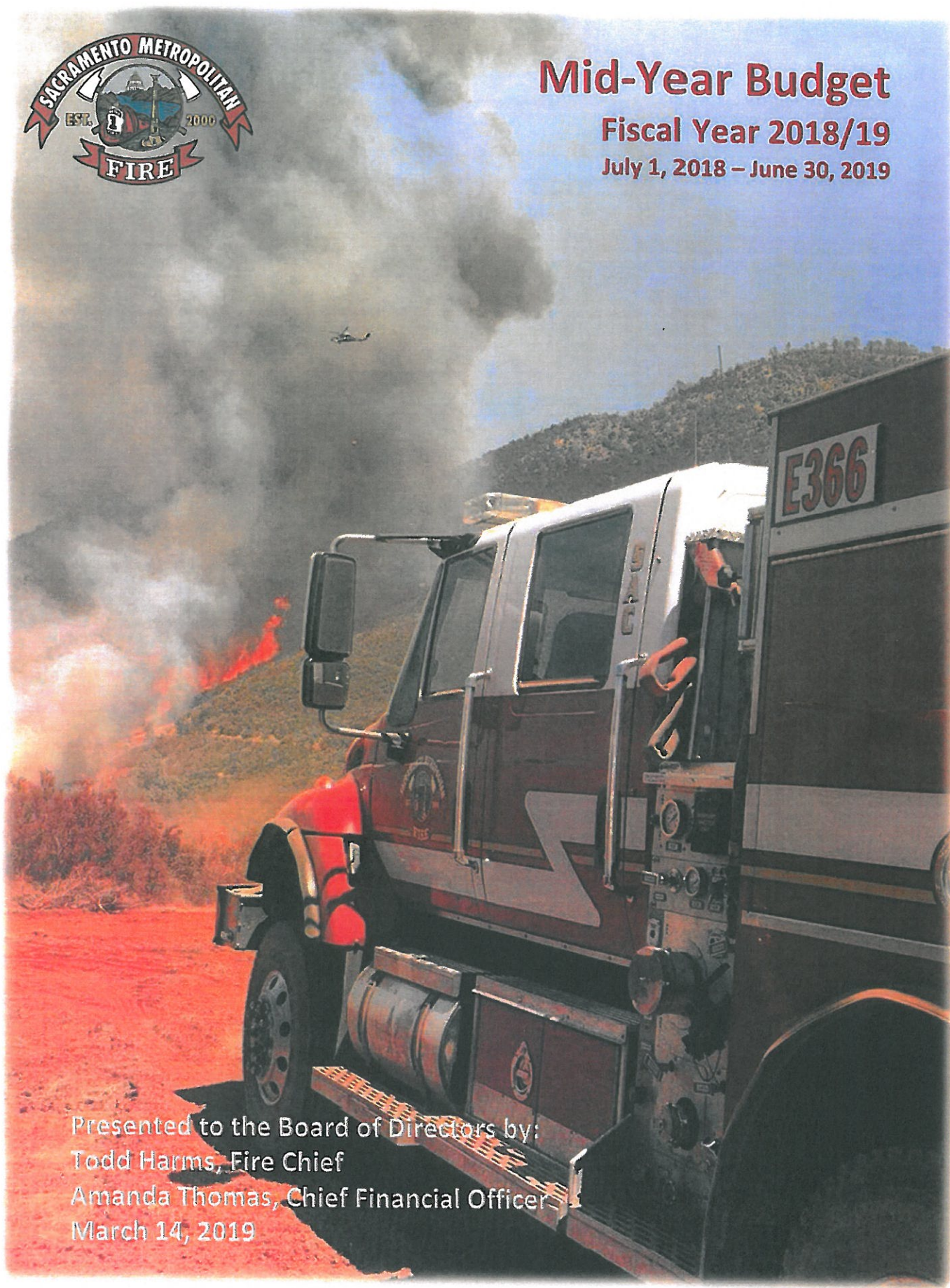
Brian Shannon
Deputy Chief – Support Services



Mid-Year Budget

Fiscal Year 2018/19

July 1, 2018 – June 30, 2019



Presented to the Board of Directors by:
Todd Harms, Fire Chief
Amanda Thomas, Chief Financial Officer
March 14, 2019



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TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

DATE: March 14, 2019
TO: Board of Directors
FROM: Todd Harms, Fire Chief
RE: FY 2018/19 Mid-Year Budget Adjustments

OVERVIEW

The District utilizes an ongoing budget review process that includes a monthly comparison of budgeted and actual results at the divisional level and a quarterly review of District-wide revenues and expenditures by Command Staff and all budget officers. This collaborative review process allows for continual budget refinement based on the availability of new information, including actual spending and revenues, revised project schedules, and new program developments. The recommended FY 2018/19 Mid-Year Budget adjustments were developed as a result of this review process, and are based on actual spending and revenues through December 31, 2018 and projections for the remainder of the fiscal year.

As described in more detail below, the recommended Mid-Year Budget adjustments are relatively minor and continue to result in an essentially balanced General Fund budget, with revenues of \$205 million, expenses of \$206 million, and net transfers in of \$1 million.

DISCUSSION

General Fund Revenues

FY 2018/19 General Fund revenues are projected to be \$1.9 million higher than currently budgeted, for a total of \$204.8 million. Recommended mid-year adjustments to revenues include:

- Deployments: Additional deployment revenue for FY 2018/19 of \$1.1 million is included as a mid-year adjustment. This revenue is partially offset by an \$825,000 adjustment to the labor budget for deployment expenditures.
- Property Taxes: Based on revenues received so far this fiscal year, additional property tax revenues of \$365,000 are included as a mid-year adjustment.

General Fund Expenditures

Mid-Year Budget adjustments to General Fund expenditures result in a \$1.8 million overall increase, for a total expenditure budget of \$206.1 million.

Labor

Adjustments to the labor budget total approximately \$1.2 million in additional expenditures, for a total labor budget of \$174.8 million. Recommended mid-year adjustments to labor include:

- As identified in the revenue adjustments, deployments account for an additional \$825,000 of labor expenditure.
- An increase of \$430,000 is included for the staffing of flex medics effective January 2019.
- Although the overall impact to the labor budget is minimal, salary and benefits savings associated with position vacancies and leave cash outs (\$6.2 million) are expected to be almost entirely offset by increased callback overtime costs (\$6.1 million).

For purposes of the County's budget control procedures, an adjustment of \$1.4 million related to payments that will be issued in settlement of a Fair Labor Standards Act lawsuit is included on the attached General Fund budget resolution. Because this expense was already recognized in the District's FY 2017/18 financial statements, it is not otherwise reflected in the FY 2018/19 recommended budget.

Services and Supplies

The Mid-Year Budget adjustment for the General Fund services and supplies budget is an increase of approximately \$600,000, for a total of \$27.8 million. Recommended services and supplies adjustments include increased costs for the repair of District vehicles (partially offset by insurance proceeds), increased fuels costs, and various other adjustments.

Other Changes

An overall net increase of approximately \$500,000 in required transfers out of the General Fund results from the following:

- A net reduction in debt service in the Capital Facilities Fund of approximately \$400,000 due primarily to the timing of capital lease financing
- A net increase in capital outlay in the Capital Facilities Fund of approximately \$500,000 due to added equipment purchases and increased costs, partially offset by an increase in financing proceeds of \$300,000
- A reduction in proceeds from sale of assets of \$500,000 based on lower expected proceeds from the sale of District property

- A reduction in rental income in the Leased Properties Fund of \$300,000, partially offset by a reduction in services and supplies expenses of \$100,000.

An increase in transfers in to the General Fund from the IGT Fund of \$500,000 resulting from additional payments received during FY 2017/18 offsets the increases in transfers out of the General Fund.

General Fund Summary

With the proposed Mid-Year adjustments, budgeted General Fund revenues would be \$205 million compared to expenditures of \$206 million. Transfers in to the General Fund (from the IGT Fund) would exceed transfers out of the General Fund (to the Capital Facilities, Grants, and Leased Properties Funds) by approximately \$1 million, for an overall balanced General Fund budget.

Other Funds

Mid-Year Budget adjustments for the Capital Facilities Fund, Grants Fund, Development Impact Fees Fund, Leased Properties Fund, and IGT Fund are included in the attachments. Other than the changes to the Capital Facilities, Leased Properties, and IGT Funds discussed above, the recommended adjustments do not substantially change the net results for those funds.

RECOMMENDATION

Management recommends adopting the Mid-Year Budget adjustments for the fiscal year ending June 30, 2019.



GENERAL FUND BUDGET CHANGES

Mid-Year Budget FY 2018/19

Revenues

Total Revenues at Final Budget	\$ 202,948,715
Insurance Proceeds (Engine 111 Repairs)	112,000
Property Taxes	365,000
Deployments/Other Fire Service Reimbursements	1,100,000
GEMT State Administration (Reimbursable)	75,789
CC Program Rebate	48,251
Education Training Service	170,000
Total Revenue Changes	1,871,040
Total Revenues at Mid-Year Budget	\$ 204,819,755

Expenditures

Total Expenditures at Final Budget	\$ 204,285,650
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Salaries and Benefits

Deployments	825,000
Flex Medics	430,000
Other Changes (net)	(23,652)
Total Labor Changes	1,231,348

Services and Supplies

AMR Contract - To Cover Contract Through Year End	73,822
Gate/Overhead Door Svc/Repair - Sta. 21/61 Gate Loops & Operator Replacement	53,500
Station Security - Sta. 65 Gate & Fence Installation	83,000
Repair of District Vehicles by Outside Vendors - Engine 111	112,000
Parts & Equipment to Repair District Vehicles	200,000
Diesel Fuel	100,000
GEMT State Administration (Reimbursable)	75,789
Vehicle Modems	81,760
Miscellaneous Changes Under \$40k	(160,919)
Total Services and Supplies Changes	618,952

Taxes, Licenses, Assessments/Contributions

Other Interest - Program Fees/Taxes/Late Fees	3,000
WC State Assessment - Came in Less	(23,467)
Other Changes	(379)
Total Taxes, Licenses, Assessments/Contributions Changes	(20,846)

Total Expenditure Changes	1,829,455
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Total Expenditures at Mid-Year Budget	\$ 206,115,105
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Revenue Less Expenditures:	\$ (1,295,350)
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Net Transfers In/(Out)	\$ 1,303,593
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Surplus (Deficit)	\$ 8,243
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BUDGET SUMMARY - ALL FUNDS

Mid-Year Budget FY 2018-19

	GENERAL FUND	PENSION OBLIGATION BOND FUND	CAPITAL FACILITIES FUND	LEASED PROPERTIES FUND	GRANTS FUND	DEVELOPMENT IMPACT FEES FUND	IGT FUND	TOTALS
REVENUES								
PROPERTY TAXES	\$ 148,935,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 148,935,800
USE OF MONEY AND PROPERTY	15,000	-	-	362,574	-	-	-	377,574
INTERGOVERNMENTAL	4,386,000	-	-	-	4,226,236	-	-	8,612,236
CHARGES FOR SERVICES	50,461,771	-	-	-	-	1,300,000	10,000,000	61,761,771
MISCELLANEOUS REVENUE	1,021,184	-	-	-	-	-	-	1,021,184
Total Revenues	204,819,755	-	-	362,574	4,226,236	1,300,000	10,000,000	220,708,565
EXPENDITURES:								
LABOR COSTS	174,840,898	-	-	-	413,396	-	-	175,254,294
SERVICES & SUPPLIES	27,758,871	40,000	147,316	609,174	4,177,340	70,000	6,200,000	39,002,702
TAXES, LICENSES, DEBT SERVICE & OTHERS	3,515,335	-	4,598,772	296,582	-	-	-	8,410,689
CAPITAL OUTLAY	-	-	8,086,587	-	13,876	1,500,000	-	9,600,463
Total Expenditures	206,115,105	40,000	12,832,675	905,756	4,604,612	1,570,000	6,200,000	232,268,148
REVENUE LESS EXPENDITURES	(1,295,350)	(40,000)	(12,832,675)	(543,182)	(378,376)	(270,000)	3,800,000	(11,559,583)
OTHER FINANCING SOURCES(USES)								
ISSUANCE OF CAPITAL LEASES	-	-	5,784,235	-	-	-	-	5,784,235
SALE OF ASSETS	10,000	-	100,000	-	-	-	-	110,000
TRANSFERS IN(OUT) FUND A-General	-	-	4,796,489	304,729	378,376	-	(6,773,187)	(1,293,593)
TRANSFERS IN(OUT) FUND D-Cap Fac	(4,796,489)	-	-	-	-	-	-	(4,796,489)
TRANSFERS IN(OUT) FUND G-Grants	(378,376)	-	-	-	-	-	-	(378,376)
TRANSFERS IN(OUT) FUND L-Leases	(304,729)	-	-	-	-	-	-	(304,729)
TRANSFERS IN(OUT) FUND M-IGT	6,773,187	-	-	-	-	-	-	6,773,187
Total Transfers	1,303,593	-	10,680,724	304,729	378,376	-	(6,773,187)	5,894,235
SPECIAL ITEM								
EARLY BOND RETIREMENT	-	(25,500,000)	-	-	-	-	-	(25,500,000)
CHANGE IN FUND BALANCE	\$ 8,243	\$ (25,540,000)	\$ (2,151,951)	\$ (238,453)	\$ -	\$ (270,000)	\$ (2,973,187)	\$ (31,165,348)



FUND BALANCE SUMMARY

Mid-Year Budget FY 2018-19

	GENERAL FUND	PENSION OBLIGATION BOND FUND	CAPITAL FACILITIES FUND	LEASED PROPERTIES FUND	GRANTS FUND	DEVELOPMENT IMPACT FEES FUND	IGT FUND	TOTALS
Estimated Fund Balance								
Available June 30, 2018	\$ 24,604,776	\$ 110,883	\$ 2,151,951	\$ 238,453	\$ 659,765	\$ 4,140,532	\$ 7,177,701	\$ 39,084,061
Revenues	204,819,755	-	-	362,574	4,226,236	1,300,000	10,000,000	220,708,565
Other Financing Sources	6,783,187	-	10,680,724	304,729	378,376	-	-	18,147,016
Release of Committed Funds	-	25,540,000	-	-	-	-	-	25,540,000
Estimated Funds Available	236,207,718	25,650,883	12,832,675	905,756	5,264,377	5,440,532	17,177,701	303,479,642
Expenditures	(206,115,105)	(40,000)	(12,832,675)	(905,756)	(4,604,612)	(1,570,000)	(6,200,000)	(232,268,148)
Other Financing Uses	(5,479,594)	-	-	-	-	-	(6,773,187)	(12,252,781)
Special Item	-	(25,500,000)	-	-	-	-	-	(25,500,000)
Estimated Fund Balance at June 30, 2019	\$ 24,613,019	\$ 110,883	\$ -	\$ -	\$ 659,765	\$ 3,870,532	\$ 4,204,514	\$ 33,458,713

Fiscal Year 2018/19 Mid-Year Budget

Fund 212A GENERAL OPERATING FUND





BUDGET SUMMARY - GENERAL FUND

Mid-Year Budget FY 2018-19

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	FINAL FY 2018-19	MID-YEAR FY 2018-19	VARIANCE W/ FINAL
REVENUES					
Property Taxes	\$ 131,575,144	\$ 141,419,059	\$ 148,613,800	\$ 148,935,800	\$ 322,000
Use of Money/Property	101,986	(123,080)	15,000	15,000	-
Intergovernmental	4,107,193	4,233,588	4,343,000	4,386,000	43,000
Charges for Services	45,456,402	48,338,747	49,191,771	50,461,771	1,270,000
Miscellaneous Revenue	724,423	1,859,070	785,144	1,021,184	236,040
Total Revenues	181,965,148	195,727,384	202,948,715	204,819,755	1,871,040
EXPENDITURES:					
LABOR COSTS	154,865,536	165,434,784	173,609,550	174,840,898	1,231,349
OTHER EXPENDITURES:					
Services & Supplies	22,782,780	23,630,143	27,139,919	27,758,871	618,952
Taxes, Licenses, Debt Service & Others	2,992,052	3,118,441	3,536,181	3,515,335	(20,846)
Total Expenditures	180,640,368	192,183,368	204,285,650	206,115,105	1,829,456
REV LESS EXP	1,324,780	3,544,016	(1,336,935)	(1,295,350)	41,585
OTHER FINANCING SOURCES(USES)					
Issuance of Capital Leases	-	-	-	-	-
Sale of Assets	-	1,402	10,000	10,000	-
Transfers in	5,879,482	6,004,963	6,226,232	6,773,187	546,955
Transfers out	(4,980,848)	(4,431,471)	(4,983,168)	(5,479,594)	(496,426)
Total Other Financing Sources(Uses)	898,634	1,574,894	1,253,064	1,303,593	50,529
REV LESS EXP PLUS TRANSFERS	2,223,414	5,118,910	(83,871)	8,243	92,114
Less: Changes in other Fund Balances	(1,622,457)	(2,989,245)	-	-	-
CHANGE IN FUND BALANCE, UNASSIGNED	600,957	2,129,665	(83,871)	8,243	92,114



REVENUE SOURCES - GENERAL OPERATING FUND 212A

Mid-Year Budget FY2018/19

ACCT		FINAL BUDGET FY2018/19	MID-YEAR BUDGET FY2018/19	VARIANCE W/ FINAL BUDGET
910100	CURRENT SECURED PROPERTY TAXES	\$ 138,244,000	\$ 138,244,000	\$ -
910200	CURRENT UNSECURED PROPERTY TAXES	4,576,000	4,879,000	303,000
910300	SUPPLEMENTAL PROPERTY TAXES	2,451,000	2,451,000	-
910400	SECURED DELINQUENT PROPERTY TAXES	958,000	1,015,000	57,000
910500	PROPERTY TAX-SUPPLEMENTAL TEETER FUNDS	171,000	200,000	29,000
910600	UNITARY CURRENT SECURED TAXES	1,704,000	1,704,000	-
912000	SECURED REDEMPTION TAXES	7,000	7,000	-
913000	PRIOR UNSECURED PROPERTY TAXES	143,000	76,000	(67,000)
914000	PROPERTY TAX PENALTIES	27,000	27,000	-
976200	SPECIAL TAX - SLOUGHHOUSE FIRE PROTECTION	332,800	332,800	-
TOTAL TAXES		148,613,800	148,935,800	322,000
941000	INTEREST	15,000	15,000	-
USE OF MONEY/PROPERTY		15,000	15,000	-
919600	RDA RESIDUAL DISTRIBUTION	1,875,000	1,875,000	-
952200	HOMEOWNERS PROPERTY TAX REVENUE	1,436,000	1,405,000	(31,000)
953300	REDEVELOPMENT AGENCY-PASSTHRU	1,032,000	1,106,000	74,000
956900	STATE AID AND OTHER MISC REVENUES	-	-	-
OTHER GOVERNMENTAL AGENCIES		4,343,000	4,386,000	43,000
963900	DEPLOYMENTS/OTHER FIRE SERVICE REIMBURSEMENTS	4,700,000	5,800,000	1,100,000
964300	FEES-INSPECTIONS, PERMITS & PLAN REVIEW	2,227,505	2,227,505	-
964320	PERMITS & KNOX LOCK FEES	7,500	7,500	-
964330	PLAN REVIEW FEES	1,400,000	1,400,000	-
964340	CODE ENFORCEMENT INSPECTION FEES	725,000	725,000	-
964360	FIREWORK FEES	70,005	70,005	-
964370	PLANNING LETTERS	25,000	25,000	-
964800	FIRE CONTROL SERVICE (ALARM FEES)	55,000	55,000	-
964900	COPYING SERVICE	9,300	9,300	-
966900	MEDICAL CARE (MEDIC FEES)	35,500,000	35,500,000	-
966910	GEMT REIMBURSEMENT	1,000,000	1,000,000	-
969300	EDUCATION TRAINING SERVICE	330,000	500,000	170,000
969900	CONTRACT SERVICE REVENUE	5,369,966	5,369,966	-
CHARGES FOR SERVICES		49,191,771	50,461,771	1,270,000
932000	OTHER COURT FINES	3,000	3,000	-
974000	INSURANCE PROCEEDS	34,944	146,944	112,000
979000	REVENUE - GEMT ADMIN FEE + OTHER	747,200	822,989	75,789
979030	REVENUE - REBATES	-	48,251	48,251
MISCELLANEOUS REVENUE		785,144	1,021,184	236,040
988000	EXTERNAL FINANCING SOURCES			
986200	PROCEEDS FROM SALE OF PERSONAL PROPERTY	10,000	10,000	-
OTHER FINANCING SOURCES		10,000	10,000	-
TOTAL REVENUES		\$ 202,958,715	\$ 204,829,755	\$ 1,871,040



Labor Costs - General Operating Fund Mid-Year Budget FY2018/19

	Final FY2018/19	Mid-Year FY2018/19	Variance w/ Final Budget	% Change
WAGES				
111000 Wages	62,081,922	58,505,981	(3,575,941)	-5.8%
112100 Reserve F/F-Rio Linda	44,000	40,245	(3,755)	-8.5%
112400 Directors	41,138	15,876	(25,262)	-61.4%
113120 Overtime - Shift	1,494,205	1,261,049	(233,156)	-15.6%
113210 FLSA	1,484,126	1,391,556	(92,570)	-6.2%
113110 Overtime - Callback	13,160,106	20,239,803	7,079,697	53.8%
113110 Overtime - Deployment	2,415,351	2,964,964	549,613	22.8%
113220 Overtime - Day	363,326	311,639	(51,687)	-14.2%
114110 Out of Class	-	24,962	24,962	
114111 Fire Staff Premium (Formerly Day Incentive)	338,861	289,127	(49,734)	-14.7%
114120 EMT	2,361,636	2,203,865	(157,771)	-6.7%
114130 Paramedic	2,960,178	2,801,121	(159,057)	-5.4%
114140 Education	3,405,799	3,273,197	(132,602)	-3.9%
114160 Haz-Mat	375,092	400,415	25,323	6.8%
114170 Longevity Pay	1,843,128	1,621,471	(221,657)	-12.0%
114200 Standby Pay	18,600	15,504	(3,096)	-16.6%
114310 Uniform Allowance	24,000	16,301	(7,699)	-32.1%
114320 Tool Allowance	16,500	16,500	-	0.0%
115110 Annual PTO/VL Buy Back	894,250	652,545	(241,705)	-27.0%
115114 Holiday Pay Prem.	2,806,859	2,973,572	166,713	5.9%
115130 Sick Leave Buy Back/Annual	1,412,204	1,121,722	(290,482)	-20.6%
TOTAL WAGES	97,541,281	100,141,414	2,600,133	2.7%
BENEFITS				
Retirement				
121011 CalPERS Safety	32,296,402	31,226,998	(1,069,404)	-3.3%
121020 CalPERS Misc.	1,676,030	1,647,803	(28,227)	-1.7%
121022 Pension Bonds Payment	4,784,850	4,784,850	-	0.0%
121040 SCERS Safety Retirement	3,141,977	3,141,977	-	0.0%
121041 Interest Expense - Pension Bonds	1,994,962	1,994,962	-	0.0%
Total Retirement	43,894,221	42,796,591	(1,097,630)	-2.5%
Medical				
123010 Employees	11,930,376	11,571,176	(359,200)	-3.0%
123011 Retirees	9,580,561	9,401,737	(178,824)	-1.9%
123013 Pay In-Lieu of Medical	176,400	187,200	10,800	6.1%
123015 CERBT Contributions	5,428,487	5,538,706	110,219	2.0%
123020 Dental	1,118,746	1,086,647	(32,099)	-2.9%
123030 Vision	140,228	135,246	(4,982)	-3.6%
123040 Employee Assistance Program (EAP)	19,453	21,453	2,000	10.3%
123050 LT Disability	40,583	40,907	324	0.8%
123060 Life/AD&D	134,448	119,706	(14,742)	-11.0%
123080 Employee Retirement Consulting	25,288	23,892	(1,396)	-5.5%
Total Medical:	28,594,570	28,126,670	(467,900)	-1.6%
122020 Medicare	1,414,010	1,455,024	41,014	2.9%
122030 PARS	7,010	7,412	402	5.7%
124000 Workers Compensation Claims	2,146,458	2,233,183	86,725	4.0%
125000 Unemployment	12,000	12,000	-	0.0%
128000 Health Care-Florin Retiree Med Subsidy	-	68,606	68,606	
TOTAL BENEFITS	76,068,269	74,699,485	(1,368,784)	-1.8%
TOTAL LABOR COSTS	173,609,550	174,840,898	1,231,349	0.7%



General Operating Fund Mid-Year Budget FY2018/19

		Final FY2018/19	Mid-Year FY2018/19	Variance w/ Final Budget
1000's	LABOR COSTS	\$ 173,609,550	\$ 174,840,898	\$ 1,231,348
2000's	SERVICES AND SUPPLIES	\$ 27,139,919	\$ 27,758,871	\$ 618,952
3000's	TAXES, LICENSES, ASSESS & CONTRIBUTIONS	\$ 3,536,181	\$ 3,515,335	\$ (20,846)
	Subtotal	\$ 204,285,650	\$ 206,115,105	\$ 1,829,455
	NET TRANSFERS IN/(OUT)	1,243,064	1,293,593	50,529
	Total Expenditures Net of Transfers	\$ 203,042,586	\$ 204,821,512	\$ 1,778,926
	Total Revenue	\$ 202,958,715	\$ 204,829,755	\$ 1,871,040
	Rev Less Exp Plus Transfers	\$ (83,871)	\$ 8,243	\$ 92,114

Acct	Description	Final FY2018/19	Mid-Year FY2018/19	Variance w/ Final Budget
110000	WAGES	97,541,281	100,141,414	2,600,133
120000	BENEFITS	76,068,269	74,699,485	(1,368,784)
	Total Labor Costs	173,609,550	174,840,898	1,231,348

200500	ADS/LEGAL NOTICES	9,050	9,050	-
201500	PRINT & COPY SERVICES	17,400	17,400	-
202100	BOOKS, SUBSCRIPTION SERVICE	10,390	8,780	(1,610)
202200	BOOKS, SUBSCRIPTION (PERM LIB)	20,660	16,318	(4,342)
202300	AUDIO VIDEO PRODUCTION SERVICES	11,500	11,900	400
202900	BUSINESS/CONFERENCE	302,365	334,923	32,559
203100	BUSINESS ACTIVITY EXP (NON-EE)	17,000	17,000	-
203500	EDUC/TRAINING SERVICES	772,323	754,522	(17,801)
203600	EDUCATION/TRAINING SUPPLIES	242,356	241,906	(450)
203800	EMPLOYEE AWARDS	15,000	11,000	(4,000)
203900	EMPLOYEE TRANSPORTATION	2,500	2,500	-
204100	OFFICE EQUIP NOT INVENTORIED	7,500	9,000	1,500
204500	FREIGHT/SHIPPING	7,000	8,500	1,500
205100	INSURANCE LBLTY,PPTY,W/C,ETC.	1,367,132	1,336,157	(30,975)
206100	MEMBERSHIPS	44,126	44,813	688
206600	PHOTO SUPPLY	750	750	-
207600	OFFICE SUPPLIES	64,250	64,000	(250)
208100	POSTAGE/SUPPLY/METER RNTL/LSE	16,450	16,450	-
208500	PRINTING/BINDING	28,000	31,500	3,500
210300	LNDSCP SVC/WEED ABTM/PEST CTRL	132,284	129,729	(2,555)
210400	LANDSCAPE SUPPLY	37,000	24,500	(12,500)
211100	BUILDING SERVICE	659,360	696,011	36,651
211200	BUILDING SUPPLY	90,720	64,802	(25,918)
213100	ELECTRICAL SERVICE	55,500	35,500	(20,000)
213200	ELECTRICAL SUPPLY	39,500	33,000	(6,500)
215100	MECH SYSTEMS SVC	92,200	75,015	(17,185)
215200	MECH SYSTEMS SUP	29,000	51,000	22,000
216100	PAINTING SERVICE	5,000	5,100	100
216200	PAINTING SUPPLY	16,000	16,000	-
216700	PLUMBING SERVICE	88,000	77,722	(10,278)
216800	PLUMBING SUPPLY	8,000	8,000	-
217100	REAL PROPERTY RENTAL	14,525	14,525	-
219100	ELECTRICITY	536,504	549,064	12,560

Acct	Description	Final FY2018/19	Mid-Year FY2018/19	Variance w/ Final Budget
219200	NATURAL GAS	116,359	116,503	144
219300	REFUSE SERVICE	51,743	51,497	(246)
219500	SEWAGE SERVICE	44,779	46,344	1,565
219700	TELEPHONE SVCE:LINE FEES & CALLS	822,800	784,800	(38,000)
219800	WATER SERVICE	110,690	135,392	24,702
220500	VEHICLE MAINT SVC	1,147,335	1,259,335	112,000
220600	VEHICLE MAINT SUP	1,045,158	1,308,528	263,370
222600	EXPENDABLE TOOLS	21,068	14,162	(6,906)
223100	FIRE EQUIP SVC (NON-SCBA)	60,330	59,330	(1,000)
223200	FIRE EQUIP SUPPLY	511,579	517,985	6,406
223600	FUEL, OILS & LUBRICANTS	1,137,950	1,270,650	132,700
225100	MEDICAL EQUIP SVC	27,801	27,801	-
225200	MEDICAL EQUIP SUP	13,400	13,400	-
226400	OFFICE EQUIPMENT/FURNITURE	10,000	10,000	-
226500	COMPUTER INVENTORIAL EQUIPT.	109,331	104,861	(4,470)
226600	STATION FURNISHINGS	60,000	60,000	-
227100	COMM EQUIP SERVICE	108,300	105,800	(2,500)
227200	COMM EQUIP SUPPLY	535,250	555,010	19,760
227500	EQUIPMENT RENTAL	196,950	196,950	-
228100	SHOP EQUIP SERVICE	84,000	84,000	-
228200	SHOP EQUIP SUPPLY	18,450	18,200	(250)
229100	OTHER EQUIP SERV	86,960	85,668	(1,292)
229200	OTHER EQUIP SUPPLY	137,600	157,670	20,070
231300	CLOTHING REPAIRS	150,000	150,000	-
231400	SAFETY CLOTHING AND SUPPLIES	1,147,406	1,146,306	(1,100)
232100	CUSTODIAL SERVICE	43,140	43,140	-
232200	CUSTODIAL SUPPLY	110,000	112,000	2,000
233200	FOOD SUPPLY	70,243	74,750	4,507
234200	KITCHEN SUPPLY (Non-Food Items)	4,500	4,500	-
235100	LAUNDRY SERVICE	22,000	30,000	8,000
244300	MEDICAL SERVICES	284,960	284,960	-
244400	MEDICAL SUPPLIES	1,322,089	1,322,089	-
250200	ACTUARIAL SERVICE	29,100	28,784	(316)
250500	FINANCIAL SERVICE	126,220	128,390	2,170
253100	LEGAL SERVICE	400,000	400,000	-
254100	PERSONNEL SERVICE	434,304	434,304	-
254200	TREASURER SERVICES	9,296	9,296	-
259100	OTHER SERVICE	5,512,803	5,627,664	114,861
281100	COMPUTER SERVICES	1,118,077	1,056,614	(61,463)
281200	COMPUTER SUPPLY	6,000	6,000	-
281700	ELECTION SERVICE	35,000	39,567	4,567
285100	PHYSICAL FITNESS SERVICES	30,000	30,000	-
285200	PHYSICAL FITNESS SUPPLIES	117,500	117,500	-
288000	PRIOR YEAR SVC/SUP	-	-	-
289800	OTHER SUPPLIES	52,005	53,505	1,500
289900	OTHER SERVICES	621,500	698,970	77,470
292300	GS MESSENGER SERVICES	3,000	3,000	-
293100	DISPATCH SERVICE	4,059,009	4,059,009	-
293400	PUBLIC WORKS SVC	4,500	2,100	(2,400)
296200	GENERAL SERVICE PARKING CHARGE	9,000	10,000	1,000
298400	RADIO SYSTEMS	201,090	186,100	(14,990)
Total Services and Supplies		27,139,919	27,758,871	618,952
321000	INTEREST EXPENSE	226,846	229,845	2,999
322000	PRINCIPAL PAYMENTS	536,091	536,091	-
345000	ASSESSMENTS	2,012,244	1,988,777	(23,467)
370000	CONTRIBUTIONS TO OTHER AGENCY	761,000	760,622	(378)
Total Tax, License, & Assessments		3,536,181	3,515,335	(20,846)

Acct	Description	Final FY2018/19	Mid-Year FY2018/19	Variance w/ Final Budget
420100	STRUCTURES	-	-	-
430300	EQUIPMENT	-	-	-

Total Capital Outlay

- - -

Total General Operating Expenditures	\$ 204,285,650	\$ 206,115,105	\$ 1,829,455
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Account Description	Final FY2018/19	Mid-Year FY2018/19	Variance w/ Final Budget
In from/(Out to) Fund D-Capital Facilities	(4,506,713)	(4,796,489)	(289,776)
In from/(Out to) Fund G-Grants	(378,376)	(378,376)	-
In from/(Out to) Fund L-Leases	(98,079)	(304,729)	(206,650)
In from/(Out to) Fund M-IGT	6,226,232	6,773,187	546,955
In from/(Out to) Fund S-Simulator Grant	-	-	-

Total General Operating Transfers	\$ 1,243,064	\$ 1,293,593	\$ 50,529
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Fiscal Year 2018/19 Mid-Year Budget

Fund 212D CAPITAL FACILITIES FUND





BUDGET SUMMARY - CAPITAL FACILITIES FUND 212D

Mid-Year Budget FY 2018-19

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	FINAL FY 2018-19	MID-YEAR FY 2018-19	VARIANCE W/ FINAL
REVENUE:					
INVESTMENT INCOME	\$ 36,265	\$ 33,547	\$ -	\$ -	\$ -
Total Revenues	36,265	33,547	-	-	-
EXPENDITURES:					
SERVICES & SUPPLIES	-	7,759	147,316	147,316	-
TAXES, LICENSES, DEBT SERVICE & OTHERS	2,448,771	3,753,638	4,983,433	4,598,772	(384,661)
CAPITAL OUTLAY	6,732,979	3,091,934	7,592,715	8,086,587	493,872
Total Expenditures	9,181,750	6,853,330	\$ 12,723,464	\$ 12,832,675	109,211
REVENUE LESS EXPENDITURES	(9,145,485)	(6,819,783)	\$ (12,723,464)	\$ (12,832,675)	(109,211)
OTHER FINANCING SOURCES(USES)					
ISSUANCE OF CAPITAL LEASES	6,207,214	2,925,101	5,461,800	5,784,235	322,435
SALE OF ASSETS	13,200	11,600	600,000	100,000	(500,000)
TRANSFERS IN(OUT) Fund A	4,914,956	3,826,353	4,506,713	4,796,489	289,776
TRANSFERS IN(OUT) Fund L	40,760	-	-	-	-
Total Other Financing Sources (Uses)	11,176,130	6,763,054	\$ 10,568,513	\$ 10,680,724	112,211
REV LESS EXP PLUS TRANSFERS	\$ 2,030,645	\$ (56,729)	\$ (2,154,951)	\$ (2,151,951)	\$ 3,000

SERVICES & SUPPLIES					
259100 OTHER SERVICE	\$ -	\$ 7,717	\$ 147,316	\$ 147,316	\$ -
281300 SALES TAX ADJUSTMENTS	-	42	-	-	-
TAXES, LICENSES, DEBT SERVICE & OTHERS					
321000 INTEREST	298,222	357,457	453,585	403,409	(50,176)
322000 PRINCIPAL	2,150,549	3,396,181	4,529,848	4,195,363	(334,485)
CAPITAL OUTLAY					
410100 LAND ACQUISITION	-	9,935	-	-	-
420100 STRUCTURES	-	11,112	-	-	-
430100 VEHICLES	4,220,518	1,434,271	5,235,748	5,813,239	577,491
430200 OPTHER EQUIPMENT	-	110,949	-	-	-
430300 EQUIPMENT	2,512,461	1,525,666	416,167	267,548	(148,619)
440300 SOFTWARE	-	-	1,940,800	2,005,800	65,000



CAPITAL OUTLAY SUMMARY
Mid-Year Budget FY 2018-19

Fund	Description	Type	Units	Price	Equipment	Amount	Annual	FY 2018-19
					Subtotal	Financed in	Financing	
						FY 2018-19	Cost	Costs
CAPITAL FACILITIES	1 HOLMATRO COMBI CUTTER (TR50, WT58)	EQUIP-APPARATUS	2	\$ 13,000	\$ 26,000	\$ 26,000	\$ 5,639	
CAPITAL FACILITIES	1 AIR RIG - CARRY FORWARD FY2017-18	VEHICLES	1	550,000	550,000	550,000	119,278	
CAPITAL FACILITIES	1 AIR RIG - RETROFIT	VEHICLES	1	100,000	100,000	-	-	
CAPITAL FACILITIES	1 EMS24 VEHICLE	VEHICLES	1	42,417	42,417	42,417	9,199	
CAPITAL FACILITIES	1 AMBULANCE	VEHICLES	3	210,000	630,000	630,000	136,627	
CAPITAL FACILITIES	1 ENGINE TYPE I	VEHICLES	2	667,821	1,335,641	1,335,641	289,658	
CAPITAL FACILITIES	1 PICKUP - BC	VEHICLES	2	42,500	85,000	85,000	18,434	
CAPITAL FACILITIES	1 SERVICE TRUCK	VEHICLES	1	113,782	113,782	113,782	24,676	
CAPITAL FACILITIES	1 SUV - ADMIN	VEHICLES	1	42,417	42,417	42,417	9,199	
CAPITAL FACILITIES	1 SUV - ARSON	VEHICLES	1	41,884	41,884	41,884	9,083	
CAPITAL FACILITIES	1 VAN - LOGISTICS	VEHICLES	1	60,000	60,000	60,000	13,012	
CAPITAL FACILITIES	1 WATER TENDER	VEHICLES	1	441,047	441,047	441,047	95,649	
CAPITAL FACILITIES	1 WATER TENDER - CARRY FORWARD FY2017-18	VEHICLES	1	441,047	441,047	441,047	95,649	
CAPITAL FACILITIES	POWER LOADERS	EQUIPMENT	3	25,000	75,000	75,000	16,265	
CAPITAL FACILITIES	1 ENTERPRISE RESOURCE PLANNING SOFTWARE	INTANGIBLE		2,005,800	2,005,800	1,900,000	415,331	212,467
CAPITAL FACILITIES	1 BC VEHICLES - CARRY FORWARD FY2017-18	VEHICLES		86,145	86,145	-	-	-
CAPITAL FACILITIES	1 AMBULANCE - CARRY FORWARD FY2017-18	VEHICLES	3	200,587	601,760	-	-	-
CAPITAL FACILITIES	1 HAZMAT TRUCK - CARRY FORWARD FY2017-18	VEHICLES	1	952,843	952,843	-	-	-
CAPITAL FACILITIES	1 CALIFORNIA REQUIRED COMPLIANCE DPF	EQUIPMENT		-	15,000	-	-	-
CAPITAL FACILITIES	1 SNAPON SCANNER	EQUIPMENT		-	13,528	-	-	-
CAPITAL FACILITIES	3 PARTS WASHER	EQUIPMENT		-	10,000	-	-	-
CAPITAL FACILITIES	ADDED COSTS FOR TYPE III ENGINES	VEHICLES		-	175,728	-	-	-
CAPITAL FACILITIES	1 PORTACOUNT - REPLACE FIT TEST EQUIPMENT	EQUIPMENT		-	26,792	-	-	-
CAPITAL FACILITIES	1 SAN STORAGE UPGRADE	EQUIPMENT		-	-	-	-	-
CAPITAL FACILITIES	1 SERVERS	EQUIPMENT		-	94,719	-	-	-
CAPITAL FACILITIES	1 SAN	EQUIPMENT		-	91,830	-	-	-
CAPITAL FACILITIES	2 FLEET CAMERA SYSTEM	EQUIPMENT		-	-	-	-	-
CAPITAL FACILITIES	2 LOGISTICS CAMERA SYSTEM	EQUIPMENT		-	-	-	-	-
CAPITAL FACILITIES	HELICOPTER EQUIPMENT - CARRY FORWARD FY2017-18	EQUIPMENT		-	28,207	-	-	-
Subtotal: Capital Facilities					8,086,587	5,784,235	1,257,699	212,467
GRANT	NIGHT VISION SYSTEM	EQUIPMENT	1	13,876	13,876	-	-	-
DEVELOPMENT IMPACT FEE	STATION 68	BUILDING	-	-	1,500,000	-	-	-
TOTAL ALL FUNDS					\$ 9,600,463	\$ 5,784,235	\$ 1,257,699	\$ 212,467

NOTES:

Financed in the CY over 5 years at 3% interest

Financed in the CY over 5 years at 3.3% interest

Already financed in the prior years

Fiscal Year 2018/19 Mid-Year Budget

Fund 212G GRANTS FUND





BUDGET SUMMARY - GRANTS FUND 212G

Mid-Year Budget FY 2018-19

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	FINAL FY 2018-19	MID-YEAR FY 2018-19	VARIANCE W/ FINAL
REVENUE:					
INTERGOVERNMENTAL	\$ 1,412,321	\$ 1,732,450	\$ 4,206,707	\$ 4,226,236	\$ 19,529
INVESTMENT INCOME	5,892	(1,406)	-	-	-
Total Revenues	1,418,213	1,731,044	4,206,707	4,226,236	19,529
EXPENDITURES:					
LABOR COSTS	1,000,033	1,483,143	393,867	413,396	19,529
SERVICES & SUPPLIES	48,166	230,622	4,177,340	4,177,340	-
TAXES, LICENSES, DEBT SERVICE & OTH	-	-	-	-	-
CAPITAL OUTLAY	434,150	95,766	13,876	13,876	-
Total Expenditures	1,482,349	1,809,531	4,585,083	4,604,612	19,529
REVENUE LESS EXPENDITURES	(64,136)	(78,486)	(378,376)	(378,376)	-
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT) FUND A	65,892	15,912	378,376	378,376	-
Total Other Financing Sources (Uses)	65,892	15,912	378,376	378,376	-
REV LESS EXP PLUS TRANSFERS	\$ 1,756	\$ (62,574)	\$ -	\$ -	\$ -

LABOR COSTS

110000	WAGES	\$ 541,640	\$ 828,345	\$ 270,535	\$ 290,064	\$ 19,529
120000	BENEFITS	458,393	654,797	123,332	123,332	-

SERVICES & SUPPLIES

203500	EDUCATION/TRAINING SERVICES	1,611	60,742	-	-	-
207600	OFFICE SUPPLY	46,555	-	-	-	-
223210	FIRE EQUIP SUPPLY	-	-	4,177,340	4,177,340	-
229100	OTHER EQUIP SERV	-	-	-	-	-
231400	SAFETY CLOTHING & SUPPLIES	-	-	-	-	-
244300	MEDICAL SERVICES	-	-	-	-	-
259100	OTHER SERVICE	-	99,407	-	-	-
289800	OTHER SUPPLIES	-	70,473	-	-	-

CAPITAL OUTLAY

430300	EQUIPMENT	434,150	95,766	13,876	13,876	-
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**Fiscal Year 2018/19
Mid-Year Budget**

**Fund 212I
DEVELOPMENT IMPACT
FEES FUND**





BUDGET SUMMARY - DEVELOPMENT IMPACT FEES FUND 212I

Mid-Year Budget FY 2018-19

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	FINAL FY 2018-19	MID-YEAR FY 2018-19	VARIANCE W/ FINAL
REVENUE:					
CHARGES FOR SERVICES	\$ 1,506,440	\$ 1,231,621	\$ 1,300,000	\$ 1,300,000	\$ -
INVESTMENT INCOME	15,067	38,028	-	-	-
Total Revenues	1,521,507	1,269,649	1,300,000	1,300,000	-
EXPENDITURES:					
SERVICES & SUPPLIES	80,000	64,201	95,000	70,000	(25,000)
CAPITAL OUTLAY	-	-	1,500,000	1,500,000	-
Total Expenditures	80,000	64,201	1,595,000	1,570,000	(25,000)
REVENUE LESS EXPENDITURES	1,441,507	1,205,448	(295,000)	(270,000)	25,000
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT)	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
REV LESS EXP PLUS TRANSFERS	\$ 1,441,507	\$ 1,205,448	\$ (295,000)	\$ (270,000)	\$ 25,000

**Fiscal Year 2018/19
Mid-Year Budget**

**Fund 212L
LEASED PROPERTIES FUND**





BUDGET SUMMARY - LEASED PROPERTIES FUND 212L

Mid-Year Budget FY 2018-19

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	FINAL FY 2018-19	MID-YEAR FY 2018-19	VARIANCE W/ FINAL
REVENUE:					
RENTAL INCOME	\$ 737,666	\$ 324,510	\$ 688,907	\$ 362,574	\$ (326,333)
INVESTMENT INCOME	8,420	17,034	-	-	-
Total Revenues	746,086	341,544	688,907	362,574	(326,333)
EXPENDITURES:					
SERVICES & SUPPLIES	357,281	1,286,577	731,420	609,174	(122,246)
TAXES, LICENSES, DEBT SERVICE & OTHERS	293,981	295,381	296,582	296,582	-
CAPITAL OUTLAY	82,615	-	-	-	-
Total Expenditures	733,877	1,581,958	1,028,002	905,756	(122,246)
REVENUE LESS EXPENDITURES	12,209	(1,240,414)	(339,095)	(543,182)	(204,087)
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT) FUND A	-	589,206	98,079	304,729	206,650
TRANSFERS IN(OUT) FUND D	(40,760)	-	-	-	-
Total Other Financing Sources (Uses)	(40,760)	589,206	98,079	304,729	206,650
REV LESS EXP PLUS TRANSFERS	\$ (28,551)	\$ (651,208)	\$ (241,016)	\$ (238,453)	\$ 2,563

SERVICES & SUPPLIES

210300	LANSCAPE SCV/PEST CONTROL	\$ 21,658	\$ 15,394	\$ -	\$ -	\$ -
211100	BUILDING SERVICE	148,948	1,083,406	584,971	475,837	(109,134)
213100	ELECTRICAL SERVICE	-	2,251	-	-	-
215100	MECH SYSTEMS SERVICE	28,059	37,291	-	-	-
219100	ELECTRICITY	99,253	92,890	96,144	80,306	(15,838)
219200	NATURAL GAS	13,504	12,065	13,022	9,725	(3,297)
219300	REFUSE SERVICE	2,431	3,672	3,225	3,847	622
219500	SEWER SERVICE	11,295	10,887	10,226	9,314	(912)
219800	WATER SERVICE	21,683	13,927	20,232	25,545	5,313
232100	CUSTODIAL SERVICE	10,450	11,400	-	-	-
281300	SALES TAX ADJUSTMENTS	-	95	-	-	-
296200	PARKING CHARGES	-	3,300	3,600	4,600	1,000

TAXES, LICENSES, DEBT SERVICE & OTHERS

321000	INTEREST	202,426	200,723	197,325	197,325	-
322000	PRINCIPAL	91,555	94,658	99,257	99,257	-

CAPITAL OUTLAY

410100	LAND ACQUISITION	68,627	-	-	-	-
420100	STRUCTURES/IMPROVEMENTS	13,988	-	-	-	-

Fiscal Year 2018/19 Mid-Year Budget

Fund 212M IGT FUND





BUDGET SUMMARY - IGT FUND 212M

Mid-Year Budget FY 2018-19

	ACTUALS FY 2016-17	ACTUALS FY 2017-18	FINAL FY 2018-19	MID-YEAR FY 2018-19	VARIANCE W/ FINAL
REVENUE:					
CHARGES FOR SERVICES	\$ 15,454,353	\$ 31,041,565	\$ 10,000,000	\$ 10,000,000	\$ -
INVESTMENT INCOME	72,837	103,358	-	-	-
Total Revenues	15,527,190	31,144,923	10,000,000	10,000,000	-
EXPENDITURES:					
SERVICES & SUPPLIES	9,346,552	18,263,521	6,200,000	6,200,000	-
Total Expenditures	9,346,552	18,263,521	6,200,000	6,200,000	-
REVENUE LESS EXPENDITURES	6,180,638	12,881,402	3,800,000	3,800,000	-
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT)	(5,879,482)	(6,004,857)	(6,226,232)	(6,773,187)	(546,955)
Total Other Financing Sources (Uses)	(5,879,482)	(6,004,857)	(6,226,232)	(6,773,187)	(546,955)
REV LESS EXP PLUS TRANSFERS	\$ 301,156	\$ 6,876,545	\$ (2,426,232)	\$ (2,973,187)	\$ (546,955)

Fiscal Year 2018/19 Mid-Year Budget

POSITION AUTHORIZATION DOCUMENT





POSITIONS AND AUTHORIZATION DOCUMENT (PAD)
Mid-Year Budget FY 2018/19

SUMMARY				
Full-time Positions				
	Authorized Positions	Actual Filled Positions	Funded Positions	Proposed Changes
Office of the Fire Chief	11.5	9.5	9.5	0
Operations	612	557	580	0
Support Services	44	44	44	0
Administration	48.5	43.5	47.5	0
Total	716	654	681	0



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Mid-Year Budget FY 2018/19

OFFICE OF THE FIRE CHIEF					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Fire Chief	1	1	1		Todd Harms
Chief Deputy	0	0	0		<i>vacant - not funded</i>
Assistant Chief	1	0	0		<i>vacant - not funded</i>
Day Staff Captain, Staff Officer	1	0	0		<i>vacant - not funded</i>
Day Staff Captain, PIO (Ops oversight)	1	1	1		Chris Vestal
Community Relations Coordinator	1	1	1		Chris Dargan
Office Technician	0.5	0.5	0.5		Nanette Goodwin (1/2 time Community Relations & 1/2 time CRRD)
Community Relations Specialist	2	2	2		Brenda Briggs, Rebecca Alessandri
Day Staff Local 522 VP-Representative	1	1	1		Trevor Jamison
Sr Staff Administrative Coordinator	1	1	1		Jill Guzman
Administrative Specialist, Office of the Fire Chief	1	1	1		Erin Castleberry
Board Clerk	1	1	1		Melissa Penilla
	11.5	9.5	9.5	0	



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Mid-Year Budget FY 2018/19

OPERATIONS BRANCH							
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments		
Deputy Chief, Operations	1	1	1		Eric Bridge		
Administrative Specialist, Operations Branch	1	1	1		Mollie Meyer		
Assistant Chief, Operations (A-B-C)	3	3	3		R. Hein	T. Wagaman T. Neville	
Day Battalion Chief, Special Operations	1	0	1		Vacant		
Staffing Specialist	1	1	1		Lara Kelley		
Office Technician, Operations Branch	1	1	1		Larsen Roundy		
FIRE SUPPRESSION					A	B	C
Battalion Chiefs	15	15	15		D. Durham A. Kastros M. Lozano C. Reed K. Wegener	C. Greene C. Jenkins A. Mitchell J. Vestal F. Rowell	D. Baker K. Koeley A. Peck JP. Seivano J. Graf
Fire Captains	135	116	132		Numbers do not include Day Staff & SRP Capts.		
Fire Engineers	135	122	132				
Firefighters	237	237	231				
SINGLE ROLE PARAMEDIC PROGRAM (SRPP)							
Captains	3	3	3		Stephen Craig, Shani Cornell, Brenden Hogan (filled with FF on temp basis)		
Paramedics (FT)	40	13	21		Actual filled positions may exceed assumed average number of positions funded		
Emergency Medical Technicians (EMT)	18	25	18				
EMERGENCY PREPAREDNESS - SPECIAL OPERATIONS							
Chief Pilot	1	1	1		Montie Vanlandingham		
EMERGENCY MEDICAL SERVICES (EMS)							
Assistant Chief, EMS	1	1	1		B. Law		
Day Staff Battalion Chief, EMS	1	1	1		R. Griggs		
Day Staff Captain, EMS	3	3	3		Brian Benton, Jamie Poole, Phil Hart (filled with FF on temp basis)		
Administrative Specialist, EMS	1	1	1		Carmen Gandara		
Office Technician	2	2	2		Marcy Mateo, Cynthia Hamilton		
TRAINING/SAFETY							
Assistant Chief, Training	1	1	1		Adam House		
Day Staff Captain, Training	3	3	3		Brian Evers, James Mandes, Jeff Malinowski		
Health & Fitness Program Manager	1	1	1		Patrick Gallagher		
Administrative Specialist, Training	1	1	1		Dana Lipps		
SAFETY							
Day Staff Captain, Safety	1	0	0		vacant - not funded		
Safety Specialist	2	2	2		Robert Sestito, Linzi Hunter		
ARSON							
Supervising Investigator	1	1	1		Chris Rogers		
Fire Investigator II	2	1	2		Steve Johnson, Vacant		
	612	557	580	0			



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Mid-Year Budget FY 2018/19

SUPPORT SERVICES BRANCH					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Support Services	1	1	1		Brian Shannon
LOGISTICS					
Logistics/Purchasing Manager	1	1	1		Mark Jones
Assistant Logistics Manager	1	1	1		Mark Siebert
Logistics Technician	7	7	7		Crusto, Lascelles, Lamons, Putman, Thomas, Spence, Brad Graham
Procurement Specialist	1	1	1		Courtney Moore
Office Technician	1	1	1		Amanda Berkey
FACILITIES					
Facilities Manager	1	1	1		George Gravin
Facilities Technician	3	3	3		John Raeside, Joe Eachus, Aldrey Almeria
Facilities Assistant	1	1	1		Jamie Bedal
FLEET MAINTENANCE					
Fleet Manager	1	1	1		Shea Pursell
Assistant Fleet Manager	1	1	1		Tim Swank
Fire Mechanic	11	11	11		Courtney, Davison, Geaney, Mansel, Moose, Morell, Mull, Petruzzi, Rhodes, Snuffer, Stites
Parts Buyer	1	1	1		Matthew Freeman
Office Technician	1	1	1		Amy Peterson
Information Technology (IT)					
Director, Information Technology	1	1	1		Mat Roseberry
Office Technician	0.5	0.5	0.5		Yuri Marroquin (1/2 time Comms & 1/2 time IT)
Network Systems Engineer	1	1	1		Ken Lin
Network Systems Administrator	2	2	2		May Foroudi, Ben Miller
Computer Systems Supervisor	1	1	1		Sarah Turner
Computer Systems Technician	2	2	2		Arthur Hong, Santiago Naranjo
Help Desk Technician	1	1	1		Alex Vasquez
Communications Division					
Communications Manager	1	1	1		Steve Jordan
Communications Technician II	2	2	2		James Day, Alex Ybarra
Office Technician	0.5	0.5	0.5		Yuri Marroquin (1/2 time Comms & 1/2 time IT)
	44	44	44	0	



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

Mid-Year Budget FY 2018/19

ADMINISTRATIVE BRANCH					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Administration	1	1	1		Greg Casentini
HUMAN RESOURCES					
Human Resources Manager	1	1	1		Melisa Maddux
Administrative Specialist	1	1	1		Giovanna Read
Human Resources Analyst	1	1	1		Olesya Melnichuk
Human Resources Specialist	3	3	3		Julie Cole, Leslie Miller, Candace Sarlis
FINANCE					
Chief Financial Officer	1	1	1		Amanda Thomas
Controller	1	1	1		Ronald Empedrad
Payroll Supervisor	1	1	1		Sarah Ortiz
Payroll Analyst	1	1	1		Robyn Almeida
Administrative Analyst	1	1	1		Sherri Martucci
Financial Analyst	1	1	1		Tara Maeller
Accounting Specialist	1	1	1		Natividad Manalo
Accounting Technician	6	5	6		Brown, Cheung, Falls, Guerrero, Houston, <i>vacant</i>
DEVELOPMENT					
Economic Development Manager	1	1	1		Jeff Frye
Accounting Specialist (Grants)	1	1	1		R. Marie Bernal
COMMUNITY RISK REDUCTION					
Fire Marshal	1	1	1		Lisa Barsdale
Deputy Fire Marshal	1	0	0		position unfunded
Administrative Specialist	1	1	1		Michelle Dehoney
Plan Intake Specialist	3	3	3		Shana Mamulski, Cora Zielinski, Michael Toney
Office Technician	2.5	2.5	2.5		Joanna Navarro, Allie Zablotkiy, Nanette Goodwin(1/2 time Community Relations & 1/2 time CRRD)
Supervising Inspector	3	3	3		A. Nygren, M. Hambrick, C. Fields
Fire Inspector II	14	7	9		Olivares, T. Olcese, M. Olcese, Schmidt, Callison, Ganea, Hampton (all vacant positions are filled with Inspector I)
Fire Inspector I		4	5		Kauppi, Klets, Whitney (4 vacant between Inspector II & I)
Geographic Information Specialist II	1	1	1		Denis Murray
	48.5	43.5	47.5	0	



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)
Mid-Year Budget FY 2018/19

PART-TIME, TEMPORARY, RETIRED ANNUITANTS, RESERVE & REIMBURSED					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Retired Annuitants (part-time)	17	6	6		
Reserve Firefighters	14	10	14		Barnes, Berry, Burwell, Driver, Golosinskiy, Manley, Siebert, Spiegelberg, Morris, Amstutz (4 vacant)
Helicopter Pilot (part-time)	3	3	3		Combs, Cotter, Smith
Part-Time Helicopter Maintenance Program Manager	1	0	0		
Air Ops Manager/Special Ops Capt	1	1	0		<i>Not Funded - part-time position filled by a suppression Captain</i>
California Fire and Rescue Training Authority (CFRTA)					
Deputy Executive Director, Planning and Facilities	1	0	0		<i>Vacant</i>
Urban Area Security Initiative					
Planning and Exercise Coordinator	1	1	1		Jon Rudnicki, Reimbursed Position
	37	20	23	0	

*Shown in two locations on the PAD

SACRAMENTO METROPOLITAN FIRE DISTRICT
1/1/2019 **PAY SCALE**

	1st Step	2nd Step	3rd Step	4th Step	5th Step
Fire Chief	21,912.07				
Senior Management Staff - Unrepresented Confidential					
Chief Deputy	20,955.45				
Deputy Chief	19,957.56				
Assistant Chief	17,465.65 18,335.31				
Fire Marshal	17,465.65 18,335.31				
Chief Financial Officer	15,149.90 15,904.72				
Chief Development Officer	15,149.90 15,904.72				
Management Staff - Unrepresented Confidential					
Director of Information Technology	10,180.58	10,686.78	11,218.60	11,777.19	12,363.67
Economic Development Manager	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
Facility Manager	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
Controller	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
Fleet Manager	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
Human Resource Manager	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
Logistics Manager	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
Communications Manager	8,480.29	8,901.74	9,344.37	9,809.31	10,296.55
CQI Manager	8,404.47	8,821.46	9,259.65	9,720.13	10,202.88
Chief Pilot	8,316.40	8,728.93	9,161.52	9,615.31	10,092.51
Grant / Economic Dev Coor	8,298.56	8,711.09	9,143.68	9,598.58	10,075.79
Assistant Logistics Manager	7,537.05	7,911.67	8,304.14	8,716.67	9,149.25
Assistant Fleet Manager	7,537.05	7,911.67	8,304.14	8,716.67	9,149.25
Unrepresented Confidential - Exempt					
Network Systems Engineer	8,144.70	8,549.43	8,974.21	9,420.20	9,888.47
Computer Systems Supervisor	7,654.12	8,034.31	8,433.46	8,852.68	9,291.97
Purchasing Agent	7,134.56	7,487.98	7,859.27	8,249.50	8,658.68
Accounting Supervisor	6,947.24	7,291.77	7,653.01	8,033.20	8,432.36
Human Resources Analyst	6,814.56	7,152.39	7,506.95	7,879.32	8,270.70
Facilities Supervisor	6,720.91	7,054.27	7,404.37	7,772.30	8,158.06
Administrative Analyst	6,681.89	7,013.03	7,360.87	7,726.59	8,110.13
Payroll Analyst	6,681.89	7,013.03	7,360.87	7,726.59	8,110.13
Financial Analyst	6,681.89	7,013.03	7,360.87	7,726.59	8,110.13
Board Clerk	6,113.26	6,416.52	6,734.27	7,067.66	7,417.76
Office Manager / Workers' Comp Spec	6,113.26	6,416.52	6,734.27	7,067.66	7,417.76
Staffing Specialist	6,113.26	6,416.52	6,734.27	7,067.66	7,417.76
Sr. Staff Adm Coor/Fire Chief's Secty	5,642.74	5,922.59	6,215.83	6,523.56	6,846.89
Procurement Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Accounting Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Human Resources Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Payroll Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Administrative Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Unrepresented Confidential - Non-Exempt					
Network Systems Administrator	7,364.23	7,729.94	8,113.47	8,515.97	8,938.52
Database Technician	6,947.24	7,291.77	7,654.12	8,034.31	8,433.46
Communications Technician III	6,210.26	6,517.98	6,841.32	7,180.27	7,537.05
Communications Technician II	6,056.39	6,356.31	6,671.84	7,002.98	7,350.86
Computer Systems Technician	5,086.38	5,338.37	5,601.49	5,879.13	6,170.12
Warehouse Supervisor	5,027.30	5,275.92	5,536.83	5,811.10	6,098.76
Health & Fitness Program Manager	4,761.94	4,997.19	5,244.71	5,504.49	5,776.54
Help Desk Technician	3,998.20	4,195.56	4,401.83	4,619.24	4,847.80

	1st Step	2nd Step	3rd Step	4th Step	5th Step
Administrative/Support Personnel Assoc:					
Facilities Technician	6,114.37	6,417.65	6,735.40	7,069.88	7,421.09
Facilities Assistant	4,682.77	4,913.57	5,156.63	5,411.96	5,679.54
Safety Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Plan Intake Specialist	4,511.08	4,734.07	4,968.21	5,213.50	5,471.05
Video Technician	4,437.50	4,657.13	4,886.83	5,128.76	5,381.85
Logistic Technician	4,198.89	4,406.27	4,623.68	4,852.24	5,091.95
Accounting Technician	4,006.02	4,203.35	4,410.73	4,628.14	4,856.71
Office Technician	3,516.54	3,689.37	3,871.09	4,061.76	4,262.46
Hourly Position					
SRPP - Paramedic	19.33	20.28	21.29		
SRPP - EMT	17.13	17.98	18.89		

	1st Step	2nd Step	3rd Step	4th Step	5th Step	6th Step	7th Step
Local 522:							
Recruit Firefighter					4,819.93		
Firefighter (effective 3/24/11)	5,554.67	5,828.96	6,116.60	6,418.75	6,736.51	7,069.88	7,419.98
Fire Engineer	6,762.17	7,096.65	7,447.85	7,816.90	8,203.80		
Fire Captain	7,568.27	7,942.89	8,336.45	8,748.98	9,182.71		
Battalion Chief	9,196.10	9,652.10	10,130.41	10,633.26	11,160.63		
Fire Inspector I	5,017.26	5,263.67	5,523.46	5,795.50	6,080.93		
Fire Inspector II	6,765.50	7,100.00	7,451.20	7,820.24	8,207.13		
Fire Supervising Inspector	7,571.61	7,946.22	8,339.81	8,752.34	9,186.06		
Deputy Fire Marshal	9,007.66	9,453.64	9,921.93	10,413.61	10,929.84		
Fire Investigator I	5,013.91	5,260.33	5,520.11	5,792.14	6,077.58		
Fire Investigator II	6,762.17	7,096.65	7,447.85	7,816.90	8,203.80		
Fire Supervising Investigator	7,568.27	7,942.89	8,336.45	8,748.98	9,182.71		
Hazardous Materials Inspector	7,279.50	7,639.61	8,017.58	8,414.51	8,831.50		
Public Education Technician	4,457.57	4,676.09	4,905.77	5,147.71	5,400.81		
Community Relations Specialist	4,893.50	5,134.33	5,387.42	5,652.77	5,931.52		
Community Relations Coordinator	5,347.29	5,610.41	5,886.93	6,177.92	6,483.41		
Geographic Information Specialist I							
Geographic Information Specialist II	4,962.64	5,206.80	5,463.24	5,731.94	6,015.14		
Shop Assistant	3,445.19	3,613.54	3,790.83	3,977.01	4,172.14		
Parts Buyer	4,974.89	5,220.18	5,477.74	5,747.56	6,030.76		
Fire Mechanic	6,173.45	6,477.84	6,797.82	7,133.44	7,485.76		
Master Fire Mechanic	6,866.97	7,205.91	7,562.69	7,937.30	8,329.77		

Hourly Position:	
Effective: 1/1/2018	
Hourly Employees	12.00
PT Helicopter Pilot	45.00
PT Helicopter Mechanic	45.00



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-

TODD HARMS
Fire Chief

RESOLUTION NO. 2019-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE GENERAL OPERATING FUND 212A FOR
FISCAL YEAR 2018/2019

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the General Operating Fund 212A for Fiscal Year 2018/2019 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget for General Operating Fund 212A for the Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
10	212A	2129212	2129212000	SALARIES & EMPLOYEE BENEFITS	\$2,608,221
20	212A	2129212	2129212000	SERVICES & SUPPLIES	618,952
30	212A	2129212	2129212000	OTHER CHARGES	(20,846)
50	212A	2129212	2129212000	OPERATING TRANSFER OUT (To 212D & 212L)	496,428
Net Increase in Expenditures & Transfers Out					3,702,755
59	212A	2129212	2129212000	OPERATING TRANSFER IN (From 212M)	546,955
Net Increase in Budgetary Requirement					\$3,155,800

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212A for Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 14th day of March 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212A Mid-year Budget Summary for FY2018/19 Schedule
212A Revenue Detail Schedule
212A Expenditure Detail Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2019-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE CAPITAL FACILITIES FUND 212D FOR
FISCAL YEAR 2018/2019

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Capital Facilities Fund 212D for Fiscal Year 2018/2019 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget for the Capital Facilities Fund 212D for the Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
30	212D	2123000	2123000000	OTHER CHARGES	\$(384,661)
43	212D	2123000	2123000000	CAPITAL ASSETS-EQUIPMENT	428,872
44	212D	2123000	2123000000	CAPITAL ASSETS-SOFTWARE	65,000
Net Increase in Expenditures & Transfers Out					109,211
59	212D	2123000	2123000000	OPERATING TRANSFER IN (From 212A)	289,776
Net Decrease in Budgetary Requirement					\$(180,565)

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212D for Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 14th day of March 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212D Mid-year Budget Summary for FY2018/2019 Schedule



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

RESOLUTION NO. 2019-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE GRANTS FUND 212G FOR
FISCAL YEAR 2018/2019

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Grants Fund 212G for Fiscal Year 2018/2019 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year in the Grants Fund 212G for the Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
10	212G	2126000	2126000000	SALARIES & EMPLOYEE BENEFITS	\$19,529
20	212G	2126000	2126000000	SERVICES & SUPPLIES	-
43	212G	2126000	2126000000	CAPITAL ASSETS-EQUIPMENT	-
59	212G	2126000	2126000000	OPERATING TRANSFER IN (From 212A)	-
Net Increase in Budgetary Requirement					\$19,529

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212G for Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 14th day of March 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212G Mid-year Budget Summary for FY 2018/19 Schedule



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

RESOLUTION NO. 2019-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE IMPACT FEES FUND 212I FOR
FISCAL YEAR 2018/2019

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Impact Fees Fund 212I for Fiscal Year 2018/2019 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year in the Impact Fees Fund 212I for the Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
20	212I	2129000	2129000000	SERVICES & SUPPLIES	\$(25,000)
Net Decrease in Budgetary Requirement					\$(25,000)

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212I for Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 14th day of March 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212I Mid-year Budget Summary for FY 2018/19 Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2019-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE LEASED PROPERTIES FUND 212L FOR
FISCAL YEAR 2018/2019

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Leased Properties Fund 212L for Fiscal Year 2018/2019 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget in the Leased Properties Fund 212L for the Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
20	212L	2127000	2127000000	SERVICES & SUPPLIES	\$(122,246)
Net Decrease in Expenditures & Transfers Out					<u>(122,246)</u>
59	212L	2127000	2127000000	OPERATING TRANSFER IN (From 212A)	206,650
Net Decrease in Budgetary Requirement					<u>\$(328,896)</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212L for Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 14th day of March 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212L Mid-year Budget Summary for FY2018/19 Schedule



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

RESOLUTION NO. 2019-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE INTERGOVERNMENTAL TRANSFER FUND (IGT) 212M
FOR FISCAL YEAR 2018/2019

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the IGT Fund 212M for Fiscal Year 2018/2019 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year in the IGT Fund 212M for the Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
50	212M	2121100	2121100000	OPERATING TRANSFER OUT (To 212A)	\$546,955
Net Increase in Budgetary Requirement					\$546,955

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212M for Fiscal Year 2018/2019 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 14th day of March 2019, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212M Mid-year Budget Summary for FY 2018/19 Schedule